



LOS ANGELES COUNTY
COMMISSION ON HIV



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**EXECUTIVE COMMITTEE
MEETING MINUTES**

June 27, 2019



MEMBERS PRESENT	MEMBERS PRESENT (cont.)	PUBLIC	COMM STAFF/ CONSULTANTS
Al Ballesteros, MBA, Co-Chair	Greg Wilson	Robert Bucayne	Cheryl Barrit, MPIA
Traci Bivens-Davis		Abad Lopez	Dawn McClendon
Jason Brown	MEMBERS ABSENT	Craig Scott, MA	Jane Nachazel
Bridget Gordon	Grissel Granados, MSW, Co-Chair	Russell Ybarra	James Stewart
Miguel Martinez, MPH, MSW	Joseph Cadden, MD		Julie Tolentino, MPH
Katja Nelson	Michele Daniels	DHSP STAFF	Sonja Wright, MS, Lac
Mario Pérez, MPH	Aaron Fox, MPM	None additional	
Kevin Stalter	Juan Preciado		

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, 6/27/2019
 - 2) **Code:** Code of Conduct, 4/11/2019
 - 3) **Minutes:** Executive Committee Meeting Minutes, 5/23/2019
 - 4) **Budget Questions:** Los Angeles County Commission on HIV (COH), Suggested Commission Budget Review Questions - For Discussion Purposes Only, 6/27/2019
 - 5) **Summary:** Presentation Summary and Recommendations for Community Practice and Action (DRAFT), June 13, 2019: Panel Discussion on Impact of HIV/AIDS and HIV-related Disparities and Stigma in Native and Indigenous Communities, 6/27/2019
 - 6) **Table:** Los Angeles County Commission on HIV, Public Comment Tracker, ongoing
 - 7) **Policy/Procedure:** #08.3204: Commission and Committee Absences, Proposed Changes 6/27/2019
 - 8) **Policy/Procedure:** #09.1007: Non-Commissioner Committee Appointments, Proposed Revisions 6/27/2019
 - 9) **Table:** 2019 Membership Roster, Updated 6/26/2019
 - 10) **Flyer:** Save the Date, Los Angeles County Commission on HIV, Mandatory Annual Training, 6/27/2019
 - 11) **Letter:** Sexually Transmitted Diseases (STD) Federal Action Plan Request for Information (RFI), 6/2/2019
- *Renewal Membership Applications:** These were available for review on the table at the time of the meeting

CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST: Mr. Ballesteros called the meeting to order at 1:13 pm.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 5/23/2019 Executive Committee Meeting Minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE NEW BUSINESS ITEMS

4. **OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:** There were no items.

