

Platform Guide

Duke University Press

The Duke University Press (DUP) content platform at <u>read.dukeupress.edu</u> hosts all available content from books and journals in the humanities and social sciences published by DUP. Users can search for, browse, and access content with an individual account or an account associated with a subscribing library.

The platform provides access to over 3,000 ebook titles and over 60 journals in the humanities and social sciences with decades of content.*

This guide will demonstrate how to use the platform's features.

Contents

Features	2
Book Pages	3
Journal Pages	4
Advanced Search	7
Library Administration	8

^{*} Not all titles are current. For a complete list of available content by title, see our title list at https://dukeupress.edu/information-for/librarians/account-administration/title-list. Mathematics journals are hosted at projecteuclid.org.

Features

Features for Readers

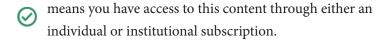
- PDF format for book chapters and journal articles for all titles
- Table of contents alerts for new issues
- DRM-free access and printing
- Advanced full-text searching via keyword, author, and DOI
- Full mobile optimization

Features for Institutions

- Access via IP address and Shibboleth (in select countries)
- Unlimited multi-user access
- COUNTER-compliant usage statistics
- Storage of all content in Portico to ensure long-term availability
- Titles located in CrossRef and discoverable by DOI
- KBART-compliant title lists
- Platform user experience that meets or exceeds the World Wide Web Consortium Web Content Accessibility Guidelines version 2.0, Level AA conformance
- Indexed in major discovery services, including Crossref, OCLC,
 EBSCO, and the ProQuest family of products

Access Icons

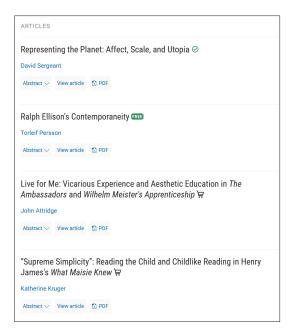
Beside each content unit are icons that denote different access types:



demans this content is available open access.

means this content is freely available for an indeterminate amount of time.

means you need to purchase this content to access it.



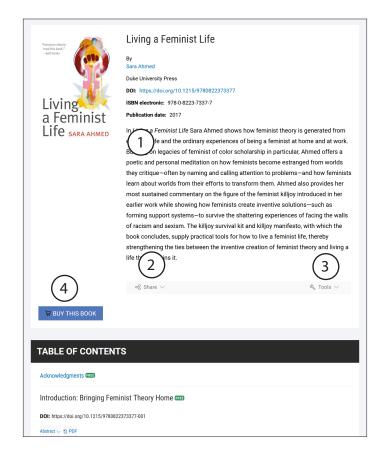


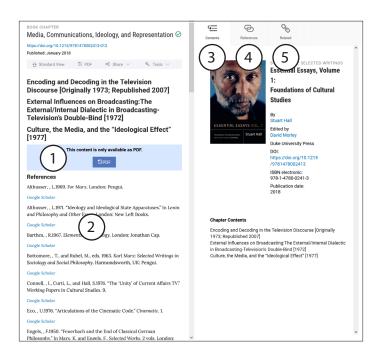
Book Pages

On a **book page**, you can see title-level information including an abstract (1). From the table of contents, open and download PDFs by chapter. There are tools to share (2), cite and see permissions information (3), and purchase a digital copy of (4) the book.

Page shown

<u>read.dukeupress.edu/books/book/1933/Living-a-</u> Feminist-Life





On a **book chapter page**, you will see a link to the full-text PDF content of the chapter (1) and linked references (2). Note that full-text HTML is not available for book chapters at this time. The right-hand menu may include chapter contents (3), references (4), and recommended links to related book or journal content (5).

Page shown

read.dukeupress.edu/books/book/2554/chapter/ 1360649/Media-Communications-Ideology-and-Representation



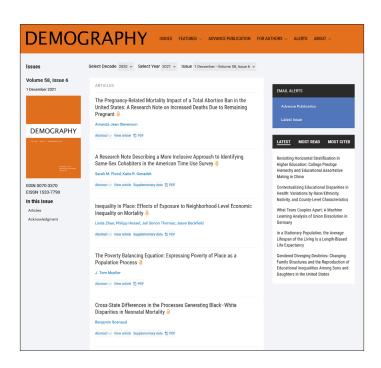
Journal Pages



The main page for each journal shows the current issue along with information about the journal. Clicking on the "View this Issue" button takes you to the table of contents for the current issue.

Page shown

read.dukeupress.edu/demography



The table of contents page includes links to the content of an issue by article. Use the drop-down menus at the top of the page to select a specific volume and issue or search within the journal.

Page shown

read.dukeupress.edu/demography/issue/59/1





The **journal article page** defaults to split-screen view. The left column will include an abstract and keywords (1), citation tools and metadata (2), the full-text HTML of the article (3, where available), and links to the full-text content in PDF format. Use the Standard View/Split-Screen button (5) to toggle between view modes. The right column contains data, images, or figures from the article (6); article contents (7); linked references (8); and a list of related articles and topics (9).

Page shown

read.dukeupress.edu/public-culture/article/33/2%20 (94)/151/173795/Counting-the-Uncountable-Revisiting-Urban



In **standard view**, the data and figures are placed within the flow of the text in the center column, and references are at the end of the article text. Article contents are in the left column, and related articles are in the right column.

