**To: Sophia Hahn, Collections and Reference Librarian**

**Re: Donation of Materials to the Linda Hall Library (Kansas City, MO)**

Dear Ms. Hahn:

I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** am currently the owner of tangible property with the following description:

I wish to transfer all my rights, interests, and title to this property to Linda Hall Library. I acknowledge that this transfer is an irrevocable gift and that no rights with respect to this property have been retained by me or any other person.

I understand that any materials accepted become the property of the Linda Hall Library upon receipt and that the Library may make all necessary decisions concerning their retention, location, cataloging, and other considerations relating to their use and disposition. Materials accepted but not added to the Library’s collections may be exchanged with other libraries, sold, or disposed of through charitable organizations, or other means.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Donor Signature**

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Donor Name (Print)**

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Donor Street Address**

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City, State, Zip**

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Date**

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Donor Email Address**