

# Bank transfer payments

- Easy only 5 clicks to payment
- Convenient see your fees and pay online, anytime, anywhere, any device
- Secure processing by our trusted partner
- Your choice a range of popular payment methods
- Instant immediate confirmation of payment
- Cost-effective local currencies at competitive exchange rates

How to get your bank transfer payment details in 5 easy steps

## **STEP 1. LOGIN INTO PAYONLINE**

Enter your Student ID and Secure Access Code which are found on your Letter of Offer or your Student Statement and click 'Login'.



Check your name and date of birth are correct and click 'Continue'.

## STEP 2. CHOOSE THE FEES YOU WANT TO PAY



Click the fees you want to pay in the Tick to Pay box(es) then click the green 'Continue to Payment' button at the bottom of the screen.





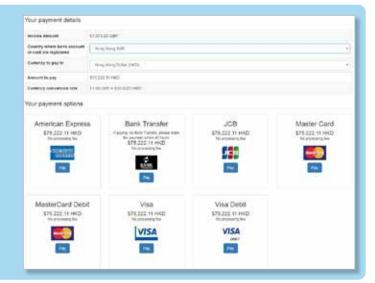




#### STEP 3. SELECT THE COUNTRY AND CURRENCY

Select the country in which your bank account or card is registered and select the currency you would like to pay in. Our payment options are then shown and to pay by bank transfer select the 'Bank Transfer' option.

Note: the Bank Transfer option may not be available in your local currency but will always be available in the invoice currency and US Dollars (USD).



## STEP 4. TELL US WHO IS PAYING THE FEES

Confirm you are the student paying the fees by clicking on 'Yes'. You do not need to provide additional details and can now click on 'Continue'.

If you are a parent/guardian or agent select 'No', is made against the right student account and click on 'Continue'.

# BANK TRANSFER FROM COUNTRIES THAT REQUIRE ADDITIONAL DOCUMENTATION (e.g. India or China)

To ensure your payment complies with local regulations in your country, you might be prompted to upload some additional documentation during the payment process. This is a normal procedure required by regulations like SAFE in China or LRS in India.

The entire process is designed for your convenience. You'll see clear on-screen instructions guiding you through any necessary steps for uploading the required documentation.



# STEP 5. YOUR BANK TRANSFER DETAILS ARE ON SCREEN

Please read these instructions carefully and make the payment using the bank details provided. The bank transfer information on screen will have been automatically sent to the email address we

have in our system for you. Use the 'Email these Details' button to enter a different email address for the information to be sent to.

- **1.** The "Account Holder" may be shown as "Flywire Payments Corp". Flywire processes and collects payments on our behalf.
- **2.** Make sure you include your payment ID in the remittance/reference information, if you don't there will be a delay to your payment being processed



