



Complimentary one hour training solutions for Queensland Local Government

Holding Redlich assists local governments throughout Australia and understands the unique challenges they deal with every day. While our team provides legal services, we also regularly conduct seminars and training for our local government clients to support them in their roles within local government. Set out below are some of our complimentary seminars and presentations designed for local governments. Our presenters are also happy to provide bespoke training in any area of law that we cover and in a range of specialities. Please let us know if there is a particular topic of interest and we will contact you for a further discussion.

PLANNING

Enforcement proceedings in the Planning and Environment Court and Magistrates Court Legal, planning and compliance officers

This course provides lawyers, planning and compliance staff with tips for commencing enforcement proceedings, including a focus on the pros and cons of proceedings in the Planning and Environment Court and Magistrates Court.

Planning and Environment Court decisions Legal, planning and compliance officers

This course provides lawyers and planning staff with an update on recent decisions of the Planning and Environment Court and their potential implications for local government.

Development approvals Legal, planning and compliance officers

Drafting conditions and assessing change applications. This course will focus on issues arising after a decision is made including drafting conditions and also assessing change (minor and other) change applications.

All you need to know about development agreements for major projects Legal, planning, project and compliance officers

Local governments may enter into development agreements where a significant area of land under their control is to be developed for commercial and public purposes. The development agreement is a tax effective way of providing for development where:

- the council wants a continuing say in the development and outcomes;
- development income is to be shared;
- development risk is to be passed to the developer.

Issues to be covered include:

- use of beneficial enterprises as part of the structure arrangements
- LGA approval for the disposals if required
- managing commercial and development risk
- aligning incentives for a successful outcome
- balancing regulatory and commercial functions.

CONTACT US

Please contact us on the details below for all enquiries regarding training courses.

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Contract administration

All staff

This course discusses what is a contract and how should it be administered including tips and traps to develop a successful working relationship between local governments and contractors.

Update and refresher on key property concepts and risk management issues

Legal, planning, property and compliance officers

This course will bring Council up to speed with the latest key risk management issues in core property transactions, including:

- selling land
- granting leases
- granting easements
- understanding and dealing with more complex tenure issues.

Overview of land tenure

Legal, planning, property and compliance officers

This includes an overview of land tenure including State land, leases and permits, land and building, retail shop leasing, homeownership leases, permits to occupy, licences and managements agreements.

Agritourism and how it fits in the planning regime

Legal and planning officers

The course addresses what is agritourism and why is it dealt with differently to rural tourism under the planning regime.

PUBLIC AND ADMINISTRATIVE

How dare you! How to manage social media and defamatory material when in public office

Councillors and legal officers

In this session, we will look at how to manage defamatory material before it escalates and what are the legal avenues to have the defamatory material removed or deleted before heading to the Courts particularly in view of the recent amendments to the Defamation Act in Queensland.

GOVERNANCE AND RISK

Government decision making

Legal officers, CEO, CFO and GMs

This course provides a refresher on the practical steps needed to ensure that the decisions made



by local government comply with the relevant statutory requirements including the Judicial Review Act 1991.

Human Rights Act impact on local government decision making

Legal officers, CEO and CFOs

This course provides an overview of the Human Rights Act 2019, including what needs to be considered when you are acting or making decisions, to ensure they are consistent with human rights law.

Privacy

Legal, IT and corporate governance officers

This course discusses recent developments in privacy, including data breaches and general data protection regulation.

Mitigating risk of fraud and corruption

Legal officers

This course provides an overview of recent cases and strategies to protect Council interests from fraud and corruption.

Delegations and authorised person powers

Legal officers, CEO and GMs

This course provides participants with an understanding of delegations and authorised powers and what is involved in implementing them. It covers:

- delegable powers and authorised persons
- issues if not properly appointed
- issues where acting outside a delegation.





PROCUREMENT AND PROJECTS

Waste management, energy from waste (EfW) and the waste hierarchy

Legal, procurement, finance and project officers

Landfill constraints, waste export bans and an increasing emphasis on sustainability and the circular economy are shaping the direction of waste management practices around the country. A number of advanced waste recovery or energy from waste (EfW) projects are underway or under consideration by local government bodies and waste authorities in various states.

In this session, we will look at waste management trends in other jurisdictions and the issues in developing an advanced waste recovery facility involving recycling, waste recovery and EfW.

Procurement: An analysis of the top ten current tendering issues

Procurement, finance and legal officers

This course provides an analysis into the top ten current tendering issues in a procurement.

Procurement excellence law

Procurement and legal officers

This course discusses the issues and innovations within modern procurement.

Managing the procurement

Procurement, finance and legal officers

Once the procurement is finalised, there is a contract to manage. This course covers:

- setting up contract governance
- the early contract deliverables
- transition in/transition out.

