**Application Form Vrije Universiteit Amsterdam**

**Application to a Master’s Degree programme for International Degree Holders**

|  |
| --- |
| **Details regarding your *previous* or *current* education****If you have completed multiple degrees at university level (Bachelor and Master), make sure to mention all of them and number them accordingly.** |
| **Name applicant** |  |
| **Email address** |  |
| **Country of your previous education** |  |
| **Name of the university**  |  |
| **Title and subject of the degree(s) in English as well as in the original language** (for example (Honours) Bachelor of Science in Computer Science, Bachelor of Arts in History, Laurea Triennale in Economia, Grado en Estudios Internacionales etc.) |  |
| **The (expected) date of graduation** (needs to be by 31 August if you are planning to start in September) |  |
| **Nominal duration of your programme(s) / degree(s) in years** (number of years from start to completion) |  |
| **Total credits needed to complete your degree** (no need to convert it to ECTS) |  |
| **Is a thesis part of your curriculum?** |  |
| **Your current or final GPA\* (Grade Point Average), also include the maximum possible GPA in your university’s system** (for example: 8/10, 3.27/4, etc.) |  |
| [**English language test results**](https://vu.nl/en/education/more-about/language-proficiency-requirements-master)(If not obtained yet, please read the requirements carefully and indicate the expected date of submission) |  |

\*Only the grades you have achieved in the final two years of your Bachelor’s programme are taken into account. Premaster’s students can submit their GPA based on the grades they have achieved during their previous Bachelor’s degree and the Premaster’s programme.

**Instructions:**

* Please put all the required documents in this format.
* Read the instructions first, then delete the text and insert the requested documents.
* It is **not** possible to include external links.
* When you have added all documents, upload the form **in .PDF format** in the *Complete Registration* section of [your personal dashboard](https://vu.nl/en/dashboard/services/registration) on vu.nl.
* Only submit an application file that includes all required documents in this template.
* Please make sure to check the [relevant application deadline](https://vu.nl/en/education/more-about/apply-masters-programme) to make sure you hand in your application on time.

**Overview of required documents:**

* Application form
* English CV
* Transcript of records (list of courses and grades)
* English summary of your Bachelor’s thesis / research project (max. 300 words)
* Motivation letter

 **Optional documents:**

* English language test results
* (certified) Copy of your diploma
* Copy of your Bachelor’s thesis / research project
* Letter of recommendation (max. 1 page)

**Curriculum Vitae (CV)**

A curriculum vitae that includes your personal details and lists your previous education and relevant work experience. You can for example use [an Europass CV template](https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml).

**Transcript of records**

Please insert your (most up to date) **official transcript of records** from your Bachelor’s and/or Master’s programme here. If your university cannot provide you with a transcript in English, then please add your own translation as well.

Please include all your grades; this means all semesters/years and from every Bachelor’s and/or Master’s programme you have completed.

In case you went on **exchange** during your programme and the courses and grades are not mentioned on your main transcript, please add the transcript from your exchange university as well.

Please make sure that your transcript mentions a current grade point average (GPA). Please also include a grading system explanation. If you do not provide a GPA, if needed we will calculate your GPA on the information provided.

**Course description** including used literature

|  |
| --- |
| **Details regarding your previous or current education***Please do not submit your programme's official syllabus/curriculum overview.*  |
| **Name programme(s)/degree(s)** |  |
| **Nominal duration of your programme(s) / degree(s) in years** |  |
| **Total credits needed to complete your degree** (no need to convert it to ECTS) |  |

Please describe the courses you have taken during your previous higher education that are relevant to the Master’s programme you are applying for.

The **relevant courses for admission** can be found on the [programme pages](https://vuweb.vu.nl/en/education/master/programmes), under the **tab ‘Admissions’, section ‘I have an international degree’**.

Also clearly mention which relevant courses you will still complete before graduation.

If you need more space to include all relevant courses, you can copy paste the format below.

|  |
| --- |
| **Relevant courses for Mathematics, Statistics and Research Methods** |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or study hours** | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |

|  |  |
| --- | --- |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or study hours** | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_ study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or study hours** | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_ study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or class hours**  | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_ study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |

|  |
| --- |
| **Relevant courses for Anatomy, Physiology, Biomechanics and Psychology** |
| **Course name** |  |
| **Bachelor year** (1, 2, 3 etc.), **Master year** **or Course level** (Introductory, Intermediate or Advanced) |  |
| **Credits or study hours** | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_ study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or study hours**  | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_ study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |
|  |  |
| **Course name** |  |
| **Bachelor year** (1, 2, 3, still to be completed etc.), **Master year** |  |
| **Credits or study hours** | **\_\_\_\_\_\_ credits** | **\_\_\_\_\_\_study hours** |
| **Course description or learning outcomes** (5-10 sentences) |  |
| Used literature / textbook |  |

**English summary of your Bachelor’s Thesis / Research project**

Please provide an English summary (**max. 300 words**) of your **Bachelor’s thesis** / **research project**. If you have not yet completed your Bachelor’s thesis or research project at the time of application, please provide a summary of your research activities so far (e.g. research proposal) instead. The goal is to provide the Admission Board with a clear overview of what your thesis or research project entails.

\*If you are a Premaster’s student with an educational background in a related field, please provide a summary of the Bachelor’s thesis or research project that you have completed during your HBO / WO Bachelor’s programme. Providing a copy of your thesis or research project is optional.

|  |
| --- |
|  |

**Statement of Intent (Letter of Motivation)**

A 1-2 page letter stating your reasons for applying to the programme (if applicable, please specify the **specialization** you are applying for).

Please describe your motivation for applying for the Research Master’s programme below. Please address the following topics:

* Why did you choose this Research Master’s programme at VU University?
* What is your experience within this field? / In which ways does your interest in this field show?
* Which subjects and subject areas are you most interested in and why?
* How does the Research Master’s programme connect to your career ambitions?

Write your motivation in the language of your Master’s programme (English)

|  |
| --- |
|  |

**English language test results**

***Optional*** *document at this stage of the application.*

You can already apply without having the English language test results and you do **not** need to include them in this application template.

If you already have **valid and sufficient** test results, please **upload** them via your VU personal dashboard in the separate category.

The **final deadline** for sending us the English Language testis **1 June (non-EEA) and 31 August (EEA).** However, we **recommend** students to not wait until the final deadline and to make sure to hand in their English Language testno later than **1 May (non-EEA) and 1 August (EEA)**.

Please note that the minimum required scores can **differ** per Master’s programme. For all relevant information on our English language test requirements, please visit [this page](https://vu.nl/en/education/more-about/language-proficiency-requirements-master).

**Diploma**

***Optional*** *document at this stage of the application.*

If you have already graduated, please insert a copy of your original Bachelor's diploma. Please include all relevant diplomas if you have multiple Bachelor's and/or Master's diplomas.

**If you are conditionally admitted**, the final deadline for sending us the **certified copy** **of your diploma** (by postal mail) or a certified digital copy (please find instructions [here](https://vu.nl/en/education/more-about/certified-digital-documents)) before 31 August. We recommend students to hand in this document well in advance. Full details on handing in the certified copy of your diploma can be found on [this page](https://vu.nl/en/education/more-about/verification-previous-education).

**You need to have graduated by 31 August** if you wish to start the following September. If you have not graduated on this date, it is not possible to start in the following September.