Los Angeles County
Productivity Investment Board
NOTICE OF REGULAR MEETING

Monday, August 4, 2025, 10:00 a.m.
Kenneth Hahn Hall of Administration, Room 140
500 West Temple Street, Los Angeles, CA 90012

Members of the public may participate or listen to the meeting via telephone at:

Join Zoom Meeting
https://bos-lacounty-gov.zoom.us/j/88480830694?pwd=Kpkk85OyEAQ4anjAOcw81WMYUS4i7u.1
Meeting ID: 884 8083 0694
Passcode: 258262
Call in number: (669) 900-9128

Written Public Comment may also be submitted to Jane Lam by Sunday, August 3, 2025 (received by 4:00 p.m.):
jalam@bos.lacounty.gov

Any information received from the public by Sunday, August 3, 2025, at 4:00 p.m. will become part of the official meeting record.

MEETING AGENDA

1. Call to Order……………………………………………..Commissioner Gibson

2. Land Acknowledgment*..………………………….……Commissioner Gibson

3. Assembly Bill 2449…………………………………...Commissioner Gibson

4. Approval of the May 19, 2025, Meeting Minutes

5. Presentation of Productivity Investment Fund (PIF) proposals (for discussion and possible action) and Fund Balance Report, as of Fiscal Year 2025-26, 1st Quarter……………………………Commissioner Gibson

   - **25.16 – LA County Library,** Lights, Camera, Access: Storytelling Tools for All, *$170,000 Grant.* PIB Advisory Committee recommends $170,000 Grant.

   - **25.17 – Sheriff's Department,** Traffic Safety Santa Clarita Valley Sheriff's Station-LASD, *$123,699.23 Grant.* PIB Advisory Committee has no recommendation.

- **25.15 – Military and Veterans Affairs,** Heritage Preservation Initiative, *Revised Grant Request $1,063,704.40 (Return to PIB).* At the May 19, 2025, PIB meeting, a motion was made and passed requesting the Department to return to the August 4, 2025 meeting.

6. Review (for discussion and possible action) of the PIF Annual and Final Reports (10 minutes)……………………………………………………………………..Commissioner Gibson

7. Discussion and matters not on the Posted Agenda – to be presented and placed on a future agenda.

8. Public Comment (3 minutes for each speaker)

9. Adjournment

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For more information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least 3-business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m.-5:00 p.m., Monday through Friday.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Quality and Productivity Commission Office, 565 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012 or jalam@bos.lacounty.gov.

PUBLIC COMMENT

Commission meetings are open to the public. A member of the public may address the Commission on any Agenda item. In addition, during the General Public Comment item on the agenda, a member of the public has the right to address the Commission on items of interest that are not on the agenda but are within the subject matter jurisdiction of the Commission. A request to address the Commission must be submitted to Commission Staff prior to the item being called. Comments are limited to a total of six (6) minutes per speaker per meeting, at up to two (2) minutes per item. The Commission may further limit public input on any item, based on the number of people requesting to speak and the business of the Commission.

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*LAND ACKNOWLEDGEMENT

ON NOVEMBER 1, 2022, THE BOARD OF SUPERVISORS ADOPTED A FORMAL LAND ACKNOWLEDGMENT FOR THE COUNTY. ([STATEMENT OF PROCEEDINGS](#))

"The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash Peoples. We honor and pay respect to their elders and descendants -- past, present, and emerging -- as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the: Fernandeño Tataviam Band of Mission Indians, Gabrielino Tongva Indians of California Tribal Council, Gabrieleno/Tongva San Gabriel Band of Mission Indians, Gabrieleño Band of Mission Indians - Kizh Nation, San Manuel Band of Mission Indians, San Fernando Band of Mission Indians. To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website https://lanaic.lacounty.gov/."

LOS ANGELES COUNTY PRODUCTIVITY INVESTMENT BOARD

MINUTES OF THE MEETING OF
Monday, May 19, 2025, 10:00 a.m.
Kenneth Hahn Hall of Administration, Room 140
500 West Temple Street, Los Angeles, CA 90012

Members of the public may also join remotely at:
Call in number: (669) 449-9171
Meeting ID: 892 2893 0418
Passcode: 018669

https://bos-lacounty-gov.zoom.us/j/89228930418?pwd=j0Nwa8j7ntdynrw67Yg8A8dEIZOIHn.1

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THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY ROLL CALL):

PRESENT:
Rodney C. Gibson, Chair
Jacki Bacharach (remote attendance)
Viggo Butler
J. Shawn Landres
Edward McIntyre
William B. Parent
Will Wright

ABSENT
Nancy G. Harris, Vice-Chair
Jeffrey Penichet
Jackie Guevarra, Executive Director

PRODUCTIVITY INVESTMENT BOARD ADVISORY COMMITTEE
Arman Depanian, Chair
Stephanie Todd, Vice-Chair

CALL TO ORDER (AGENDA #1)
Commissioner Gibson called the Productivity Investment Board (PIB) meeting to order at 10:00 a.m.

ATTENDANCE (ROLL CALL)
Commissioner Gibson welcomed everyone to the PIB meeting. He asked Laura Perez, Program Manager, to take roll call of Commissioners in attendance:

In Attendance: Jacki Bacharach, Viggo Butler, Rodney C. Gibson, J. Shawn Landres, Edward McIntyre, William B. Parent, and Will Wright.

ANNOUNCEMENTS
Commissioner Gibson stated that members of the public were given the opportunity to send their comments and questions via email to Jackie Guevarra at jguevarra@bos.lacounty.gov by Sunday, May 18, 2025, at 4:00 p.m. No written public comment was received by the deadline. However, members of the public were informed that they could continue to send public comment to Jane Lam at jalam@bos.lacounty.gov during the meeting, and any information received would become part of the official meeting record. They were also informed that they could speak on an item during the meeting and were instructed to inform Jane via email or via the Chat feature on which item they wanted to comment on. Each speaker would be given three minutes. It was also announced that each Commissioner would have the opportunity to speak on any agenda item and any vote would be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)
On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. The Commission opened its public meeting with a video recording of the Land Acknowledgement, which can be read here: https://lacounty.gov/government/about-la-county/land-acknowledgment/.

ASSEMBLY BILL 2449 (AGENDA #3)
Commissioner Gibson informed that Commissioner Bacharach was attending today's meeting remotely under AB 2449. Commissioner Bacharach confirmed that no person over 18 years old was present as a member of the public at her location.

APPROVAL OF MINUTES FOR FEBRUARY 24, 2025 (AGENDA #4)
Commissioner Gibson asked if there were any comments on the minutes. There being none, Commissioner McIntyre moved to approve the minutes, seconded by Commissioner Landres. The motion was approved by the following vote.

No: None
Yes: Commissioners Bacharach, Butler, Gibson, Landres, McIntyre, Parent, and Wright
Abstain: None

PRESENTATION OF PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS (FOR DISCUSSION AND POSSIBLE ACTION) AND FUND BALANCE REPORT, AS OF FISCAL YEAR 2024-2025, 4th QUARTER (AGENDA #5)

Fund Balance Report

Commissioner Gibson reported there were three proposals before the PIB for the 4th Quarter of Fiscal Year 2024-2025. He reported the Productivity Investment Fund (PIF) balance as of March 31, 2025, is $5,367,642. He further stated that if all the projects before the PIB ($3,034,154) are approved today, the revised fund balance would be $2,333,488. Commissioner Landres expressed concerns about the budget for the next fiscal year.

Presentation of PIF Proposals for Discussion and Possible Action

Commissioner Gibson stated that, as a reminder, the Department has 20 minutes to present, followed by 20 minutes of Q&A with the Commissioners, and 5 minutes to deliberate by the Commission.

25.11 – Public Health, *Trauma-Informed Leadership Training (TILT)*, $600,000 Grant. PIB Advisory Committee has no recommendation.

Andrea Welsing and Lan Pham presented, with Priya Batra and Hannah Denyer (remote attendance), and Productivity Managers Melissa Bond, Arpine Chatyan, and Ariana Oliva-Gaytan (remote attendance) present in support of the proposal.

A motion was made by Commissioner Landres to deny the project. The motion was seconded by Commissioner Bacharach. During discussion, Commissioners were invited to offer thoughts about what other approaches might work to strengthen the County's capacity to deliver trauma-informed care services. The motion was approved unanimously by the following vote:

No: None
Yes: Commissioners Bacharach, Butler, Gibson, Landres, McIntyre, Parent, and Wright
Abstain: None

25.14 – Natural History Museum, *Direct to Consumer/Ecommerce Store: In-House Transition/Upgrade*, $936,000 Grant. PIB Advisory Committee recommends a $936,000 loan (approval is conditional on being approved for a loan versus a grant).

Roshanna Sabaratnum presented, with Dr. Lori Bettison-Vega (Director) and Danny Inukai, and Productivity Managers Leslie Negritto and Chebon Marshall present in support of the proposal and to answer questions.

Commissioner Landres made a motion to approve a $240,000 loan for Ecommerce and database integration. The motion was seconded by Commissioner Bacharach and passed 5 to 2 by the following vote:

No: Commissioners Gibson and McIntyre
Yes: Commissioners Bacharach, Butler, Landres, Parent, and Wright
Abstain: None

Commissioner Landres will present at the full Commission meeting on June 23, 2025.

Commissioner Wright made a motion to approve a $936,000 loan, contingent on the Museum exploring opportunities for Ecommerce to empower the ability for other County departments to leverage. There was no second to the motion.

25.15 – Military and Veterans Affairs, *Heritage Preservation Initiative*, $1,498,154.40 Grant. PIB Advisory Committee recommends the project, with the condition that IT-related portions of the project are excluded.

Mr. Jim Zenner (Director) and Productivity Manager Roberto Alvarez were in attendance in support of the proposal.

Commissioner Landres made a motion to continue the presentation, without prejudice, to the PIB meeting of August 4, 2025, pending the Information Technology Fund's (ITF) decision and discussion with other County departments on appraising, inventory, conservation/preservation, and asset management. The motion was seconded by Commissioner Parent and unanimously approved.

No: None
Yes: Commissioners Bacharach, Butler, Gibson, Landres, McIntyre, Parent, and
            Wright
Abstain: None

REVIEW OF THE PIF SOLICITATION MEMO FOR FISCAL YEAR 2025-26 (AGENDA #6)
At the QPC meeting of April 28, 2025, Commissioner Landres suggested that an item be placed on the agenda for the PIB meeting of May 19, 2025, to discuss possible changes to the Productivity Investment Fund (PIF) solicitation memo for the 1st quarter of Fiscal Year 2025-26. The suggestion was for the PIB to consider the County's current budgetary constraints and note the Commission's intent to consider loans over grants and prioritize projects with direct revenue and/or expenditure avoidance impacts for Productivity Investment Fund applications.

The second bullet point under "Additional Information" in the memo will be revised to read as follows:

In light of the County's fiscal and budgetary challenges, the Productivity Investment Board

intends to prioritize projects with direct revenue generation and/or loans over grants, as well as cost savings that preserve or extend service delivery.

REVIEW OF THE PIF ANNUAL AND FINAL REPORTS (AGENDA #7)
This item was not discussed and continued to the PIB meeting of August 4, 2025.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A FUTURE AGENDA (AGENDA #8)
None

PUBLIC COMMENT (AGENDA #9)
None

ADJOURNMENT (AGENDA #10)
Commissioner Landres moved to adjourn the meeting, seconded by Commissioner Gibson. The meeting adjourned at 12:24 p.m. The next PIB meeting will be on Monday, August 4, 2025, at 10:00 a.m.

LA COUNTY LIBRARY

SKYE PATRICK
County Librarian

July 7, 2025

TO: William B. Parent, Chair
Quality and Productivity Commission

Rodney C. Gibson, Chair
Productivity Investment Board

FROM: Skye Patrick
County Librarian

PIF Grant Proposal – Lights, Camera, Access: Storytelling Tools for All

LA County Library is respectfully requesting a Productivity Investment Fund grant of $170,000 to include filmmaking and vlogging tools in its award-winning Tool Lending Library collection and launch related programming to provide free access to developmental opportunities that would empower our neighbors and support the creative economy.

We initially launched the Tool Lending Library in 2022, with the twofold mission of giving our customers free access to otherwise costly tools that might only be needed for a short time, while establishing a sustainable model of community sharing. At six library locations, Library cardholders can borrow tools for home maintenance, bike and auto repair, gardening, baking, and crafting. In addition to the popularity of the tools themselves (which have been borrowed over 4,500 times), the Tool Lending Library serves as a service delivery mechanism that gives us the opportunity to embrace our role as a hub for community connection and learning by offering dynamic, in-person classes taught by industry experts, to showcase the tools and teach real-world work readiness skills.

In May 2025, my team and I had the opportunity to share these efforts with the Quality and Productivity Commission at the Library's biannual Department Visit, which included a discussion around adding musical instruments to the Tool Lending Library collection to accompany experiential learning opportunities. I'm happy to share that, as of this month, we launched afternoon music classes for middle schoolers and have added guitars, keyboards, and electric drumkits to the tool inventory.

Our new music classes are an initial step toward building skills for LA's booming creative economy, but we see an even greater opportunity to utilize the Tool Lending Library in support of LA's creative backbone: filmmaking. Though some traditional jobs have declined, when we consider all facets of filmmaking—like social media and streaming—job growth has actually risen eight percent (per Otis College's Report), presenting us an opportunity to support job readiness in a field where LA is the industry leader.

With your support, we can expand on our existing, successful Tool Lending Library model by adding filmmaking and content creation kits for customers to borrow free of charge, growing our sustainable community sharing model. We can further leverage these tools by offering separate program series for both teens and adults to teach filmmaking and content creation, in partnership with industry expert instructors, helping to add to the creative economy's vital workforce, while showcasing our libraries as a community gathering place and center for learning.

Thank you for your consideration. We are deeply grateful to your dedication to community advancement and hope to collaborate with you on this transformative initiative.

If you have any questions or need additional information, please contact Samangi Skinner, Productivity Manager, at sskinner@library.lacounty.gov, or Sara Keating, Alternate Productivity Manager, at skeating@library.lacounty.gov.

SP:SS:jt

County of Los Angeles Quality and Productivity Commission **PRODUCTIVITY INVESTMENT FUND PROPOSAL** **(Please submit the proposal with a cover letter signed by the department head)** Last Updated: 7/23/2024	
Department: LA County Library	Date: 06/26/25
Project Name: Lights, Camera, Access: Storytelling Tools for All	

PURPOSE OF FUNDING (50 words). Describe how the PIF funding will be used.

LA County Library would expand its popular Tool Lending Library collections—which offers home repair, sewing, gardening, crafting, baking tools, and recently musical instruments—to include filmmaking equipment, as well as launch programs that would teach customers how to use the filmmaking tools and build skills for the creative economy.

SUMMARY OF PROJECT, INCLUDING BENEFITS (300 words). Describe benefits and potential multi-departmental or countywide adaptation.

The film industry is the backbone of LA's creative economy. Although traditional jobs have declined, the overall industry—which includes social media and streaming—has seen 8% job growth since 2013, with 28,000 new jobs (2024 Otis College Report). Technology is also changing, with many films and music videos now filmed on mobile phones. LA County Library is poised to add members to this vital workforce by providing equipment access and skills training needed to build creative careers.

At six libraries—Compton, Lancaster, Malibu, Norwalk, Rosemead, and San Fernando—the Tool Lending Library (TLL) provides home repair, sewing, gardening, crafting, and baking tools for free. TLL collections are currently expanding to include musical instruments: keyboards, guitars, and electric drum kits. By providing the opportunity to borrow costly equipment, TLL helps save customers money while enabling them to develop new skills, creating more equitable access for under-resourced populations while encouraging sustainable community sharing.

The Library proposes adding two types of filming kits to TLL collections: (1) DSLR cameras with professional mics, and (2) vlogging kits, for using mobile phones for content creation (action cameras, microphones, and headphones). While teens can use the kits during workshops, only customers over 18 will be able to borrow the kits.

Additionally, the Library would hire expert instructors to present interactive, in-person programs on the equipment, providing insight into potential careers and supplemental income opportunities. Three multi-week series of classes would teach Filmmaking and Vlogging to adults and teens, ages 13-18. These workshops would utilize libraries as community hubs for learning, encouraging community connection. A systemwide virtual program will follow each session, showcasing participant videos from all six libraries.

Classes present an opportunity to partner with other County departments on promotion and enrollment, including Economic Opportunity, Youth Development, Consumer & Business Affairs, and Arts & Culture.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 7/23/2024

EVALUATION/PERFORMANCE MEASURES. (300 words) Describe what specific outcomes are to be achieved and how the project will enhance quality and/or productivity.

Because Tool Lending Library items can be borrowed for two weeks using a library card, the Library maintains substantial data on item circulation. With nearly 4,500 item checkouts since TLL's initial launch in May 2022, borrowing has been tremendously popular to date. Circulation of filmmaking and vlogging kits will be tracked the same way and it is estimated that, in the pilot year, at least 200 checkouts of film equipment will be made.

The workshop series for adults and teens will be designed in collaboration with the teacher(s) selected, but will offer a different theme each of the six weeks, such as *Getting to Know Your Equipment*, *Finding Your Voice*, *Vlogging Safety*, *Content Editing*, and so on. Content will be created during class, resulting in up to 54 shorts or vlogs, likely created in small groups.

Pre- and post-surveys will also be conducted, which will assess participants' current knowledge of the equipment and industry, then follow up regarding what they've learned in terms of new skills, career opportunities, and how they plan to apply their learning. The Library is currently rolling out new music classes, including participant surveys, and will follow a similar model, with survey feedback potentially used to adjust class content.

By building on the success of the TLL model, the Library can teach new skillsets and create opportunities aligned with broader County goals, such as workforce development, while also engaging community members' creativity and activating libraries as spaces for learning and connection.

By reusing equipment for classes and also allowing customers to borrow it, the Library increases access while extending the use and lifespan of each item in a cost-effective way. For example, laptops equipped with all the necessary film software will support in-library content editing, while offering cost savings compared to purchasing software separately.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)
Last Updated: 7/23/2024

Is this an Information Technology (IT) project?

☐ Yes   ☒ No   ☐ N/A

If you answered yes, please obtain endorsement and sign off from your department's CIO/IT manager and answer question 5 on page 3 below. In addition, you must apply for Information Technology Funds (ITF) with the Chief Executive Office (CEO), Chief Information Office (CIO) first before applying for Productivity Investment Funding (PIF). If your IT project was not approved by the CEO-CIO, please indicate the reason it was not approved and/or the status of your project below:

Amount Requested: **Loan** _____   **Grant $170,000.00**   **Total $170,000.00**

Cost Analysis Summary. Attach detail for A and B, including staff, equipment, supplies, etc.

	Implementation Period	Project Year 1	Project Year 2	Project Year 3
A. Annual Cost of Current Process:				
B. Estimated Annual Cost of Proposal:				
C. Savings (B minus A)		$0.00	$0.00	$0.00

Funds Flow Summary: Indicate the amount of funds needed during implementation by period (fiscal year and quarter)

	2025-26			2026-27	
	Q2	Q3	Q4	Q1	Q2
Equipment	$105,000				
Marketing	$11,000				
Class Teacher & Materials		$18,000	$18,000		$18,000
TOTAL	**$116,000**	**$18,000**	**$18,000**		**$18,000**

Quality and Productivity Manager (Print and Sign)	Project Manager (Print and Sign)
Samangi Skinner	Deborah Anderson
Telephone Number (562) 940-4106	Telephone Number (562) 940-4187
E-mail sskinner@library.lacounty.gov	E-mail danderson@library.lacounty.gov
Department CIO/IT Manager (Print and Sign)	Budget/Finance Manager (Print and Sign)
Binh Le	Grace Reyes
Telephone Number (562) 940-8418	Telephone Number (562) 940-8416
E-mail ble@library.lacounty.gov	E-mail greyes@library.lacounty.gov
Department Head (Print and Sign)	Telephone Number (562) 940-8400
Skye Patrick	
E-mail spatrick@library.lacounty.gov	

** Electronic, Original, or Scanned Signatures Are Accepted **

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

QUESTIONS

1. Has this proposal been submitted before for a Productivity Investment Fund loan or grant? Yes_____   No____X_____

   If so, when (date)?

