

# Provider Enrollment/Revalidation

*SHARS Matters Webinar Series*  
October 2022



This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional advisor. Consult with your attorney or professional advisor to apply these principles to specific fact situations.



Special Education Solutions



# Agenda

- What is Provider Enrollment & Revalidation?
  - New(ish) SHARS Policy
  - Provider Enrollment Issues
  - Lessons Learned
  - Resources
  - Questions
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# What is Provider Enrollment & Revalidation?



# What is Provider Enrollment & Revalidation?

Provider Enrollment – The process of enrolling in Texas Medicaid as a provider of (Medicaid covered) services.

- To participate in SHARS a school district must enroll in Texas Medicaid as a organization/f

Revalidation – The process of renewing one’s enrollment to continue to participate as a Texas Medicaid authorized provider.

- Enrollment must be revalidated every 3 or 5 years based on provider type.



# New(ish) SHARS Policy







# New(ish) SHARS Policy

Effective, November 1, 2021, any provider who refers or prescribes SHARS Physical Therapy (PT), Occupational Therapy (OT), Speech Therapy (ST), or audiology services needs an individual National Provider Identifier (NPI) and needs to be enrolled in Texas Medicaid.

- Includes Speech Language Pathologists (SLPs) and Audiologists who self-refer for SHARS speech therapy and audiology services
  - SHARS speech therapy and audiology services may be prescribed by a Medicaid-enrolled physician, advanced practice registered nurse (APRN), or physician assistant with a valid NPI to meet this requirement
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# New(ish) SHARS Policy

- One year grace period granted by Health and Human Services Commission (HHSC) for districts/individual providers to come under compliance.
  - Grace period ends October 31, 2022.
  - Claims submitted with the date of service of November 1, 2022, or later will be denied if they do not include the NPI of a Texas Medicaid enrolled referring or prescribing provider.
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# Provider Enrollment Issues








# Provider Enrollment Issues

- Difficult to navigate Provider Enrollment Management System (PEMS).
- PEMS not configured to allow SLPs to enroll as ordering and referring only providers. Providers instead required to enroll as individual performing providers to comply with new policy.
- Individual performing provider application long, complicated, requires personal confidential information, duplicative, and generally headache inducing.



# Provider Enrollment Issues

- Online application instructions not specific to SHARS providers enrolling to comply with new policy.
  - Difficult to get guidance and/or answers to system issues/limitations.
  - Many providers discovered they had been previously enrolled by a past employer.
  - Some providers unwilling to provide personal information for application.
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# Lessons Learned





# Lessons Learned

- Only providers that will be providing referrals and/or prescriptions need to obtain an NPI and enroll in Texas Medicaid. Providers that will only provide therapy services do not need to comply with this policy.
- Have the following information on hand when filling out the application:
  - (Personal) NPI
  - Driver's License information (License #, Issue Date, Expiration Date, & State Issuer)
  - Social Security Number
  - Job Information (Start date, job title, job description, and central/main office address)
  - Licensure Information (License #, Effective Date, Expiration Date and Issuer)
- There is only one provider enrollment application.






# Lessons Learned

- Complete the application section by section as laid out. Do not skip around.
  - Review and complete all sections.
  - If all parts of a form have been completed but you are not given a check mark for that form, try saving again.
  - Per TMHP, individual provider enrollment will have no impact on personal tax returns.
  - If a past employer has enrolled you as a Medicaid provider, that employer must give you administrator access to update your enrollment.
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# Lessons Learned

- Providers must enroll as participants of the Acute Care – Comprehensive Care Program (CCP).
  - List ownership percentage for yourself, as a principal, as 100%.
  - Review process can take 30 – 60 days to complete.
  - If you have previously enrolled in Texas Medicaid and are considered an active provider, no further action is necessary.
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# Resources



# Resources

- Webinar Handouts:
  - NPPES Account Creation Procedures
  - National Provider Identifier Application Instructions for SHARS Providers
  - [Provider Enrollment Application Instructions for Individual SHARS Providers](#)
- Texas Speech-Language-Hearing Association: [Texas Medicaid Individual Enrollment for Public School SLPs and AuDs](#)
- TMHP Pre-Meetings & Walkthroughs





# Resources

- TMHP Pre-Meetings & Walkthrough Sessions

- Pre-Meetings\*:

- ~~Monday, October 17th from 3-4 p.m~~
- ~~Tuesday, October 18th from 3-4 p.m~~
- Thursday, October 21st from 9-10 a.m.



