

Embarking on the MAC Journey: Charting Your Submission Strategy

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Session Description



Set sail on the Medicaid Administrative Claiming process. This session will navigate the essentials for preparing your MAC submission and highlight considerations for districts not yet participating. Gear up to chart a successful course and anchor your strategies in knowledge!

What is MAC?

The Medicaid Administrative Claiming (MAC) program provides Texas school districts, including public charter schools, the opportunity to obtain reimbursement for certain costs related to administrative activities that support the Medicaid program.

MAC is separate from, but complimentary to SHARS.



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What is MAC?

Because of their direct access to students and their families, schools are uniquely positioned to conduct Medicaid administrative activities.

For many children, schools are the primary entry point for receiving needed health and social services.



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What is Considered a MAC Activity?

Activities that improve access to Medicaid coverage or improve the use of Medicaid-covered services, including but not limited to:

- Informing Medicaid-eligible and potentially Medicaid-eligible children and families about the benefits and availability of services provided by Medicaid
- Assisting individuals or families to complete Medicaid eligibility applications
- Scheduling or arranging for transportation to Medicaid covered services
- Providing translation services to access Medicaid services
- Developing strategies to assess or increase the capacity of school medical/dental/mental health programs
- Arranging for any Medicaid-covered service that may be required as a result of a specifically identified condition



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What is Considered a MAC Activity?

School specific Medicaid Outreach examples:

- Working with school administration to determine what outreach activities the school can perform
- Distributing information about the Medicaid program and available benefits at parent-teacher association meetings, parent-teacher conferences, and athletic events
- Including Medicaid information and applications in report card envelopes and back-to-school packets sent home with students
- Presenting enrollment information at workshops and seminars for school staff



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MAC Reimbursements

- No billing required
- Issued quarterly
- Eligible costs limited to the positions reported on the district's quarterly participant list and include:
 - Employee Salaries
 - Employee Payroll Taxes & Benefits
 - Contracted Staff Costs
- Claims are influenced by:
 - Random Moment Time Study results (RMTS) for the quarter
 - The district's Medicaid Eligibility Rate
 - The district's Indirect Cost Rate
 - Quarterly staff costs of PL positions
- Reimbursements are much less than SHARS reimbursements

How Do We Enroll?

Districts must enter into a contract with the Texas Health and Human Services Commission to participate in MAC. All participation documents listed below must be approved, and a MAC contract must be executed prior to the close of the RMTS PL for the quarter in which the district wishes to claim.

- Security & Privacy Inquiry Form
- Active Unique Entity Identifier
- Application for Texas Identification Number
- Vendor Direct Deposit Form
- Vendor Information Form
- Program Operating Plan
- MAC Contract with Data Use Agreement

To access the MAC contracting documents, [click here](#).



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What Else Do I Need to Know Before Enrolling As a MAC Contractor



- Contract must be renewed every 5 years
- Documentation of MAC activities is required
- MAC Financials are like mini cost reports and are due quarterly
- All MAC claims are desk reviewed quarterly
- Annual training required
- MAC participation is not a requirement to participate in SHARS and vice versa
- The time study conducted for MAC is the same as the SHARS time study
- Revenue generated from MAC claims is dedicated to the provision of health services and may be used to enhance, improve and/or expand the level and quality of health/medical services provided to all students within the district.



Get Reimbursed for Medicaid Program Administration

Your district works hard to provide students with Medicaid-eligible services through School Health and Related Services (SHARS). Now we can help you get reimbursed through the Medicaid Administrative Claiming (MAC) program for your behind-the-scenes work, including:

- Medicaid outreach
- Program planning and interagency coordination of medical services
- Referral and coordination of Medicaid service
- Monitoring Medicaid service components of the Individualized Education Program
- More!



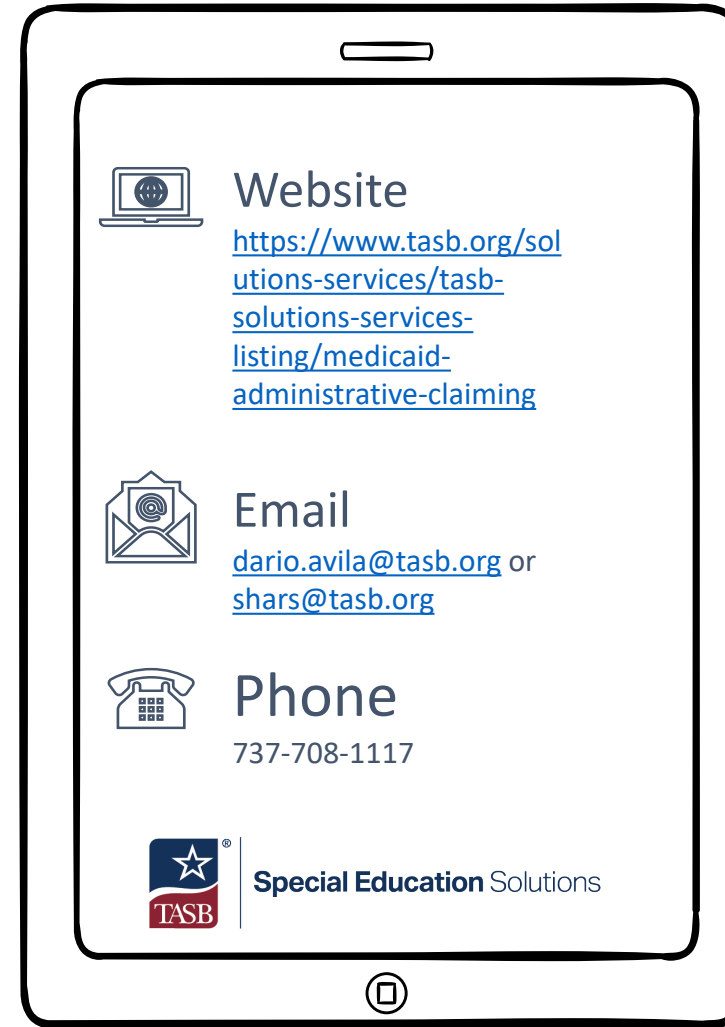
Special Education Solutions


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