2. Was this proposal included in the department's current budget request?

   Yes_____   No____X_____   If no, why not?

   The filmmaking and content creation programming and expansion of the Tool Lending Library (TLL) collections to include related equipment is a pilot project to test the popularity and feasibility of circulating filmmaking tools and teaching creative economy skillsets in multi-week classes. Pilot programs like these normally rely on grant funding like California State Library's Library Services and Technology Act grants and similar government grants. However, due to the federal administration's significant cuts at the Institute of Museum and Library Services, which funds the California State Library grants, they are not being offered this year. Pursuing PIF grant funding will allow the Library to pilot and assess the program's success, and hopefully incorporate it into the department's budget request in future years.

3. How many years will it take for the loan to be paid back (3 years maximum without special approval)? Where will the funds come from to repay the loan?
   Hard Dollar Savings   Cost Avoidance

   Revenue Generation   Other (please explain)   X

   N/A – This is a grant request

4. Discuss potential for revenue increase, service enhancement, future cost avoidance and/or cost savings. Does it reduce net County cost?

   This project provides service enhancement and future cost avoidance, as film and content creation equipment purchased to be added to the Tool Lending Library collections and used for in-library classes can be reused for years to come, benefiting multiple LA County Library cardholders.

5. (300 words) How does this proposal extend, amplify, or complement existing cross-County best and shared practices (including, if applicable, technology or sustainability practices, and equity impact – whom does this benefit and/or burden); describe the proposed solution in terms of its innovative use of technologies to

achieve desired business outcomes, and/or Department strategic goals and objectives?

The Tool Lending Library's objective of providing often costly tools and equipment for free checkout benefits all County residents, but especially those underserved community members who may not be able to otherwise afford purchasing or renting similar equipment. Free classes have the same benefit, as private or small group classes in filmmaking can often be cost-prohibitive. The Tool Lending Library also promotes sustainability practices by encouraging community sharing, especially for tools and equipment that may not be used on a regular basis.

LA County Library belongs to our communities and serves as a portal to learn, grow, and succeed. This is our mission, as defined in our 2024-2028 Strategic Plan, and this program helps our neighbors do just that. It supports the Library's first strategic priority of Belonging to Our Communities by creating welcoming, safe spaces and experiences that respond to local needs; its second priority of Advancing Our Partnerships by partnering with both professional teachers and other County departments to lead and promote hands-on classes, towards which we will leverage the County's extensive support network to drive and coordinate the collective impact of services; and its third priority of Telling Our Story by using creative and wide-reaching marketing tactics for this new offering, while working to align public perception of the Library's value with what we know to be true—that the Library is a center of learning with a wealth of resources that go beyond books, and it is prepared to connect residents with the tools they need to succeed.

6. (150 words) Is the proposal a pilot project? What, if any, are the programmatic and fiscal sustainability measures of success, and/or learning objectives for the project? What would be the conditions for further expansion or development?

While TLL has existed since 2022, this grant proposal to add film and content creation equipment for circulation and offer filmmaking classes for creative economy skill development is a pilot to offer new services to County communities.

Pre- and post-program surveys for class participants will be used to evaluate the success of the workshops, assess what the students learn regarding new skills and career opportunities, and collect testimonials from participants. Circulation numbers for the equipment will help to determine the demand for these items.

If this new pilot is successful, the Library may expand classes to additional ages or locations, and/or explore a train-the-trainer model, enabling Library staff to teach future classes. To fund the program long-term, the Library would either pursue additional grant funding or incorporate it into the Library's budget once grant funds run out, as has been done with grant-funded programs in the past.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

7. (300 words) What current County processes or functions will be eliminated or streamlined via this productivity enhancement(s) and/or quality improvement(s)?

Rather than eliminating or streamlining an existing function, this proposal builds on an existing successful project model—the Tool Lending Library—and expands offerings to County residents by launching filmmaking equipment in its TLL collections, improving access to costly goods, and providing quality improvements to service delivery.

This brand new offering to County communities will increase the quality of Library programs and services by meeting the needs expressed by residents during Community Visioning sessions for more educational opportunities and arts-related learning as well as support with professional skills development.

8. (300 words) Does this proposal relate to a specific Countywide Strategic Plan North Stars and Board-Directed priorities? (To view the County's strategic plan, click here: LA County Strategic Plan 2024-2030 – Los Angeles County. To view the Board-Directed priorities, click here: (Chief Executive Office | County of Los Angeles (lacounty.gov). \\labosfs\ops_spsp_qpc$\Productivity Investment Fund\Forms and Guidelines\Application\Board Priorities If yes, please explain.

This project supports North Star 1, Make Investments that Transform Lives, by supporting workforce development and job training, in that programs will teach creative economy skillsets that will allow participants to add to their resumes or even create their own content that can be monetized.

It also supports North Star 2, foster vibrant and resilient communities, by creating opportunities for community connections, with shared in-person programs at libraries that allow for networking opportunities, collaboration, and relationship building.

Finally, it supports North Star 3, realize tomorrow's government today, as the Tool Lending Library and increased access to expensive items increases the accessibility of government services, clearly communicated in the Library's marketing and outreach.

In additional to the County's Strategic Plan, the project also supports overall County creative economy priorities, including the adoption of the Cultural Policy Strategic Plan in 2022 to support the arts and culture sector, and the recently-passed motion to Advance the Resilience of the Film and TV Industry in LA County in July 2025.

9. (150 words) Does this proposal enhance the County image and/or improve relationships with the County's constituents? Please explain.

The TLL is already an extremely popular offering, with nearly 4,500 items circulated to date. Marketing and outreach efforts have raised awareness, with social media influencers often highlighting TLL and a related post on LA County Library's TikTok account even going viral with 693,000 views.

<div style="border:1px solid black; background:#e0e0e0; padding:10px; text-align:center;">
County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
</div>

During Community Feedback Sessions and surveys, customers have asked for in-person tutoring and lessons for some time, including in the arts. Since then, the Library has launched free summer tutoring in English and math, and is currently expanding to music lessons in guitar, drums, and keyboard. Offering in-person, hands-on programs on filmmaking and content creation is a natural progression of the Library's mission to serve as a portal to learn, grow, and succeed. With proper outreach (which is built into the grant budget), these new filmmaking equipment checkouts and classes have the potential to enhance both Library offerings and the County's image, simultaneously.

10. (150 words) How might this proposal promote interdepartmental cooperation including, if applicable, data sharing and program design?

Offering free film and vlogging multi-week classes at the Library presents an opportunity to partner with other County departments on both finding industry experts to teach filmmaking and vlogging classes, as well as assisting with promotion and enrollment so that the classes in the pilot period can be filled to capacity and generate the highest possible benefit. Potential partner departments include Economic Opportunity, Youth Development, Consumer & Business Affairs, and Arts & Culture. These County departments can also assist in promoting the Tool Lending Library as a whole—including not just the new film equipment but also the existing home repair, auto and bike repair, gardening, cooking, crafting, and maker equipment, and now musical instruments, as the potential benefit is so widespread.

11. (150 words) Where did the original idea for this project come from?

The Tool Lending Library was first implemented in 2022, so the core project model is not new. Additionally, the Library has done a number of creative economy-focused programs in the past, primarily virtually. Country Librarian Skye Patrick prioritizes workforce development opportunities, especially in the creative economy that is so prominent in Los Angeles County, and saw an opportunity to expand the existing Tool Lending Library to further support creative economy work. LA County Library's Education & Engagement team developed the filmmaking inventory to be added to the Tool Lending Library and came up with the initial ideas for the filmmaking classes and surveys based on past customer feedback.

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PRODUCTIVITY INVESTMENT FUND PROPOSAL</td></tr>
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12. When will the funds be needed? Please indicate the amount needed by fiscal year <u>and</u> quarter:

2025-26	**2026-27**
1st Quarter $ _____	1st Quarter $_____
2nd Quarter $ 116,000	2nd Quarter $ 18,000
3rd Quarter $ 18,000	3rd Quarter $_____
4th Quarter $ 18,000	4th Quarter $_____

IMPLEMENTATION PLAN

KEY MILESTONES	**START DATE**	**FUNDS NEEDED**	**FUNDS REPAID**
(Major steps in the project development)	(Estimated date for each project step)	(Amount and quarter funds will be needed)	(Amount and quarter funds will be repaid)
Purchase equipment	October 2025	$105,000	N/A
Develop Marketing Plan and begin implementation	October 2025	$11,000	N/A
Filming/Vlogging Program Series for Adults (#1)	December 2025 - January 2026	$18,000	N/A
Filming/Vlogging Program Series for Teens (#1)	June 2026	$18,000	N/A
Filming/Vlogging Program Series for Adults (#2)	December 2025 - January 2026	$18,000	N/A

<table>
<tr><td colspan="2">County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL</td></tr>
</table>

LINE ITEM BUDGET DETAIL
(Work with your Budget Analyst)

Services and Supplies

Service	Price	Number of classes	Total
Filmmaking/Vlogging for Adults (1)	$500	6(6 libraries) = 36	$18,000
Filmmaking/Vlogging for Teens	$500	6(6 libraries) = 36	$18,000
Filmmaking/Vlogging for Adults (2)	$500	6(6 libraries) = 36	$18,000
Marketing - Advertising & Outreach			$7,000
Marketing - Video production			$4,000

(a) Total services and supplies   **$65,000**

Other Charges
List all other charges here
(b) Total other charges   **$0**

Fixed Assets

Product	Price	Units	Total
DSLR Cameras	$500	40	$20,000
Tripods	$70	40	$2,800
Wireless Bluetooth Shooting Grip and Vlogger Shotgun Microphone	$250	40	$10,000
Memory Cards 256GB	$35	40	$1,400
Extra Batteries for DSLR Cameras	$60	40	$2,400
Vlogger Kits	$55	40	$2,200
Action Cameras	$550	40	$22,000
Microphones	$200	70	$14,000
Headphones	$60	70	$4,200
Laptops	$1,440	18	$26,000

Note: Every quantity listed above includes 10 replacements which will be used as needed when equipment is broken or irreparable in house.
3 items for classes + 2 for circulating collection = 5 per site (30) + 10 replacement = 40
6 items for classes + 4 for circulating collection = 10 per site (60) + 10 replacement = 70

(c) Total fixed assets   **$105,000**

TOTAL COSTS (a+b+c)   **$170,000**

OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF

July 8, 2025

Mr. William B. Parent
Chair of the Productivity Investment Board
County of Los Angeles Quality and Productivity Commission
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 565
Los Angeles, California 90012

Dear Mr. Parent:

PRODUCTIVITY INVESTMENT FUND GRANT SOLICITATION REQUEST
FISCAL YEAR 2025-26, FIRST QUARTER

The Los Angeles County (County) Sheriff's Department requests consideration for the North Patrol Division, Santa Clarita Valley (SCV) Sheriff's Station, proposal to secure a Productivity Investment Fund (PIF) grant for the First Quarter of Fiscal Year 2025-26 for traffic safety equipment.

Upon approval, the PIF grant funding will offer many benefits, including cross-county collaboration, enhanced traffic safety, increased law enforcement efficiency, data-driven decision-making, community awareness and engagement, and long-term cost savings. Investing in preventive measures through traffic safety equipment can be more cost-effective than dealing with the aftermath of accidents. Fewer accidents mean reduced medical costs, lower insurance premiums, and less strain on emergency services. Over time, this investment can yield significant savings for both the community and local government.

The SCV Sheriff's Station requests $123,699.23 to procure traffic safety equipment and pay for performance metrics analysis through the grant (not paid back) offered by the Quality and Productivity Commission.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

Mr. Parent   -2-   July 8, 2025

It should be noted that cost savings for the County cannot be immediately quantified and would require performance metric analysis using data after the procurement and implementation of the traffic safety equipment. This was not discussed during the budget process as the station does not have discretionary funds to cover the cost of this traffic safety equipment.

Should you have any questions, please contact Bureau Director Tracey Jue, Fiscal Administration Bureau, at (213) 229-3281.

Sincerely,

ROBERT G. LUNA
SHERIFF

Mr. Parent   -3-   July 8, 2025

RL:AT:CM:TJ:jl
(Administration Services Division – Fiscal Administration Bureau)

Enc.: PIF Proposal Application
       SCV Traffic Safety Committee PowerPoint

c: April L. Tardy, Undersheriff
   Myron R. Johnson, Assistant Sheriff
   Gerardo J. Pinedo, Assistant Sheriff, CFAO
   Allen M. Castellano, Chief, North Patrol Division
   Conrad Meredith, Division Director, Administrative Services Division (ASD)
   Richard F. Martinez, Assistant Division Director, ASD
   Tracey Jue, Bureau Director, FAB
   Tammy Truong, ASM III, FAB, Accounts Payable
   Jian Li, ASM III, FAB, General Accounting (GA)
   PIF Request File – Fiscal Year 2025-2026 North Patrol Division/Santa
    Clarita Valley Station

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 06/03/2025

Department: Los Angeles County Sheriff's Department (LASD)	Date: 06/06/2025

Project Name: Traffic Safety Santa Clarity Valley Sheriff's Station-LASD

PURPOSE OF FUNDING (50 words). Describe how the PIF funding will be used.

The Productivity Investment Fund Proposal for the Los Angeles County Sheriff's Department will be used at the Santa Clarita Valley Sheriff Station to acquire traffic safety equipment, including speed enforcement tools and signage aimed at enhancing road safety and reducing accidents in the community.

SUMMARY OF PROJECT, INCLUDING BENEFITS (300 words). Describe benefits and potential multi-departmental or countywide adaptation.

Enhanced Traffic Safety

The allocation of public investment funds to the Santa Clarita Valley Sheriff Station for traffic safety equipment significantly enhances road safety. Improved equipment, such as speed cameras and traffic monitoring systems, can lead to better enforcement of traffic laws, reducing accidents and fatalities.

Increased Law Enforcement Efficiency

With advanced traffic safety tools, law enforcement deputies can operate more efficiently. Automated systems allow for quicker response times to incidents and enable officers to focus on other critical areas of public safety rather than solely monitoring traffic violations.

Data-Driven Decision Making

Investment in modern traffic safety technology provides valuable data regarding traffic patterns and accident hotspots. This information can guide future infrastructure improvements and targeted law enforcement efforts, ultimately leading to a safer community.

Community Awareness and Engagement

Public investment in traffic safety initiatives foster community awareness about road safety issues. Educational campaigns supported by new technology can inform residents about safe driving practices, encouraging responsible behavior among drivers.

Long-Term Cost Savings

Investing in traffic safety equipment may lead to long-term cost savings for the community. Fewer accidents result in lower emergency response costs, reduced healthcare expenses related to injuries, and decreased property damage claims.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 06/03/2025

EVALUATION/PERFORMANCE MEASURES. (300 words) Describe what specific outcomes are to be achieved and how the project will enhance quality and/or productivity.

Investing in preventive measures through traffic safety equipment can be more cost-effective than dealing with the aftermath of accidents. Fewer accidents mean reduced medical costs, lower insurance premiums, and less strain on emergency services. The average total cost of a Driving Under the Influence in California in 2024 is estimated to be between $13,025 and over $42,425, factoring in legal fees, court fees, Department of Motor Vehicle Fees, insurance increases, impound fees, bail costs, and alcohol education programs. Over time, this investment can yield significant savings for both the community and local government.

Authoritative Sources Used: California DMV, California State Bar Association, and MADD (Mothers Against Drunk Driving)

Is this an Information Technology (IT) project?

☐ Yes   **X** No   ☐ N/A

If you answered yes, please obtain endorsement and sign off from your department's CIO/IT manager and answer question 5 on page 3 below. In addition, you must apply for Information Technology Funds (ITF) with the Chief Executive Office (CEO), Chief Information Office (CIO) first before applying for Productivity Investment Funding (PIF). If your IT project was not approved by the CEO-CIO, please indicate the reason it was not approved and/or the status of your project below:

Amount Requested: Loan _____   Grant **X**   Total $123,699.23

Cost Analysis Summary. Attach detail for A and B, including staff, equipment, supplies, etc.

		Implementation Period	Project Year 1	Project Year 2	Project Year 3
A.	Annual Cost of Current Process:	Oct. 2025	0	0	0
B.	Estimated Annual Cost of Proposal:		$119,699.23	$2,000	$2,000
C.	Savings (B minus A)		See below note	See below note	See below note

Funds Flow Summary: Indicate the amount of funds needed during implementation by period (fiscal year and quarter)

Year 1 (25-26)/ 2ND quarter:
- Procurement of Premium Focus 3D laser scanner (traffic reconstruction), premium range extender, additional support equipment, sales tax, shipping and handling. Cost: **$71,916.77**
- Procurement of Automated License Plate Recognition Trailer without Flock camera (The City of Santa Clairita will purchase the Flock Camera for the station.), Speed Alert 24 Radar Message Sign (RMS), additional support equipment, sales tax, shipping and handling Cost: **$29,334.90**
- Procurement of six Lidar Guns, Lidar holsters, sales tax, shipping and handling. Cost: **$18,447.56**

Year 2 (26-27) 4th quarter:
- Performance measure metrics/data analysis Cost: **$2000**

Year 3 (27-28) 4th quarter:
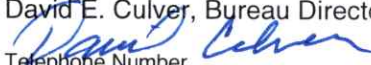- Performance measure metrics/data analysis Cost: **$2000**

Note: *Proposal savings are more intricate than (B minus A) and are initially difficult to quantify.*

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 06/03/2025

Reduction in Accidents: Improved enforcement and monitoring lead to fewer accidents. According to studies by organizations such as the National Highway Traffic Safety Administration (NHTSA), effective traffic management significantly reduces accident rates. Fewer accidents mean lower medical costs, reduced property damage claims, and less strain on emergency services.

Decreased Liability Costs: With fewer accidents occurring due to enhanced enforcement measures, the Sheriff's Department may face fewer lawsuits related to traffic incidents. This reduction in liability translates into significant savings over time. Additional enforcement can lead to fewer traffic fatalities throughout the year.

Quality and Productivity Manager (Print and Sign)	Project Manager (Print and Sign)
Richard F. Martinez, Assistant Division Director	Brandon L. Barclay, Acting Captain
Telephone Number 213-229-3291	Telephone Number 661-287-5702
E-mail rf2marti@lasd.org	E-mail blbarcla@lasd.org
Department CIO/IT Manager (Print and Sign) N/A Telephone Number E-mail	Budget/Finance Manager (Print and Sign) David E. Culver, Bureau Director Telephone Number 213-229-3260 E-mail deculver@lasd.org
Department Head (Print and Sign) Robert G. Luna, Sheriff E-mail rluna@lasd.org	Telephone Number 213-229-3000

** Electronic, Original, or Scanned Signatures Are Accepted **

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

QUESTIONS

1. Has this proposal been submitted before for a Productivity Investment Fund loan or grant?   Yes_____   No___x____

    If so, when (date)?