Page shown

read.dukeupress.edu/public-culture/article-standard/33/2%20(94)/151/173795/Counting-the-Uncountable-Revisiting-Urban





Articles that are only available as PDFs will include a link to download the PDF as well as a preview of the first page of the article.

Page shown

 $\frac{read.dukeupress.edu/nka/article/2021/49/24/294428/}{The-Entry-of-Ancient-Egypt-into-Surrealism}$

Issue Alerts

Stay up to date with our journal scholarship by signing up to receive email alerts when new issues are available.

TO SIGN UP FOR ALERTS:

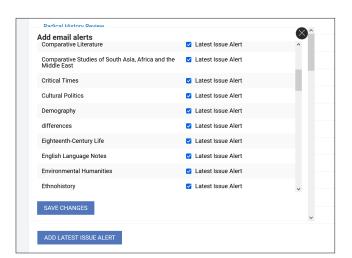
- Register for an account at <u>read.dukeupress.edu/my-account/register</u>. You do not need to provide a customer number.
- 2. Visit read.dukeupress.edu/my-account/alerts.
- 3. Go to "Latest Issue Alerts" and click on "Add Alerts."
- 4. Select your publications from the pop-up window and click "Add Alerts" or "Save Changes" after you are finished. Subscribe to as many journal alerts as you like.

Your issue alerts should appear under "Latest Issue Alerts" at <u>read.dukeupress.edu/my-account/alerts</u>.



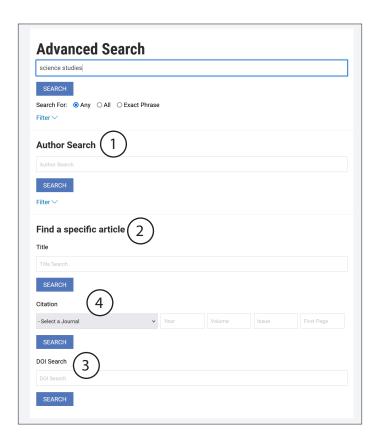
You can also sign up for advanced publication alerts from select journals.

You can add or delete alerts at any time.





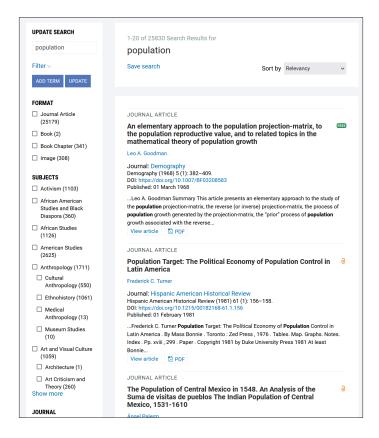
Advanced Search



The **Advanced Search** interface allows you to search by author (1), title (2), or DOI (3) across all formats on the platform, or to search for a specific volume and issue of a journal from a citation (4).

Page shown

read.dukeupress.edu/advanced-search



The **search results page** displays results by relevance, and the left-hand menu allows you to filter the results by format, subject, journal, article type, date range, and availability.

Page shown

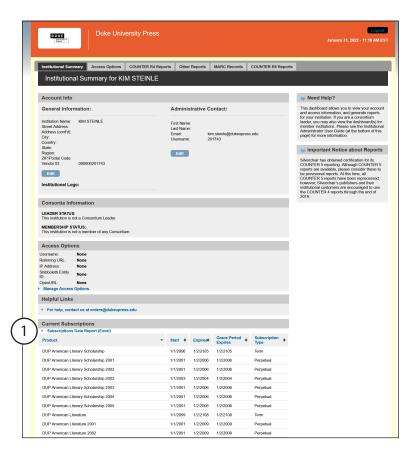
read.dukeupress.edu/search-results?page=1&q=population



Library Administration

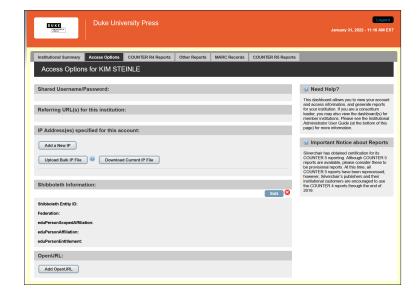
The **Institutional Administrative Dashboard** allows librarians to manage institutional subscriptions and access. Access the dashboard at sitemaster.read.dukeupress.edu/admin/login.aspx.

The **Institutional Summary tab** displays basic account information about your institution, current access settings, and current subscriptions, which can be exported to Excel (1).



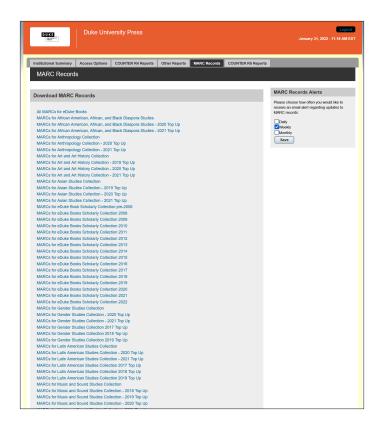
In the **Access Options tab**, you can view and update the following proxy access settings for your institutional users, as applicable:

- Shared Username/Password
- Referring URL(s)
- IP Addresses
- Shibboleth Information
- OpenURL





In the MARC Records tab you can download ebook MARC records created by Duke University librarians. MARC records are available in separate files by annual collection, by subject collection, or for all ebooks.



Download COUNTER 4 and COUNTER 5 compliant usage reports from the **COUNTER Reports tabs**.

For assistance with the administrative dashboard, contact dup_libraryrelations@duke.edu.