\* Must attend a pre-meeting to attend a Walkthrough Session.

- Walkthrough Sessions:

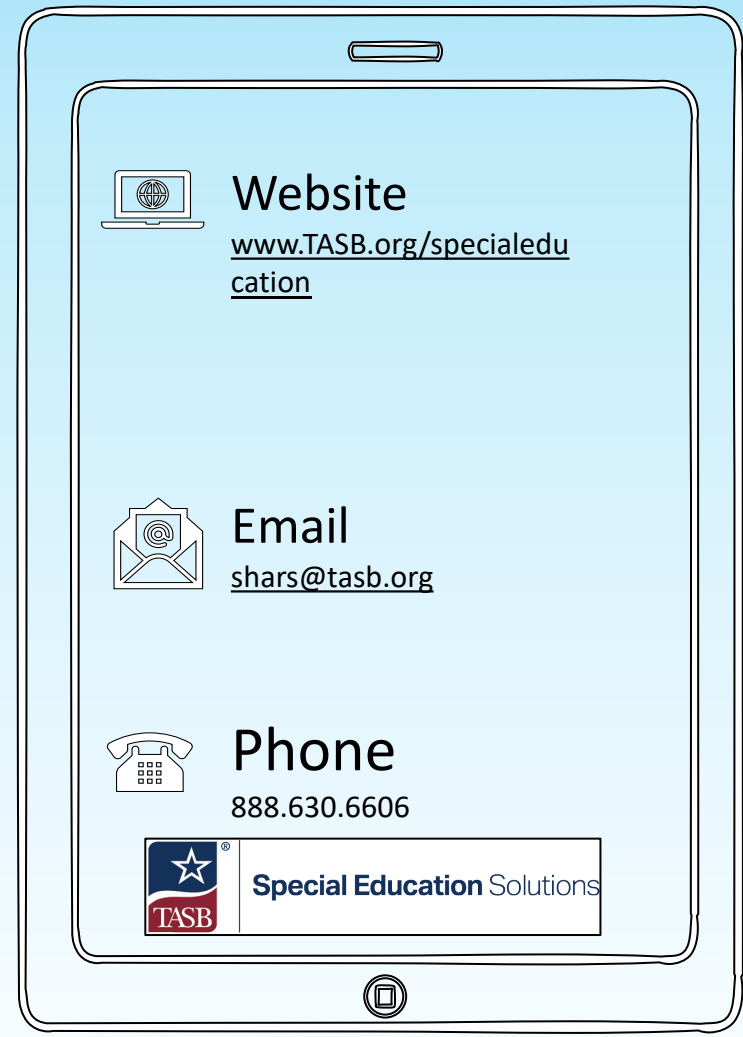
- ~~Wednesday, October 19th from 8-11 a.m.~~
- Wednesday, October 19th from 1-4 p.m.
- Friday, October 21st from 8-11 a.m.
- Friday, October 21st from 1-4 p.m.
- Tuesday, October 25th from 8-11 a.m.
- Tuesday, October 25th from 1-4 p.m.





# Resources


- SHARS Handbook:  
<https://www.tmhp.com/resources/provider-manuals/tmppm>
  - TASB Special Education Solutions SHARS Website:  
<https://www.tasb.org/services/special-education-solutions.aspx>
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# Contact Information



 **Website**  
[www.TASB.org/specialeducation](http://www.TASB.org/specialeducation)

 **Email**  
[shars@tasb.org](mailto:shars@tasb.org)

 **Phone**  
888.630.6606

 **Special Education Solutions**

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