

# Pulse Deck

June 2022

 isolved™



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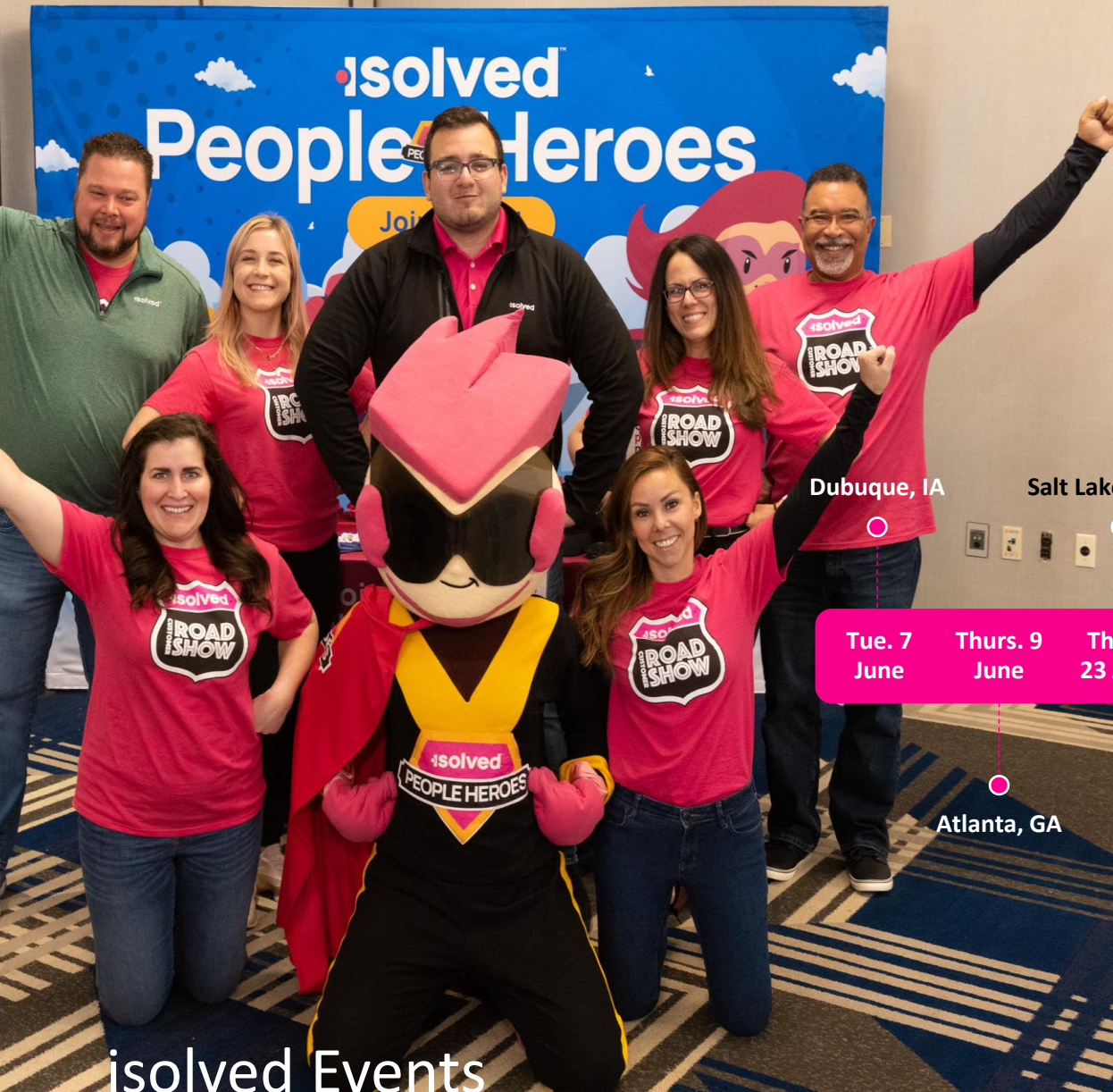
# Agenda



# Customer Roadshow

You asked so we ANSWERED!  
We're stopping by 10 new cities!

Come out and see us!



Dubuque, IA

Salt Lake City, UT

Denver, CO

Burlington, VT

Philadelphia, PA

Detroit, MI

Tue. 7  
June

Thurs. 9  
June

Thurs.  
23 June

Thurs. 7  
July

Thurs.  
14 July

Thurs.  
21 July

Thurs.  
28 July

Thurs.  
13 Oct.