IV. REPORTS

5. **EXECUTIVE DIRECTOR/STAFF REPORT**

A. Commission Program Year (PY) 29 Operational Budget:

- Ms. Barrit noted staff's review of the Budget at the last meeting prompted discussion on costs of operating the Commission. In particular, questions addressed non-negotiable activities and comparisons with other similarly sized Ryan White HIV/AIDS Program (RWHAP) Planning Councils (PCs). Guiding questions to continue the discussion, along with information on foundational documents, and information on other PCs was in the packet.
- To inform the response, Ms. Barrit consulted with Emily Gantz McKay, EGM Consulting, who provides Technical Assistance (TA) for the Health Resources and Services Administration (HRSA), and guided the integration of the then care-focused Commission and the Prevention Planning Committee.
- Non-negotiable responsibilities are: needs assessment, priority setting, resource allocation/reallocations, directives, assessment of administrative mechanism, integrated/comprehensive planning, service standards development, other efforts to maintain/improve a comprehensive system of care. Some responsibilities are jointly done with the recipient.
- Information was drawn from HRSA's 2016 voluntary survey of PCs nationwide in which the Commission participated. Ms. Barrit also spoke with her counterparts on some PCs similar in size and scope to the Commission about their structure and funding. New York, NY is the highest funded jurisdiction followed by Los Angeles County (LAC) so the two are often compared. Information was also provided on Washington, DC and Miami, FL. Calls were scheduled the following week with Houston, TX and Chicago, IL. Past those, most jurisdictions were too small for helpful comparison.
- This should be at least an annual conversation to align goals as community members and reflecting community engagement for the Board of Supervisors (BOS) with maximizing resources to best serve LAC's over 10 million people. The Budget presented last month is moving forward, but will continue to be monitored. The Operational Budget functions as more than simply a budget by reflecting how resources are being used to meet expectations.
- Mr. Ballesteros suggested assessing staffing needs to ensure the work load remains within staff's ability to meet it.
- Mr. Pérez found it helpful to compare the Commission with PCs nationwide. He suggested identifying core deliverables on a yearly basis while addressing how Commission work and the Budget evolve over several years consistent with the new three-year Priority Setting and Resource Allocation (PSRA) planning activities.
- DHSP notes the increasing Budget against a capped allocation puts pressure on RWHAP costs. The grant sets a 10% administrative cap, about \$4.4 million, to support the PC (Commission) and for the administrative agency (DHSP) to meet a long list of RWHAP program deliverables. The 10% cap now covers 100% of Commission operating costs and just 30% of RWHAP Conditions of Award (COA) costs so there is an appetite to adjust the percentages.
- Ms. Gordon questioned increasing DHSP funding when it still took 18 months to implement services.
- Mr. Martinez asked for an update on possible additional funding noted under Question 7 for the Federal Ending the HIV Epidemic (EHE) Plan. Mr. Pérez replied the Centers for Disease Control and Prevention (CDC) released a Notice of Funding Opportunity (NOFO) to 32 organizations, part of the 48 counties, 7 states, District of Columbia, and Puerto Rico targeted by the Plan. LAC is eligible and could receive up to \$350,000 to enhance Los Angeles County HIV/AIDS Strategy (LACHAS) work. Staff is working to meet the July deadline. HRSA may offer its own NOFO at a later date.
- He noted that in February Federal partners stressed the importance of the role of community partners and planning.
- Regarding administrative funding, Ms. Barrit noted all PCs and administrative agencies are under the same 10% cap noted earlier. The Commission receives a small amount of Net County Cost (NCC) support since it also acts as a broader HIV advisor to the BOS. Those funds are used for otherwise ineligible costs, e.g., Unaffiliated Consumer stipends.
- Mr. Pérez noted a top talking point for jurisdictions nationwide during the last two Ryan White reauthorization cycles was raising the administrative cap to 15% as the list of HRSA expectations exceeds the 10% limit. HRSA has not agreed. Mr. Stewart has experience with other organizations with Federal grants and a 10% administrative cap seems standard.
- Regarding the procurement process, Michael Green, PhD, MHSA has presented to the Commission several times on the multiple steps required in receiving grant revenue and procuring services, especially around RWHAP. DHSP has made recommendations to streamline the process, but is still operating within a larger set of LAC rules. The issue has been

repeatedly addressed, including in Assessments of the Administrative Mechanism (AAMs). Mr. Ballesteros added that he, Ms. Granados, and Ms. Barrit have also advocated streamlining the process with all five BOS Health Deputies.

- Retain Budget on agenda with continuing updates including on what supplemental funding other jurisdictions receive and progress in any discussions with the BOS to shorten the procurement process.

B. 7/11/2019 Commission Meeting Agenda Preparation:

- Core presentations will be on the homeless. A speaker from the Los Angeles Homeless Services Authority (LAHSA) will review the 2019 Homeless Count. Questions from the previous meeting have been forwarded to LAHSA for their response, e.g., on methodology and the number of homeless PLWH. Confirmation was pending on a policy update from the Chief Executive Office (CEO). Last year, Ashley Oh presented an update. Ms. Barrit was also working with Ms. Oh to have agency or staff representatives to triage any questions from Commissioners or members of the public.
- Wendy Garland, MPH will provide an update on the Linkage and Retention Program (LRP).

