



Texas Association of School Boards

Legal Services

P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.3610 • 800.580.5345 • legal.tasb.org • legal@tasb.org

Serving Texas Schools Since 1949

School District and Campus Websites: Required and Optional Internet Postings

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Texas and federal law require school districts that maintain a website to publish numerous items. The list of required postings continues to expand with each legislative session. In addition, Texas law gives school districts the option to post certain items. A full list of both required and optional postings is maintained at TASB Policy CQA(LEGAL) and is set out in the attached chart below.

This list only addresses postings on websites and does not include other required methods or publications of notice. See TASB Legal Services' [Required Newspaper Publication of Notices by School Districts](#).

This document is provided for educational purposes and contains information to facilitate a general understanding of the law. References to judicial or other official proceedings are intended to be a fair and impartial account of public records, which may contain allegations that are not true. This publication is not an exhaustive treatment of the law, nor is it intended to substitute for the advice of an attorney. Consult your own attorney to apply these legal principles to specific fact situations.

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Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Final version of a Proposed Local Innovation Plan or a Proposed Renewal Plan	Tex. Educ. Code §§ 12A.005(a)(1), .007; 19 Tex. Admin. Code § 102.1313	Must be available on the district's website for at least 30 days before a board may vote to adopt it.	AF
Local Innovation Plan	Tex. Educ. Code § 12A.0071(a); 19 Tex. Admin. Code §§ 102.1305(e), .1307(f)	The current version, including adopted amendments, must be posted and maintained by a district designated as a district of innovation in a prominent location on the district website.	AF
Notice of Accredited-Warned, Accredited-Probation, or Not Accredited-Revoked Status	19 Tex. Admin. Code § 97.1055(f)(3)(A)	Must appear on district's homepage not later than 30 calendar days after accreditation status is assigned and remain until the district is assigned another Accredited status.	AIA
Campus Report Card, District Performance Report, and District Accreditation Status and Performance Rating	Tex. Educ. Code § 39.362	Must be posted not later than the 10th day after the first day of instruction each year and include a definition and explanation of each accreditation status.	AIB
Texas Academic Performance Report (TAPR)	19 Tex. Admin. Code § 61.1022(f); Tex. Educ. Code § 39.306(c)	Must be posted on the school district website after the board holds the required hearing for public discussion of the TAPR.	AIB
Annual Federal Report Card	20 U.S.C. § 6311(h)(2)(B)(iii)(I)		AIB
Targeted Improvement Plan or Updated Plan for a Campus Assigned an Unacceptable Performance Rating	Tex. Educ. Code § 39A.057(b)	Must be posted before the board hearing on the plan.	AIC
Notice of Ability to Review the Completed Campus Turnaround Plan	19 Tex. Admin. Code § 97.1064(e)	Must notify stakeholders of their ability to review the completed plan; completed plan must be posted on the district website at least 30 days before submission to the board.	AIC