Thurs.  
20 Oct.

Thurs.  
27 Oct.

Thurs.  
28 July

Thurs.  
10 Nov

Atlanta, GA

Madison, WI

Boston, MA

Reno, NV

Kansas City, MO

Greenville, SC

Click [here](#) to register!

Come Join us!  
Sam is waiting for you!



**Q:** What is involved in the People Hero Community?

**A:** Great question! Our community is a place for you! It's a place where you'll be able to share your experiences while sourcing advice from others daily. Our new community brings together like-minded professionals to invest in each other's success and by extension, the success of your workforce.

Here's what else you can look forward to:

- Socializing with your HR and payroll peers
- Sourcing advice from fellow People Heroes
- Sharing your isolated experiences

**Q:** How does the community work?

**A:** After joining, you will be able to complete challenges that benefit you like signing up to be alerted about upcoming product releases. You'll also be able to post and collaborate in the discussion forum with more than 350 of your industry peers.

**Q:** I completed challenges and posted on the discussion board, I've learned a ton, now what?

**A:** Now you take the points you've earned and cash them in for things like Amazon gift cards and Connect discounts.

Now that you know about the community, we can not wait to see you there!

Sing up [HERE!](#)

# Growing Together

What are ways that we are helping our customers grow, and how are they helping us grow?

- **Leave a review, receive a gift!**

Submit a review on [Shortlister](#) and be entered to win a \$25 giftogram gift card.



- **Payroll Processing in the NEW Quarter:** All payrolls and adjustments for Q2 2022 must be completed before any Q3 2022 payrolls can be processed.
- **Payroll Processing Two Days Before Check Date:** Payrolls must be processed at least two days prior to pay date to allow enough time for payroll funding. Due to strict banking rules, we will not make exceptions to the two-day rule. If you do not process payrolls and/or adjustments a minimum of two business days prior to **June 30th**, you will be required to wire the funds to cover the payroll.
- **Payroll Adjustments and Voided Checks:** Make sure payroll adjustments and voided checks are processed before any Q3 2022 payrolls are processed.
- **Last Day for Adjustments:** All adjustments must be processed/submitted on or before Wednesday, July 6th. \*Fees may apply for submissions after the deadline
- **The Blackout Period:** To ensure accurate tax reporting, do not process adjustments between 7/6/2022 and 7/31/2022. Adjustments processed after Wednesday, July 6th, 2022, will be considered an amended return and will not be included in the original filing. \*It is important to note that adjustments may result in a late payment, and you may receive an agency notice subject to P&I.
- **Tax Returns Copies:** You can find copies of your tax returns in isolved beginning July 15th under Reporting > Return Archive
- **After the Blackout period:** Adjustments for amendments may resume 8/1/2022.

**Really Important Tax Details...** isolved would like to ensure a successful quarter close for your tax accounts. Keeping your tax information current and in good standing is key. The highlights below will help you prevent the most common reasons for delinquency notices and Penalty & Interest assessments. It is important to note that P&I is your responsibility if any tax payment or filing is late due to missing EINs, incorrect rates, missing Third Party Agent (TPA) assignments, or invalid Social Security Numbers.

**Tax Alert!** The more you know.

\*Ask your Customer Success Manager for more Tax information!



Check out these On-demand Webinars covering important upcoming events

[What's New and Exciting with isolved and Consistent Adaptive Employee Experience](#)

[isolved GO is Sunsetting- Schedule your Free Upgrade](#)

[Flexible Work: Breaking HR Myths](#)

Where do I? **On Demand Webinars**

# Important Q&A

## DO YOU KNOW? I-9 Management

Navigate to: Employee Admin Tools > Employee Administration > I-9 Management

**Do you know when to use menu options Form I-9 and Informational I-9 Data?**

### Form I-9

- Use for employer verifications and any corrections

### Informational I-9 Data

- Use when tracking I-9 information outside of isolved, examples include paper or Efficient Forms
- Use when tracking historical information prior to the 8.6 Release (April 8th)

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**Do you know how to remove an employee with an Overdue status from the I-9 Dashboard for an employer using paper version of the I-9 form?**

**ANSWER:** Make the updates from the **Informational I-9 Data screen**. Once the verification information has been completed, the employee will drop from the I-9 Dashboard.

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**Do you know when electronic I-9 form will be available through AEE without going through Onboarding?**

**ANSWER:** The goal is to have this available no later than the 8.12 Release that is scheduled for July 1, 2022. It could be as early as the 8.11 Release that is scheduled for June 17, 2022.

