Vrije Universiteit Amsterdam Faculty Regulations - Faculty of Social Sciences

Adopted by the Faculty Board on 29.06.2020
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Preface

The organization of the University and that of the faculty is set out primarily in the Vrije Universiteit Amsterdam Management Regulations, and for the faculty in Section III of these regulations. The Faculty Regulations provide, in particular for the faculty, the specific details that are relevant to the faculty in question.

SECTION 1. GENERAL

<u>Article 1.</u>   General

1.1.   These are the Regulations of the Faculty of Social Sciences. In Dutch, this faculty is known as: *Faculteit der Sociale Wetenschappen*.

<u>Article 2.</u>   Terms

2.1.   Terms used in these regulations have the meaning attributed to them in the Vrije Universiteit Amsterdam Management Regulations. In addition, the following terms have the meanings set out below:

1. Management Regulations: the Management Regulations of Vrije Universiteit Amsterdam;
2. Executive Board: the Executive Board of Vrije Universiteit Amsterdam.

SECTION 2. MANAGEMENT

Article 3.   The Faculty Board

3.1.   The Faculty Board is responsible for the management of the faculty, in accordance with the provisions of the Management Regulations.

3.2.   The Faculty Board consists of at least three and at most four members, including the Dean and the Director of Operations.

3.3.   The Dean of the faculty chairs the Faculty Board and has overall responsibility for the performance of the faculty. The Dean oversees consultations within the Board.

3.4.   If the Dean disagrees with a majority of the Faculty Board regarding a proposed decision, or with a decision that has already been made, he or she may submit the matter to the Executive Board. The Executive Board will make a decision, after consultation with the Faculty Board if necessary.

3.5.   The Faculty Board includes a Portfolio Holder for Teaching and a Portfolio Holder for Research. The Portfolio Holders for Teaching and Research must be Full Professors. The Dean may decide to act as the Portfolio Holder for Research.

3.6.   A student from the relevant faculty is given the opportunity to attend Faculty Board meetings in an advisory capacity. The Faculty Board appoints this student assessor on the recommendation of an Appointment Advisory Committee established by the Faculty Board, on which in principle the incumbent student assessor, the Chair of the Faculty Student Council and possibly a third person should sit. The Faculty Board is responsible for ensuring that the student assessor is not disadvantaged in his or her position as a student in relation to the faculty as a result of serving in this role. The Faculty Board may only suspend a student assessor if a substantiated explanation is provided.

3.7.   The Dean may grant the title of Vice-Dean to a member of the Faculty Board who is a Full Professor. The Vice-Dean acts as the Vice-Chair of the Faculty Board. The Vice-Dean may act on behalf of the Dean, when necessary, by performing representative duties and attending university meetings, insofar as the Executive Board consents to this.

3.8.   The Director of Operations is appointed, suspended and dismissed by the Executive Board, following advice from the Dean. Appointments are made according to an appointments procedure established by the Executive Board.

3.9.   Faculty Board members other than the Dean and the Director of Operations are appointed, suspended and dismissed by the Executive Board at the recommendation of the Dean following consultation with the other Faculty Board members. If these members are to hold the positions of Portfolio Holder for Teaching or Research, this will be made clear at the time of the appointment.

3.10. Faculty Board members other than the Director of Operations are appointed to their position for four years. Members reaching the end of their term of office may be reappointed once for a maximum of four years. Any further reappointment for a maximum of four years may only be made in exceptional cases.

3.11. The meetings of the Faculty Board and related documents are not made public, unless the Board decides otherwise.

3.12. The documents issued by the Faculty Board are to be signed on behalf of the Board by the Dean and the Director of Operations, or by one of them.

Article 4.   External advisory boards

4.1. The Faculty Board, having heard the Executive Board, may establish an external advisory board for the faculty, which is made up of external societal stakeholders and/or members of the national or international scientific community. The Faculty Board appoints the members of the advisory board. This advisory board meets at least once a year and provides solicited and unsolicited advice to the Faculty Board regarding the faculty's position in relation to the local, national and international context.

