



# Financial Controller

## About us

Downing is a fast growing, entrepreneurial investment manager based in the City of London. Our passion is finding and funding great entrepreneurs, helping them grow their businesses in the real economy. Our ability to adapt and innovate to create investment products for our customers is key to our growth and success.

Downing has been raising money for, and investing in, UK businesses for over 30 years. We recently reached £1 billion funds under management, driven by an experienced team which now numbers around 140 staff. We raise around £200 million a year, with the support of 35,000 retail investors who trust us to invest on their behalf.

We invest across a range of sectors and products and continue to develop our offering to ensure we are at the forefront of the industry. These sectors include renewable energy, healthcare, property, venture and development capital.

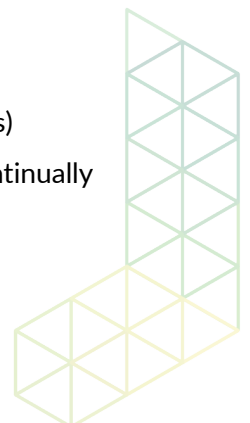
Downing has developed into a large and prosperous company with a fast-moving meritocratic and entrepreneurial culture. Our core values of flexibility, transparency and integrity are vital to everything we do – from the business we invest into the people we hire.

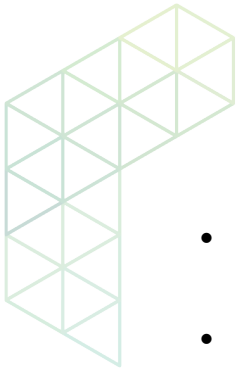
## Roles and responsibilities

We are looking for a Financial Controller to join Downing's growing and lively finance team. The role will report directly into the CFO and will be responsible for the day to day running of the firm's central finance team.

The central finance team's role being responsible for the finance activities of Downing LLP. This team then sits within a wider finance community of fund accounting teams which look after the accounting activities of the funds managed by Downing.

- Supervision and personal development of the central finance team (2 direct reports)
- Responsible for the monthly management accounting reporting to Exco, continually evolving this report so it remains relevant and insightful to its audience

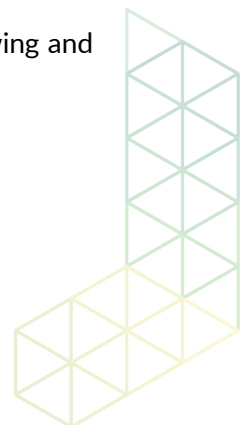




- Proactive business partnering with our departmental heads, notably marketing, HR and IT teams, helping them maintain their costs within budget
- Responsible for the design and implementation of robust finance controls and processes. Along with their uptake across the business, regular review and documentation.
- Finance systems development, owning our finance system, suggesting improvement changes to its functionality and data structures. Ensuring all finance systems are optimally used within the team and effectively integrated into the wider business
- Responsible for the annual external audit process and statutory reporting (FRS102)
- Responsible for FCA financial reporting and monitoring the firm's regulatory capital adequacy
- Treasury oversight and external banking relationships
- Tax compliance with HMRC, including corp tax, VAT etc.
- Responsible for sales invoicing / accounts payable / employee expenses

## Key skills and experience

- The ideal candidate should preferably have previous experience of working within financial services sector, will be 5+ years PQE (ACA, ACCA, CIMA or equivalent) and will also have previous experience of managing a finance function and team.
- Excellent leadership skills and someone who enjoys developing, motivating and building their own high performing finance team. Nurturing a happy and energetic team culture which enjoys celebrating its successes
- Someone who has clear and concise written and verbal communication skills, with the ability to quickly build effective relationships both within their team and across the wider business
- Someone who embraces finance systems and enjoys ensuring our systems are used to their maximum potential.
- Excellent attention to detail and a high level of professionalism who takes pride in both their own and their team's work.
- Enjoys suggesting and driving change and improvements whilst supporting a growing and energetic business whose needs are constantly evolving
- Numerically and commercially minded with an inquisitive nature.





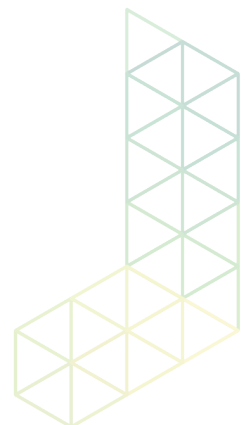
## Personal profile

- **Team player** – have fun! We do our best to cultivate an open, honest, hard-working but fun culture at Downing.
- **Eloquent** – you can explain complex things in simple, relevant terms and in good plain English.
- **Customer oriented** - you are helpful, friendly and professional whilst working diligently. Nothing is too much trouble.
- **Passionate about what you do** - you are always happy to roll up your sleeves.
- **Assertive and focus on execution** – you make things happen.
- **Creative** – you think outside the box. Everything can be improved and we want someone who is confident putting forward new ideas.

## Pay/benefits

For the successful candidate, we will put together an attractive reward package that will include:

- Competitive salary dependent on experience and qualifications
- Discretionary bonus
- Pension scheme
- Health insurance
- Life assurance
- Income Protection
- Critical illness protection
- Death in service
- Additional social perks





## Additional details

- Reports to the CFO
- Full-time working, based in Central London office location
- All candidates must be eligible to work in the UK or have a working visa

To apply: please send us your CV and portfolio to demonstrate your experience to [recruitment@downing.co.uk](mailto:recruitment@downing.co.uk). [Please include your salary expectations and notice period.](#)

We endeavour to reply to all individual applicants and will provide feedback for any candidates that reach the interview stage.

Please note, we are committed to sourcing candidates directly and as such we do not accept speculative CVs from agencies.

