



COVID-19 Vaccination Policy

(Service Providers)

1. Coverage/Scope

I-MED is committed to safeguarding the health of our Staff, Service Providers, patients and the local communities in which we work from the serious safety risks and potentially significant adverse health impacts associated with COVID-19 as far as is reasonably practicable.

This policy applies to certain I-MED workplaces being those described in this Policy.

All Service Providers are required to comply with the Vaccination requirements set out in this Policy.

This policy has been revised and is effective on and from 18 September 2023. The requirements set out in this policy may be revised from time to time, as required.

2. Policy

2.1 Definitions

Current COVID-19 Vaccination Status means that the individual has received the complete primary course dose(s) of a Vaccine, and any subsequent boosters that are required pursuant to the requirement affecting the Relevant Site from time to time.

Relevant Site means any I-MED clinic (whether standalone or hospital-based), or other I-MED workplace, which is affected by a Government, hospital or other third-party Vaccine requirement (including, any such site which requires I-MED to ensure that any Service Providers comply with such requirement).

Service Providers means any service providers performing work at, or otherwise requiring the visit to or entry at a Relevant Site in order to fulfil the duties of the Service Provider.

Service Provider Staff means any employee or subcontractor of a Service Provider performing work at, or otherwise requiring the person to visit or enter a Relevant Site in order to fulfil the duties of the Service Provider.

Vaccine means a COVID-19 vaccine that is recommended by the ATAGI.

2.2 Evidence of Current COVID-19 Vaccination Status

I-MED strongly encourages all Service Providers to ensure that the Service Provider Staff are vaccinated against COVID-19.

Attendance at Relevant Sites

Where Service Provider Staff attends a Relevant Site, the Service Provider must ensure that all Service Provider Staff have received all doses of a primary course of a Vaccine and maintain Current COVID-19 Vaccination Status, prior to entry to any Relevant Site.

In addition, the Service Provider must ensure that all Service Provider Staff comply with any other requirement for a Vaccine dose as advised by I-MED from time to time (including, in compliance with any Government, hospital or other relevant third-party's requirements as to Vaccine dose, which may include one or more boosters).



In those cases, each such person will be required to produce evidence of their Current COVID-19 Vaccination Status (and if relevant, all required boosters) in accordance with the foregoing requirements, prior to entry to a Relevant Site as a condition of entry (**Entry Requirement**). Such evidence to be provided must be either a COVID-19 Digital Certificate or Immunisation History Statement from the Australian Immunisation Register. Information regarding Service Provider Staff health, including COVID-19 Vaccination Status, is and will be treated confidentially and handled in line with applicable laws. Specifically, Current COVID-19 Vaccination Status information will be collected, used, stored and disclosed by I-MED for the purpose of implementing this Policy and in line with I-MED's People Privacy Policy (a copy of which is available, together with this Policy, on I-MED's website at www.i-med.com.au/Procurement in the Supplier Information Pack).

I-MED will not generally store copies of such evidence; evidence will be sighted by an authorised staff member of I-MED and a written record made of confirmation of the Service Provider's compliance with this Policy together with their name, which I-MED will retain as a record of Current COVID-19 Vaccination Status. However, if required under any applicable Government requirements, or other contractual arrangement where I-MED is a service provider to another third party, I-MED may request a copy of such evidence and/or proof of identity.

It is the responsibility of the Service Provider to obtain the consent of each Service Provider Staff whom is required to comply with this Policy. By providing Current COVID-19 Vaccination Status to I-MED, the Service Provider assures and represents to I-MED that it has obtained each of the Service Provider Staff consent to the collection, use and disclosure of their information to I-MED in accordance with this Policy and I-MED's People Privacy Policy.

2.4 Failure to Comply with Vaccination Entry Requirement

If a Service Provider Staff member is not willing or able to provide evidence of their Current COVID-19 Vaccination Status as part of the Entry Requirement or compliance with any applicable Government, hospital or third party COVID-19 vaccination requirements, I-MED may need to assume that a Service Provider Staff member does not have Current COVID-19 Vaccination Status until shown otherwise or unless an exemption applies (see below) and that person will not be permitted entry to any I-MED workplace.

In such cases, the Service Provider must ensure that the Service Provider must arrange for the relevant services to be provided to I-MED by another Service Provider Staff member in accordance with this Policy and its obligations under its services agreement or arrangement with I-MED.

Where that is not possible or practical, failure to comply with the Entry Requirements in this Policy may have consequences for I-MED's engagement with the Service Provider, and for the avoidance of doubt, may comprise a breach of the Service Provider's obligations under its arrangement with I-MED for failure to supply the Services.

Notwithstanding the above and subject always to applicable Government requirements, I-MED may – at its sole discretion – allow a Service Provider Staff member to enter and remain at the I-MED Site where it is necessary for the provision of urgent services which may have an impact on patient care and/or the safe operation of the premises, equipment, or similar.

3. Changes to this Policy

I-MED will continue to monitor the latest developments in respect of COVID-19 Vaccination. I-MED will continue to follow guidance from the Commonwealth and State/Territory Governments.

This policy may be updated to reflect any changes in that guidance.

4. Further Information

Service Providers should direct any questions regarding this policy to I-MED's Procurement Team at procurement@i-med.com.au