4.2. A Head of Derpartment, a director of a research institute, a Director of Studies, the director of the VU Academy of Social Sciences or the director of the Graduate School of Social Sciences may establish an advisory board for their department, institute or degree programme, comparable to the faculty advisory board referred to in paragraph 1.

SECTION 3. MANDATE

<u>Article 5.</u>   Portfolio Holder for Teaching

5.1.   Notwithstanding the Faculty Board's overall responsibility for its decisions and actions, the Portfolio Holder for Teaching has primary responsibility within the Board for:

1.   developing, implementing, and evaluating policy on education and teaching;
2.   organizing and coordinating education and teaching within the faculty, including the administration of the degree programmes accommodated within the faculty;
3.   quality assurance with regard to teaching and education.

5.2.   The Portfolio Holder for Teaching assumes the Faculty Board's mandate with respect to:

1.   providing functional management to the Director of Education and the head of the Education Office, in addition to the functional management of officials on the basis of the Management Regulations;
2.   implementing (or ensuring the implementation of) quality assurance with respect to teaching and education within the faculty;
3.   evaluating the Academic and Examination Regulations (OER) regularly;
4.   overseeing the implementation of the Academic and Examination Regulations;
5.   representing the Faculty Board in the context of the University's quality cycle for teaching and education, and ensuring coordination with respect to content with the representatives of intra-faculty and inter-university degree programmes;
6.   consulting and making agreements with faculty employee participation bodies on behalf of the Faculty Board with respect to teaching and education.

<u>Article 6.</u>   Portfolio Holder for Research

6.1.   Notwithstanding the Faculty Board's overall responsibility for its decisions and actions, the Portfolio Holder for Research has primary responsibility within the Board for:

1.   developing, implementing, and evaluating research policy;
2.   organizing and coordinating research in the faculty, including the administration of faculty research programmes, research institutes and the Graduate School of Social Sciences;
3.   quality assurance with regard to research.

6.2.   The Portfolio Holder for Research assumes the Faculty Board's mandate with respect to:

1.   providing functional management to the director of the faculty research institute, the director of the Graduate School of Social Sciences and the head of the Research Office, and providing functional management to officials on the basis of the Management Regulations;
2.   implementing (or ensuring the implementation of) quality assurance with respect to research within the faculty;
3.   overseeing the implementation of the annual research programme;

4. representing the Faculty Board in the context of the University's quality cycle for research and ensuring coordination with respect to content with the directors of intra-faculty and inter-university degree programmes;

5. consulting and making agreements with faculty employee participation bodies on behalf of the Faculty Board with respect to research.

Article 7.   Director of Operations

7.1. Notwithstanding the Faculty Board's overall responsibility for its decisions and actions, the Director of Operations has primary responsibility within the Board for:

1. developing, implementing, and evaluating policy with respect to operational management;

2. organizing and coordinating operational management within the faculty, including with respect to post-academic education in the VU Academy of Social Sciences;

3. quality assurance with regard to operational management.

7.2. The Director of Operations assumes the Faculty Board's mandate with respect to:

1. providing operational management within the faculty and managing the Faculty Office;

2. acting as the client of the service departments on behalf of the faculty;

3. representing the Faculty Board in the context of the University's operational management;

4. representing the faculty in relationships with partners such as funding bodies.

Article 8.   Sub-mandate

8.1. Officials who have been granted a mandate on the basis of this section may, in turn, grant a sub-mandate within the framework of their own mandate, subject to the approval of the Faculty Board.

Article 9.   Exercising the mandate

9.1. In exercising their mandate, the Portfolio Holder(s) and the Director of Operations will take into account the Faculty Board's overall responsibility for the faculty and the ultimate responsibility of the Dean.

