



The below questions were submitted on Thursday, May 8, 2025, and Friday, May 9, 2025, from conference attendees using the Zoom chat and Q&A feature. Answers have been provided by TASB School Medicaid Services.

Question	Session	Answer
Can Stephanie share her PCS form?	Unmasking SHARS: District leaders share their super strategies	An example of School Medicaid Services Personal Care Service log has been provided in the SHARS Conference handout folder.
For paper documentation, who then inputs it into the online system for claiming?	Unmasking SHARS: District leaders share their super strategies	This would be a decision made by your district. However, some districts have SHARS clerks that collect the paper logs and enter in the SHARS billing system. Please note that it is best practice for providers to document directly into your SHARS documentation system.
What are you using to run 7-day reports?	Unmasking SHARS: District leaders share their super strategies	This report will vary depending on your SHARS billing company. For more information, please contact your billing consultant.
You mentioned support from clerks, how many clerks/support staff for SHARS do each of you have?	Unmasking SHARS: District leaders share their super strategies	This varies by district.
Is the revalidation tied to doing our district revalidation with TMHP? If so, it is just every 5 years, correct?	The SLP Saga: Individual vs. ORP	The revalidation discussed during the Individual/ORP session is tied to Speech and/or Audiologist revalidation which is required every five years. However, driver's license and license issued through TDLR will need to be updated on the TMPH PEMS site prior to expiration.
Is there an active link to the 'work-around' notice?	The SLP Saga: Individual vs. ORP	There is not a "work around" however, there is a letter that can be sent to TMHP. This link will direct you to the notification and instructions, https://www.tmhp.com/news/2023-06-22-individual-therapists-shars-setting-receive-notification-no-claims-activity-have
Slide 9 shows that Orientation & Mobility Specialist as a MAC category but I went into Fairbanks	SHARS Squad: Who makes the cut on your Participant List?	Orientation & Mobility Specialist should be available in Fairbanks as a MAC only category. If this is not a

and do not have that as an option as a Job Category		current option for you, please email Fairbanks, info@fairbanksllc.com for support.
Is there a guidance document that states personal information is required for the individual labeled as the principal? Who does this person have to be?	The SHARS Sidekick: Helping you revalidate like a pro!	Yes, there is list of information required that can be found here, https://www.tmhp.com/topics/provider-enrollment/pems/pt-checklist . A list of required documentation can also be found in the SHARS Conference handouts. As referenced in this section, the principal contact is the district's primary contact that has signing authority on behalf of the district. This is typically the Superintendent, CFO, or Business Manager.
Is the revalidation tied to doing our district revalidation with TMHP? If so it is just every 5 years, correct?	The SHARS Sidekick: Helping you revalidate like a pro!	The revalidation process discussed during this session, The SHARS Sidekick: Helping you revalidate like a pro!, references the districts Medicaid enrollment revalidation with TMHP. This revalidation must be completed every 5 years.
Who does that person have to be?	The SHARS Sidekick: Helping you revalidate like a pro!	As referenced in this section, the principal contact is the district's primary contact that has signing authority on behalf of the district. This is typically the Superintendent, CFO, or Business Manager.
Is there any "penalty" if approval happens after are due date or are we okay as long as we have submitted before our due date?	The SHARS Sidekick: Helping you revalidate like a pro!	There is no penalty IF your application has been submitted and is under review. Claims will not be paid claims will not be paid until the application is closed-enrolled. Once approved, any pending claims can be processed. If your revalidation application is not submitted prior to the revalidation date, your district will be disenrolled in Medicaid and will need to begin the enrollment process again.
I am the one that need assistance with the revalidation. I am having a problem finding a document that I	The SHARS Sidekick: Helping you revalidate like a pro!	A list of information required to complete the revalidation application

can provide to my leadership that states I need their personal information as the authorized signatory/principal for my district.		can be found here, https://www.tmhp.com/topics/provider-enrollment/pems/pt-checklist . A list of required documentation can also be found in the SHARS Conference handouts.
Could a licensed healthcare practitioner be a district's nursing supervisor if they are an RN even if they are not on the PL?	KA-POW! Knocking out competency training like a superhero!	Based on the current policy, a nursing supervisor could be considered a licensed healthcare practitioner. Currently, there is an open comment period for updates to competency training for PCS providers. The comment period ends June 8, 2025. Please check the TMPPM for more information.
I think Texas HHSC is taking the position that we need to get parent consent to bill to Medicaid. Is that right? so then Texas LEAs actually need to get 4 consents?	A National Perspective from NAME (National Alliance for Medicaid in Education)	Fortunately for SHARS we need one consent to release information and one annual notification that the district is participating in the program. Other consents are indeed required as part of the Special Education process and thus apply indirectly to SHARS.
If a speech therapist was an individual provider but is now being cancelled since she hasn't billed in 2 years, can I use an SSA speech therapist that is an OPR provider to be the referring speech therapist on those in another district?	Finding the Hidden Dollars: Using Data to Reclaim Missed SHARS Revenue	Any licensed speech pathologist that has an NPI and has a current registration with Texas Medicaid can serve as the referring speech therapist. This could include an SSA speech therapist or a contract speech therapist.
Can we get a sample response for SLP letter regarding no billing activity in danger of losing their account with TMHP?	The SLP Saga: Individual vs. ORP	A sample letter has been provided in the SHARS Conference handouts folder.
How do you know when it is time to revalidate?	The SHARS Sidekick: Helping you revalidate like a pro!	A letter will be sent to the primary contact at the district. This date is also available in TMHP. You can also call TMHP Provider Enrollment at TMHP Contact Center: 800-925-9126 (Option 3)

Who will receive the email? and who is responsible for the revalidation process?	The SHARS Sidekick: Helping you revalidate like a pro!	A letter is mailed to the primary contact listed in the previous enrollment application. It is also available in the Message Center under My Account on the TMHP website. An individual listed as an Account Administrator for the district on TMHP can complete the revalidation application however, the districts principal contact (Superintendent, CFO, or Business Manager) will need to provide their personal information and sign the HHSC Medicaid Agreement and the EFT Agreement.
You indicated there is a PEIMS systems. What is the system that you are referring to?	<p>The SHARS Sidekick: Helping you revalidate like a pro!</p> <p>The SLP Saga: Individual vs. ORP</p>	The system referenced during these sessions is on the TMHP website. It is the Provider Enrollment Management System (PEMS).