

#### Go / No Go assessment - Sample letter of invitation to a potential GNG reviewer by supervisor This version is from October 22, 2021

Dear [name],

I am writing to you as supervisor of the PhD candidate [name], whom I am supervising along with [name - title, affiliation]. The subject of the research is: [title].

This is to inquire whether you would be willing to act as an external reviewer for the Go / No Go re­view of [her/him].

The GNG product plays a central role in the first year assessment procedure of the Graduate School of Social Sciences, Vrije Universiteit Amsterdam, in which the PhD candidate is assessed on [her/his] performance as a researcher. The main criterion is whether this product, prepared within approxi­mately eight months after the start of the PhD trajectory, provides sufficient basis to assume that the PhD trajectory can be successfully completed within the set time frame (a total of four years in case of a full-time project).

The [GNG paper and/or research proposal] will be sent to you [indication date] by the Program Man­ager of the Graduate School. It will be greatly appreciated if you are able to send your assessment report within three weeks of receiving the GNG product. An assessment form will be included to structure your comments.

The review process is transparent, meaning that your name will be made available to the PhD candi­date and supervisors for (possible) inquiries. If you prefer to remain anonymous with the candidate and the supervisory team, the Graduate School will remove your name from the assessment form. You will be informed of the outcome of the GNG assessment.

Thank you very much for considering my request. Should you require any further information, please do not hesitate to contact me.

I look forward to your response,

Kind regards,