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**Do you know if E-Verify corrections are sent automatically?**

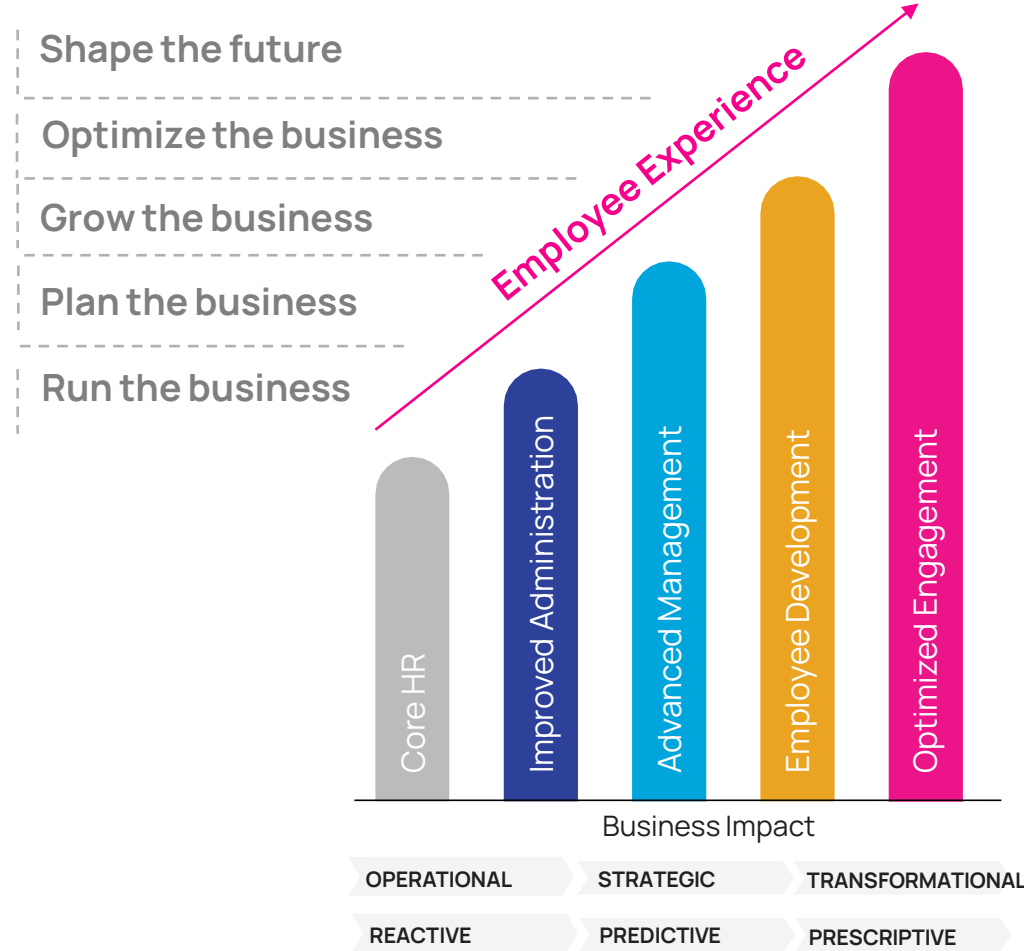
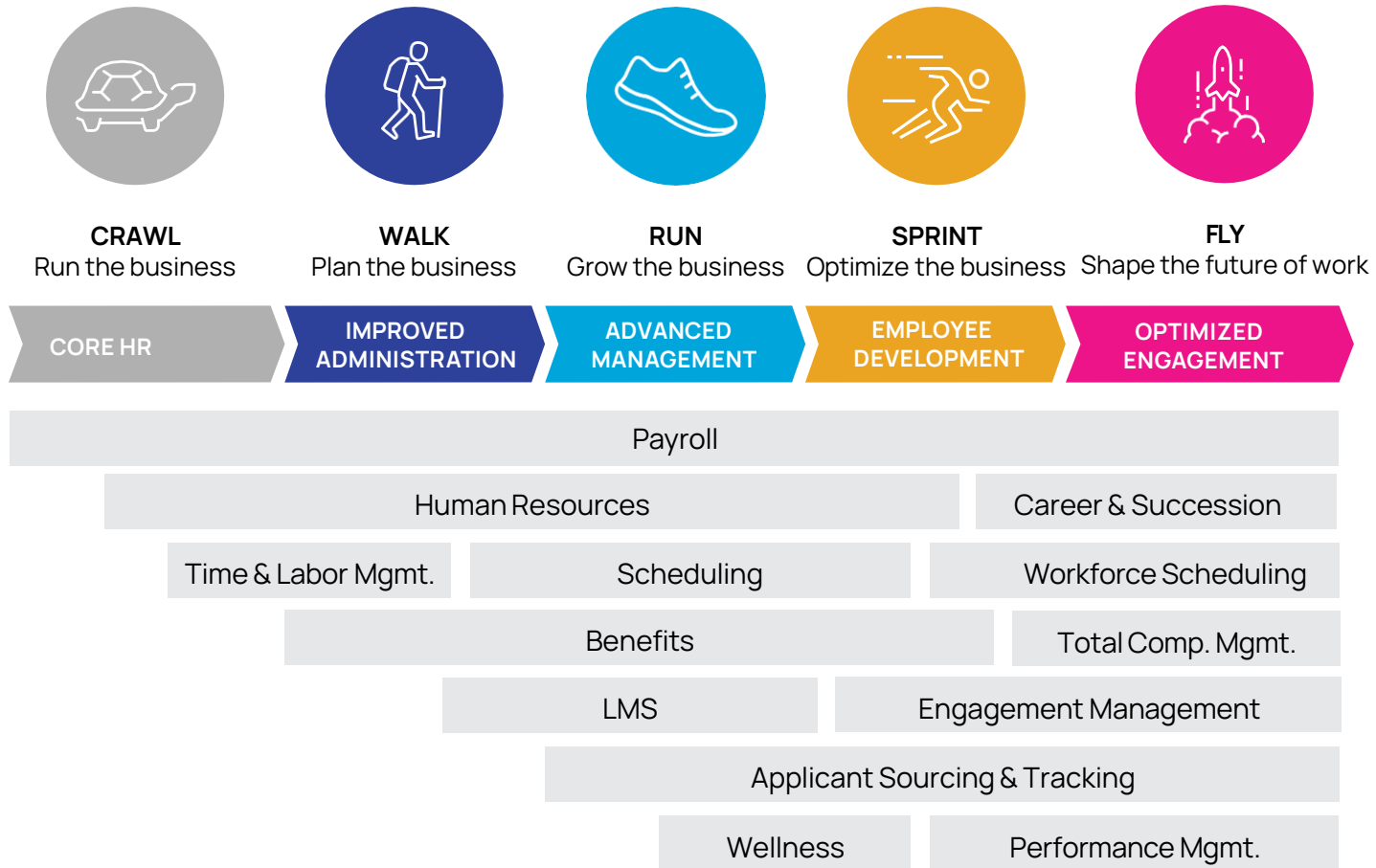
**ANSWER – Part 1:** If the employee is on the **New Case** tab, the correction will be **sent automatically**.

