Post-Commencement Refund Policy

- Students are considered to have commenced their course when they arrive in centre and attend any induction, registration or teaching activities.
- Students who do not commence their course but have travelled to their chosen country of study by means of a student visa sponsored by Study Group will be considered to be Absent Without Leave (AWOL).
- Any student who has been issued a visa or a CAS that has been used as part of a visa application will not be provided any applicable refund until sufficient evidence has been provided, this may include (and is not limited to): -
  - Proof of leaving returning to their home country, such as copies of boarding pass and copies of passport which show the appropriate entry/exit stamps
  - Proof of not leaving their home country to travel to their chosen country of study, such as copies of the full pages of passport

<table>
<thead>
<tr>
<th>Withdrawal Reason Key:</th>
<th>Security Deposit (£1,000/€1,000)</th>
<th>Fees for Current Term or Semester (includes Tuition Fee Deposit if 1st term)</th>
<th>Fees for Next Term or Semester</th>
<th>Fees for Future Terms or Semesters</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Not Refunded</td>
<td>✗ (less any unpaid incidental charges)</td>
<td>✗ Payable up to the last date of study, balance of fees refunded</td>
<td>✗ Payable up to the last date of study, balance of fees refunded</td>
<td>✗ Payable up to the last date of study, balance of fees refunded</td>
</tr>
<tr>
<td>✓ Refunded</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For students who have arrived in centre and commenced their course or programme of study

Student withdrawal from studies

- Student withdrawal with no exceptional circumstances
- Student withdrawal due to exceptional circumstances e.g. illness, bereavement (documentation will need to be provided)

Study Group termination of studies due to:

- Academic performance
- Other reason (e.g. withdrawal of programme of study)
- Serious misconduct or attendance issues or non-payment of tuition fees
- AWOL or evidence of Fraud (e.g deliberate misuse of CAS or related visa for non-study purposes)

- In the event that Study Group is unable to complete the teaching of a paid for programme of study, Study Group will pay any reasonable and demonstrable incremental costs incurred in the student completing the same or a comparable programme of study within Study Group or its affiliates.
- In the event that Study Group is unable to complete the teaching of a paid for programme of study and no alternative arrangements are available to complete the same or a comparable programme of study within Study Group or its affiliates, Study Group will refund all tuition/accommodation/living fees/expenses paid for incomplete programmes of study.
Notes:

(1) £260/€260 Administration Fee is never refunded
(2) For accommodation, refer to your tenancy agreement or accommodation refund policy
(3) StudyCare Insurance Plus will be charged by week up to the date of withdrawal, the unused balance will be refunded in all cases
(4) Students in receipt of a scholarship (by way of a 20%/40% discount to tuition fees) shall be refunded any eligible amounts less the relevant discount applied to such fees