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Requirements and Deadline for Filing for Candidacy of Each Board Member	Tex. Gov't Code § 2051.201(b)(4)	Must be continuously posted for at least one year before the election day for the office.	BBBA, CQA
Date and Location of the Next Election for Each Board Member	Tex. Gov't Code § 2051.201(b)(3)		BBB, BBBA, CQA
Election Notice	Tex. Elec. Code § 85.007(d)(1)	Note: Texas Election Code section 4.004(a) requires the notice of a general or special election to state the internet website of the authority conducting the election. Texas Election Code section 83.010 requires an election order and the election notice to state the early voting clerk's official mailing address or street address at which the clerk may receive delivery by common or contract carrier, if different, phone number, email address, and internet website.	BBBA
Internet Posting of Election Notice	Tex. Elec. Code § 4.009	If the district is holding an election, the following information must be posted not later than the 21st day before election day: <ul style="list-style-type: none"> • The date of the election; • The location of each polling place; • Each candidate for an elected office on the ballot; and • Each measure on the ballot. 	BBBA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Election Results	Tex. Elec. Code § 65.016	<p>The following information must be posted as soon as practicable after the election and be made accessible without having to make more than two selections or view more than two network locations after accessing the district’s homepage:</p> <ul style="list-style-type: none"> • Results of each election; • Total number of votes cast; • Total number of votes cast for each candidate or for or against each measure; • Total number of votes cast by personal appearance on election day; • Total number of votes cast by personal appearance or mail during the early voting period; and • Total number of counted and uncounted provisional ballots cast. 	BBBA
Early Voting Daily Register	Tex. Elec. Code § 85.072	In a downloadable database format, a current copy of the register, each day early voting is conducted.	BBBA
Early Voting Rosters	Tex. Elec. Code § 87.121		BBBA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Campaign Finance Report Required by Texas Election Code chapter 254	Tex. Elec. Code § 254.0401	<p>A district must post a campaign finance report filed with the district by a candidate or officeholder on the district’s website not later than the 10th business day after the date the report is received.</p> <p>Must be accessible on the website until the fifth anniversary of the date the report is first made available.</p>	BBBC
Minutes of the Last Regular Board Meeting Held Before an Election of Trustees	Tex. Educ. Code § 11.159(b); 19 Tex. Admin. Code § 61.1(j)	<p>Required if the minutes reflect that a trustee is deficient in meeting the trustee’s training requirements under Texas Education Code section 11.159.</p> <p>If required, must be posted within 10 business days of the meeting and maintained until the trustee meets the requirements.</p>	BBD
Cost of Responding to Board Members’ Information Requests to the District	Tex. Educ. Code § 11.1512(d)	Must be posted “in a place convenient to the public” if the requests are for 200 or more pages in a 90-day period.	BBE
Conflicts Disclosure Statements and Questionnaires	Tex. Loc. Gov’t Code § 176.009	Must provide access on existing website to the statements and to questionnaires that are required to be filed under Chapter 176 of the Texas Local Government Code.	BBFA, CHE
Notice of date, hour, place, and subject of school health advisory (SHAC) meeting	Tex. Educ. Code § 28.004(d-1)	Must be posted at least 72 hours prior to the meeting. See EHAA for required posting of certain curriculum materials.	<p>BDF</p> <p>See EHAA for required posting of human sexuality (sex ed) curriculum materials.</p>

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Audio or video recording and minutes of SHAC meeting	Tex. Educ. Code § 28.004(d-2)	Must be posted as soon as practicable. See EHAA for required posting of certain curriculum.	BDF
Statement Regarding the Policies and Procedures Adopted to Promote Students’ Physical and Mental Health	Tex. Educ. Code § 28.004(k)(1)	Must include a statement regarding the physical and mental health resources available at each campus, contact information for the nearest providers of essential public health services under Texas Health and Safety Code chapter 121, and contact information for the nearest local mental health authority.	BDF
Statement Regarding the Policies Adopted to Ensure that Students Engage in Physical Activity Required by Law	Tex. Educ. Code § 28.004(k)(2)	Must address policies adopted to ensure that elementary, middle, and junior high school students engage in at least the amount and level of physical activity required by Texas Education Code section 28.002(l).	BDF
Statement Regarding the Number of School Health Advisory Committee Meetings During the Preceding Year	Tex. Educ. Code § 28.004(k)(3)(A)		BDF
Statement Regarding the Policies to Ensure Compliance with Vending Machine and Food Service Guidelines	Tex. Educ. Code § 28.004(k)(3)(B)		BDF
Statement Regarding the Policies and Procedures to Penalize the Use of E-cigarettes and Tobacco Products on School Campuses or at School Activities	Tex. Educ. Code § 28.004(k)(3)(C)		BDF
Statement Regarding the Right of Parents to Request Their Child’s Physical Fitness Assessment Results	Tex. Educ. Code § 28.004(k)(4)		BDF