**ANSWER – Part 2:** If the case appears on the Open Cases tab, the correction will not be sent automatically. User will need to log into E-Verify to make the change.





# HR and Digital HCM Maturity Scale



For you *processes and potential skills that are needed as your business develops*



**-Juneteenth (June 19<sup>th</sup>) Banks are closed**

**June 20<sup>th</sup>**

**-Isolved GO will officially be retired on June**

**30<sup>th</sup>**

Don't wait to make the FREE switch to AEE

**-Black out dates coming July 6<sup>th</sup> & 31<sup>st</sup>**

## **Isolved Conference**

### **Connect- September 6<sup>th</sup>-8<sup>th</sup>, 2022**

Some classes you can expect to attend are:

- Crank up your Efficiency with the Benefit Evaluation Utility
- Tips to Dominate Time & Labor Management
- What's new in HR & payroll: An overview of everything we've added in the last 12 months and how it helps you
- And so much more! Learn more [here!](#)

# **Important Dates**



## Additional Services

Benefit Enrollment/Open Enrollment

Giving and Volunteering Overview

isolved Predictive Analytics With TrenData

Attract and Hire

Applicant Tracking/Hire, Onboarding

Time and Attendance

Scheduling Links (Requires isolved Time)


Share & Perform and LMS/University

Employ Enable and Empower Top Talent Overview

isolved People Cloud

The “mobile” platform: Adaptive user experience on any device





**What's New?**

**Do you have any  
upcoming projects or  
initiatives to discuss?**