

Conflict of Interest Code
of the

PASADENA GLEN COMMUNITY SERVICES DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code § 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Pasadena Glen Community Services District (the "District").

All officials and designated positions shall file their statements of economic interests with the District Clerk as the District's Filing Officer/Official. The District Clerk shall make and retain a copy of all statements filed by Members of the Board of Directors and the General Manager, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Los Angeles. The District Clerk shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81001.)

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EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701(b), are NOT subjected to the Authority's Code but must file under Government Code section 87200 et seq. [Regs. §18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹:

Members of the Board of Directors

<u>Designated Positions</u>	<u>Disclosure Categories</u>
General Manager	1, 2
General Counsel	1, 2
Treasurer	1, 2
Consultant and New Positions ²	

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by §87200.

² Individuals serving as a consultant as defined in FPPC Reg. 18701 or in a new position must file under the broadest disclosure set forth in this code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

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EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.

CATEGORY 1: All investments and business positions, in business entities, and sources of income, including gifts, loans and travel payments from sources that are located in, that do business in or own real property within the jurisdiction of the District.

CATEGORY 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

CATEGORY 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments from sources that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

CATEGORY 4: All investment and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

CATEGORY 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments from sources that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's department, unit or division.

EFFECTIVE DATE: OCTOBER 31, 2012