9.2. The Portfolio Holder(s) and the Director of Operations will inform the Faculty Board regarding the activities they undertake in the context of exercising of their respective mandates.

9.3. The Faculty Board will consult regularly with the Portfolio Holder(s) and the Director of Operations in order to coordinate the manner in which they will exercise their respective mandates.

9.4. The Portfolio Holder(s) and the Director of Operations will consult with the Faculty Board in advance regarding the approach to be taken when exercising their respective mandates.

SECTION 4. THE DEPARTMENTS

Article 10.   Departments

10.1. The Faculty's academic staff is divided among the departments. The Faculty comprises the following departments:

1.   Public Administration and Political Science;
2.   Communication Science;
3.   Organization Science;
4.   Social and Cultural Anthropology;
5.   Sociology.

Article 11.   Head of Department

11.1. Each department is overseen by a Head of Department.

11.2. The Head of Department, following consultation with the management team of the department and consultation between the department and the management team, is, in principle, appointed by the Faculty Board from among the Full Professors within the department for a term of three years. The Head of Department is eligible for re-appointment.

11.3. The Head of Department is, within the parameters set by the Executive Board and the Faculty Board, responsible for the management of material and human resources, the academic staffing structure and the personal development and academic quality of the academic staff in the releveant department. He or she performs these duties with due regard to the policy of the university and the faculty.

11.4. The Head of Department and his or her management team are accountable to the Faculty Board by means of written reports on teaching and education, research and operational management, and by means of administrative meetings between the Faculty Board and the management team. These meetings take place at least twice a year.

11.5. The Head of Department may, solicited or unsolicited, advise the Faculty Board on teaching and education, research and operational management within the faculty.

11.6. The Heads of Department meet with the Faculty Board at least five times a year at the heads of department meeting. This meeting also serves as an advisory body to the Faculty Board.

11.7. The Head of Department conducts annual interviews with the Professors in his or her department. In principle, the Dean takes part in these annual interviews as a second interlocutor. The Dean conducts the annual interview with the Head of Department.

11.8. The positions of member of the Faculty Board and Head of Department are mutually exclusive.

Article 12.   Departmental management team

12.1. Each department has a management team; the Head of Department is a member of this team and acts as chairperson. In addition to the chairperson, the team includes the

research manager and the Director(s) of Studies of the relevant department, with the exception of the Directors of Studies of Research Master's programmes and the Master's in Education in Human and Social Sciences.

12.2. The Faculty Board allocates responsibilities to the members of the management team, taking account of the respective responsibilities of the Directors of Studies, as described in the university's vision for education. The Director of Studies also has ultimate responsibility for the relevant degree programme. The Head of Department is responsible for the staffing and financing of the department. In the event that these various responsibilities within the management team lead to an insurmountable conflict of interests, the Director of Studies can refer the matter to the Faculty Board. The Board will make a decision after hearing the advice of the management team.

12.3. The Faculty Board appoints the research manager for a period of three years, upon the advice of the Head of Department. The research manager is eligible for reappointment. Dismissal from this position can only be effected by the Faculty Board. See article 15.1 regarding the appointment of the Director of Studies.

12.4. Within the department, staff meetings will be held at least five times a year.

SECTION 5. THE FACULTY OFFICE

Article 13.   Faculty Office

13.1. The Faculty Office provides faculty-level support for teaching, research and administration.

13.2. The Faculty Office consists of the Education Office, the Research Office, the Secretariat of the Faculty Board, the Director of Education, the Director of Research, the support staff of the Graduate School of Social Sciences and the support staff of the VU Academy of Social Sciences.

13.3. The Director of Operations is the head of the Faculty Office in hierarchical terms, provides functional leadership to the business controller and the personnel consultant, and has a client relationship with the Head of the Communication and Marketing Cluster.

13.4. The Director of Education is responsible for drafting policy in the field of education and teaching, provides substantive support to the Portfolio Holder for Teaching and the Directors of Studies with respect to decisions regarding educational strategy and the development and implementation of education policy, and may perform tasks on behalf of the Portfolio Holder for Teaching. The Faculty Board determines the tasks and responsibilities of the Director of Education.