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Statement for Each Campus of Whether the Campus has a Full-Time Nurse or Full-Time School Counselor	Tex. Educ. Code § 28.004(k)(5)		BDF
Notice and Agenda of Board Meeting	Tex. Gov't Code § 551.056(b); <i>see also</i> Tex. Gov't Code §§ 551.043, .051, 2051.201	<p>Must concurrently post notice and agenda on district's website in addition to posting at other place(s) at which meeting notice or agenda is required to be posted under the Open Meetings Act (OMA).</p> <p>For districts extending into four or more counties, posting notice on a district's website is an alternative to providing notice to a county clerk under Texas Government Code section 551.053(a)(3).</p>	BE
Minutes or Recording of a Board Meeting	Tex. Gov't Code § 2051.201	<p>Each record of a meeting under Texas Government Code section 551.021 (minutes or a recording) must be posted.</p> <p>Posting minutes is not required for a district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.</p>	BE, CQA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Archived Video and Audio Recording of Board Meetings	Tex. Gov't Code § 551.128	<p>Required for a district with a student enrollment of 10,000 or more for (1) regularly scheduled open meetings, and (2) work sessions or special called meetings if the board votes on any matter or allows public comment or testimony. <i>See also</i> Texas Government Code section 551.007 (concerning public comments).</p> <p>Must make archived recording available on the district's website no later than seven days after the recording was made, and the recording must be maintained on the website for not less than two years after it was first made available.</p>	BE, BED
Specific Information Pertaining to Proposed Capital Appreciation Bonds	Tex. Gov't Code § 1201.0245	<p>Must be posted before the district issues the bonds and must be regularly updated to ensure the information is current and accurate.</p> <p>Capital appreciation bond proceeds unspent after completion of the intended project may only be used for a use identified on the district's website, unless voters approve another use in an election.</p>	CCA
Bond Election Order, Notice, Contents of Propositions, and Sample Ballot	Tex. Elec. Code § 4.003(f)	Must be posted together during the 21 days before the election when a district is conducting a bond election.	CCA
Bond Election Voter Information Document	Tex. Gov't Code § 1251.052(d)	Must be posted beginning not later than the 21st day before election day and ending on the day after the election.	CCA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Results of an Efficiency Audit	Tex. Educ. Code § 11.184(h)	Must be posted not later than 30 days before the date of an election to approve a tax rate.	CCG
Statement Regarding Proposed Maintenance and Operations Tax Rate	Tex. Tax Code § 26.05(b)	Posted on district's homepage if the district proposes to increase taxes to fund maintenance and operations expenditures.	CCG
Notice Informing Property Owners of Property Tax Database Maintained by Appraisal District	Tex. Tax. Code § 26.04(e-2)	Posting comes from the district's tax assessor, must be posted "prominently" on the district's website, and must include the elements required by Tax Code 26.04(e-2)(1)-(4).	CCG
Proposal for Qualifying Facility or Infrastructure Project	Tex. Gov't Code § 2267.066(a)	Must be posted not later than the 10th day after the district accepts the proposal.	CDH
Tax Rate and Budget Information	Tex. Tax Code § 26.18	Must post or cause to be posted, and in the format prescribed by the comptroller.	CE, CCG, CFC
Summary of Proposed Budget	Tex. Educ. Code § 44.0041(a)	Must be posted concurrently with publication of notice of the budget.	CE
Adopted Budget	Tex. Educ. Code § 44.0051	Must be maintained until the third anniversary of the date it was adopted.	CE
Annual Report of Certain Financial Information ("Annual Local Debt Report")	Tex. Loc. Gov't Code § 140.008(d), (f)(1)	Must be posted continuously until the district posts the next annual report; as an alternative to posting the annual report on the district's website, a district may provide the required information to the comptroller and post a link to the comptroller's website where the district's financial information may be viewed.	CFA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Contact Information for the District's Main Office, including Physical Address, Mailing Address, Main Telephone Number, and an Email Address	Tex. Loc. Gov't Code § 140.008(f)(2)		CFA
