



SHARS Matters Webinar Series

February 2024 – Staffing Related to the Participant List

Presented by Denise Carter & Mary McFarlin, TASB Student Solutions



Special Education Solutions

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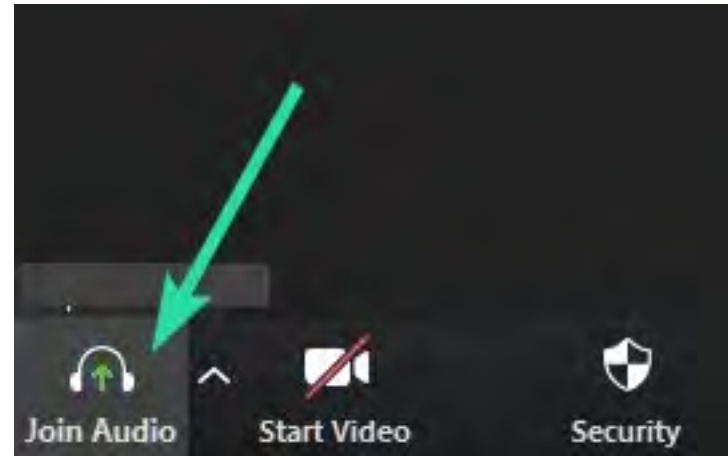
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Housekeeping Items

SHARS Matters Webinar Series – February 2024

Housekeeping Items

- Audio options
 - Phone Audio
 - Computer Audio
- Got questions?
 - Submit questions through the Zoom Chat window or by email to shars@tasb.org.





Housekeeping Items

- Need SBEC Credit?
 - Download certificate from the Chat window.
- Download today's presentation from the Chat window





Housekeeping Items

- Session being recorded
- All *SHARS Matters* webinars are available for download from the [TASB Special Education Solutions Training & Events page](#).

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Let's talk about your district's SHARS program.

Presented by the experienced Special Education Solutions team, with 20+ years combined experience in SHARS and special education, these webinars are **free and open to Texas school districts**. They

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Staffing Related to the Participant List

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PRESENTERS – TASB Student Solutions



Denise Carter began her career in education in 1991 and served in a variety of roles in school settings, including Elementary Principal and Director of Special Education. Additionally, she has been both a general and special education teacher and a behavior specialist. Denise understands the unique challenges that all levels of personnel in schools face when determining how to best meet the needs of students with disabilities. She joined TASB in 2019 and enjoys using her experience to help districts across the state establish processes and find solutions that help staff spend more time focusing on students.



Mary McFarlin is a senior consultant in the Student Solutions area of TASB. With over 15 years of experience in public education, primarily in special education, Mary brings valuable experience to the team. She has worked as a SHARS administrator and special education PEIMS and records management specialist. While working in a special education department she coordinated ECI transitions and interviews, assessment scheduling and scoring, and SPP data collection and reporting. Additionally, she is a certified Texas vision and hearing screener with experience screening students with disabilities ages 2-21. Mary enjoys sharing her knowledge of special education and administrative organization with TASB members across the state.





Objectives

- Identify which staff to include on the SHARS participant list
- Understand how identified staff engage with the RMTS
- Determine training needs



