

Before you begin the entry process please ensure you have the following:

- Winning pairs Lifetime ID (CDH numbers), phone, email, WHS Handicap Index
- Date of qualifier
- Your club par, course par and slope rating
- Valid credit/debit card
- Please enter the total number of pairs who played n the qualifying round at your club and any details that are asked for on the scorecard at the appropriate points in the entry form.
- 1. Click the link next to the Area Final you wish to enter and use the instructions below to assist in the completion of the online entry form.

Enter Here
Enter Here
Enter Here
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Enter Here

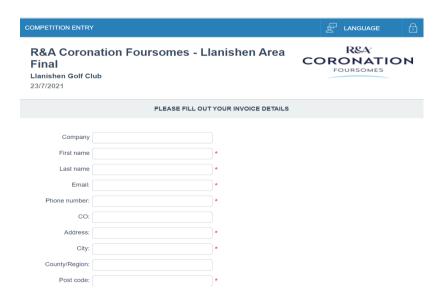
PLAYERS Screen



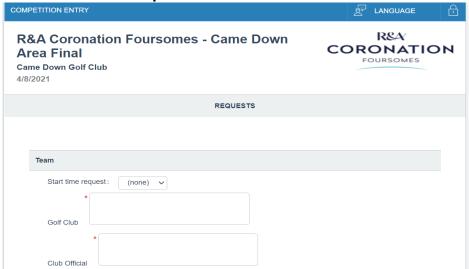
- 2. Click the + to the right of ADD PLAYER (No. 1)
- 3. On the ADD TEAM MEMBER pop-up window select which Union from the dropdown menu and enter player 1's lifetime ID (CDH number).
- 4. Click SEARCH
- 5. Check that the name that now shows in the FOUND area matches Player 1's details.
- 6. Enter the players email and mobile number in the relevant fields.
- 7. Click ADD
- 8. Repeat steps 1 7 for Player 2 (No.2)
- 9. Enter number of pairs that played in the club qualifying round (No.3)
- 10. Click CONTINUE

INVOICE DETAILS Screen

- 11. In the company field enter the name of the Golf Club this is for your invoice only so please fill in details according to who you wish the invoice made out to i.e. golf club or yourself.
- 12. Fill in all fields with a red Asterix.



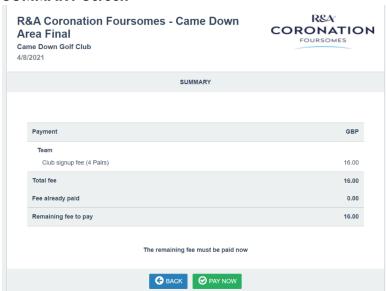
REQUESTS Screen (top section)



Team Section

- 13. Fill in all fields with a red Asterix
- 14. Start time request Early = AM / Late = PM

SUMMARY Screen



Check that the amount showing is correct and click PAY NOW

CONFIRMATION Screen

- 15. Click "I accept the terms"
- 16. Click PAY NOW

PURCHASE INFORMATION – Payment method screen

17. Select whether your card is Mastercard or Visa

PURCHASE INFORMATION - Validate Payment screen

- 18. Enter long card number
- 19. Enter expiry month and year
- 20. Enter CVC (normally last 3 digits on the back of your card)

21. Click VALIDATE PAYMENT