Landowner's Bill of Rights	Tex. Prop. Code § 21.0112(b)(2)	Must be posted not later than the seventh day before a district with eminent domain authority makes a final offer to a property owner to acquire real property.	CHG
Information regarding the district's compliance with requirements for operating a school transportation system outside of the district for students who are non-district residents	Tex. Educ. Code § 34.007(a-1)		CNA
TEA's health and safety guidelines for the effective integration of digital devices in public schools, if adopted by the district	Tex. Educ. Code § 38.0231(d)	TEA must develop and distribute guidelines to school districts for use beginning with the 2023-24 school year.	
Information for Each Board Member: <ul style="list-style-type: none"> • Name • Email address • Term of office (including date term began and date term expires) 	Tex. Educ. Code § 11.1518; Tex. Gov't Code § 2051.201	If a district does not maintain a website, this information must be submitted to the TEA to be posted on TEA's website.	CQA
District's Contact Information (including a mailing address, phone number, email address)	Tex. Gov't Code § 2051.201		CQA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Group Health Coverage Plan and Comparability Report	Tex. Educ. Code § 22.004(d)	Required for a district that does not participate in the uniform group health insurance program (TRS-ActiveCare).	CRD
Certain contact information of the designated agent to receive notifications regarding infringing activity.	17 U.S.C. § 512(c)(2)	Required for a district that is a service provider under the Digital Millennium Copyright Act.	CY
Employment policy adopted under Texas Education Code section 11.1513(a), and the full text of any regulation referenced in that policy	Tex. Educ. Code § 11.1513(k)	Must post all forms referenced in the employment policy adopted under Texas Education Code section 11.1513(a) to the employee-accessible intranet, if district maintains such an intranet. See DCB for required posting of all employment policies.	DC
Employment Policies	Tex. Educ. Code § 21.204(d)	See DC for required posting of regulations referenced in employment policies adopted under Texas Education Code section 11.1513(a).	DCB
Early Childhood Literacy and Mathematics Proficiency Plans Setting Specific Annual Goals	Tex. Educ. Code § 11.185(a)	Must post after the board's adoption of plan.	EA
Annual Report of Progress Toward Goals Set Under the Early Childhood Literacy and Mathematics Proficiency Plans	Tex. Educ. Code § 11.185(e)	Must post on district website and, if campus website exists, the campus website.	EA
Annual Report of Progress Toward Goals Set Under College, Career, and Military Readiness Plans	Tex. Educ. Code § 11.186	Must post on district website and, if campus website exists, the campus website.	EA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Any curriculum materials in the public domain used for the district's human sexuality (sex ed) instruction	Tex. Educ. Code § 28.004(j)(1)(B)	See BDF for required posting of SHAC meetings and records.	EHAA
Transition and Employment Guide for Students in Special Education and Their Parents	Tex. Educ. Code § 29.0112(e)(1)		EHBAD
Report on Measurable Outcomes for Dropout Recovery Education Programs	Tex. Educ. Code § 29.081(e-6)	Each year, a district shall post a report on measurable out-comes for each dropout recovery education program offered by the district.	EHBC
Family Engagement Plan	19 Tex. Admin. Code § 102.1003(e)	Must be posted by November 1 of each school year.	EHBG
Agreement Between District and Public Institution of Higher Education to Provide a Dual Credit Program	Tex. Educ. Code § 28.009(b-2)	Must be posted annually.	EHDD
Information from TEA Explaining Advantages of the Distinguished Level of Achievement and Each Endorsement	Tex. Educ. Code § 28.02121(b)	Must be available to students in grades 9 and above and their parents or guardians in the language in which they are most proficient. A district must provide the information in the language in which the parents or legal guardians are most proficient if at least 20 students in a grade level primarily speak that language.	EIF
Administration Dates for PSAT/NMSQT and College Advanced Placement Tests with Procedures for Home-schooled Students to Register	Tex. Educ. Code § 29.916(c)	Districts without a website must publish this notice in a newspaper in the district.	EK