2. Was this proposal included in the department's current budget request?

    Yes_____   No___x____   If no, why not?

    Santa Clarita Valley Sheriff Station learned of the Productivity Investment Fund Proposal opportunity on September 10, 2024, and is responding accordingly.

3. How many years will it take for the loan to be paid back (3 years maximum without special approval)? Where will the funds come from to repay the loan?

Hard Dollar Savings	Cost Avoidance	X
Revenue Generation	Other (please explain)	

4. Discuss potential for revenue increase, service enhancement, future cost avoidance and/or cost savings. Does it reduce net County cost?

    <u>Enhanced Service Delivery</u>

    The primary goal of investing in traffic safety equipment is to improve the overall effectiveness of law enforcement in managing traffic-related incidents. This includes:

    Advanced Radar Systems: These systems allow officers to monitor vehicle speeds more accurately, leading to better enforcement of speed limits. By reducing speeding violations, the likelihood of accidents decreases, which enhances community safety.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

Automated License Plate Recognition (ALPR): ALPR technology enables real-time identification of vehicles associated with criminal activity or those that are uninsured or unregistered. This capability allows deputies to respond quickly to potential threats, thereby improving public safety.

Future Cost Avoidance

Reduction in Accidents: Improved enforcement and monitoring lead to fewer accidents. According to studies by organizations such as the National Highway Traffic Safety Administration (NHTSA), effective traffic management significantly reduces accident rates. Fewer accidents mean lower medical costs, reduced property damage claims, and less strain on emergency services.

Decreased Liability Costs: With fewer accidents occurring due to enhanced enforcement measures, the Los Angeles County Sheriff's Department may face fewer lawsuits related to traffic incidents. This reduction in liability translates into significant savings over time.

Lower Insurance Premiums: A proven track record of reduced incidents may lead insurance providers to lower premiums for the Sheriff's Department as they assess risk based on historical data.

5. How does this proposal extend, amplify, or complement existing cross-County best and shared practices (including, if applicable, technology or sustainability practices, and equity impact – whom does this benefit and/or burden); describe the proposed solution in terms of its innovative use of technologies to achieve desired business outcomes, and/or Department strategic goals and objectives?

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

Investing in traffic safety equipment (this proposal) significantly enhances existing cross-county best practices by integrating advanced technologies that improve road safety, efficiency, and equity. This will be a collaboration between the Santa Clarita Sheriff's Station and the California Highway Patrol by fostering a safer environment through shared resources and improved communications regarding public safety issues. This will allow for joint training opportunities to enhance officer preparedness across the County. Incorporating smart traffic signals, automated license plate readers, and real-time data analytics can optimize traffic flow and reduce accidents. These technologies not only complement traditional safety measures but also align with sustainability practices by minimizing congestion and lowering emissions.

Technology and Sustainability Practices

Innovative technology, such as connected vehicle systems, can facilitate communication between vehicles and infrastructure, allowing for proactive measures to prevent accidents. For instance, adaptive traffic control systems can adjust signal timing based on real-time traffic conditions, thus reducing idling times and fuel consumption. This aligns with sustainability goals by promoting cleaner air quality and reducing greenhouse gas emissions.

Equity Impact

The implementation of these technologies benefits all community members, but particularly aids vulnerable populations such as pedestrians, cyclists, and low-income residents who may rely more heavily on public transportation.

By improving the safety of roadways, the initiative addresses equity concerns by ensuring that all demographics have access to safe travel options. Community engagement and building trust amongst the residents are a top priority.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

Proposed Solution

The proposed solution involves a comprehensive upgrade to existing traffic management systems using innovative technologies that support the Los Angeles Sheriff Department's strategic goals of enhancing public safety and community trust. By leveraging data-driven approaches to monitor traffic patterns and accident hotspots, law enforcement can allocate resources more effectively while fostering transparency through community engagement initiatives.

6. Is the proposal a pilot project? What, if any, are the programmatic and fiscal sustainability measures of success, and/or learning objectives for the project? What would be the conditions for further expansion or development?

The proposal is a pilot project.

Programmatic and Fiscal Sustainability Measures of Success

To ensure the success of procuring traffic safety equipment for the Santa Clarita Valley Sheriff Station, key measures include establishing clear performance metrics such as reducing traffic incidents, improving response times, and community feedback. Fiscal sustainability can be assessed through budget adherence, cost-effectiveness of equipment, and securing ongoing funding sources.

Learning Objectives

Learning objectives should focus on evaluating the effectiveness of the equipment in real-world scenarios, training personnel on proper usage, and gathering data to inform future procurement decisions.

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County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

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Conditions for Further Expansion or Development

Further expansion may depend on demonstrated improvements in traffic safety metrics, availability of additional funding, community support, and successful integration of new technologies into existing operations.

7. What current County processes or functions will be eliminated or streamlined via this productivity enhancement(s) and/or quality improvement(s)?

   The procurement of traffic safety equipment for the Santa Clarita Valley Sheriff's Station can lead to the elimination or streamlining of several County processes.

   Firstly, the traditional bidding process may be expedited using pre-approved vendor lists, reducing time spent on vendor selection. Secondly, inventory management systems can be enhanced to automate tracking and ordering, minimizing manual oversight and errors. Additionally, centralized purchasing agreements can consolidate orders across departments, leading to bulk purchasing discounts and reduced administrative workload. Lastly, improved data analytics can facilitate better decision-making regarding equipment needs, thereby eliminating redundant purchases and ensuring that resources are allocated efficiently.

8. Does this proposal relate to a specific Countywide Strategic Plan North Stars, and Board-Directed priorities? (To view the County's strategic plan, https://ceo.lacounty.gov/strategic-plan-and-goals/). To view the Board-Directed priorities, (Chief Executive Office | County of Los Angeles (lacounty.gov)). Priorities: if yes, please explain.

Page 8

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

Countywide Strategic Plan North Stars

The Countywide Strategic Plan outlines several key goals that directly relate to traffic safety. One of the primary North Stars is "Safe, Healthy, and Livable Communities." This goal emphasizes the importance of creating environments where residents can live without fear of traffic-related incidents. The plan includes initiatives aimed at reducing traffic fatalities and injuries, promoting safe transportation options, and enhancing public awareness regarding road safety.

Board-Directed Priorities

The Board of Supervisors has established specific priorities that further reinforce the commitment to traffic safety. These include improving public health outcomes and ensuring community well-being. The Board has directed resources towards programs that focus on pedestrian safety, bicycle infrastructure improvements, and the reduction of impaired driving incidents. These initiatives are designed to create safer roadways for all users, including vulnerable populations such as pedestrians and cyclists.

Implementation Strategies

To achieve these objectives, various strategies have been implemented, such as increased law enforcement presence during high-risk times, educational campaigns about safe driving practices, and investments in infrastructure improvements like better signage and crosswalks. Additionally, partnerships with local organizations help to promote community engagement in traffic safety efforts.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

9. Does this proposal enhance the County's image and/or improve relationships with the County's constituents? Please explain.

Enhancing traffic safety proposals can significantly improve the County's image and strengthen relationships with constituents. Traffic safety initiatives demonstrate a commitment to public welfare, showcasing the county's proactive approach to reducing accidents and fatalities. This fosters trust among residents, as they feel their safety is prioritized.

Moreover, successful implementation of these proposals often involves community engagement, allowing constituents to voice concerns and participate in decision-making. This collaborative process enhances transparency and accountability, further solidifying positive relationships between the county government and its residents.

Additionally, improved traffic safety can lead to economic benefits by attracting businesses and tourism, as safer roads are more appealing for investment. Overall, a well-executed traffic safety proposal not only enhances public perception but also cultivates a stronger sense of community involvement.

10. How might this proposal promote interdepartmental cooperation, including, if applicable, data sharing and program design?

The proposal to enhance traffic safety by the Los Angeles County Sheriff's Department can significantly promote interdepartmental cooperation through several mechanisms.

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PRODUCTIVITY INVESTMENT FUND PROPOSAL</td></tr>
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Data Sharing: By establishing a centralized database that collects and analyzes traffic incident data, this establishes a collaboration between various agencies, departments, and divisions. This would include the Emergency services such as the Los Angeles County Fire Department, the California Highway Patrol, the Department of Public Health, the City of Santa Clarita Transit, the City of Santa Clarita Traffic Engineering Division, Metro, and other regional agencies. This will allow cross-County access to real-time information. Sharing traffic data between cross-County is essential for understanding the relationship between road safety and community outcomes. It facilitates collaborative prevention efforts, enhances resource allocation strategies, addresses social determinants of health disparities, and promotes community engagement.

Program Design: Collaborative initiatives such as joint training programs or community outreach campaigns can be developed, leveraging the expertise of different departments. For instance, integrating law enforcement with public health officials can address underlying issues like substance abuse that contribute to traffic incidents.

Feedback Loops: Regular interdepartmental meetings can foster communication, allowing departments to share insights from their respective areas and refine strategies based on collective experiences.

Overall, this approach not only enhances traffic safety but also strengthens relationships among agencies, leading to more effective governance.

11. Where did the original idea for this project come from?

Santa Clarita Valley Sheriff Station operations, traffic detail, motor detail, and the Santa Clarita Valley City Traffic Safety Team.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

12. When will the funds be needed? Please indicate the amount needed by fiscal year and quarter:

2025-26

1st Quarter $_____

2nd Quarter $_____119,699.23

3rd Quarter $_____

4th Quarter $_____

2026-27

1st Quarter $_____

2nd Quarter $_____

3rd Quarter $_____

4th Quarter $ 2000

2027-28

1st Quarter $_____

2nd Quarter $_____

3rd Quarter $_____

4th Quarter $___2000

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

IMPLEMENTATION PLAN

KEY MILESTONES	START DATE	FUNDS NEEDED	FUNDS REPAID
(Major steps in the project development)	(Estimated date for each project step)	(Amount and quarter funds will be needed)	(Amount and quarter funds will be repaid)
Procurement of Premium Focus 3D laser scanner (traffic reconstruction), premium range extender, additional support equipment, sales tax, shipping and handling.	October 15, 2025	$71,916.77	Funds requested as a grant for traffic safety with no payback necessary
Procurement of Automated License Plate Recognition Trailer, Speed Alert 24 Radar Message Sign (RMS), additional support equipment, sales tax, shipping and handling.	October 15, 2025	$29,334.90	Funds requested as a grant for traffic safety with no payback necessary
Procurement of six Lidar Guns, Lidar holsters, sales tax,	October 15, 2025	$18,447.56	Funds requested as a grant for traffic safety with no payback necessary
Performance Metrics and Data Analysis	December 2026	$2000	Funds requested as a grant for traffic safety with no payback necessary
Performance Metrics and Data Analysis	December 2027	$2000	Funds requested as a grant for traffic safety with no payback necessary

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

LINE-ITEM BUDGET DETAIL
(Work with your Budget Analyst)

Services and Supplies

List all services and supplies here: Performance metrics and data analysis (service) for two years, additional equipment/accessories needed for the Automated License Plate Reader (ALPR), additional equipment/accessories/on-site training needed for the Focus Premium 3D scanner, (six) Lidar Guns and holsters.

(a) Total services and supplies   **$36,622.02**

Other Charges

List all other charges here: Sales Tax, Shipping and Handling.

(b) Total other charges   **$10,019.49**

Fixed Assets

List all equipment and other fixed assets here: Focus Premium 3D scanner, Premium extender system, ALPR Trailer, Speed Alert 24 Radar Message Sign (RMS).

(c) Total fixed assets: **$77,057.72**

TOTAL COSTS (a+b+c)   **$123,699.23**

ATTACHMENT 1

Cost Benefit Analysis with SCV Traffic Data (2023) in dollars per collision prevented by purchasing equipment to enhance SCV traffic safety index ratio according to artificial intelligence (95% probability)

The Santa Clarita Valley Sheriff Station's traffic safety index improvement from 17:1 to 20:1 for enforcement, coupled with the given collision data for 2023 (237 injury incidents, 585 total incidents), allows for a rough estimation of dollar cost savings. To calculate this, we first need to understand the costs associated with traffic accidents and then project the reduction in these costs due to improved enforcement leading to prevention.

The National Safety Council (NSC) provides comprehensive data on the economic costs of motor vehicle crashes. As of 2023, the average economic cost per motor-vehicle crash involving an injury is estimated to be around $132,000, while the average economic cost per property-damage-only crash is approximately $12,900.[1] These figures include wage and productivity losses, medical expenses, administrative expenses, motor vehicle damage, and employer costs. For the 2023 data provided, with 237 collisions with injury and 585 total collisions, this implies 585−237=348 property-damage-only collisions.

To estimate the current cost of collisions in Santa Clarita Valley for 2023:

- Cost of injury collisions = 237incidents×$132,000/incident=$31,284,000

- Cost of property-damage-only collisions
  = 348incidents×$12,900/incident=$4,489,200

- Total estimated cost of collisions in 2023 = $31,284,000+$4,489,200=$35,773,200

The traffic safety index of 17:1 means that for every 17 enforcement actions, one collision is prevented. An improvement to 20:1 implies that for every 20 enforcement actions, one collision is prevented. This indicates a more efficient enforcement strategy, where fewer enforcement actions are needed to prevent the same number of collisions, or conversely, for the same number of enforcement actions, more collisions are prevented. Assuming the *effectiveness* of each enforcement action increases, meaning a higher ratio indicates better prevention per unit of enforcement effort. If the index is interpreted as "for every X enforcement actions, 1 collision is prevented," then a higher ratio (20:1) means *more* enforcement actions are needed to prevent one collision, which would imply *less* efficiency. However, in the context of "improving their traffic safety index for enforcement from 17:1 to 20:1," it is more commonly understood that a higher ratio signifies a greater *impact* or *reach* of enforcement, meaning that the enforcement efforts are preventing more collisions. Let's assume the latter interpretation: that the enforcement

efforts are becoming more effective at preventing collisions. If the ratio represents "collisions prevented per unit of enforcement effort," then an increase from 17:1 to 20:1 means that for the same level of enforcement effort, 20 collisions are prevented where previously 17 were. This implies a $20−1717=317≈17.65\%$ increase in prevention effectiveness.

Alternatively, if the ratio is interpreted as "X enforcement actions are required to prevent 1 collision," then a change from 17:1 to 20:1 means that *more* enforcement actions are now required to prevent one collision, which would indicate a *decrease* in efficiency. Given the phrasing "improve their traffic safety index," we will proceed with the interpretation that the enforcement efforts are becoming *more effective* at preventing collisions. This means that for a given level of enforcement, more collisions are prevented. Let's assume the index represents the number of collisions prevented per unit of enforcement effort. So, if 17 collisions were prevented per 'unit' of enforcement, now 20 collisions are prevented per 'unit' of enforcement. This represents a 2017 increase in prevention effectiveness.

Let C2023 be the total number of collisions in 2023, which is 585. Let E1 be the enforcement effectiveness at 17:1, and E2 be the enforcement effectiveness at 20:1. If the enforcement efforts remain constant, the number of prevented collisions would increase by a factor of 2017. This means the *number of collisions that would have occurred* if the effectiveness was still 17:1, but are now prevented due to the 20:1 effectiveness, can be estimated.

Let's consider the *reduction* in collisions. If the current 585 collisions occurred *despite* the 17:1 enforcement effectiveness, then an improvement to 20:1 would lead to a reduction in these collisions. The improvement in the index from 17:1 to 20:1 signifies a $20−1717=317$ or approximately 17.65% increase in the effectiveness of enforcement in preventing collisions. Therefore, we can estimate a 17.65% reduction in the number of collisions.

- Estimated reduction in total collisions = 585incidents×0.1765≈103incidents

- Estimated reduction in injury collisions = 237incidents×0.1765≈42incidents

- Estimated reduction in property-damage-only collisions
  = 348incidents×0.1765≈61incidents

Now, we can calculate the estimated cost savings:

- Savings from reduced injury collisions
  = 42incidents×\$132,000/incident=\$5,544,000

- Savings from reduced property-damage-only collisions
  = 61incidents×\$12,900/incident=\$786,900

- Total estimated dollar cost savings = $5,544,000+$786,900=$6,330,900

This rough estimate suggests that improving the traffic safety index for enforcement from 17:1 to 20:1 could lead to approximately $6,330,900 in dollar cost savings annually for the Santa Clarita Valley Sheriff Station, based on 2023 collision data. It's important to note that this is a rough estimate and actual savings could vary based on the specific nature of the prevented collisions and the precise economic costs involved.

⬚ **National Safety Council. "Estimating the Costs of Motor Vehicle Crashes." [National Safety Council]**

Meeting Overview

▶ **Review Collision Trends & Statistics**

▶ **Updates**

- Traffic- Engineering

- Communications – Education

- Sheriff- Enforcement

Collision Trends

January - September	2019	2020*	2021*	2022	2023	22-23 Change	
Total Collisions	989	681	913	983	982	—	0%
DUI Collisions	95	67	101	91	51	▼	-44%
Unsafe Speed Collisions	158	115	119	118	125	▲	6%
Pedestrian Collisions	31	11	24	16	25	▲	56%
Bicycle Collisions	17	16	14	31	20	▼	-35%
Bike & Ped Collisions	48	27	38	47	45	▼	-4%

*Data from 2020 and 2021 is skewed due to COVID restrictions

Injury Trends

January - September	2019	2020*	2021*	2022	2023	22-23 Change
Property Damage Only	599	397	588	582	583	—— 0%
Complaint of Pain	262	184	173	279	293	▲ 5%
Visible Injury	106	85	124	108	91	▼ -16%
Severe Injury	16	12	21	12	12	—— 0%
Fatal	6	3	7	2	3	▲ 50%
Fatal + Severe Injury	22	15	28	14	15	▲ 7%

*Data from 2020 and 2021 is skewed due to COVID restrictions
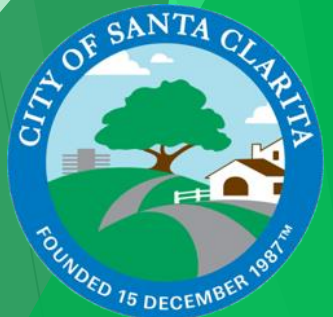
Collision & Injury Rates

Santa Clarita Collision Rates per 100,000 Population

Total Collision Rate
Injury Rate

Total Collision Rate values:
- 2001: 1183
- 2002: 1135
- 2003: 1002
- 2004: 1072
- 2005: 1087
- 2006: 1020
- 2007: 998
- 2008: 863
- 2009: 790
- 2010: 737
- 2011: 746
- 2012: 786
- 2013: 714
- 2014: 689
- 2015: 784
- 2016: 858
- 2017: 760
- 2018: 652
- 2019: 614
- 2020: 429
- 2021: 562
- 2022: 602
- 2023: 585

Injury Rate values:
- 2001: 405
- 2002: 390
- 2003: 345
- 2004: 330
- 2005: 339
- 2006: 329
- 2007: 317
- 2008: 280
- 2009: 311
- 2010: 312
- 2011: 308
- 2012: 281
- 2013: 257
- 2014: 254
- 2015: 270
- 2016: 310
- 2017: 261
- 2018: 231
- 2019: 235
- 2020: 180
- 2021: 207
- 2022: 235
- 2023: 237