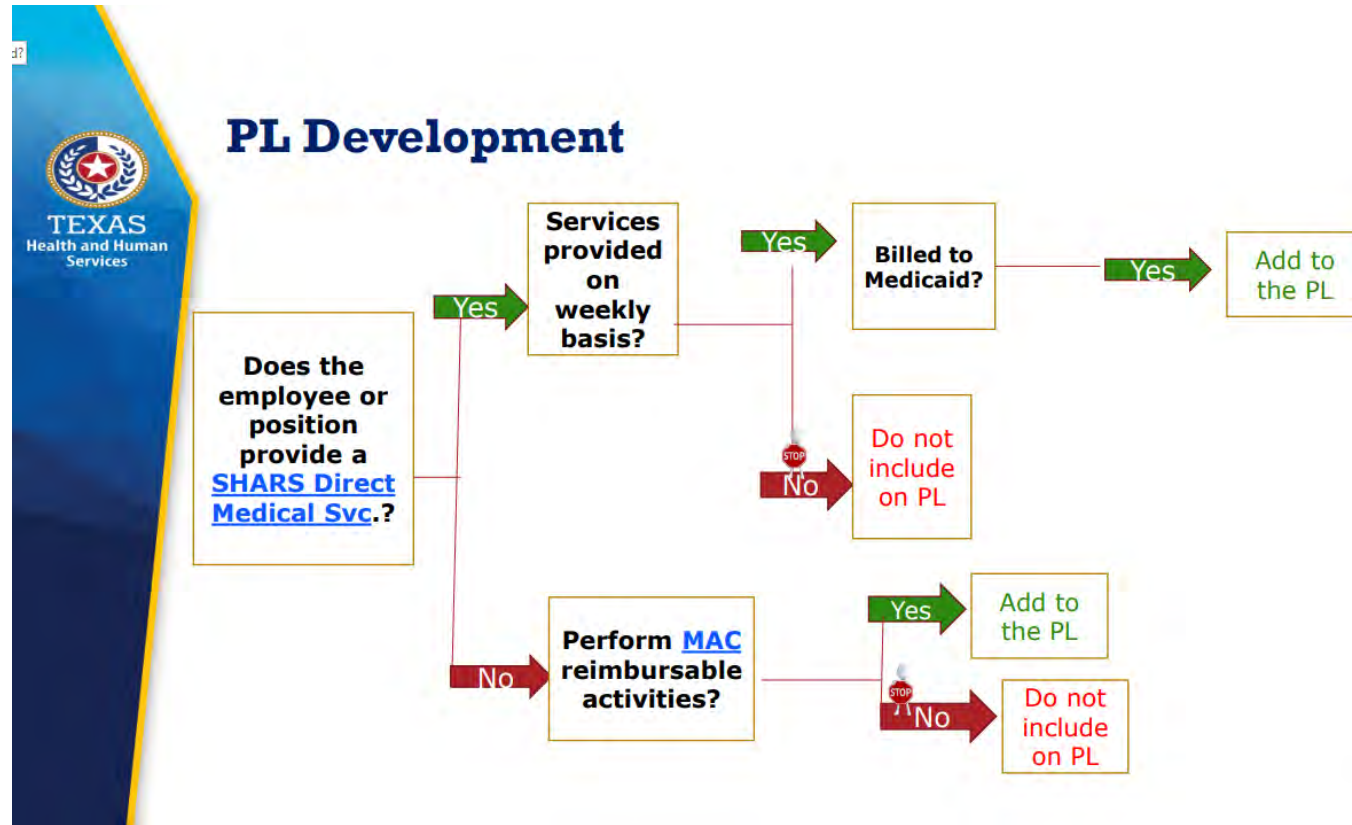


Participant List: Who is Included?

- ❖ Direct Medical Service Providers
 - ❖ Provide services on a weekly basis
 - ❖ Services billed to Medicaid
 - ❖ Add positions to be filled during the quarter



Participant List: Who is Included?



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<https://pfd.hhs.texas.gov/sites/rad/files/documents/acute-care/2024-isd-initial.pdf>





Participant List: Who is Included?

- ❖ Direct Medical Service Providers
 - ❖ Provide services on a weekly basis
 - ❖ Services billed to Medicaid
 - ❖ Add positions to be filled during the quarter
- ❖ Service Providers
 - ❖ Nurses
 - ❖ Licensed Therapists
 - ❖ Personal Care Service Providers
 - ❖ Licensed and School Psychologists



Participant List: Who is Included?



PL - SHARS Direct Medical Categories

- Registered Nurses (RN)
- Licensed Vocational Nurses (LVN)
- Advanced Practical Nurses (APRN)
- **Delegated Nursing Services**
- Physicians (MDs & DOs)
- Licensed Audiologist
- Licensed Assistant in Audiology
- Licensed Occupational Therapist (OT)
- Certified Occupational Therapy Assistant (COTA)
- Licensed Physical Therapist (PT)
- Licensed Physical Therapy Assistant (LPTA)
- Licensed Psychologist
- Licensed Specialist in School Psychology (LSSP)
- Licensed Psychiatrist
- Licensed SLP
- Licensed Assistant in SLP
- Licensed SLP Intern
- Licensed Professional Counselor (LPC)
- Licensed Marriage and Family Therapist (LMFT)
- Licensed Clinical Social Worker (LCSW)
- **Personal Care Service Providers**

Note: All inclusive list of SHARS providers approved by Center for Medicare & Medicaid Services (CMS)

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<https://pfd.hhs.texas.gov/sites/rad/files/documents/acute-care/2024-isd-initial.pdf>





Participant List: Who is Excluded?

❖ Direct Medical Service Providers

- ❖ **Do not** provide services on a weekly basis
- ❖ Services **not** billed to Medicaid
- ❖ Federally funded providers

❖ Personnel

- ❖ Campus Administrators
- ❖ Director of Special Education
- ❖ Other Administrative Personnel



Participant List: Who is Excluded?



PL Development

Eligible employees are added on the participant list by the RMTS contact. **Employees who perform a direct service that is billed to Medicaid or a MAC claimable service, should only be listed on the PL.**

- The PL provides the positions that are included in the MAC claim and SHARS cost report.
- Employees on the PL will be categorized in one of two staff pools:
 - **Administrative Services** (MAC only)- Only includes employees who perform administrative activities associated with billing Medicaid.
 - **Direct Medical and Administrative Services** - Eligible employees providing direct medical services and administrative activities for the purposes of billing Medicaid.

Note: Administrative employees such as executive directors, program directors, principals, assistant principals, special education directors, and other managers/supervisory employees are not to be included in the time study.

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<https://pfd.hhs.texas.gov/sites/rad/files/documents/acute-care/2024-isd-initial.pdf>





The Participant List & RMTS

- ❖ Only listed providers selected for RMTS
- ❖ Accurate participant list impacts RMTS outcomes
- ❖ Moment codes
 - ❖ Educational
 - ❖ Direct Medical
- ❖ Cost report
 - ❖ Statewide data collection
 - ❖ Coded moments determine the percentage of allowable costs





RMTS Training

- ❖ Two staff required per district
 - ❖ Primary RMTS Contact
 - ❖ District hired employee
 - ❖ Annual training completed before 1st quarter PL due date
 - ❖ Secondary RMTS Contact
 - ❖ District hired employee
 - ❖ Annual training completed before 2nd quarter PL due date
- ❖ Contact trains participants
 - ❖ Before 1st moment of FFY
 - ❖ Interactive initial training
 - ❖ Interactive or self-paced refresher training



Questions??

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September 2020

SHARS Amidst COVID-19

All of us have been impacted by the COVID-19 pandemic in some way, shape, or form. Even the School Health and Related Services (SHARS) program has been temporarily modified to accommodate for the changes school districts have had to implement to ensure the health and safety of their students and communities. Throughout the ongoing global pandemic, we have remained in constant contact with state and federal agencies to stay informed of all the latest



SHARS Matters quarterly e-newsletter



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