

Study Group Fee Assessment Form

Your application has indicated to us that you may be considered a Home Fees student in line with guidance provided by the UK Government and UKCISA. Please complete this form so that we can assess your correct fees status. Full details of the UK Government eligibility requirements can be found on the UKCISA website:

www.ukcisa.org.uk

Personal Details

Application Number				
Title		Last Name		
First Name		Other Names		
Marital Status (please circle)	Single	Married	Divorced	Civil Partner Widow/er
Date of birth	DD / MM / YYYY			
Country of Birth				
Email				
Country of Permanent Residence				
Your Nationality(ies)/Citizenship				
If you have dual nationality please state				
Nationality of Your Father				
Nationality of Your Mother				
Nationality of Your Spouse/Civil Partner				

Current and Former Residence

Please give details of all your addresses over the last 5 years (excluding holidays). Continue on a separate sheet if necessary.

Address	Date From	Date To	Reason for Occupation
Current address:			
Previous addresses:			

Please give details of all period(s) during your life when you, your parent, and/or spouse (since marriage) have lived OUTSIDE the UK (excluding holidays) including any temporary work contracts or for education.

	Date From	Date To	Country	Reason/Occupation (include details of nature and contract of employment)
Yourself				
Father				
Mother				
Spouse				

Immigration Status

Date of arrival in the UK	Date: DD / MM / YYYY	
What was the main purpose in coming to the UK?	Main Purpose:	
Is your length of stay in the UK/EU limited by immigration control?	YES	NO
If you have a residence permit or biometric card please state the type of permit you have: (see checklist below for required documents) For example: EU Settlement / EU Pre-Settled Status (see checklist below for required documents) Indefinite leave to remain / Settlement Limited Leave to Remain Refugee / Humanitarian Protection EU/EEA Family Member (see checklist below for required documents)	Please state as written on your permit: Date of Issue:	
Date of arrival in the EU (if applicable)	Date: DD / MM / YYYY	
Do you classify yourself to be an EEA / Swiss Migrant Worker?	YES	NO
If you are an EEA / Swiss Migrant Worker please provide the following documents since arriving in the UK:	If you are a relevant Family Member of an EEA / Swiss Migrant Worker please provide the following documents; alongside the EEA / Swiss Migrant Workers documents opposite:	

Contract of Employment
Payslips
P45s / P60s

Spouse / Civil Partners Passport
Marriage Certificate

Father's / Mother's Passport
Birth / Adoption Certificate

If there is any other relevant information you wish us to take into account, please state below:

DECLARATION:

- I confirm that all information presented here is true and accurate and I understand that Study Group may require further documentary evidence to support the information provided; failure to provide the requested information and documentary evidence may result in an incorrect fee assessment being made.
- I understand that the information given will be held and processed by the Study Group in accordance with the Data Protection Act (1998) and I give my consent to the processing of my personal data, as defined by the Act, by Study Group.
- I confirm that I have provided any additional information that may be required to make a full and accurate assessment

Checklist of Documents:

Please provide **COLOUR** copies of the following as applicable to you:

- Your Passport (colour copies of your personal details page and any visa stamped pages). If the name on your passport/Home Office documentation differs to that on your application, please provide evidence of name change as appropriate e.g. Marriage certificate, Decree Absolut or Affidavit.
- Your Residence Permit *if applicable*
- Your Biometric Card *if applicable* (Please provide a colour copy of the FRONT and BACK of your card)
- If you are an EU National please provide your Immigration Share Code and EU Settled / EU Pre-Settled Status confirmation letter.
- If you are an EU/EEA Family Member please provide evidence of your relationship to the EU/EEA family member such as a birth certificate or a marriage certificate. Please also include a colour copy of your relative's passport (personal details page only).

Signature _____

Date _____

Parent's Signature (If applicant is under 18) _____

Date _____