* Projected 2023 rates based on actual data through September 2023

Injury Collision Heat Map
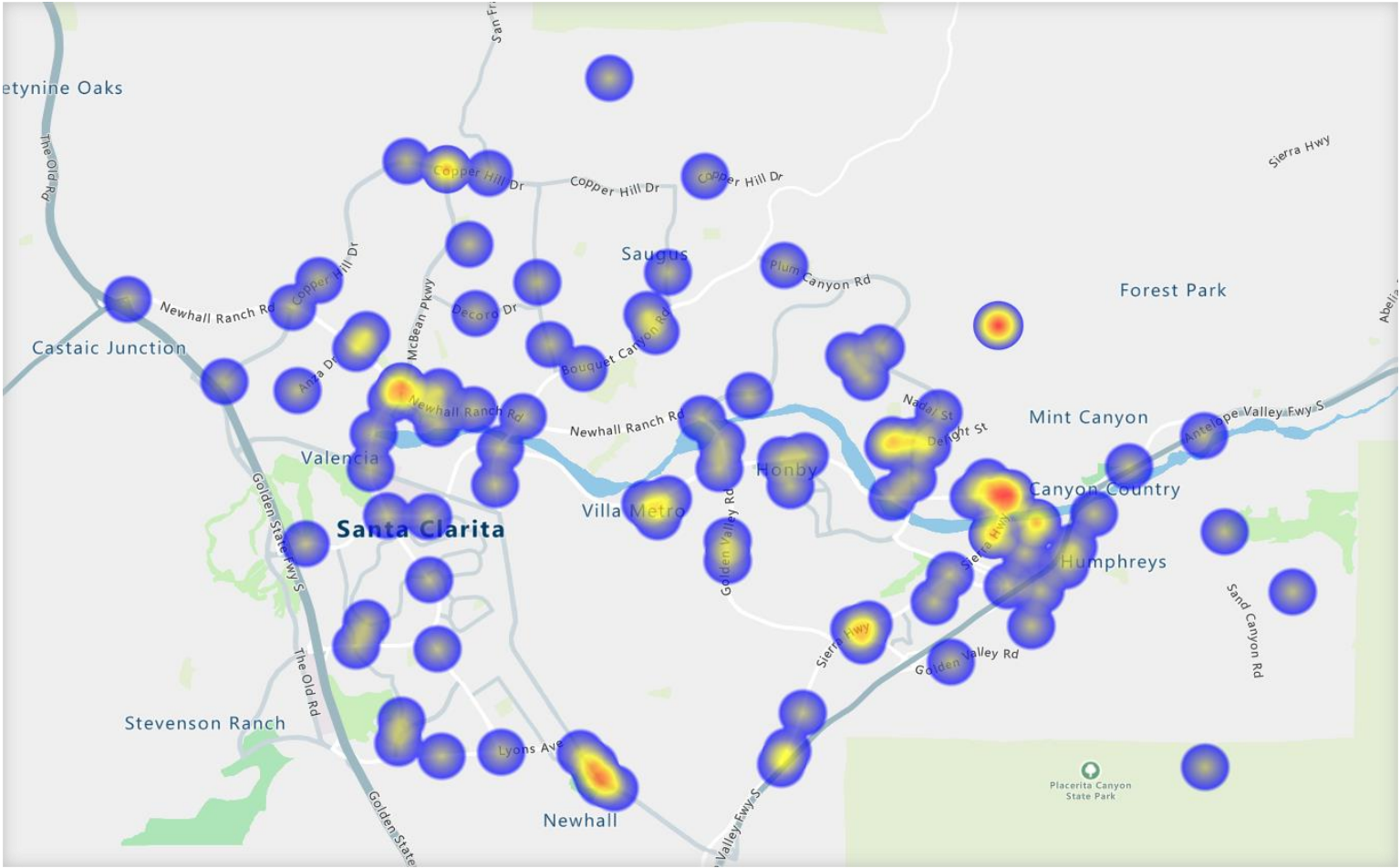

Areas of Note:

- Sierra Hwy & Soledad Canyon
- Railroad Ave & Newhall Ave
- Skyline Ranch Dr & Stratus St
- McBean Pkwy & Newhall Ranch Rd

13% from 2022

CA Office Traffic Safety Rankings-2020

TYPE OF CRASH	VICTIMS KILLED & INJURED	OTS RANKING
Total Fatal and Injury	582	46/61
Alcohol Involved	50	51/61
Had Been Drinking Driver < 21	1	56/61
Had Been Drinking Driver 21 – 34	18	47/61
Motorcycles	23	56/61
Pedestrians	24	56/61
Pedestrians < 15	4	35/61
Pedestrians 65+	6	41/61
Bicyclists	19	55/61
Bicyclists < 15	4	24/61
Composite	203	57/61

TYPE OF CRASH	FATAL & INJURY CRASHES	OTS RANKING
Speed Related	62	56/61
Nighttime (9:00pm – 2:59am)	52	47/61
Hit and Run	20	59/61

TYPE OF ARRESTS	ARRESTS	OTS RANKING*
DUI Arrests	298	33/61

Note: A ranking of 1/61 is the highest or worst, and 61/61 is the lowest or best.

Bike & Ped Collisions
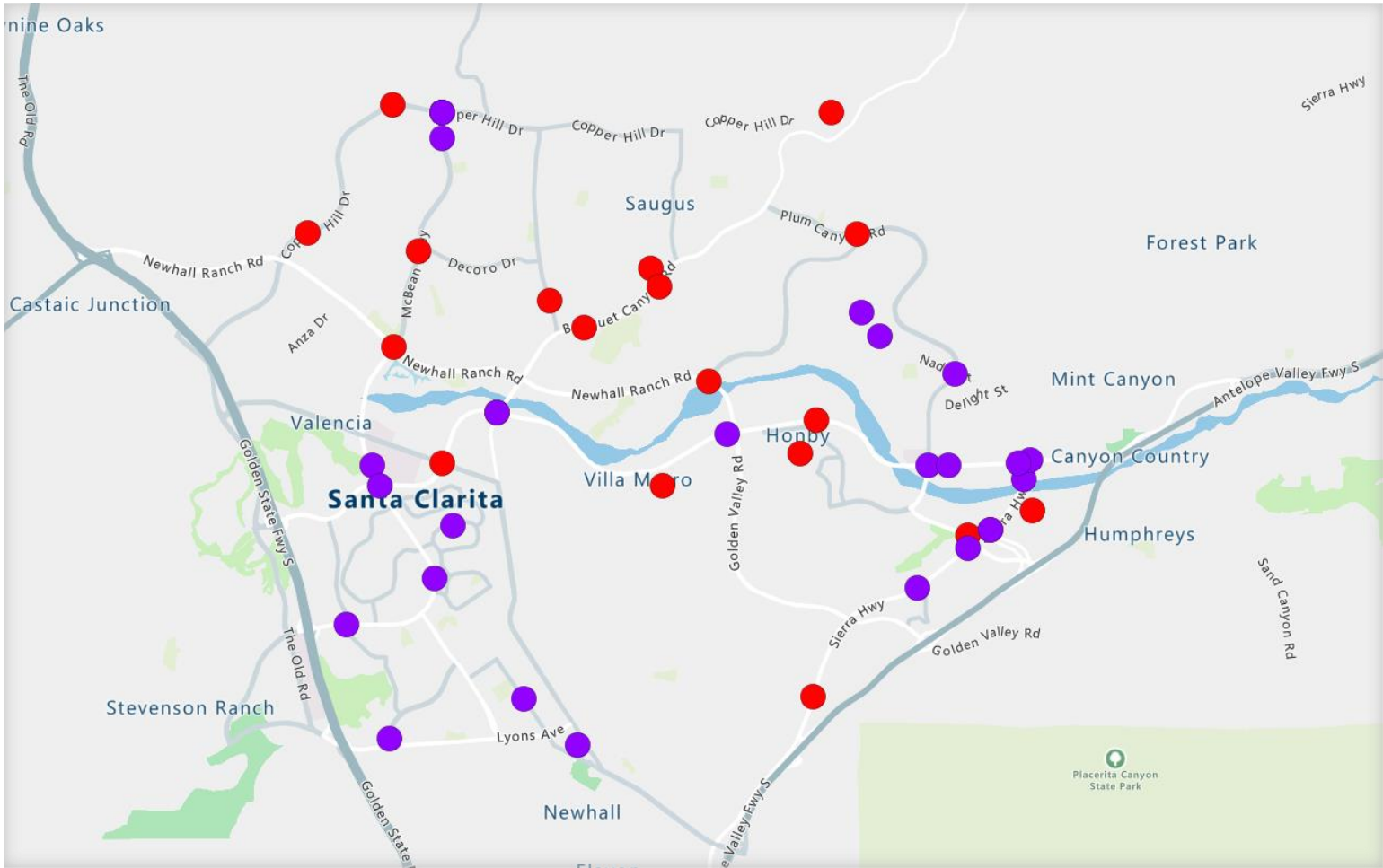
Legend

🔴 Bicycle

🟣 Pedestrian

Bike

▶ **70% bike at fault**

▶ **1 Severe Injury**

▶ **2 Fatals: E-Bike related**

Pedestrian

▶ **33% ped at fault**

▶ **3 Severe Injury**

▶ **1 Fatal**

From 2022: ⬇ **35%** Bike ⬆ **56%** Peds

Electric Motorcycles

▶ **E-bikes are defined by CVC 312.5. Surrons fall outside of these requirements and are thereby defined in CVC 400 as electric motorcycles.**

▶ **These motorcycles are advertised specifically for off highway use so they must be registered with the DMV for use on OHV designated areas only.**

▶ **Riders must have a valid Driver License with an M1 license or permit (implies user is 16 years or older).**

▶ **Rider must wear a DOT approved helmet.**

SURRONS

ELECTRIC VEHICLE
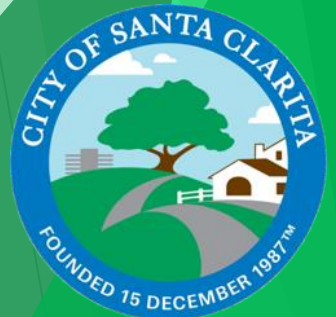
E-bikes

▶ **Accidents occur at higher speeds**

▶ **Accelerate faster**

▶ **Take longer to stop**

▶ **User more likely to suffer internal injuries**
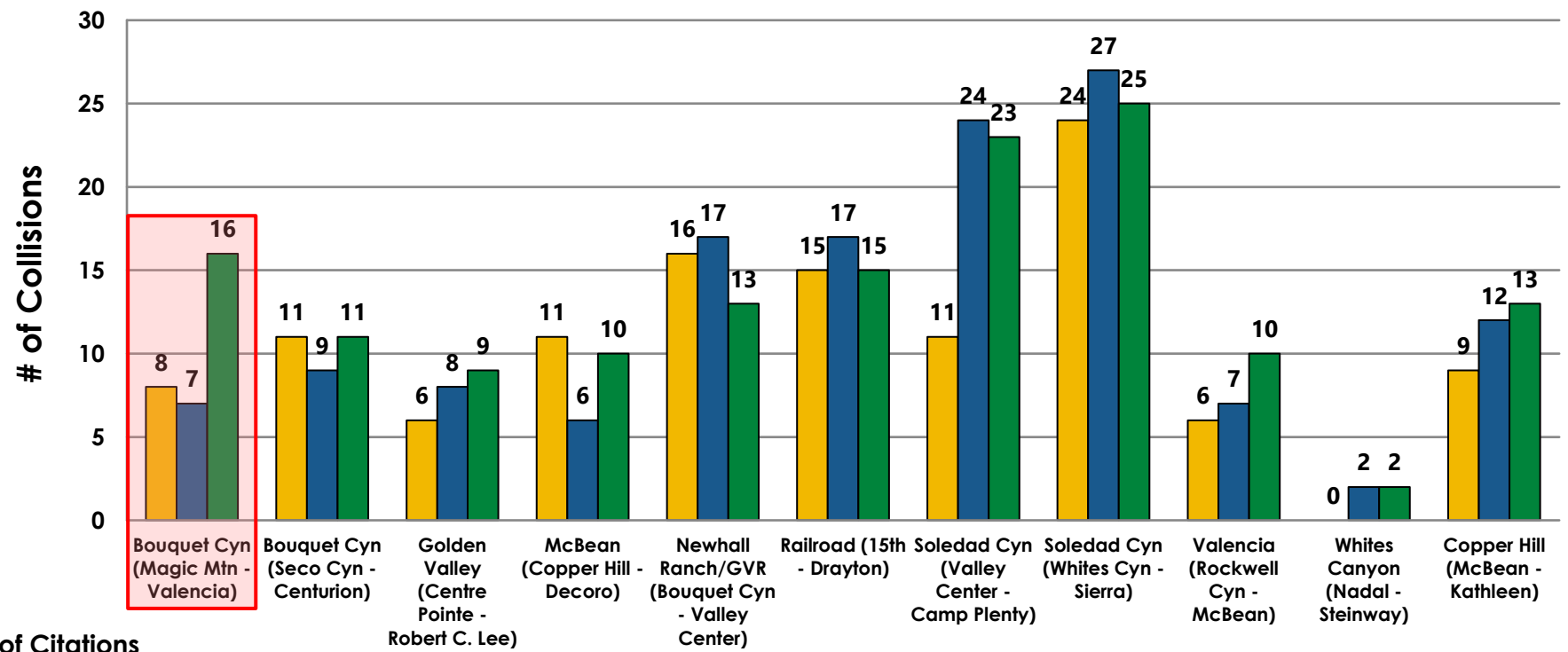
▶ **3x more likely to involve a collision with a pedestrian**

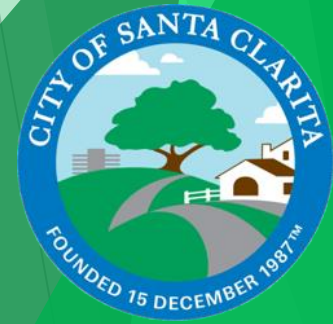▶ **Males more likely to be injured 2:1**
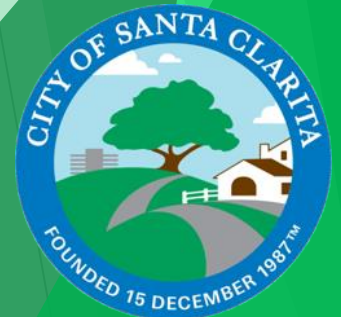
Top 11 Hot Spot Locations

# of Citations

	Bouquet Cyn (Magic Mtn - Valencia)	Bouquet Cyn (Seco Cyn - Centurion)	Golden Valley (Centre Pointe - Robert C. Lee)	McBean (Copper Hill - Decoro)	Newhall Ranch/GVR (Bouquet Cyn - Valley Center)	Railroad (15th - Drayton)	Soledad Cyn (Valley Center - Camp Plenty)	Soledad Cyn (Whites Cyn - Sierra)	Valencia (Rockwell Cyn - McBean)	Whites Canyon (Nadal - Steinway)	Copper Hill (McBean - Kathleen)
Jan - Sep 2021	234	243	569	99	745	255	91	500	550	127	514
Jan - Sep 2022	344	379	650	200	1136	429	321	855	582	235	692
Jan - Sep 2023	207	221	1054	101	732	222	112	499	505	117	651

■ 2021 ■ 2022 ■ 2023

	2021	2022	2023
Total Collisions in Hot Spot Areas	117	136	147
Unsafe Speed Collisions	25	25	19

Motor Productivity

Quarterly Motor Citations (Q1 2021 – Q3 2023)

Legend:
- Citations
- Log. (Citations)

Data points:
- Q1 2021: 3,656
- Q2 2021: 3,847
- Q3 2021: 3,749
- Q4 2021: 3,481
- Q1 2022: 4,446
- Q2 2022: 4,364
- Q3 2022: 3,567
- Q4 2022: 2,882
- Q1 2023: 2,823
- Q2 2023: 2,645
- Q3 2023: 3,144
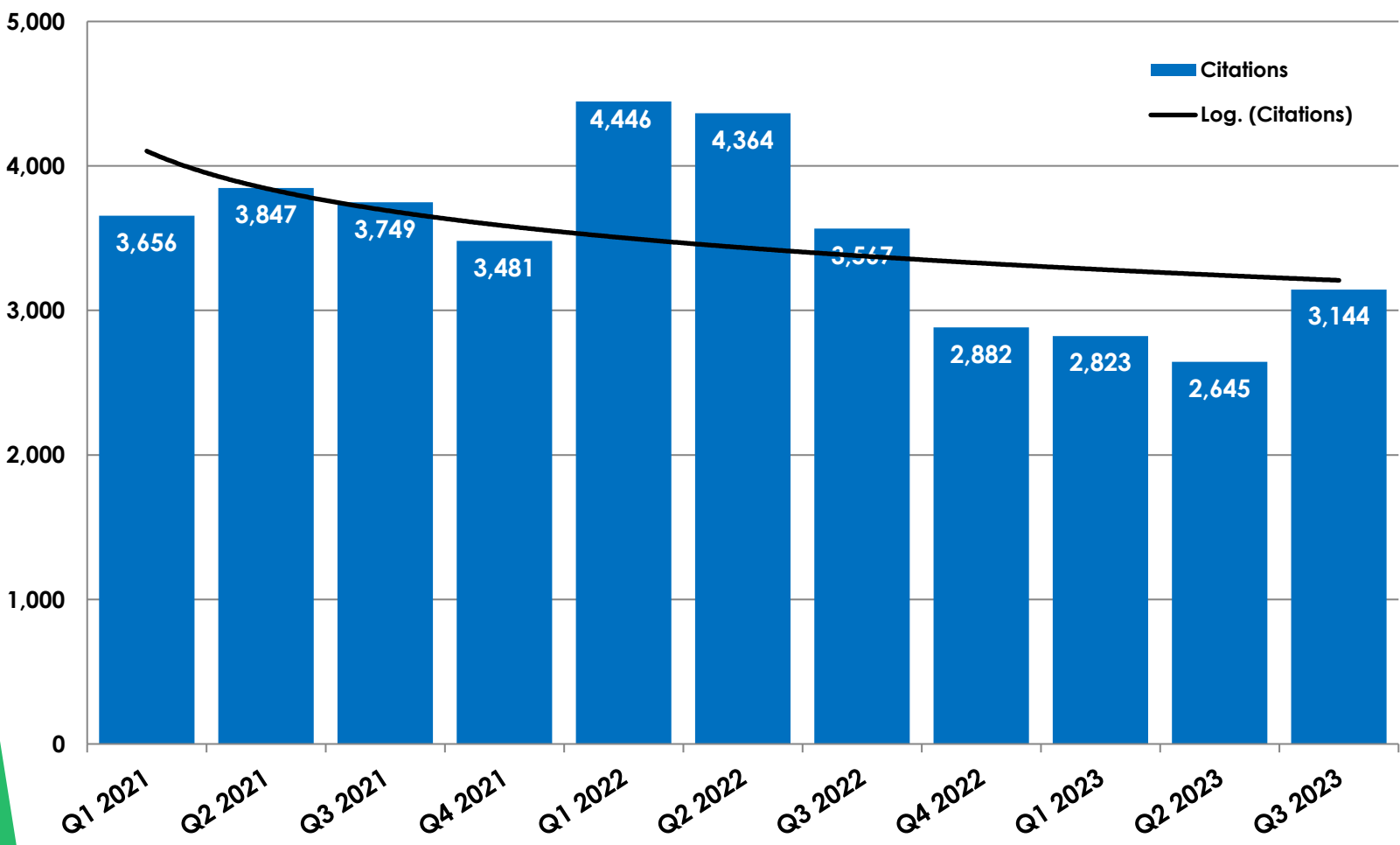
2023 YTD Citation Breakdown:

- 60% Unsafe Speed
- 25% Cell Phone
- 9% Other
- 3% Red Light
- 2% Lane Violation
- <1% Seatbelt
- <1% Yield to Ped
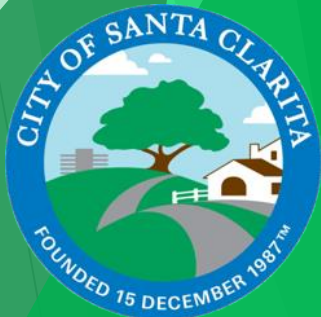
Motor Productivity YTD

(YTD Through 10/31/2023)
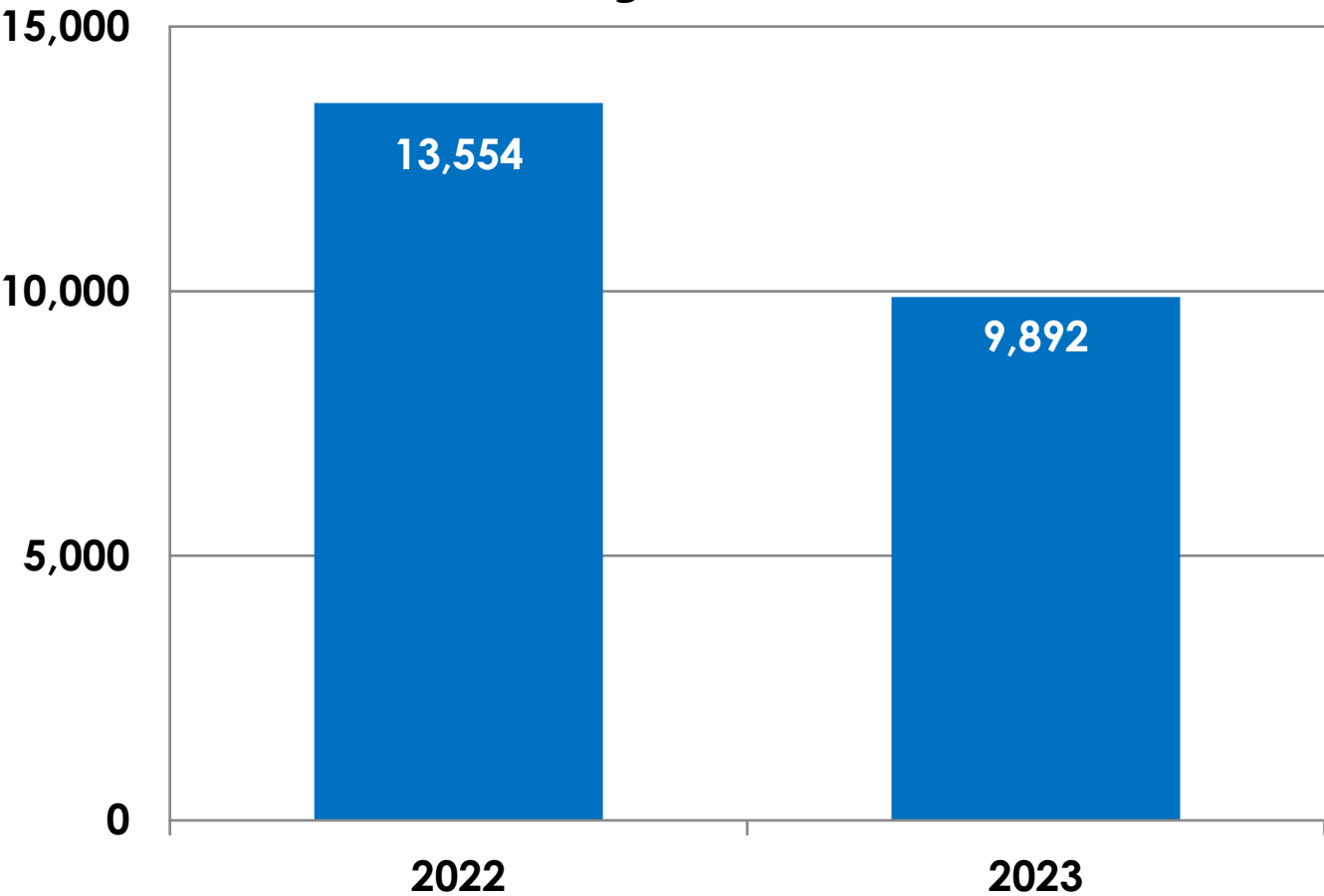
Motor Citations

⬇ 27%

compared to same period 2022

Citation Impact:

▶ **Inclement Weather**

▶ **Motors out on injury**

▶ **Motor equipment out of service**

▶ **Pulled for special assignments**

1,280 Citations in Oct 2023; highest monthly total since Sep 2022

COUNTY OF LOS ANGELES
MILITARY AND VETERANS AFFAIRS
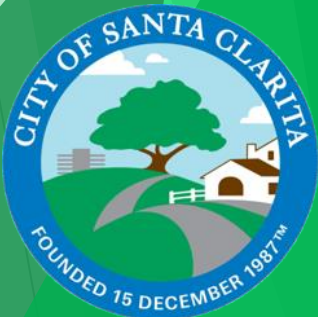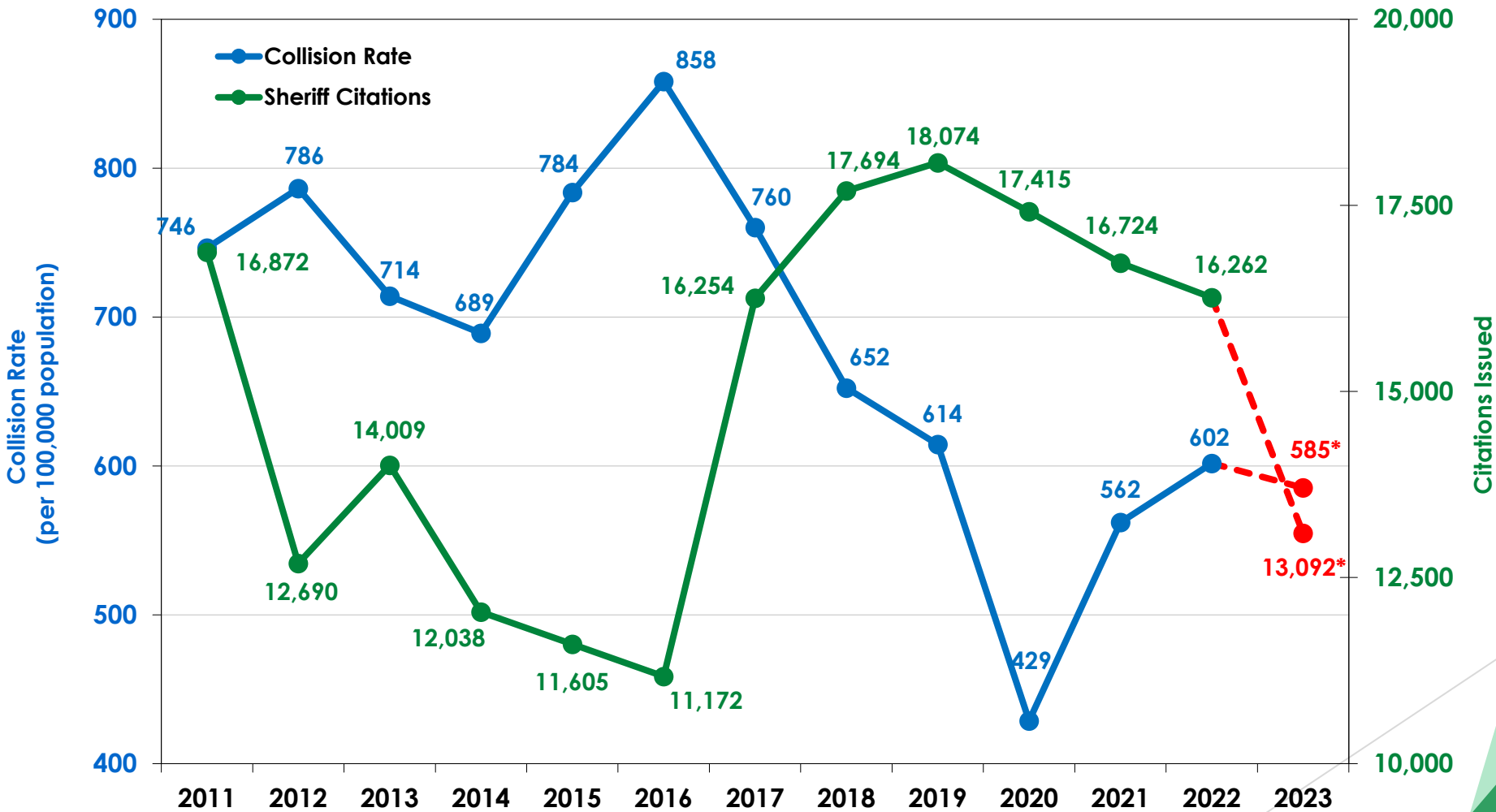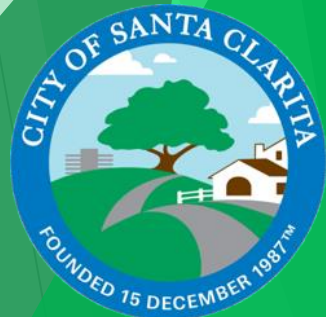1816 S. Figueroa Street
Los Angeles, California 90015
mva.lacounty.gov

Jim Zenner
Director

July 25, 2025

TO: WILLIAM B. PARENT, CHAIR
            QUALITY AND PRODUCTIVITY COMMISSION

FROM: JIM ZENNER, DIRECTOR
            MILITARY AND VETERANS AFFAIRS

PRODUCTIVITY INVESTMENT FUND (PIF) REQUEST – BOB HOPE PATRIOTIC HALL - HERITAGE PRESERVATION INITIATIVE

This memo expresses support for and formally requests consideration by the Productivity Investment Fund (PIF) for the Bob Hope Patriotic Hall Heritage Preservation Initiative. This initiative is designed to preserve and expand access to Los Angeles County's military history through significant digital upgrades at Bob Hope Patriotic Hall.

The PIF grant application is being resubmitted following the decision to table the original request until a determination was made on the ITIF grant. MVA has since received conditional approval for ITIF funding, contingent upon the PIF grant being awarded.

The initiative will digitize and protect the County's military artifacts while reimagining Patriotic Hall as a living, interactive space for education, remembrance, and connection. By using modern tools, the initiative will preserve the past and share it more broadly, making military history more visible, engaging, and accessible to all.

It will appraise and digitize the artifact collection, introduce interactive and mobile exhibits, and apply smart technology to organize and present veteran stories. The initiative will expand public access through virtual platforms and community outreach while creating a model for collaboration with departments, schools, and partners.

This work will ensure that the stories and sacrifices of veterans, especially those from underrepresented eras, are honored and preserved for future generations. It supports County goals for inclusive engagement, cultural stewardship, digital innovation, and interdepartmental collaboration.

The initiative aligns with the centennial of Bob Hope Patriotic Hall in 2026 and comes at a time when national and regional commemorations will bring increased public attention to the area. Its timing supports meaningful updates to the Hall as Los Angeles County prepares for a number of major civic and cultural events nearby.

Should you have any questions or need additional information, please contact me at (213) 765-9678, or your staff may contact our Department's Quality and Productivity Manager, Roberto Alvarez, at ralvarezportillo@mva.lacounty.gov.

JZ:AO:ra

c: Perez
       Guevarra

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)
Last Updated: 7/23/2024

Department: Military and Veteran Affairs	Date: 7/25/2025

Project Name: Heritage Preservation Initiative

PURPOSE OF FUNDING (50 words). Describe how the PIF funding will be used.

The Department of Military and Veterans Affairs requests $1,063,704.40 to digitize, preserve, and modernize access to historic military artifacts at Bob Hope Patriotic Hall. Funding will support 3D scanning, digital archiving, and exhibit upgrades, enhancing public access, education, and long-term stewardship of Los Angeles County's military and cultural heritage.

SUMMARY OF PROJECT, INCLUDING BENEFITS (300 words). Describe benefits and potential multi-departmental or countywide adaptation.

Bob Hope Patriotic Hall (BHPH), is home to a large collection of military artifacts, historical records, and memorabilia spanning over a century of service and sacrifice. These materials represent the diverse experiences of veterans from all backgrounds and from every part of the County's 4,058 square miles. However, the collection has never been formally appraised, is only minimally cataloged, and currently relies on volunteers and limited resources for management and curation. Public access is restricted due to limited exhibit space, and the current displays do not fully reflect the building's or the County's military legacy.

This project will address these challenges by implementing the following improvements:

- Artifact Appraisal – A formal valuation process to support insurance, conservation, and historical context.
- 3D Scanning and Digital Inventory – Digitally capturing and cataloging artifacts to improve access, engagement, and the ability to grow the collection with contributions from across the County and from all service eras.
- Mobile Display Cases and Digital Exhibits – Flexible and interactive formats that will allow exhibits to travel to communities outside downtown Los Angeles, expanding access across the region.
- Integrated Exhibit Software – Curating and presenting information through modern tools that enhance storytelling and make the Hall's military history more engaging and educational.

These upgrades will position BHPH as a leading destination for military and veterans history in the County, aligning with the building's centennial celebration in 2026. BHPH will become a living space that honors the legacy of service while inviting new

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 7/23/2024

generations to connect with the County's military heritage.

By creating a searchable digital inventory and modular exhibits, the system can serve as a model for other departments, cultural institutions, and veteran-serving organizations. It will allow for the inclusion of contemporary veterans whose service records and memorabilia are increasingly digital. This ensures that all generations of veterans are represented and preserved.
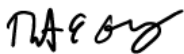
EVALUATION/PERFORMANCE MEASURES. (300 words) Describe what specific outcomes are to be achieved and how the project will enhance quality and/or productivity.

The success of this project will be measured by how well it improves the organization, preservation, and accessibility of the artifact collection at Bob Hope Patriotic Hall, along with how effectively it enhances public engagement and educational outreach.

Specific outcomes include:

- Completion of Artifact Appraisal and Digitization – Track the percentage of artifacts formally appraised, 3D scanned, and entered into the digital inventory. This will help measure progress toward creating a complete, searchable archive.
- Digital Exhibit Engagement – Monitor how many visitors interact with the new digital displays and how much time they spend at each station. This will give insight into which stories and formats are resonating with visitors.
- Visitor Feedback – Collect direct input from visitors through short surveys and digital kiosks to better understand how the updated exhibits affect their overall experience.
- Educational and Community Outreach – Measure participation in school visits, storytelling programs, and off-site community events that use mobile exhibits or digital content from the new system.
- Social Impact Survey – Using existing practices to track and measure the social impact of the exhibits and work to guide aspects such as continued learning and engagement.
- Representation Across Service Eras – Evaluate the range of service eras, branches, and veteran backgrounds represented in the exhibits to ensure inclusion of all communities, especially underrepresented periods or groups.

Progress will be reviewed through regular updates that include inventory counts, engagement statistics, and survey summaries. These reports will help guide adjustments and identify gaps in representation or visitor interest.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL
(Please submit the proposal with a cover letter signed by the department head)

Last Updated: 7/23/2024

Is this an Information Technology (IT) project?

☒ Yes   No ☐   ☐ N/A

If you answered yes, please obtain endorsement and sign off from your department's CIO/IT manager and answer question 5 on page 3 below. In addition, you must apply for Information Technology Funds (ITF) with the Chief Executive Office (CEO), Chief Information Office (CIO) first before applying for Productivity Investment Funding (PIF). If your IT project was not approved by the CEO-CIO, please indicate the reason it was not approved and/or the status of your project below:

MVA concurrently pursued a ITIF grant which has been conditionally awarded in the amount of $434,450 pending on it being awarded the PIF Grant funding.

Amount Requested: **Loan** _____   **Grant $1,063,704.40**   **Total** _____

Cost Analysis Summary. Attach detail for A and B, including staff, equipment, supplies, etc.

		Implementation Period	Project Year 1	Project Year 2	Project Year 3
A.	Annual Cost of Current Process:				
B.	Estimated Annual Cost of Proposal:	10/25-6/26	$1,063,704		
C.	Savings (B minus A)		$0.00	$0.00	$0.00

Funds Flow Summary: Indicate the amount of funds needed during implementation by period (fiscal year and quarter)

Total Annual Budget: $1,063,704.40
Quarterly Allocation: $

Fiscal Quarter	Timeframe	Fund Requirement ($)	Cumulative Total ($)
Q2 FY 2026	Oct-Dec 2025	$397,651.84	$397,651.84
Q3 FY 2026	Jan-Mar 2026	$666,052.56	$1,063,704.40
Q4 FY 2026	Apr-Jun 2026	$0	$0
Q1 FY 2027	Jul-Sep 2026	$0	$0

Quality and Productivity Manager (Print and Sign)	Project Manager (Print and Sign)
Robert Alvarez	Jim Zenner
Telephone Number 213-824-6860	Telephone Number 213-765-9678
E-mail ralvarezportillo@mva.lacounty.gov	E-mail jzenner@mva.lacounty.gov

County of Los Angeles Quality and Productivity Commission	
PRODUCTIVITY INVESTMENT FUND PROPOSAL	
(Please submit the proposal with a cover letter signed by the department head)	
Last Updated: 7/23/2024	
Department CIO/IT Manager (Print and Sign) Edward Lo *Edward Lo* Telephone Number 213-824-6871 E-mail ELo@mva.lacounty.gov	Budget/Finance Manager (Print and Sign) Allan Ochoa *Allan D. Ochoa* Telephone Number 213-765-8584 E-mail aochoa@mva.lacounty.gov
Department Head (Print and Sign) Jim Zenner	Telephone Number 213-765-9678

** Electronic, Original, or Scanned Signatures Are Accepted **

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

QUESTIONS

1. Has this proposal been submitted before for a Productivity Investment Fund loan or grant? Yes_____   No___X_____

    If so, when (date)?   April 2025, the Board tabled a decision until the Department was aware of the PIF. The proposal is being resubmitted based on the conditional ITIF approval of $434,450 contingent on being awarded the PIF grant.

2. Was this proposal included in the department's current budget request?

    Yes_____   No___X_____   If no, why not?

    The Department is currently operating under several unfunded Board mandates, which have taken precedence in allocating existing resources. Although funding is limited, we remain fully committed to preserving and uplifting the military and veteran culture of Los Angeles County. This proposal reflects our vision to position Bob Hope Patriotic Hall as a central repository, guardian, and steward of that heritage.

3. How many years will it take for the loan to be paid back (3 years maximum without special approval)? Where will the funds come from to repay the loan? N/A

    Hard Dollar Savings   Cost Avoidance

    Revenue Generation   Other (please explain)

4. Discuss potential for revenue increase, service enhancement, future cost avoidance and/or cost savings. Does it reduce net County cost?

    This project will increase the visibility and public awareness of both the Department and Bob Hope Patriotic Hall, positioning the building as a central space for engagement, education, and collaboration around veterans' issues. As more community partners, veterans organizations, and County departments recognize the enhanced capabilities of the space, opportunities for partnerships and shared programming will grow.

    Historically, Bob Hope Patriotic Hall has hosted a wide range of activities including military ceremonies, social gatherings, community events, and film productions. The modernization of exhibits and improved digital infrastructure will make the building

even more attractive for public use, creating additional revenue opportunities through rentals and event bookings.

Over time, the digitization and proper cataloging of the artifact collection will also help reduce costs associated with manual tracking, preservation emergencies, and exhibit rework. A well-organized digital system minimizes the risk of lost or damaged items and allows for more efficient rotation and reuse of exhibits.