6. CO-CHAIR REPORT

A. Meeting Management Updates and Reminders: There were no additions to this standing process.

B. 6/13/2019 Commission Meeting Review and Follow-Up:

(1) National Native American HIV/AIDS Awareness Day (NNAHAAD) Panel Discussion:

- A Summary was in the packet, but NNHAAD panel feedback was still coming in. One request to date has been for more information on gaps. Mr. Martinez was pleased that the panel addressed the assumption that everyone from Mexico, Central, and South America speak Spanish. Many speak Indigenous languages.
- Mr. Ballesteros was particularly interested in aspects of healing such as the connection to the land.
- Ms. Bivens-Davis was interested to hear the panel affirm her understanding of some practices she has observed over the years, but found the presentation rather generic and lacking in information on subpopulation needs.
- Katja Nelson will follow-up with APLA Health regarding questions on viability of the Red Circle Project.
- Draft NNHAAD Summary will be finalized and posted on Commission website once panel reviews and approves.

(2) Public Comment: There was no additional discussion.

(3) Commission Member New Business Items:

- Return the Office of AIDS (OA) Community Planning Group (CPG) item to the Commission Agenda.

7. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT:

- Mr. Pérez, Director, reported CDC Director Robert Redfield, MD, will visit DHSP on 7/18/2019. Department of Public Health (DPH) leadership is spearheading plans for the all-day visit. Details were still being finalized.
- DHSP has also learned that Eugene McCray, MD, Director, Division of HIV/AIDS Prevention (DHAP), CDC, is expected to visit in September 2019. He may be joined by Laura Cheever, MD, ScM, Associate Administrator and Chief Medical Officer, HIV/AIDS Bureau (HAB), HRSA. The goal of the visit will be to discuss EHE issues and progress.
- Eight California counties have been identified as part of the EHE Plan: Northern - Alameda, Sacramento, San Francisco; Southern - Los Angeles, Orange, Riverside, San Bernardino, San Diego. Meetings may include all five Southern counties.
- EHE goals are similar to those for LACHAS. EHE seeks to reduce new infections 75% by 2025 (LACHAS goal, 73%) and 90% by 2030. Getting more people diagnosed and virally suppressed is also part of that effort. EHE is attempting to ensure that every jurisdiction has a cogent plan to meet those new Federal HIV-related goals.
- Ms. Gordon had stressed the importance of addressing poverty and Mr. Pérez agreed progress would be limited without addressing upstream Social Determinants of Health (SDH) such as poverty, mental illness, and addiction. There is, however, no Federal plan to address upstream issues. DHSP does cite such issues in LACHAS.
- The EHE does shift from comparing cities to counties as has been common in the past, like Chicago to LAC, to the more equitable comparison of counties like Cook County (Chicago) to LAC.
- As is typical at this time, DHSP staff were working to close out various grants and respond to Federal report requirements. Four reports were due to CDC by end of August. HRSA had not yet released next year's Ryan White application guidance.
- DHSP was meeting with Housing For Health (HFH) monthly to monitor progress on the Commission's investment. It has also become increasingly important to ensure Housing Opportunities for People With AIDS (HOPWA) is part of the conversation.
- Commission will work with DHSP, as needed, to support CDC visit.
- Follow-up on whether all five Southern California counties have HIV care and prevention plans.

8. STANDING COMMITTEE REPORTS

A. Planning, Priorities, and Allocations (PP&A) Committee:

- (1) **Ryan White PY 29 Grant Application Review:** At the last meeting, Dr. Green reviewed the PY 29 Grant Application.
- (2) **7/23/2019 Data Summit and PY 30 Allocations:** PP&A developed a preliminary agenda for this all-day meeting at St. Anne's Conference Center to review additional data and engage in PSRA. This replaces the regular monthly meeting.

B. Standards and Best Practices (SBP) Committee:

- (1) **HIV Continuum Framework:** The updated Framework will be presented at the July Commission meeting for approval.
- (2) **Universal Standards of Care (SOC):** The revised SOC will be presented at the July Commission meeting for approval.

C. Operations Committee:

(1) Policies and Procedures:

- (a) **Pol# 08.3204 - Commission and Committee Absences (formerly Excused Absences):** Revisions somewhat tighten requirements and were noted in track changes.

