



## Academic Regulations for Students

### ***Passing and Progression***

At the end of each module of the Foundation Year you will be tested and may be awarded a 'Pass' or 'Progression' grade.

A 'Pass' grade means that you have achieved at least 40% in each module and earned 6 credits (each module you pass will give you 6 credits). This means that you have successfully completed the foundation course, but will not necessarily be able to progress onto the UCD undergraduate programme.

A 'Progression' grade means that you have reached a sufficiently high mark in both the English Component and the other modules to be accepted by your chosen University Department. This grade may vary from one module to another and from one University Department to another.

If you fail to achieve 40% in a module you will normally be allowed two opportunities to resubmit the coursework or re-sit the examination. The first opportunity would be to re-sit an exam or resubmit a piece of course work; the second opportunity would be to retake the complete module. Students who are retaking a module cannot resubmit a piece of work or resit examinations on this second opportunity.

### ***Re-sitting Examinations and resubmitting assessments***

The ISC will provide additional exam preparation classes where necessary.

The rules for progressing at module and programme level are described in the sections above. Students are also given clear guidance by tutors and centre staff, and information on rules for progression from one term to the next is given to students at their induction at the start of the course.

In order to pass a module, students are required to achieve a minimum score of 40% in their final module assessment and in each element of assessment. In order to progress from one term to the next, students must pass all of the modules for that term. Students are allowed one retake of each module to improve their marks.

Those who fail one module will be allowed conditional progression and will be required to do a re-sit of the failed module the following term. The student may also be required to take extra support classes as a condition of progression. However, a student who fails a core module will normally be asked to leave the programme without the opportunity to re-sit.

Students who pass a module but fail to meet progression requirements for that module may be asked to re-sit module assessments. A student who fails 2 modules or more will also be asked to leave without the opportunity to re-sit.

Students are normally allowed only one re-sit and/or retake of a module, although the opportunity for a second re-sit/retake may be granted in exceptional circumstances by the Head of Centre and/or Module Assessment Board.

In order to pass the ISC programmes, students are required to pass all modules with a minimum of 40%. However, in order to progress onto their chosen degree course, progression grades are much higher, typically around 60% for all modules. Students are given clear guidelines on the grades required for progression onto their chosen degree course, and these are also available on the ISC website: <http://www.ucdisc.com/>