This initiative enhances the Department's ability to serve more residents, including students, families, veterans, and tourists, by offering educational content and meaningful experiences that highlight the County's commitment to honoring its military history. The project creates long-term opportunities for revenue generation, cost savings, and service expansion that will strengthen the Department's sustainability and public value.

Revenue Generation:

Service Enhancement:

Cost Savings & Future Cost Avoidance:

5. (300 words)   How does this proposal extend, amplify, or complement existing cross-County best and shared practices (including, if applicable, technology or sustainability practices, and equity impact – whom does this benefit and/or burden); describe the proposed solution in terms of its innovative use of technologies to achieve desired business outcomes, and/or Department strategic goals and objectives

One of the persistent challenges in connecting veterans to services is the lack of awareness about available resources and the opportunities to engage with the Department. This proposal addresses that issue by using technology to make the Department's military and veteran artifact collection more accessible and visible to residents across Los Angeles County.

By digitizing and archiving the collection, the Department will create a platform where veterans and their families can see their histories acknowledged, documented, and preserved. Making this content available online helps eliminate barriers for those who cannot visit Bob Hope Patriotic Hall in person. Anyone with internet access and a phone or computer will be able to explore the collection, learn

about the County's veteran legacy, and engage with the Department's broader mission.

This approach supports County priorities around equity, access, and modernization. It uses tools such as 3D scanning, digital cataloging, metadata tagging, and cloud-based exhibit software to strengthen both internal workflows and public-facing services. These technologies will help reduce the physical strain on fragile items, simplify the process of rotating exhibits, and allow for more flexible and responsive storytelling.

The project also enhances the Department's ability to partner with schools, veteran organizations, and community groups. It builds upon the County's existing practices in digital innovation, cultural preservation, and outreach, while expanding access to traditionally underserved or geographically distant communities.

In alignment with the Department's strategic goals, this proposal strengthens public awareness, improves service delivery, and supports the long-term sustainability of both the collection and the building itself. It benefits veterans, students, researchers, and residents throughout the County without creating additional burdens, and it positions Bob Hope Patriotic Hall as a more accessible, inclusive, and future-ready public space.

6. (150 words) Is the proposal a pilot project? What, if any, are the programmatic and fiscal sustainability measures of success, and/or learning objectives for the project? What would be the conditions for further expansion or development?

This proposal is not a pilot but a deliberate and strategic investment in the long-term preservation and presentation of the military and veteran history of Los Angeles County. It is designed to enhance and modernize the existing historical foundation at BHPH, which already houses an extensive collection of military artifacts and memorabilia.

Through this initiative, MVA will modernize how these assets are preserved and shared by integrating emerging technologies such as 3D scanning, augmented reality, artificial intelligence tools for exhibit curation, and a robust digital inventory system.

Conditions for expansion would include demonstrated success in increasing digital engagement, meaningful feedback from the public, and continued identification of gaps in representation or access that can be addressed through additional features, outreach, or partnerships. By laying this groundwork, Bob Hope Patriotic Hall will be

better positioned to evolve as a forward-looking, inclusive space that preserves and uplifts the stories of all who have served.

7. (300 words) What current County processes or functions will be eliminated or streamlined via this productivity enhancement(s) and/or quality improvement(s)?

This project will significantly reduce the need for outdated manual processes that are currently used to manage, track, and present the artifact collection at BHPH . Currently inventory work relies on handwritten records, spreadsheets, and informal systems that make it difficult to locate items, assess their value, or plan for future exhibits in an organized way. By transitioning to a centralized digital inventory, we will be able to track, update, and share artifact information more efficiently, which saves staff time and reduces the risk of misplaced or undocumented items.

The digital tools will also make exhibit planning and rotation much easier. Currently, any exhibit update involves a lot of manual coordination, physical labor, and at times, external fabrication or printing costs. By integrating digital and mobile displays, the Department will be able to adjust content on a screen or rotate mobile cases without a full rebuild, cutting down both on time and materials.

Appraising and cataloging the collection also helps strengthen how we plan for emergencies or damage to items. With formal valuations and digital records in place, the Department will be better prepared for insurance needs or risk management, which currently depends on incomplete or outdated documentation.

This project will streamline operations, reduce costs tied to exhibit maintenance and artifact preservation, and open up new ways to collaborate with other departments, like Arts and Culture, Economic Opportunity, Office of Education and other local educational partners. It also lays the foundation for future improvements, once the digital systems are in place, they can be used to support satellite displays, virtual tours, or remote research partnerships, which aren't possible with the current system.

This is ultimately about bringing the Department into a modern, scalable way of doing things that better supports our mission while being more efficient and sustainable behind the scenes.

8. (300 words) Does this proposal relate to a specific Countywide Strategic Plan North Stars and Board-Directed priorities? (To view the County's strategic plan, click here:

[LA County Strategic Plan 2024-2030 – Los Angeles County](#). To view the Board-Directed priorities, click here: ([Chief Executive Office | County of Los Angeles (lacounty.gov)](#).

[C:\Users\e647958\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\1JTQNKWF\Board Priorities](#)If yes, please explain.

The proposed project aligns with several key objectives outlined in Los Angeles County's 2024-2030 Strategic Plan and support various Board-Directed Priorities. The initiative to modernize artifact documentation and exhibits directly supports the County's North Star 2 of fostering vibrant communities, specifically under community connections. By preserving military history and creating interactive experiences, the project aims to engage the community and enhance education, thereby strengthening community bonds and promoting resilience. The preservation and digitization of artifacts will increase accessibility while reducing the need for physical media and minimizing the associated impacts of transporting, displaying, and moving these items.

Enhancing the representation of post-Gulf War veterans in BHPH's exhibits addresses the Board's priority of advancing sustainability and promoting anti-racism, diversity, and inclusion (ARDI). This effort ensures that all generations of veterans feel recognized and included, reflecting the County's commitment to equity across policy areas and promoting a diverse and inclusive representation of veteran experiences. Additionally, this aligns with North Star 3 of realizing tomorrow's government today by improving communication and public access to these critical artifacts.

The proposed project strategically aligns with the County's objectives of fostering vibrant communities and promoting sustainability, inclusion, and diversity. The project also supports the Board-Directed Priorities by contributing to community engagement and strengthening the County's broader goals of equity and community well-being.

9. (150 words) Does this proposal enhance the County image and/or improve relationships with the County's constituents? Please explain.

    Yes. This proposal directly enhances the County's image by reaffirming its commitment to honoring the contributions of its veteran and military community and by elevating BHPH as a civic and cultural landmark.

    It strengthens the County's role as a leader in historical preservation and deepens our connection to the public through accessible, engaging, and meaningful exhibits.

Los Angeles County will be in the national spotlight with several major milestones and cultural events, , the United States' 250th anniversary in 2026, and the City and region hosting major events such as the 2028 Olympics.

By opening up the collection through digital access, interactive exhibits, and mobile displays, the project allows for broader engagement with those who may not have previously interacted with the Department. This ensures that veterans' legacies are preserved, shared, and celebrated and reinforces the County's identity as a place that honors service and values inclusive civic memory.

10. (150 words) How might this proposal promote interdepartmental cooperation

including, if applicable, data sharing and program design?

This proposal is rooted in collaboration and creates clear opportunities for interdepartmental cooperation across LA County. By digitizing and cataloging the artifact collection, MVA will be able to share curated content and historical data with other departments. It supports data maturity, a priority identified by the CEO, and lays the groundwork for shared systems and storytelling. MVA can partner with Arts and Culture to integrate veteran narratives into exhibitions and public art, while county libraries could host mobile displays or digital archives. Schools could access virtual field trips and learning modules. The project aligns with ARDI goals by ensuring contemporary veterans are represented in public programming and outreach. ISD can support infrastructure, including digital displays and mobile exhibit systems, and leverage existing initiatives like Delete the Divide. A centralized database also enables collaboration with universities and veteran-serving organizations. This living archive promotes visibility, civic engagement, and coordinated service delivery Countywide.

11. (150 words) Where did the original idea for this project come from?

The idea for this project came from listening to veterans who visit BHPH and don't see themselves reflected in its exhibits. While the building honors past generations, veterans from the Gulf War, Iraq, Afghanistan, and the modern era have expressed a disconnect, raising the question: who gets remembered, and how? MVA and its foundation partner saw this as an opportunity to not only fill historical gaps but reimagine how a public space can honor military service. Veterans from all eras and backgrounds deserve to have their stories preserved with care, presented with dignity, and made accessible to their families, communities, and the broader public. By digitizing artifacts, expanding access through mobile and online formats, and creating interactive exhibits, BHPH will reflect the full picture of LA County's military legacy. Positioned near the Civic Center and LA Memorial Coliseum, BHPH is ready

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

to lead future commemorations with pride, inclusivity, and lasting respect for all who served.

12. When will the funds be needed? Please indicate the amount needed by fiscal year and quarter:

2023-24

1st Quarter $_____

2nd Quarter $_____

3rd Quarter $_____

4th Quarter $_____

2024-25

1st Quarter $_____

2nd Quarter $_____

3rd Quarter $_____

4th Quarter $_

2025-26

1st Quarter $

2nd Quarter $ 397,651.84

3rd Quarter $ 666,052.56

4th Quarter $

2026-27

1st Quarter $

2nd Quarter $

3rd Quarter $

4th Quarter $

County of Los Angeles Quality and Productivity Commission		
PRODUCTIVITY INVESTMENT FUND PROPOSAL		

IMPLEMENTATION PLAN

KEY MILESTONES	START DATE	FUNDS NEEDED	FUNDS REPAID
(Major steps in the project development)	(Estimated date for each project step)	(Amount and quarter funds will be needed)	(Amount and quarter funds will be repaid)
Project Kick Off for Artifact Database + CMS and Wall of Heroes Interactive Display	October '25 (Week 1 of master project schedule)	$161,784.50	$
Project Kick Off for Interactive Wall Mural	October '25 (Week 3)	$36,654.90	
Project Kick Off for Virtual Bob Hope Interactive Greeter Display	November '25 (Week 5)	$67,657.40	
Project Kick Off for AI Artifact Meta Tagging	December '25 (Week 9)	$48,530.40	
Beta Review for Artifact Database + CMS	December '25 (Week 12)	$83,024.64	
Beta Review for Interactive Mural Wall	January '26 (Week 14)	$96,692.94	
Final Delivery for Artifact Database + CMS Beta reviews for Wall of Heroes and Bob Hope Interactive Greeter	January '26 (Week 15)	$295,960.26	
Final Delivery for Interactive Wall Beta Review for AI Artifact Meta Tagging	February '26 (Week 16)	$93,580.20	
Final Delivery for Wall of Heroes and Bob Hope Interactive Greeter	February '26 (Week 17)	$160,407	
Final Delivery for AI Artifact Meta Tagging	February '26 (Week 18)	$19,412.16	

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND PROPOSAL

LINE ITEM BUDGET DETAIL
(Work with your Budget Analyst)

Services and Supplies

List all services and supplies here

(a) Total services and supplies   **$1,063,704.40**

Other Charges

List all other charges here

(b) Total other charges   **$ N/A**

Fixed Assets

List all equipments and other fixed assets here

(c) Total fixed assets   **$ N/A**

TOTAL COSTS (a+b+c)   **$1,063,704.40**

Project #	Department	Project Name	Returning Funds
		2024 ANNUAL REPORTS	
22.11	Chief Executive Office	Los Angeles County Real Estate Management System	N
21.5	Fire	Emergency Medical Dispatch Software	N
23.9	Fire	Emergency Responder Radio Coverage Systems	N
22.9	Human Resources	Situational Judgment Tests	N
23.4	Human Resources	Board Leadership Training Program	N
24.7	Human Resources	County Recruitment Marketing Campaign	N
17.7	Medical Examiner-Coroner	Virtual Autopsy Program	N
20.17	Medical Examiner-Coroner	Modernizing the DMEC Laboratory Information Systems	N
22.1	Medical Examiner-Coroner	Genetic Genealogy Program	N
24.2	Medical Examiner-Coroner	DME Informational Videos Project	N
24.4	Military and Veterans Affairs	County Veteran Service Officer CVSO Solution: Evaluating Effectiveness	N
24.16	Military and Veterans Affairs	A Text Can Save a Life - Veteran Mental Health Support through Wellness Messaging	N
24.17	LACMA	West Campus Climate Control System Upgrade	N
20.24	Natural History Museum	A Mobile-Forward Website Transformation	N
21.13	Natural History Museum	Customer Relationship Management System	N
24.1	Natural History Museum	Digital Asset Management System	N
21.7	Parks and Recreation	Regional Parks Automated Vehicle Entry Collection System	N
22.2	Public Defender	Taking Care of CARE 2.0	N
23.5	Public Defender	Expedited Evaluations for Mental Health Diversion Pilot Project	N

21.12	Public Health	Electronic Plan Check System	N
22.13	Public Health	DPH Disease Defense Force	N
23.6	Public Health	Equitable Community Collaboration for Healthy and Joyous Black Births	N
24.12	Public Health	Park RX Los Angeles County Initiative	N
24.15	Public Health	Community Public Health Teams (CPHT): Communications Solutions to Improve Quality and Productivity	N
25.1	Public Health	Help Me Grow - Supporting Wellness in Families Together (HMG SWIFT)	N
		2024 FINAL REPORTS	
23.3	Board of Supervisors - EO	Climate Change and Extreme Heat - Impacts on LACO Operations and Service Planning	N
23.11	Board of Supervisors - EO	Procurement and Modernization	N
20.23	Human Resources	Bias Mitigation Strategies for Emergency Responders	Y - Returning $57,000
22.14	Human Resources	Building Competencies in LGBTQ+ Awareness and SOGIE Data Collection	Y - Returning $1,000
21.9	LA County Library	Volunteer Expansion & Management (VEM) Program	N
22.8	Medical Examiner-Coroner	Workstations on Wheels (WOW) for Enhancement of Autopsy Service	Y - Returning $3,462.14
22.15	Museum of Art	West Campus Lighting Control System Upgrade	N
		PROJECTS RECENTLY APPROVED (No Annual or Final Report Required)	
25.7	Fire	Development & Rapid Operationalization of Prehospital Blood	

ANNUAL STATUS REPORT

Date 12/17/2024	Grant/Loan Number 22.11

Department CEO - Real Estate

Project Name Los Angeles County Real Estate Management System (LACREMS)

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

CEO and Department of Beaches and Harbors (DBH), as two of the County's largest users of real estate management software, identified an immediate need to acquire a comprehensive, innovative, and productivity-enhancing real estate management system with the capability of interfacing directly with eCAPS. CEO Real Estate and DBH were using different processes with some overlapping functions to manage real estate issues, while the Auditor-Controller used a series of Microsoft Access databases to help facilitate payments for the CEO. Existing processes did not interface with eCAPS.

Information for all County leased and owned assets should be maintained within the same system to allow for streamlining of costs and operational efficiencies. The shared platform being implemented across all departments will allow the County to leverage economies of scale to reduce costs associated with acquisition, licensing, and training; as well as eliminating the costs of system and security upgrades, which will be borne by the vendor. The project consists of three phases.

Full implementation of all project phases is scheduled to be completed in March 2025.

Funding Status Total Grant Amount:_____ $750,000	Total Loan Amount:_____	Total Withdrawn to Date:____ $750,000 Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Expenditures Total Estimated Expenditures: $12,180,399 Expenditures to Date:_____ $3,232,940	Savings Total Estimated Savings:_____ Savings to Date:_____	Revenue Total Estimated Revenue:_____ Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Successful implementation of Phase I and II of the project ensure effective management of the County's complex real estate portfolio with the migration of real estate data from legacy systems County Assets Management Property System (CAMPS) and RE Portfolio to the new system. During Fiscal Year 2023-24, with the assistance of the grant funds, Phase II of the project was fully implemented. County Departments were trained to access and navigate LACREMS database and provided feedback to fine-tune the system before Phase III.

Phase III was substantially completed in FY 2023-24 with the automation of real estate processes including routine monthly payments and Consumer Price Index adjustments calculation for leases. In addition, starting August 2024, LACREMS is used to initiate payments to vendors to facilitate integrating contract and payment documents in a single system. The last remaining item is implementation of the Budget/Forecast module.

Full functionality of LACREMS is anticipated in March 2025 with the launch of the Budget/Forecast module. The budgeting and forecasting function will allow for projections on lease and related costs based on actual expenditures and allow for analyzing and comparing assumptions and scenarios. This information can be used in the development of lease budgets and to assist planning discussions with departments on new leases.

Final Report for the project is anticipated in 2025.

Signature: _Betty Karmirlian_ Digitally signed by Betty Karmirlian Date: 2025.01.07 15:10:06 -08'00'   01/07/2025
Productivity Manager Name: Betty Karmirlian   Date

Signature: _Fesia Davenport_
Fesia Davenport (Jan 29, 2025 11:26 PST)

Email: FDavenport@ceo.lacounty.gov

Signature: _____   _____
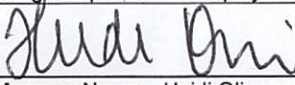Department Head Name: Fesia Davenport   Date

ANNUAL STATUS REPORT

Date	Grant/Loan Number
01/27/2025	21.5

Department
Fire

Project Name
Emergency Medical Dispatch Software

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[　] Revenue-Generating　　　　[X] Service Enhancement

The Fire Department's 9-1-1 Communications Center is one of the busiest dispatch centers in the U.S.; having dispatched more than 463,866 incidents in 2024. For medical calls, dispatchers use a card system (physical cards or pdf files on their computer) when triaging. As a result of this antiquated system, the Fire Department is very limited in its triage, and only 11 of 45 call types are tiered to the correct physical response. This leads to significant over-triage that affects the availability of paramedic resources to subsequent calls for service. The new Emergency Medical Dispatch (EMD) software solution will facilitate more efficient triage of medical patients, improved delivery of pre-arrival medical instructions, and the ability to record dispatcher performance data. The EMD software solution will also allow for the expanded use of specialty units, like the Advanced Provider Response Unit (APRUs) and telemedicine platform, and application across previously non-triaged call-types that require more complex logic than a card-type system can support. Lastly, modern EMD software systems integrate with computer aided dispatch (CAD) and electronic patient care reporting systems, which will enable the Fire Department to meet state and national standards for program oversight, including comprehensive performance tracking and benchmarking. Implementation of a new EMD software solution would be a significant service enhancement for the Fire Department and the communities we serve.

Funding Status		Total Withdrawn to Date: $331,860
		Total Principal Repaid to Date: N/A_____
Total Grant Amount: $331,860	Total Loan Amount: N/A	Total Interest Repaid to Date: N/A_____

Expenditures	Savings	Revenue
Total Estimated Expenditures: $331,860	Total Estimated Savings: N/A	Total Estimated Revenue: N/A
Expenditures to Date: $331,860	Savings to Date: N/A	Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Accomplishments:
- Fire Department triage and medical instructions have been incorporated into the software.
- Fire Department personnel continually review and provide feedback to the vendor.
- EMD software has been interfaced into the Fire Department's Computer Aided Dispatch CAD system.

Challenges:
- The Fire Department's Training and Emergency Medical Services Bureau (TEMSB) has revised several of the triage and medical instructions, which in turn require the vendor to reconfigure the EMD software.
- Personnel are not available to be dedicated full time to the project and their time must be split with other competing projects as well as handling large incidents.

The procurement process for the EMD software solution was completed in 2021; however, the Fire Department continued to work with the vendor to address challenges encountered with the interface of the EMD software solution into our 35-year-old CAD system. The CAD interface has now been fully tested and integrated into CAD, although multiple adjustments have been required. Additionally, the Fire Department's TEMSB has revised the triage and medical instructions resulting in several changes needed to be incorporated into the software.