13.5. The work of the Education Office is overseen by the head of the Education Office. He or she supports the Portfolio Holder for Teaching, in particular with respect to assessing the consequences of implementing proposed and existing teaching and education policies, is responsible for operational management with regard to teaching and education, and represents the faculty in the context of university operational management in relation to teaching and education.

13.6. Also within the faculty, there is a director of the Institute for Societal Resilience (ISR). The director of the ISR is appointed by the Faculty Board.

13.7. The director of the ISR is responsible for the day-to-day management of the research institute and has management responsibility and decision-making authority within the parameters set by the Faculty Board. The director is also the chairperson of the ISR management team, which consists of four ISR theme leaders selected from among the academic staff, the head of the Research Office and an administrative secretariat. The Research Office provides the administrative secretary.

13.8. The Portfolio Holder for Research determines the responsibilities of the director of the ISR and acts as his or her first point of contact on the Faculty Board with respect to the day-to-day organization and policy-related matters concerning the ISR.

13.9. The theme leaders are appointed by the Faculty Board on the recommendation of the ISR management team. A theme leader should preferably not be a research manager within a department or a Head of Department.

13.10. The work of the Research Office is overseen by the head of the Research Office. The Research Office is responsible for supporting the Portfolio Holder for Research and the Director of Operations in relation to the design and implementation of the faculty's research and valorisation policy and related aspects of operational management.

13.11. The management team of the faculty support team is chaired by the Director of Operations and also includes the head of the Education Office, the head of the Research Office, the coordinator of the Secretariat of the Faculty Board, the personnel consultant and the business controller. The Director of Education, Director of Research and the head of the communications and marketing cluster are agenda members and have a standing invitation to attend meetings. The management team is responsible for the development of the faculty's support and management staff, for streamlining support processes, and for making preparations in relation to the decision-making of the Faculty Board.

SECTION 6. EDUCATION

Article 14.   Programmes

14.1. The faculty accommodates the following degree programmes:

1. Bachelor's programme in Management and Organizational Science
2. Bachelor's programme in Communication Science;
3. Bachelor's programme in Cultural Anthropology and Developmental Sociology;
4. Bachelor's programme in Political Science;
5. Bachelor's programme in Sociology;
6. Master's programme in Policy, Communication and Organization
7. Master's programme in Public Administration and Public Policy Studies;
8. Master's programme in Communication Science;
9. Master's programme in Culture, Organization and Management;
10. Master's programme in Political Science
11. Master's programme in Social and Cultural Anthropology
12. Master's programme in Sociology;
13. Research Master's in Societal Resilience.

14.2. The faculty offers seven preparatory pre-Master's programmes of the same name in preparation for the Master's programmes listed under 6 to 12 above, for incoming students holding a Bachelor's degree from Higher Professional Education (HBO).

14.3. The faculty also participates in the following degree programmes:

1. Bachelor's programme in Philosophy, Politics and Economics;
2. Bachelor's programme in Science, Business and Innovation;
3. Master's programme in Science, Business and Innovation;
4. Master's programme in Law and Politics of International Security
5. Master's programme in Journalism.

Article 15.   Directors of Studies

15.1. The Faculty Board appoints a Director of Studies for every Bachelor's or Master's programme, upon the advice of the Head of Department. These appointments or reappointments are for a maximum term of three years. Directors of Studies may be reappointed. A Director of Studies may be responsible for several degree programmes. The Faculty Board appoints the Director of Studies for the Research Master's programme and the Master's programme in Education in Human and Social Sciences, upon the recommendation of the Portfolio Holder for Teaching.

