

How to install office365 applications



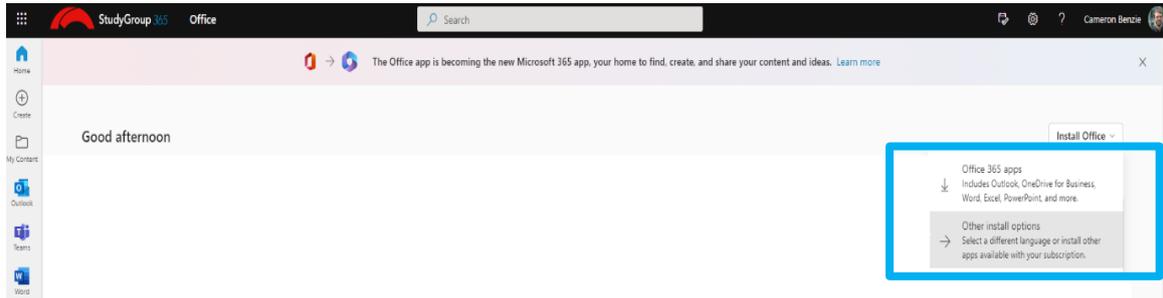
1. On your laptop/computer, go to <https://www.office.com/>
2. Click 'Sign in' in the top right of the page



3. Input your Study Group provided username and click 'next'

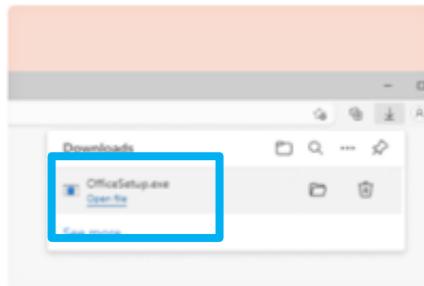
4. Input your password Study Group password and click 'Sign in'

5. This will load the page showing in the below screenshot. Select the option in the top right corner for Install Office – Office 365 Apps

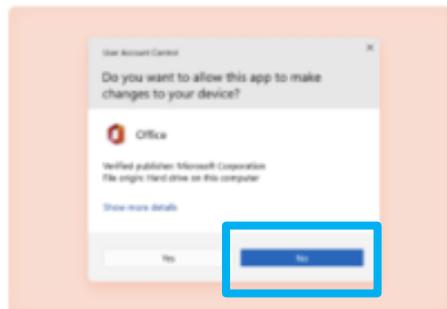


6. This will download the installation files and you will need to follow the steps that show on the install page

- a) After the download is complete, select '**Open file**'



- b) Select '**Yes**' to install to your laptop/computer



- c) Once installation is complete, open any Microsoft 265 app and sign in using your Study Group details