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Information on Each Assessment Required by the State to Comply with 20 U.S.C. § 6311, Other Assessments Required by the State, and Assessments Required District-wide	20 U.S.C. § 6312(e)(2)(B)	Required of a district that receives funds under Title 1, Part A. Must be posted on the district website and, where practicable, the website of each campus for each grade served.	CQA
Information Regarding Local Programs and Services Available to Assist Students Who Are Homeless	Tex. Educ. Code § 33.906(a)	Does not apply to a school within a district that has enrollment of less than 3,000 students and is primarily located in a county with a population of less than 50,000.	FDC
Required and Recommended Immunizations, Health Clinics that Offer the Influenza Vaccine, and a Link to the Department of State Health Services Website that Contains Information on Immunization Exemptions	Tex. Educ. Code § 38.019	Must be prominent and in English and Spanish.	FFAB
Information Relating to Bacterial Meningitis (to students and their parents each school year)	Tex. Educ. Code § 38.0025(a)	<p>Must provide on the district website the information from the Department of State Health Services' (DSHS) Meningitis Information for Students and Parents (or a link to this page), unless the district obtains consent from DSHS to deviate from the prescribed method.</p> <p>School districts that do not maintain a website should provide information in hard copy to each student.</p>	FFAD

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Summary of the Allergies and Anaphylaxis Texas DSHS with Instructions for Obtaining Access to the Complete Guidelines Document	Tex. Educ. Code § 38.0151	Guidelines are from the Texas Department of State Health Services.	FFAF
Certain Title IX Information: <ul style="list-style-type: none"> • Required contact information for district’s Title IX Coordinator(s) • Notification of nondiscrimination policy under Title IX • Title IX training materials 	34 C.F.R. §§ 106.8(b), .45(b)(10)(i)(D)	Districts must prominently display the name or title, office address, email address, and telephone number of the Title IX Coordinator(s), as well as a notification of nondiscrimination. Districts must also make all materials used to train Title IX personnel publicly available on its website or, if the district does not maintain a website, available upon request for public inspection. For more information, see TASB Legal Services’ Title IX Sexual Harassment .	FFH, DIA
Procedure for Reporting Bullying	Tex. Educ. Code § 37.0832(e)	Required to the extent practicable.	FFI
Email Address and Dedicated Phone Number of the Campus Behavior Coordinator (CBC)	Tex. Educ. Code § 26.015	Must be posted for each district campus. If a district is designated as a district of innovation and is exempt from the requirement to designate a CBC, then the district must post an email address and dedicated phone number of a campus administrator designated as being responsible for student discipline.	FO

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Notice of Temporary Suspension of the PIA (if applicable)	Tex. Gov't Code § 552.2325	Must post the public notice of the district's temporary suspension of the PIA and maintain posting for the duration of the suspension period, in a place readily accessible to the public and in each location the district is required to post a notice for the board's open meetings. (See BE above for required postings of board meetings.)	GBAA
Public Information Request Form Created by the Attorney General	Tex. Gov't Code § 552.235	Must be posted if the attorney general's form is used. Use of the attorney general's form is not required.	GBAA
Designated Mailing and Email Address for Receiving Written Requests for Public Information	Tex. Gov't Code § 552.234(d)	Must be posted if a mailing and email address is designated under Texas Government Code section 552.234.	GBAA
Statement That Written Requests for Public Information May Be Submitted by Board-Designated Method(s) (other than by mail, email, or hand-delivery)	Tex. Gov't Code § 552.234(b)	Must be posted if other methods of delivery are designated by the board and not already posted on the sign required by Texas Government Code section 552.205.	GBAA
Notice Regarding Ability to Refuse Entry or Eject Certain Persons and Appeals Process	Tex. Educ. Code § 37.105(g)	Must be posted on the district website and each campus website.	GKA

Optional Internet Website Postings

Information that May Be Posted	Authority	Notes	Related TASB Policy
Notice of Public Meeting for Input Prior to the Development of a Targeted Improvement Plan	19 Tex. Admin. Code § 97.1061(b)(3)(A)(ii)	May be posted on district and campus website instead of providing notice in local newspapers or other media. Notice must be given 15 days prior to the meeting.	AIC
Superintendent’s Employment Contract	19 Tex. Admin. Code § 109.1001(q)(3)(B)(i)	May be posted on website instead of publishing it in the annual financial management report.	CFA
Notice of a Vacant Position for Which a Certificate or License is Required, other than a position that affects safety and security as determined by the board	Tex. Educ. Code § 11.1513(d)(1)(B)	May be posted on website instead of posting on a bulletin board. Notice must be provided not later than the 10th school day before the date on which the vacant position is filled.	DC
Report on Sexually Relevant Library Materials	Tex. Educ. Code § 35.006	Must either post in a conspicuous place online or provide physical copies at the central administrative building for the district.	EFB
Current Copy of District’s Procedural Safeguards Notice Regarding Special Education	34 C.F.R. § 300.504(b)	May be posted on website, in addition to providing a copy to parents as required.	EHBAE

Optional Internet Website Postings

Information that May Be Posted	Authority	Notes	Related TASB Policy
<p>Required Annual Notification of Nondiscrimination in Career and Technical Education (CTE) Programs under Title VI of the Civil Rights Act of 1964 and implementing regulations; Title IX of the Education Amendments of 1972 and implementing regulations; and Section 504 of the Rehabilitation Act of 1973 and implementing regulations</p>	<p>34 C.F.R. §§ 100.6(d), 106.8, 104.8</p>	<p>Prior to the beginning of each school year, every district providing CTE programs must advise students, parents, employees, and the general public that all CTE opportunities will be offered without regard to race, color, national origin, sex, or disability. This nondiscrimination announcement may be made in local newspapers, district publications and/or other media that reach the general public and program beneficiaries.</p> <p>More information and English/Spanish sample notification forms is available from TEA.</p>	<p>EHBA, FB, GA</p>
<p>Annual Notice of Programs Available to Earn College Credit</p>	<p>Tex. Educ. Code § 28.010(b)</p>	<p>May be posted on website instead of other method of notification to parent of each student enrolled in grade 9 or above.</p>	<p>EHDD</p>