15.2   The Director of Studies is responsible for:

1. the development of the educational policy of his or her own programme, and its implementation within the educational frameworks of the faculty and university;
2. the quality (and quality assurance) of education within the relevant degree programme;
3. the manner in which teaching and education are organized within the programme;
4. the representation of the degree programme including recruitment and information;

5.   contributing to the development of the faculty's teaching and education (policy).

15.3. The Director of Studies is answerable to the Portfolio Holder for Teaching.

Article 16.   Programme Coordinators

16.1. Each (group of) degree programme(s) has a Programme Coordinator.

16.2. Within the parameters of the faculty's personnel policy, the Programme Coordinator is appointed by the Head of Department upon the advice of the relevant Director of Studies.

16.3. The Programme Coordinator is appointed for an unspecified period of time. The Programme Coordinator supports the Director of Studies in his or her duties with respect to:
1.   education and teaching policy;
2.   the quality (and quality assurance) of teaching and education within the relevant degree programme;
3.   the manner in which teaching and education are organized and coordinated within the programme;
4.   the representation of the degree programme including recruitment and information;
5.   contributing to the preparation and implementation of the faculty's teaching and education (policy).

16.4. The Programme Coordinator is answerable to the Director of Studies.

Article 17.   Teaching meetings

17.1. At least five times a year, the Portfolio Holder for Teaching meets with the Directors of Studies, the Director of Education, the head of the Research Office and a student assessor at the Bachelor's and Master's Directors of Studies meeting. The Research Office provides the administrative secretary.

17.2 At least five times a year, the Director of Education meets with the Programme Coordinators and the head of the Education Office at the Programme Coordinators meeting. The Research Office provides the administrative secretary.

Article 18.   Programme Committees

18.1. The faculty has a Programme Committee for each degree programme, which has six members for a Bachelor's degree programme and four members for a Master's degree programme. The Faculty Board may specify that one Programme Committee will handle multiple degree programmes. The duties and powers of the Programme Committees are described in Article 13 of the Faculty Participation Regulations.

18.2. The manner in which the composition of the Programme Committee is established is by selection, unless, following consultation between the Faculty Board and Faculty Joint Assembly, it is decided before 1 March that elections will be held for one or both sections in the subsequent academic year.

18.3. The Regulations for Programme Committees set out procedural regulations regarding the establishment, selection, composition, procedures for meetings and functioning of the

Programme Committees. The appendix to the Regulations sets out the procedure for appointing members, including which criteria are to be applied.

Article 19.   Examination Board

19.1.   The faculty has one Examination Board, which consists of: the programme-specific subcommittees, the central Examination Board, the core committee and the administrative secretary. The FSW's Procedural Regulations for the Examination Board, an appendix to the Rules and Regulations for the Examination Board, describe the duties of each specific body in more detail.

19.2.   Each programme-specific subcommittee consists of two members from the same (combination of) programme(s). One of the two members is also part of the central Examination Board. The members are nominated by the core committee in consultation with the Head of Department.

19.3.   The central Examination Board consists of one representative per programme-specific sub-committee and an external assessment expert.

19.4.   The three-member core committee consists of the chairperson of the Examination Board and two other members. The members are to be nominated by the central Examination Board.

19.5.   The members of the Examination Board are appointed by the Faculty Board for a period of three years, and may be reappointed.

19.6.   The Research Office provides the administrative secretary for the Examination Board.

Article 20.   Admissions Committee

20.1.   The faculty has one Admissions Committee with programme-specific subcommittees.

20.2.   The faculty Examination Board and the Admissions Committee have the same members. All members of the Examination Board subcommittee for a specific degree programme are also members of the relevant programme-specific subcommittee of the Admissions Committee.

20.3.   The chairperson of the Examination Board also chairs the Admissions Committee.

20.4.   The members of the Admissions Committee are appointed by the Faculty Board for a period of three years, and may be reappointed.

20.5   The Research Office provides the administrative secretary for the Admissions Committee.

Article 21.   Committee for the Recommendation on Continuation of Studies

20.1   The faculty has a Committee for the Recommendation on Continuation of Studies.

21.2   The Committee comprises three members from different Bachelor's degree programmes and a chairperson. The chairperson should, preferably, come from a fourth Bachelor's degree programme.