The remaining project tasks are to complete the incorporation of the revised medical instructions and to train personnel in the use of the software. As a result of these unexpected challenges, dispatcher training and implementation have been delayed. We anticipate training completion and deployment by the end of Fiscal Year 2024-25.

Signature: _____　　　　2/24/2025
Productivity Manager Name: Heidi Oliva　　　　Date

Signature: _____　　　　02/27/25
Department Head Name: Fire Chief Anthony C. Marrone　　　　Date

ANNUAL STATUS REPORT

Date	Grant/Loan Number
01/27/2025	23.9

Department
Fire

Project Name
Emergency Responder Radio Coverage Systems

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The Fire Department received a Productivity Investment Fund (PIF) grant to utilize a third-party contractor to provide services for plan review, inspection, and annual testing of in-building Emergency Responder Radio Coverage Systems (ERRCS). ERRCS are a complex radio frequency system installed within commercial and residential buildings to enhance first responders' communications capabilities. In recent years, California has moved to more modern building standards that have new requirements that create challenges for two-way radio communication for first responders.

Communication challenges and failures for first responders in commercial and residential buildings have been cited in numerous news stories and professional journals as contributing factors to firefighter and law enforcement line-of-duty deaths. The lack of ERRCS in buildings has challenged first responders' abilities to call for assistance, request additional resources, or report their location so they can get the help needed in an emergency. ERRCS are now required by the California Fire Code (Fire Code) and provide much needed two-way radio coverage for emergency incidents in commercial and residential buildings. ERRCS have become and will continue to be a key factor in saving the lives of first responders and the residents they serve.

Due to the complexity of ERRCS, and the specialized knowledge and equipment required to perform the plan review, field inspection, and maintenance of these systems, the PIF grant provides the necessary funding to allow the Fire Department to conduct a competitive solicitation to hire a third-party contractor to provide these services.

Funding Status		
Total Grant Amount: $350,000	Total Loan Amount: N/A	Total Withdrawn to Date: $350,000 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Expenditures	**Savings**	**Revenue**
Total Estimated Expenditures: $350,000	Total Estimated Savings: N/A	Total Estimated Revenue: N/A
Expenditures to Date: $0	Savings to Date: N/A	Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The ERRCS project was competitively bid through the Los Angeles Internal Services Department, and the Board-approved contract entered with Comsec Associates, Inc. on August 1, 2024.

From August 1, 2024, through December 1, 2024, the total number of inspections completed and expenditures to date are below:

- Number of Inspections Completed: 36
- Total Expenditures: $55,170

Performance reporting metrics are yielding positive results, and the Fire Department anticipates a substantial increase in the number of monthly inspections throughout calendar year 2025.

Signature: _Heidi Oliva_ (signature)
Productivity Manager Name: Heidi Oliva

Date: 2/26/2025

Signature: _Anthony C. Marrone_ (signature)
Department Head Name: Fire Chief Anthony C. Marrone

Date: 02/27/25

ANNUAL STATUS REPORT

Date	Grant/Loan Number
January 30, 2025	22.9

Department
Department of Human Resources

Project Name
Situational Judgement Tests

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

The Department of Human Resources (DHR) desires to replace subjective hiring methods such as interviews with an online system to administer Situational Judgment Tests (SJT). SJTs provide realistic job-related scenarios to candidates. They are objective, impartial, reduce bias, and improve diversity. SJTs represent the next leap forward in assessment, keeping the County of Los Angeles (County) on the leading edge.

SJTs will allow DHR to continue assessing critical competencies and the use of an online platform will allow administration of the SJT remotely, further increasing the number of candidates that can be tested simultaneously, decreasing the amount of time to evaluate all candidates, significantly reducing the need to utilize facilities for in-person administrations, and allowing DHR to identify and retain high-quality candidates who would not have been able to attend in-person interviews.

[ ] Revenue-Generating   [X] Service Enhancement

Funding Status		Total Withdrawn to Date:0
		Total Principal Repaid to Date:_____
Total Grant Amount:275,000	Total Loan Amount:_____	Total Interest Repaid to Date:_____

Expenditures	Savings	Revenue
Total Estimated Expenditures:_275,000	Total Estimated Savings:_____	Total Estimated Revenue: N/A
Expenditures to Date:0	Savings to Date:_____	Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

DHR Countywide Talent Assessment Division (CTAD) received no responses to a September 2023 Request for Bid (RFB) that sought (1) the development of a custom SJT and (2) an off-the-shelf SJT. It was determined that viable vendors were unlikely to possess both an off-the-shelf SJT and the ability to develop a custom SJT within budget. CTAD posted a second RFB in November 2023 focusing on the development of a custom SJT. Although we received one bid, the price for both development and administration could not be negotiated below the Internal Services Department's (ISD) delegated authority threshold for approval. After evaluating various options and conducting additional research, CTAD posted a third RFB for an off-the-shelf SJT that would be within budget and allow for quicker implementation than a custom built SJT. Due to staffing issues at ISD, the posting was delayed until October 2024. CTAD received one bid that met the County's needs within budget, and a Purchase Order was issued on December 19, 2024. A kickoff meeting between CTAD and the vendor to begin implementation was held on January 9, 2025. CTAD and the vendor are scheduled to begin implementation meetings February 4, 2025, which involves establishing processes for using the vendor system in conjunction with DHR's remote proctoring platform and analyzing exams to identify an exam to test the new SJT before full implementation.

Signature: Lana Ghil
Digitally signed by Lana Ghil
Date: 2025.02.11 11:29:50 -08'00'   02/11/2025

Productivity Manager Name: Date

Signature: 2/12/25

Department Head Name: Date

ANNUAL STATUS REPORT

Date	Grant/Loan Number
January 30, 2025	23.4

Department
Department of Human Resources

Project Name
Board Leadership Training Program

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   **[X] Service Enhancement**

The Board Leadership Training Program (BLTP) is a collaborative project of the Directors from the Departments of Animal Care and Control, Arts and Culture, the Executive Office of the Board of Supervisors, and the Department of Human Resources (DHR), to expand diversity, equity, and inclusion (DEI) on nonprofit boards, commissions, and committees that provide support for County of Los Angeles (County) residents and families. The BLTP identifies, educates, prepares, and motivates County managers and employees to serve in leadership positions on boards across the County. Studies show that boards are suffering from a lack of diversity. As nonprofits continue to work to rebuild after COVID-19, this is a pivotal time to encourage public service and further the Board of Supervisors (BOS) Anti-Racism and Diversity Initiative goals. The BLTP trains County employees interested in service and assists them with Board placement.

Over 200 applications were received from 24 different County departments to participate in the training program. To maximize the number of County employee participants and efficiency of the training delivery with the funds allocated, the program was split into four cohorts of fifteen (15) County executives and employees in each cohort, for a total of 60 employees after the final cohort was completed. The training topics are facilitated over 6 weeks and cover the following topics:

- Module 1 – Ethical Board Governance (Robert's Rules of Order & the Brown Act)
- Module 2 – Advanced & Adaptive Leadership Skills
- Module 3 – Diversity, Equity and Inclusion – Accessibility & Belonging
- Module 4 – Conflict Resolutions and Handling DEI-related Discussions
- Module 5 – Fiscal and Fiduciary Responsibilities of Board Members
- Module 6 – Program Recap/Graduation & Networking Event

Project benefits

BLTP provides the County an opportunity to promote increased DEI on boards and commissions, as well as being a tool to advance the County's goals of promoting public service, gender equity, and anti-racism within and across the County.

Funding Status		Total Withdrawn to Date:_____ $100,000 Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Total Grant Amount: $100,000	Total Loan Amount:_____	

Expenditures	Savings	Revenue
Total Estimated Expenditures: $95,000	Total Estimated Savings:_____ N/A _____	Total Estimated Revenue:_____ N/A _____
Expenditures to Date: $42,628.83	Savings to Date:_____	Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

BLTP has successfully completed two cohorts to date which resulted in training 30 County employees

from 15 different departments. The final cohorts are scheduled as follows:

- Cohort 3 – January 30, 2025 – March 6, 2025
- Cohort 4 – May 8, 2025 – June 12, 2025

The two prior BLTP graduation and networking events were attended by eleven different organizations' representatives who shared the mission and goals of their organizations and engaged with the BLTP participants to connect them with volunteer and board opportunities within their respective organizations.

Significant Program Impacts

A SharePoint webpage was created exclusively for past and present BLTP participants to network and share resources. The webpage includes additional information and resources/website links related to registered charities and nonprofit organizations in the State of California and how to start a 501c(3) in the State of California, as well as a list of nonprofits and community-based organizations (CBOs) located within the County.

A graduate from ISD is partnering with the nonprofit organization Operation Jump Start, whom he met at the graduation and networking event, to create a training and recruitment program targeting hard-to-recruit trade positions within ISD. They are collaborating to create an apprenticeship-like program with the youth from Operation Jump Start to create a recruitment pipeline of trained, skilled trade craftspeople to reduce and fill the skilled trade vacancies within ISD.

From the first two cohorts, three BLTP graduates are actively volunteering with nonprofit organizations, strengthening ties between County employees and community efforts and two graduates are interested in starting their own 501c(3) nonprofit organization. A resource checklist for starting a nonprofit in the State of California has been distributed to all participants as well as posted on the "Resources" section of the BLTP SharePoint page.

Another graduate from the Department of Animal Care & Control (ACC) who manages many of the daily interactions with their nonprofit supporting foundation, has also made a connection with CASA LA, one of the nonprofit presenters at the graduation, and networking events. ACC and CASA LA are working together to have youth participants involved at one of the Animal Care Centers.

Conclusion

The Board Leadership Training Program has proven to be an impactful success, cultivating leadership skills among County employees and establishing strong connections with nonprofits and CBOs in our communities. The program's achievements underscore its value as a bridge between public service and community impact, with ongoing efforts ensuring its continued growth and effectiveness.

Signature: _____

Productivity Manager Name:

Date: 2/19/2025

Signature: _____

Department Head Name:

Date: 2/19/2025

ANNUAL STATUS REPORT

Date January 30, 2025	Grant/Loan Number 24.7

Department Department of Human Resources

Project Name County Recruitment Marketing Campaign

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[　] Revenue-Generating　　　[X] Service Enhancement

The County of Los Angels (County) needs a timely, efficient, and targeted recruitment marketing plan to appeal to a wide group of diverse audiences and communities. This will increase awareness of the County as an employer of choice, showcase our career opportunities, and demystify the hiring process in the County. The Department of Human Resources (DHR) administered campaign will focus on recruitment marketing both externally and internally.

The central theme is to market the County as a career choice employer, rather than uniquely focusing on each department or individualized job. Key messaging will be designed to reinforce the employee value proposition by highlighting the value of public service, the diversity and inclusivity of the County, career pathways, and represent the County's goal of reinventing recruitment outreach using technology platforms such as LinkedIn, Instagram, and other social media.

Benefits from a well-designed strategy and utilizing the right marketing tools will enable the County to attract diverse and qualified job candidates, decrease the time to hire, increase awareness of the County's brand and image through social media platforms, and gain a competitive advantage over both public and private sector organizations with similar recruiting needs. Additionally, a digital recruitment strategy will help identify the best digital channels to reach job seekers, promote new positions, and attract top applicants.

Funding Status Total Grant Amount: $468,000	Total Loan Amount: N/A	Total Withdrawn to Date:_____ Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Expenditures Total Estimated Expenditures: $468,000 Expenditures to Date: $0	Savings Total Estimated Savings: N/A Savings to Date:_____	Revenue Total Estimated Revenue: N/A Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

An effective recruitment marketing strategy attracts candidates to jobs and to employers using such strategies. According to the Talent Board (a non-profit organization dedicated to elevating and researching quality candidate experiences), 74% of today's candidates research potential employers before applying for any job. Many conduct their research online through social media websites. The goal of the campaign is to reach both interested and passive candidates.

Critical measurements will indicate whether we are reaching all candidates, including those who

might not be considering the County as a career option. As attrition in the County averages nearly 16% with some occupations experiencing as much as a 45% vacancy rate, a campaign that reaches new streams of potential employees is vital.

Traditional measures such as the number of candidates that applied; number of candidates that meet the minimum requirements; qualified candidates that applied; number of candidates hired; source of the application; demographics of candidates related to the source; and time to hire, will be measured. Organic measures such as career sites; career blogs; social career channels; hashtag followers; new users; talent networks; new prospects; job alerts; event sign-ups; opt-ins; and job board company profile views and impressions will also be collected. Engagement measures such as social channel clicks, reactions, shares, and comments; email opens and clicks; text reads and replies; and web time spent on the site and clicking through to other pages, will also be tracked.

DHR released a Request for Information on January 4, 2024, to obtain information from vendors about recruitment branding to enhance the Statement of Work (SOW) developed for this recruitment marketing plan and identify potential marketing firms that specialize in recruitment who would be viable bidders for this work. Based on the responses received in February 2024, DHR updated the SOW and released a Request for Proposal on May 13, 2024. Five (5) proposals were received by the due date of June 26, 2024. The evaluation committee scored all of the proposals, and a vendor was selected. The contract is anticipated to be approved by the Board of Supervisors on February 18, 2025.

Signature: _____

Productivity Manager Name: Lana Ghil

Date: 2/12/2025

Signature: _____

Department Head Name:

Date: 2/12/2025

ANNUAL STATUS REPORT

Date	Grant/Loan Number
1-27-2025	**17.7**

Department
Department of Medical Examiner

Project Name
Virtual Autopsy

Brief Description of Project   [   ] Revenue-Generating   [x] Service Enhancement

The Productivity Investment Funds have been used to enlist the services of four radiologists to review post-mortem computed tomography scans of decedents with traumatic deaths. The goal of these studies is to determine which injuries are identifiable by autopsy or computed tomography alone.

Funding Status		Total Withdrawn to Date:_____ $100,000
		Total Principal Repaid to Date:_____
Total Grant Amount:_____ $100,000	Total Loan Amount:_____ $0	Total Interest Repaid to Date:_____

Expenditures	Savings	Revenue
Total Estimated Expenditures: $ 100,000	Total Estimated Savings:_____ $0	Total Estimated Revenue:____ 0
Expenditures to Date:$ 53,843.31		Revenue to Date:_____ 0
	Savings to Date:_____ $0	

Brief description of project's status, major problems, significant accomplishments, and other comments:

The number of cases requiring autopsy examination has decreased with the CT scanner availability, including COVID-19 positive cases and traffic-related deaths allowing the Department to rapidly process these decedents without requiring an autopsy be performed. Additionally, the CT scanner may be used to "rule-out" trauma; for example, in a decedent who suddenly collapses and may have a laceration of the head, the CT allows medical examiners to examine the bony structures of the head and neck for fractures and the organs, such as the brain, for bleeding to conclude that the fall was a terminal fall and unrelated to the proximate cause of death. CT examination of decedents allows medical examiners to evaluate organs such as the lung, heart, and brain for fatal natural disease including pneumonia, atherosclerotic coronary artery disease, or intraparenchymal hemorrhage ("stroke") respectively; and examine bones for fractures and cavities for hemorrhage to elucidate internal organ injuries consistent with trauma, such as traffic-related cases. This reduces the technician and physician time, improves safety by limiting the risk of sharp force injuries such as needle punctures, and allows for a quicker return of the body to families.

The department's new CT scanner (Philips Incisive 128-slice) arrived January 13, 2025 and has been in use for approximately two weeks. This technology is much improved over the old CT equipment (Philips Brilliance 16-slice) allowing the department to expand its use of CT to also include identification-related dental reconstructions, in addition to generating higher quality images with more efficient workflows and in reduced time. This will eliminate the laborious historic workflow requiring removal of the jaw from an unidentified decedent, removal of the soft tissue from the bone of the jaw, and subsequent dental x-ray.

Time allocation for acquisition and analysis of data continue to be a challenge in a setting where case work comes first. As such, we are continuing to utilize our funding to enhance the processing of case work and expanding the volume of cases processed by CT, while at the same time contributing to the research of our field.

**County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT**

Signature: *Dr. Nichelle H. Shaw*

Productivity Manager Name: Dr. Nichelle H. Shaw

2/27/2025

Date

Signature:

Department Head Name: Odey C. Ukpo, M.D., M.S.

2/27/2025

Date

ANNUAL STATUS REPORT

Date **02-04-2025**	Grant/Loan Number **20.17**

Department
Medical Examiner

Project Name
Modernizing the DME Laboratory Information Management System (LIMS)

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The Department of Medical Examiner (DME) will use the Productivity Investment Funds for a Laboratory Information Management System (LIMS). This work effort will provide valuable, laboratory-wide data management, automation, and efficiency solutions that would successfully manage evidence samples in our laboratory and the associated data and standardize operations by maintaining and enhancing workflows, tests, and reporting procedures.

Our goal is to expedite the processes within the laboratories, minimize manual data entry time, increase the integrity of sample processing, reduce the time needed to retrieve data for analytical performance measures and mining, allow controlled access to data in one system, and improve lab quality control. This project will help to reinvent the Forensic Sciences Laboratories Division into a modern, twenty-first-century agency that will lead and have the capacity to provide accurate and timely information to Federal, State, and local agencies. Among other goals, this project aligns with the County of Los Angeles Strategic Plan Goal III.2.3 to prioritize and implement technology initiatives that enhance service delivery and increase efficiency.

Funding Status Total Grant Amount:_____ $441,000	Total Loan Amount:_____ $0	Total Withdrawn to Date:_____ $441,000 Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Expenditures Total Estimated Expenditures: $441,000 Expenditures to Date: $106,583.65	Savings Total Estimated Savings:_____ $0 Savings to Date:_____ $0	Revenue Total Estimated Revenue:____ $0 Revenue to Date:_____ $0

Brief description of the project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The project started in April 2022 with the original selected vendor. However, after almost one year of project development, it was clear that the vendor could not meet the required specifications of the LIMS. This prompted a discussion with Department management to end the contract with the selected vendor because of poor product development and vendor management. Based on contract negotiations, it was determined that the vendor did not meet the required specifications for the project which resulted in contract dissolution and refund. A total of $203,407.65 was paid to the original vendor for the system implementation process and a refund of $96,824 was established as a reasonable amount to terminate the contract. Even though the original vendor contract has been terminated, a new vendor was identified to continue the LIMS project in 2024. The implementation process of LIMS has actively started the first week of January 2025 and has proved to be a much better process than previously. The full implementation of the LIMS is anticipated to be completed by September 2025 if all project timelines are met without problems or issues during the process.

Signature: _____

Productivity Manager Name: _____   Date _____

Signature: _____

Department Head Name: _____   Date _____2/10/2025_____

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT

ANNUAL STATUS REPORT

Date	Grant/Loan Number
02-07-2025	**22.1**

Department
Medical Examiner

Project Name
Genetic Genealogy Program

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[ ] Revenue-Generating   [X] Service Enhancement

The Genetic Genealogy Program (GGP) grant was conceived of as a pilot project providing funds for the validation of the technology for use in casework and serving as a proof-of-concept study for the identification of cold-case remains. As such, the GGP is aligned with the Countywide Strategic Plan section III.2.3, i.e., to prioritize and implement technology initiatives that enhance service delivery and increase efficiency in our department concerning identifying human remains.

