

My induction Checklist

Task	Completed?
Will you be flying to the UK soon? Make sure you tell us your travel plans! Email: USICArrivals@studygroup.com	
Attend all of the induction presentations on your schedule.	
Login to your University emails, and remember to check them every day.	
Login to Blackboard and have a look around! Check you can see all of your modules for the term, the Virtual Reception, and the Daily Check-in course.	
Having connection or IT problems? Contact USICTech@studygroup.com for support	
Send documents to the USIC Registry Team (photos, visa pictures etc. check your emails for more details!) if you're not sure what you need to provide, send the team an email: USICRegistry@studygroup.com	
Look around the Virtual Reception, and try our Reception Live service to ask questions you are not sure about! (available weekdays 8am-5pm)	
Read your Student Life guide! You can find this on the Virtual Reception	
Go to a drop - in session and ask a question during induction – there are sessions throughout the week! You can also send us an email if you need to: USICStudentSupport@studygroup.com	
Read important documents: The Student Agreement, the Attendance and Engagement Policy, and Student Disciplinary Policy available here: https://bit.ly/373QBBp	
If you're in the UK, you will be invited to a building induction when you have finished your quarantine. Keep checking your emails for an invitation!	
If you are in the UK, and collecting your BRP from the College, we will email you when it arrives. Make sure you look out for your collection appointment.	
Check your emails for your timetable*!	
Sign up for the buddy scheme to meet some new friends! Look out for the invitation in your university email.	
Congratulations, you're ready to start your study with us!	

*You will only receive your timetable by email once you have submitted all your documents for compliance on registration.