21.3.   The chairperson of the Examination Board also chairs the Committee for the Recommendation on Continuation of Studies.

21.4. The members of the Committee for the Recommendation on Continuation of Studies are appointed by the Faculty Board for a period of three years, and may be reappointed.

21.5. The Research Office provides the administrative secretary for the Committee for the Recommendation on Continuation of Studies.

Article 22.   Incompatibilities

22.1. The assumption is made that members of the Faculty Board, or those who act on behalf of the board or who bear financial responsibility, may not act as members of the Programme Committee, the Participation Committee, the Examination Board, the Admissions Committee or the Committee for the Recommendation on Continuation of Studies.

22.2. This means that, in all cases, the following positions are incompatible (the examples serve as an illustration and are not an exhaustive list):

1.   Director of Studies and Head of Department;

2.   Director of Studies and Programme Coordinator;

3.   Director of Studies or Programme Coordinator and member of the Examination Board, Admissions Committee, Committee for the Recommendation on Continuation of Studies or the Programme Committee of the relevant programme(s);

4.   student assessor and member of the Programme Committee.

SECTION 7. RESEARCH

Article 23.   Research institutes

23.1. The faculty has the following faculty-based research institutes:

1.   The Institute for Societal Resilience (ISR)

23.2. The faculty acts as the administrative secretary for the following inter-faculty research institutes:

1.   The TALMA institute, for the study of work, care and welfare;

2.   The Network Institute.

23.3. The faculty participates in the following inter-faculty research institutes:

1.   A-Lab.

Article 24.   Graduate School

24.1. The faculty has a Graduate School of Social Sciences. The Graduate School is the organizational structure in which the faculty's PhD programmes take place.

24.2. The academic director is the head of the Graduate School. The director is appointed by the Faculty Board from among the Full Professors within the faculty for a period of three years, with the option of extending this period by no longer than three years.

24.3   The Faculty Board ensures that the Faculty Joint Assembly has sufficient time to issue advice on decisions to be made by the Faculty Board concerning the appointment or dismissal of the director of the Graduate School. If their decision deviates from the advice given, the Faculty Board will provide substantiation in this regard. However, any such deviation cannot constitute grounds for a dispute regarding participation.

24.4. The director of the Graduate School is mandated by the Portfolio Holder Research to:

1.   exercise functional management of the staff of the Graduate School, including its Programme Director;

2.   implement faculty quality assurance with respect to the faculty's doctoral programmes; This includes:

a.   the admission and registration of all PhD students to the faculty's PhD programmes;

b.   the organization and evaluation of education provided as part of the faculty's PhD programmes;

c.   oversight of the (financial) resources available to the Graduate School;

d.   advice on and supervision of the quality and progress of PhD projects.

3.   represent the Graduate School within the context of the University's quality cycle for PhD programmes;

Article 25.   Research meetings

25.1   At least five times a year, the Portfolio Holder for Research meets with the research managers from the departments, the Director of Research and the head of the Research

Office at the faculty research meeting. The Research Office provides the administrative secretary.

25.2. The ISR management team meets once every four weeks, in principle.

Article 26.   Research Assessment Board

26.1. The faculty has a Research Assessment Board. The Research Assessment Board consists of six researchers with a convincing academic track record from the various academic fields of the faculty, five of whom have the ius promovendi, one young talented scientist and an official secretary. There are at least two women on the board. The chairman is a professor. Membership of the Research Assessment Board is not compatible with the chairmanship of a department, membership of the Faculty Board, Graduate School directorship or with the research management of a department. The research office provides the official secretariat.

26.2 The Research Assessment Board acts as an advisory board for the Graduate School of Social Sciences (GSSS) as referred to in Article 4.2 of these regulations.

