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| **1. Applicant Details** |
| **The person completing this form, and whose signature appears on the form, must be over 18 years of age.** |
| Name of group |       |
| **Booking** Contact Person |       |
| Postal Address       | Suburb       | State       | Postcode       |
| Phone       | Mobile on day of visit       | Email       |
| **Accounts** Contact Person |       |
| Postal Address       | Suburb       | State       | Postcode       |
| Phone       |  | Email       |
| ABN       |
| How did you hear about our venue? [ ]  Online search [ ]  Word of mouth [ ]  Previously visited [ ]  Other:       |
| **2. Booking Details** |
| Date of visit |       |
| Arrival time:       | Departure time:       |
| Group walk time | Start |       | Finish |       |
| Anticipated attendees | No. of adults:        |
| Area of interest |       |
| **3. Please note** |
| * The walking tracks have varying gradients and most are unsealed. A reasonable level of fitness is required. Footwear suitable for rough and uneven surfaces must be worn. Notification of any relevant pre-existing medical conditions or mobility issues must be provided prior to arrival.
* Hats, protective clothing, closed toe shoes, sunscreen and insect repellent is recommended.
* The fee is $3.50 (not for profit) or $5 (all other groups) / person. Following the walk, an invoice will be emailed to you for subsequent direct debit payment.
* Please advise any changes e.g. visitor numbers, time of arrival etc by phone or email preferably 48 hours prior to the visit. We may not be able to accommodate last minute changes.
* Please ensure your group is ready to start their walk at the time organised. The guides will meet you near the entrance to the Arts and Ecology Centre.
 |
| Email: evc@sunshinecoast.qld.gov.auPhone: 5458 7601  |
| We trust your visit will be an enjoyable and worthwhile experience. |
| **4. Declaration and signage by individual or on behalf of organisation/company** |
| I declare that all information supplied in this application is true and correct and I am authorised to sign on behalf of the organisation/company: |
| Name  | Position  |
| **Signature**  | **Date**  |

**Privacy -** Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council’s privacy policy.

Maroochy Arts & Ecology Centre | Palm Creek Road Tanawha | Locked Bag 72 Sunshine Coast MC QLD 4560

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