MOTION #3: Approve revisions to the Commission and Committee Absences (formerly Excused Absences) Policy, as presented, and forward to the Commission for approval (***Passed by Consensus***).

- (b) **Pol# 09.1007 - Non-Commissioner Committee Appointments:** Revisions expand two-agency rule to Committees.

MOTION #4: Approve revisions to the Non-Commissioner Committee Appointments Policy, as presented, and forward to the Commission for approval (***Passed by Consensus***).

2. Membership Management:

(a) 2019 Renewal Membership Slate:

- Four of the renewing members being brought forward for Commission approval below were recently appointed, but were seated against expiring terms so need to be approved again for the seats' new terms.
- Applications were available on the table for review.

MOTION #5: Approve the 2019 Renewing Membership Slate Applications, as presented, and forward to the July 11, 2019 Commission meeting for recommendation to Board of Supervisors, as follows: Susan Alvarado; Derek Murray; LaShonda Spencer, MD; Miguel Martinez, MSW, MPH; Michele Daniels; Jason Brown; Raphael Peña; Carlos Moreno; Joshua Ray, RN; Eduardo Martinez (Alternate); Diamante Johnson; Joseph Green; Bridget Gordon; Traci Bivens-Davis; Justin Valero; Maribel Ulloa; Greg Wilson; Eric Paul Leue; and Amiya Wilson (***Passed by Consensus***)

- Susan Alvarado - City of Long Beach Representative (Seat #3)
- Derek Murray - City of West Hollywood Representative (Seat #5)
- LaShonda Spencer, MD - Part D Representative (Seat #9)
- Miguel Martinez, MSW, MPH - Provider Representative #3 (Seat #13)
- Michele Daniels - Unaffiliated Consumer, SPA 1 (Seat #19)
- Jason Brown - Unaffiliated Consumer, SPA 3 (Seat #21)
- Raphael Peña - Unaffiliated Consumer, SPA 7 (Seat #25)
- Carlos Moreno - Unaffiliated Consumer, Supervisorial District 1 (Seat #27)
- Joshua Ray, RN - Unaffiliated Consumer, Supervisorial District 3 (Seat #29)
- Eduardo Martinez - Alternate - Unaffiliated Consumer, Supervisorial District 3 (Seat #29)
- Diamante Johnson - Unaffiliated Consumer, Supervisorial District 5 (Seat #31)
- Joseph Green - Unaffiliated Consumer, At-Large #2 (Seat #33)
- Bridget Gordon - Unaffiliated Consumer, At-Large #4 (Seat #35)
- Traci Bivens-Davis - Representative, Board Office 2 (Seat #37)
- Justin Valero - Representative, Board Office 4 (Seat #39)
- Maribel Ulloa - Representative, HOPWA (Seat #41)
- Greg Wilson - HIV Stakeholder Representative #2 (Seat #45)
- Eric Paul Leue - HIV Stakeholder Representative #4 (Seat #47)
- Amiya Wilson - HIV Stakeholder Representative #6 (Seat #49)

3. Training/Orientation:

- (a) **Member Orientation - 10/10/2019:** A flyer for Orientation following the Commission meeting was in the packet.

D. Public Policy Committee:

(1) County Policy and Budget:

(a) Housing:

- HOPWA expended funds for the PY and new agency contracts are not expected until August. APLA Health has requested information from Housing Community Investment Department of Los Angeles (HCIDLA) which manages HOPWA. DHSP will meet with HOPWA on issues and identify if Ryan White funds could fill gaps.
- LAC will receive \$230 million in No Place Like Home funds from the \$2 billion bond for building permits and supportive services. Governor Gavin Newsom has also created a Homeless and Supportive Housing Advisory Task Force co-chaired by LAC Supervisor Mark Ridley-Thomas and Sacramento Mayor Darrell Steinberg.
- ➡ Report back on HOPWA funding issue.

(b) STD Motion Follow-Up: There was no additional discussion.