26.3. The Research Assessment Board is responsible for:
1.   Helping to monitor the quality of the faculty research by giving solicited and unsolicited advice (to the Faculty Board, the research portfolio holder or the research director);
2.   Assessing the quality of (VI and ERC) research proposals in the context of the faculty support process for prestigious (personal) grants;
3.   assessing the quality of the self-studies in the context of research assessments;
4.   discussing and advising the Director of GSSS on the progress reports of PhD candidates and supervisors;
5.   advising the Director of GSSS in case of serious doubts regarding a request for GSSS admission;
6.   advise the Head of Department and / or Director of GSSS in the event of serious doubts or intentions to take a negative decision on a request to continue the PhD program on the basis of a "Go / No Go" paper.

26.4. The members, including the chair, are appointed by the Faculty Board. The term of office of the members of the Research Assessment Board is three years. All members can be reappointed. Except for the young talented scientist, who cannot be reappointed as a talented scientist but as a senior member.

26.5. The Faculty Board may set a term with regard to the issuing of the recommendations referred to in the third paragraph, part 1. If the Faculty Board decides to deviate from the recommendations referred to in the third paragraph, the decision will be motivated.

Article 27.   Ethics Review Committee

27.1 The faculty has an Ethics Review Committee. The Ethics Review Committee has five members taken from the academic staff, one of whom acts as chairperson, and an

administrative secretary. The Research Office provides the administrative secretary. If necessary, the committee will source expertise from outside the faculty.

27.2. The Ethics Review Committee has the task of issuing advice, whether solicited and unsolicited, on ethical issues that are relevant within the faculty, as well as reviewing research proposals with respect to ethical aspects upon the suggestion of members of the academic staff.

27.3. Members are appointed by the Faculty Board for a period of three years, and may be reappointed. At least four of the five members are permanent members of the faculty's research staff.

27.4. The working method of the Ethics Review Committee is set out in the VU-FSW Ethics Review Committee Regulations.

SECTION 8. EMPLOYEE PARTICIPATION

Article 28.   Employee participation

28.1. Within the faculty, employee participation is organized in accordance with the provisions of the Faculty Participation Regulations, referred to in Article 39 of the Management Regulations and in the Election Regulations for Student Councils.

28.2. The sub-committee consists of a number of members to be determined by the Staff Council.

28.3. The Faculty Student Council consists of seven members.

28.4   The Joint Assembly consists of members of the faculty subcommittee and the faculty's Student Council.

SECTION 9. MISCELLANEOUS PROVISIONS

Article 29.   Appointment Advisory Committee

29.1. With due regard to the guidelines set out by the Executive Board regarding the procedure for the appointment of Full Professors, the Faculty Board establishes an Appointment Advisory Committee in order to prepare nominations to the position of Full Professor issued by the Faculty Board and presented to the Executive Board.

29.2. The Dean, together with the chairperson of the Appointment Advisory Committee, consults with members of the department to which the Full Professor will be appointed regarding the advice to be issued by the committee.

Article 30.   Other committees and working groups

30.1. The Faculty Board may establish other temporary committees or working groups. Whenever this occurs, the Board will in all cases specify the tasks, scope, composition and duration of the committee or working group, as well as whether its meetings are to be open to the public.

30.2 The meetings of committees are not open to the public unless the Faculty Board specifies.

SECTION 10. CONCLUDING AND TRANSITIONAL PROVISIONS

Article 31.   Unforeseen circumstances

31.1 In cases not provided for in these regulations, the decision of the Faculty Board will be final.

Article 32.   Amending these Regulations

32.1. The Faculty Board requires prior approval from the Joint Assembly for any decisions made by the Faculty Board with respect to amendments to these Regulations.

Article 33.   Entry into force

33.1. These regulations enter into force on the day after they are approved by the Executive Board.

Article 34.   Citing these Regulations

34.1 These Regulations may be cited as 'the Regulations of the Faculty of Social Sciences'.