Legal issues and risks in procurement

Procurement, finance and legal officers

Whether you are procuring or responding, the procurement process has significant legal risks. This course provides a review into:

- the process contract
- legal risks and obligations for suppliers
- other legal risks and liabilities – fraud and corruption, misleading and deceptive conduct, misrepresentation, estoppel, breach of administrative law.

Fraud and Corruption – analysis of the red flags

Procurement, finance and legal officers, CEO and CFOs

This course discusses:

- where are the gaps and how to strengthen processes
- what are the red flags in officer conduct
- how to manage suspected fraudulent or corrupt conduct.

Probity in procurement

Procurement, finance and legal officers and GMs

This course discusses:

- key tenets of probity
- what is the value for money
- what does conflict of interest mean and how to manage them
- war stories
- navigating disclosure and confidentiality in procurement
- what does accountability mean and how do we achieve it?

Modern slavery

Procurement, finance and legal officers, CEO and CFOs

This course provides a review of modern slavery, including:

- what is modern slavery
- what modern slavery means in the context of your supply chain risk
- introduction to the anti-slavery framework and policy
- expectations for stakeholders.

CONSTRUCTION

Civil construction contracts for non-lawyers – key contract issues and how they should be managed

Property, planning, development and project officers

This course highlights the key areas of risk in a construction/maintenance contract, how they are best treated in the contract itself and how they can be managed during the contract's delivery phase.

Construction contracts 101

Property, legal, planning, development and project officers

This course covers the fundamentals of contracts, delivering critical legal knowledge for anyone who has any exposure to contracts of whatever size, value and type.





Project management essentials
Property, legal, planning, development, project and corporate governance officers

This course will equip you with the essential knowledge and skills to maximise project objectives and deliverables and minimise losses.

Standard form contracts – Australian Standards and NEC4
Property, legal, planning, development and project officers

This course provides participants with practical and in-depth knowledge on NEC4 contracts, including considerations for using NEC4, Australian Standard suite of contracts or GC21.

Legislative change in the construction industry
Legal officers

This course covers the following legislative changes:

- project bank accounts
- security of payment
- non-conforming building products/cladding
- QBCC Act amendments concerning cash retention and bank guarantees.

Security of Payment Act
Legal and project officers

This course equips participants with practical and in-depth knowledge on how to meet the requirements of the Building Industry Fairness (Security of Payment) Act and how it intertwines with their contracts.

Managing disputes
Legal and project officers and GMs

This course provides training on the different dispute resolution approaches available to local government under traditional contracting models and the pros and cons attached to each approach.

Sustainability and circular economy contracting models
Property, legal, planning, development and project officers

This course provides training on the unique differences between traditional building projects and the move to more sustainable (or circular) building projects and the issues local governments may have to consider and address



during the different phases of procurement, contract negotiation and contract administration to effectively manage risk.

WORKPLACE RELATIONS

Managing performance and underperformance
HR officers and directors

This course provides participants with the tools to:

- encourage good performance
- engage in difficult conversations
- manage underperformance successfully.

Respect in the workplace
All staff

This course provides an overview of how Councils can encourage respect in the workplace, including the legal implications of, and how to manage:

- workplace harassment
- sexual harassment
- discrimination.

Workplace investigations
HR officers and directors

This course identifies key tips and traps for Council to be aware of in the course of conducting and relying upon investigations in the workplace, including:

- managing complaints
- dealing with whistleblowers
- documenting complaints and responses.





TECHNOLOGY

QITC basics

Corporate governance and IT officers

An introductory session aimed at those unfamiliar with the QITC, setting out the overall structure and framework, types of contracts and how to choose which contract to use, and additional provisions.

Key trends in QITC contracts

Corporate governance, IT and legal officers

A more advanced session looking at key issues that arise in most QITC contracts, including data, privacy, liability, IP, termination for convenience and service levels.

NATIVE TITLE & CULTURAL HERITAGE

Native Title for local government

Corporate governance, property, legal, planning, development and project officers

This course provides an overview of the native title regime relevant to local governments in Queensland. It will cover:

- claims and determinations
- Indigenous land use agreements
- future acts
- compensation.

Indigenous cultural heritage duty of care

Corporate governance, property, legal, planning, development and project officers

This course provides an overview of the Aboriginal and Torres Strait Islander cultural heritage duty of care. It will cover:

- requirements of the Aboriginal Cultural Heritage Act 2003
- options to address Council's duty of care
- duty of care guidelines
- cultural heritage management plans and agreements.

NEGOTIATION

Effective negotiation and dispute resolution skills

HR, procurement, project, contract, customer liaison and legal officers

Your ability to negotiate is critical to getting the best outcome for constituents. In this workshop, you will learn:

- how to apply a systemic framework to negotiations
- the tools to use to manage negotiation processes and relationships
- problem-solving techniques to create value in negotiations
- case study workshop - put your skills into action.