(2) State Policy, Legislation, and Budget:

(a) 2019-20 Governor's Budget:

- The proposed budget includes \$5 million in ongoing funding each for HIV, HCV, and STDs which will sunset in 2021. Mr. Pérez said LAC will get about 30%, or \$1.5 million if a disease burden formula is used. A population formula with a minimum amount per county would result in much less.
- The Budget also includes addition of otherwise eligible undocumented 19- through 24-year-olds to Medi-Cal, \$2 billion to address homeless issues, and \$40 million for infectious disease infrastructure.
- The Governor is also initiating a Master Plan for Aging and an Alzheimer's Prevention and Preparedness Task Force, lead by long-time Alzheimer's advocate former California First Lady Maria Shriver.
- California is bringing back the Affordable Care Act (ACA) individual mandate, but will provide more assistance.
- ➡ Ms. Nelson will send to staff for distribution a link to a Health Access score card on the past year's initiatives.

(b) Governor's Initiative to Reduce Drug Pricing: If the Governor approves, there will be trailer bill language to study the impact of the proposal to negotiate prices for all state pharmacy drugs on 340B clinic margin revenues which can be re-invested in programs. The proposal would also impact ADAP drug rebates.

(3) Federal Policy, Legislation, and Budget:

(a) STD Federal Action Plan: The letter responding to the Action Plan Request For Information (RFI) was in the packet.

(b) Ending the HIV Epidemic (EHE) Campaign: Ending the HIV, HCV, STD Epidemic Coalition advocates are planning at least ten town halls across California since funding for a task force failed. The first is being planned for 8/2/2019.

9. CAUCUS, TASK FORCE, AND WORK GROUP REPORTS:

A. Assessment of the Administrative Mechanism (AAM) Work Group: The first meeting was being scheduled.

B. Aging Task Force:

- The last meeting was 6/25/2019. It was noted that many organizations around the country were now addressing aging. Attendees discussed more accurately identifying and prioritizing needs of different subpopulations, e.g., "aging" refers to anyone 50 and over, but those 65 and over often have very different needs.
- Ms. Nelson reported the Public Policy Committee was developing a letter of recommendations on aging and HIV to submit to the BOS. She encouraged cross-fertilization with the Aging Task Force.
- ➡ Aging Task Force will provide goals and timelines to Executive Committee.
- ➡ Abad Lopez volunteered to join the Aging Task Force.

C. HIV Service Awards Work Group: Recruitment continues for Work Group members and selection committee volunteers.

D. Black/African American Community (BAAC) Task Force: Ms. Bivens-Davis was editing recommendations. Once done, she will schedule a call to vet them prior to presentation at the Executive Committee for review.

E. Consumer Caucus:

- The Caucus identified four training topics for the year. It also reviewed the Commission budget and recommended supporting unaffiliated consumers to attend the United States Conference on AIDS, 9/5-9/2019, and the 23rd International AIDS Conference (AIDS 2020), 7/6-10/2020.
- Co-Chair nominations were opened in anticipation of elections at the July 2019 meeting.
- ➡ Caucus request: Use full terms in meetings and documents, not acronyms, to cut confusion and bolster understanding.
- ➡ Mr. Stalter requested the Caucus review its commitment to revisit SPA 1 sometime during 2019.

F. Women's Caucus: Meeting cancelled.

G. Transgender Caucus: Meeting cancelled.

V. NEXT STEPS

- 10. **TASK/ASSIGNMENTS RECAP:** There were no additional items.
- 11. **AGENDA DEVELOPMENT FOR NEXT MEETING:** There were no additional items.

VI. ANNOUNCEMENTS

- 12. **OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:**
 - Mr. Martinez reported LA Care Health Plan is implementing new requirements to access PrEP: Risk Evaluation and Mitigation Strategy (REMS), online physician training, and condom use. These are creating access delays and barriers.
 - LA Care is now offering Lyft transportation for patients.
 - ➡ On the new LA Care PrEP protocol: Mr. Pérez; Mr. Ballesteros, LA Care Board Member; and Mr. Martinez will follow-up.

VII. ADJOURNMENT

- 13. **ADJOURNMENT:** The meeting adjourned at 2:40 pm.