Funding Status		Total Withdrawn to Date:____$185,000 Total Principal Repaid to Date:$0_____
Total Grant Amount:$185,000	Total Loan Amount:_____$0_____	Total Interest Repaid to Date:____$0___

Expenditures	Savings	Revenue
Total Estimated Expenditures:_$185,000	Total Estimated Savings:____N/A_____	Total Estimated Revenue:___N/A_____
Expenditures to Date: $169,476.41	Savings to Date:_____N/A____	Revenue to Date:_____N/A_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The internal validation study and all standardized methods required for casework analysis of human remains using the Kintelligence chemistry was completed and approved by December 2023. Subsequently, 41 cases of unidentified human remains, some dating back to 1981, have been processed with Kintelligence to produce DNA profiles for upload to the GEDmatch and Family Tree genealogical databases. Thirty-four of these cases were deemed suitable for upload to the databases, and half (17 cases) of these have been searched for relatives. Altogether, five cases (29%) produced high confidence matches to a relative in the database, while 13 cases (76%) yielded extended matches to one or more possible, distantly related individuals. The remaining 17 case specimens are under review for upload to the GEDmatch and Family Tree ancestry DNA databases. The residual funds will be used to maintain the instrument used for the study ($15,523.59).

In fulfillment of the final project milestone, a PowerPoint presentation describing the validation study's results was delivered in September 2023 at the 34th International Symposium on Human Identification in Denver, Colorado. A poster was also presented at the Spring 2024 California Association of Criminalists meeting in Los Angeles.

Signature: **Dr. Nichelle H. Shaw** Digitally signed by Dr. Nichelle H. Shaw Date: 2025.02.10 12:10:06 -08'00'

Productivity Manager Name: Date

Signature: _____ Digitally signed by Odey Ukpo Date: 2025.02.10 12:44:21 -08'00'

Department Head Name: Date

ANNUAL STATUS REPORT

| Date

1/27/2025 | Grant/Loan Number
24.2 |
|---|---|

| Department
Medical Examiner ||

| Project Name
DME Informational Videos Project ||

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The DME Informational Videos Project is intended to produce informational videos for grieving families with essential DME information in the County's top seven languages, as well as in American Sign Language (ASL). By providing these multilingual, multi-media information videos, DME's ability to communicate with these grieving families during a difficult time will be enhanced and will create greater access to information. The project will also help to bridge the digital divide by furnishing the materials to watch on a tablet while interacting with DME.

| Funding Status

Total Grant Amount:_____$50,000____ | Total Loan Amount:_____N/A_____ | Total Withdrawn to Date:____$50,000___
Total Principal Repaid to Date: N/A____
Total Interest Repaid to Date:_N/A_____ |
|---|---|---|
| Expenditures

Total Estimated Expenditures:$50,000___

Expenditures to Date:_____$3,912__ | Savings

Total Estimated Savings:____N/A_____

Savings to Date:_____N/A___ | Revenue

Total Estimated Revenue:____N/A____

Revenue to Date:_____N/A____ |

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The information sheet was translated into Eastern and Western Armenian, Korean, Simplified and Traditional Chinese, Spanish, Tagalog, and Vietnamese. The translated sheets are available on our website (https://me.lacounty.gov/dme-fact-sheets-for-families/) and can be printed for those who seek a hardcopy of the information. This information sheet will serve as the script for the videos.

A work order solicitation was recently completed and the video production company selected. The highest ranked vendor will be sent to the CEO's Office for approval to award the work order. Once approved, the production of the videos begins.

SIGNATURE ON FILE

Signature:_____   _____
Productivity Manager Name: Date

SIGNATURE ON FILE

Signature:_____   _____
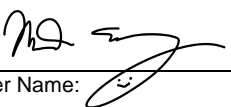Department Head Name: Date

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT

ANNUAL STATUS REPORT

Date January 25, 2025	Grant/Loan Number 24.4

Department
Count of Los Angeles Department of Military and Veterans Affairs MVA

Project Name
Count Veteran Service Officer CVSO Solution: Evaluating Effectiveness

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X   ] Service Enhancement

This project seeks to fund a longitudinal study, conducted by a qualified vendor, to evaluate the efficacy and cost-saving impact of County Veteran Service Officers (CVSOs) in Los Angeles County. The goal is to provide data-driven evidence that demonstrates the critical need for increased state funding to support veteran services.

Funding Status Total Grant Amount: $294.321		Total Withdrawn to Date:$267,860 Total Principal Repaid to Date: Total Interest Repaid to Date:
Total Loan Amount:		

Expenditures Total Estimated Expenditures: $267,860 Expenditures to Date: $127,000	Savings Total Estimated Savings: 0 Savings to Date:	Revenue Total Estimated Revenue: 0 Revenue to Date: 0

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The contract for this project was executed on October 15, 2024, and a draft survey study was submitted for review by USC on January 12, 2025. The project is progressing as planned, with no significant issues reported to date. Advance notice will be provided to the Commission regarding project launch dates, key milestones, or events. Copies of any reports issued by the Department will also be shared accordingly.

01/31/2025

Signature: _____

Productivity Manager Name: _____ Manuel Gomez

Date

Signature: *Jim Zenner*

Department Head Name: James Zenner

02/03/2025

Date

ANNUAL STATUS REPORT

Date January 25, 2025	Grant/Loan Number 24.16

Department

Count of Los Angeles Department of Military and Veterans Affairs MVA

Project Name

A Text Can Save a Life – Veteran Mental Health Support through Wellness Messaging

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[　　] Revenue-Generating　　　　[　X　] Service Enhancement

This project supported a veteran mental health initiative titled **"A Text Can Save a Life – Veteran Mental Health Support Through Wellness Messaging."** The initiative aims to improve mental health outcomes for veterans by providing supportive and preventive wellness messaging. The project seeks to connect veterans to essential resources, reduce mental health crises, and promote overall well-being through innovative communication strategies. Progress and results will be documented through annual and final reports to evaluate the program's impact and effectiveness.

Funding Status Total Grant Amount: $110,000	 Total Loan Amount:	Total Withdrawn to Date: $35,000 Total Principal Repaid to Date: Total Interest Repaid to Date:
Expenditures Total Estimated Expenditures: $35,000 Expenditures to Date: $35,000	Savings Total Estimated Savings: 0 Savings to Date:	Revenue Total Estimated Revenue: 0 Revenue to Date: 0

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The contract was executed on 08/30/2024. The department has been actively engaging with the platform provider to coordinate the dissemination of wellness messaging to our law enforcement partners, specifically targeting veteran officers within their ranks. Additionally, the department has been evaluating the most effective methods to deploy this tool to ensure it reaches and supports the veterans who are most in need. This ongoing effort reflects the department's commitment to providing meaningful resources and assistance to the veteran community.

Signature: _____　　　　01/31/2025

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT

Productivity Manager Name: Manuel Gomez

Date

Signature: *Jim Zenner*

02/03/2025

Department Head Name: James Zenner

Date

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT

ANNUAL STATUS REPORT

Date December 19, 2024	Grant/Loan Number 24.17

| Department
Los Angeles County Museum of Art (LACMA) | |

| Project Name
West Campus Climate Control System Upgrade | |

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [x] Service Enhancement

LACMA was awarded a $475,000 grant to improve the efficiency of the museum's west campus Building Management System (BMS) by purchasing and implementing artificial intelligence software that will autonomously operate the buildings' HVAC system in real-time. This innovative upgrade to the BMS will optimize the mechanical systems' efficiency, minimize the galleries' energy demands, and ultimately reduce the building's carbon footprint.

Funding Status Total Grant Amount:$475,000_____	Total Loan Amount:_____	Total Withdrawn to Date: $292,500 Total Principal Repaid to Date:_ Total Interest Repaid to Date:_____
Expenditures Total Estimated Expenditures:_____ Expenditures to Date:_____	Savings Total Estimated Savings:_____ Savings to Date:_____	Revenue Total Estimated Revenue:_____ Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

We are pleased to report that the recommissioning and implementation planning phases of the project are complete and that we are currently awaiting the necessary documentation. During this phase, our team identified a solution that will allow us to avoid installing additional hardware (controllers) by using a Virtual Machine (VM); this will provide more flexibility and avoid additional maintenance costs. Currently, we are finalizing service agreements with vendors, and the next step in the process will be the engineering of the AI solution. We are still aiming for a completion by early summer 2025.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND ANNUAL STATUS REPORT

Signature: _____

Productivity Manager Name: Katie Kennedy

12/19/2024

Date

Signature: _____

Department Head Name: Michael Govan

12/19/2024

Date

ANNUAL STATUS REPORT

Date	Grant/Loan Number
January 31, 2025	**20.24**

Department
Natural History Museums of Los Angeles County

Project Name
A Mobile-Forward Website Transformation

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[　　] Revenue-Generating　　　　[　X　] **Service Enhancement**

With a generous $225,000 grant/loan (split 50/50) from the Productivity Investment Fund, the Natural History Museums of Los Angeles County (NHMLAC) has transformed its website into a dynamic, accessible, mobile-forward, and unified web presence. A cohesive web presence now digitally integrates all three museums: the Natural History Museum; La Brea Tar Pits and Museum; and the William S. Hart Museum, while enhancing community connections, building awareness for our mission, and increasing opportunities for online revenue generation. The website was completely redesigned, prototyped, developed, and then publicly launched in June 2019 and is effectively serving the Museum's goals of providing authentic, inclusive, adventurous, and intentional programming.

Funding Status		Total Withdrawn to Date: **$225,000**
Total Grant Amount: **$112,500**	Total Loan Amount: **$112,500**	Total Principal Repaid to Date: $45,000 Total Interest Repaid to Date: $9,703
Expenditures	Savings	Revenue
Total Estimated Expenditures:_____	Total Estimated Savings:_____	Total Estimated Revenue:_____
Expenditures to Date: **$225,000**	Savings to Date:_____	Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Before the onset of the COVID-19 pandemic, no one could have predicted how important the NHMLAC website would become as parents, teachers, and caregivers, already burdened by the pandemic's profound social and economic impacts, were now faced with facilitating student learning at home. For NHMLAC staff, the critical need for an accessible, online community hub for students, teachers, and families isolated at home was abundantly clear and all staff set to work immediately converting our trusted curricula and in-person programs into digital resources to support thousands of offsite learners.

The pandemic has made abundantly clear the tremendous inequity in Los Angeles across a range of issues, including access to technology. Students in more affluent areas could easily log on to their school lessons and NHMLAC's education resources on personal computers from the comfort of their homes, while students living in areas facing historical underinvestment often did not have a computer in the home or had to share a device with several siblings throughout the
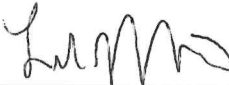
day. Moreover, access to wifi was and remains inequitable. Having a website that is accessible on mobile devices, such as phones, which many people in these communities do have, enabled us to deliver high-quality, engaging, and relevant science activities and lessons.

The PIF investment also allowed NHMLAC to make the website ADA compliant and language accessible. The use of consistent, modular design themes and other visual cues help users to explore the site intuitively. Essential information, such as daily hours, is now easy to find. The introduction of visual and technical approaches such as color/contrast, screen reader compliance, and keyboard controls have all been added to enhance usability and meet the WCAG 2.0 AA-level accessibility standard.

Furthermore, the new website makes planning visits, getting tickets, and finding exhibits much easier. The transformed site is an altogether easier, more equitable, more accessible, and more enjoyable experience.

NHMLAC has currently paid two installments on the $112,500 loan, leaving three more annual payments of $22,500 + interest remaining.

Signature: _____

Productivity Manager Name: Leslie Negritto

January 31, 2025
Date

Signature: _____

Department Head Name: Dr. Lori Bettison-Varga

January 31, 2025
Date

ANNUAL STATUS REPORT

Date	Grant/Loan Number
January 31, 2025	**21.13**

Department

Natural History Museums of Los Angeles County

Project Name

Customer Relationship Management System

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [**X**] Service Enhancement

In June of 2021, the Quality and Productivity Commission approved a generous grant of $375,000 (Grant 21.13) to the Natural History Museums of Los Angeles County (NHMLAC) to continue implementation of our robust, fully-integrated customer relationship management (CRM) software solution.

The goal of this project is to create a comprehensive, customized customer database that successfully integrates all of NHMLAC's systems. Consolidating the institution's disparate databases and data sources will provide access to customer profiles and allow us to better serve our donors and visitors. This encyclopedic view of our constituents will increase institution-wide efficacy and productivity by enabling staff to view and gain insights about all customers, yielding benefits across all aspects of operations, including fundraising, membership, ticketing, educational programming, marketing, and finance. The absence of a CRM solution has had negative implications to cross-departmental collaboration and innovation to develop strategies to serve the community as a trusted and valued educational resource.

As NHMLAC nears the conclusion of one major campaign at NHM and prepares to embark on a second transformative capital project at La Brea Tar Pits, the complete implementation of the CRM solution that this grant is making possible is critical to the success of these efforts.

Funding Status		Total Withdrawn to Date: **$375,000** Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Total Grant Amount: **$375,000**	Total Loan Amount:_____	

Expenditures	Savings	Revenue
Total Estimated Expenditures: **$375,000**	Total Estimated Savings:_____	Total Estimated Revenue:_____
Expenditures to Date: $230,982	Savings to Date:_____	Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

NHMLAC continues to execute Customer Relationship Management System Phase 2. The CRM Phase 2 objectives are to customize the system for full integration with museum operations, migrate all data, train staff, and launch the system with synergistic and seamless workflows.

A full integration between NHMLAC's former ticketing system (Galaxy) was completed in CRM System Phase 1, resulting in 10 years of customer, member, and organization data being successfully stored and actionable in the CRM. Staff now have access to insights about visitor

behaviors, interests and engagement patterns.

In CRM System Phase 2, the priority project is the sunsetting of NHMLAC's legacy fundraising database, the transition to documenting development constituent and transaction data in the new CRM solution, and the full migration of 20 years of historical donor data into the CRM platform. On April 25, 2022, the Advancement division began utilizing our new CRM system to enter new donor gifts and pledges. To support this effort, the implementation team created custom views, forms and reports. During 2024, the implementation team began a thorough review of test records migrated from the legacy database to ensure the successful transfer of quality, verified data. On November 18, 2024, the implementation team began the full data import, including pledges, gifts, proposals, dues, customer contact information, attributes, wealth screening ratings, and correspondence notes. At the date of this annual status report, we are 100% complete.

The completion of this phase of the project will further empower staff within the fundraising/Advancement Department to analyze and share data about donors with key stakeholders across different NHMLAC departments, thus providing innovative and previously unexplored avenues to connect potential donors with museum initiatives that hold personalized meaning to them.

NHMLAC has used the grant funds to date to:
1. Complete data migration from the legacy development system into the new system;
2. Customize the CRM on the back end to work seamlessly and integrate with existing and new technologies and software used throughout the museum;
3. Create reporting views and dashboards to provide insights on constituents;
4. Create workflows and automations to increase efficiency and museum impact;
5. Train museum staff on use and administration of NHMLAC's CRM solution;
6. Integrate the email marketing platforms used by our various teams into the CRM system to facilitate automation of email workflows; and
7. Create a roadmap for feature enhancement for the CRM for all departments.

We have hired a CRM Administrator, who currently manages the current data and all incoming data into the CRM system. This hire has been integrated into the NHMLAC operating budget and is not supported by grant funds. In the coming year, the remaining funds will be used to complete the final tasks of the project, which are: data governance, unifying unique customer records from each of the data sources which now live inside the CRM, and creating automation and workflows for the specific departments. While this will be an ongoing and evolving process which requires the support of each department and their constituents, we expect to be able to provide a final financial accounting and description of initial benefits and impacts when the final report is due January 31, 2026.

Signature: _____

Productivity Manager Name: Leslie Negritto

January 31, 2025
Date

Signature: _____

Department Head Name: Dr. Lori Bettison-Varga

January 31, 2025
Date

ANNUAL STATUS REPORT

Date 1/30/2025	Grant/Loan Number PIF 24.1

Department ~~Digital Strategies~~ Natural History Museum

Project Name Digital Asset Management System

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

This grant supports the Museum's initiative to implement an enterprise Digital Asset Management System, a technology solution that will establish a complex infrastructure to catalog, archive and make accessible a large repository (200TB upwards) of digital resources that are currently at risk for loss. Some examples of these resources include 3D scans of fossil specimens, videos of scientific field work, and digitized material from the historical archives.

Funding Status Total Grant Amount:_____ $992,600	Total Loan Amount: N/A	Total Withdrawn to Date:$708,600 Total Principal Repaid to Date:_____ N/A Total Interest Repaid to Date: N/A
Expenditures Total Estimated Expenditures: $992.600 Expenditures to Date: $118,576	Savings Total Estimated Savings: NA Savings to Date: NA	Revenue Total Estimated Revenue:NA Revenue to Date:NA

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Since notice of receiving this funding, our team has been heavily involved in discovery and planning sessions, as well as a lengthy Request for Proposal and Request for Demonstration process for technology selection as reported previously.

We have conducted the formal tender process for a DAMS, ensuring oversight of staff and democratic selection. This process included formal demonstrations by all DAMS platform candidates, staff feedback on these demonstrations and consensus documentation. A vendor was then selected and processed through the museum's procurement process.

Subsequently, the museum established a monthly inter departmental working group between Digital Strategies and Research and Collections to provide updates, gather feedback, and collaborate on initiatives related to DAMS, digital strategies, and data strategy.

Technical milestones achieved since receiving the grant funds include: Cloud infrastructure setup, monitoring and security, and custom configurations discovery with the DAMS vendor.

In the upcoming quarter, data governance, vocabulary infrastructure, and documentation of data models, schemas and business processes will be initiated. Development of the DAMS product is currently in progress and is anticipated to be published in beta format in February 2025.

We have experienced delays in contracting a data storage partner, and, most critically, have needed to spend additional time due to the discovery that our specimen data is much more complicated and diverse than anticipated, especially given that we have over 18 different departments of research and collections. Remaining funds will be used on creating this Collections Data Infrastructure, an effort that will comprise the majority of 2025. This is necessary to ensure that our data infrastructure is organized and controlled

prior to integration—crucial steps that will be paramount to the ultimate success of the DAMS.

Signature: _____

Productivity Manager Name: Leslie Negritto

January 30, 2025
Date

Signature: _____

Department Head Name: Lori Bettison-Varga

January 30, 2025
Date

ANNUAL STATUS REPORT

Date February 6, 2025	Grant/Loan Number 21.7

Department
Parks and Recreation

Project Name
Regional Parks Automated Vehicle Entry Collection System

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[x] Revenue-Generating   [   ] Service Enhancement

Parks and Recreation will use the funds to partially offset the cost of electrical and network connectivity infrastructure to implement an Automated Vehicle Entry Collection System at Kenneth Hahn State Recreation Area, Peter F. Schabarum Regional Park and Santa Fe Dam Recreation Area.

Funding Status Total Grant Amount:_____	Total Loan Amount: $250,000_____	Total Withdrawn to Date: $250,000_____ Total Principal Repaid to Date: $50,000 Total Interest Repaid to Date: $15,319_
Expenditures Total Estimated Expenditures:_____ Expenditures to Date:_____	Savings Total Estimated Savings:_____ Savings to Date:_____	Revenue Total Estimated Revenue:_____ Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The Department issued a Request for Proposal (RFP) for the project, but received only one proposal, which was non-responsive and did not meet the Department's needs. As a result, the Department is considering negotiations with the sole proposer to develop a final agreement that aligns with its requirements. A thorough evaluation of the financial and operational impacts is being conducted before proceeding with negotiations.

Signature:_____
Productivity Manager Name:

_____ 2/6/25
Date

Signature:_____
Department Head Name:

_____ 2/14/2025.
Date

ANNUAL STATUS REPORT

Date March 3, 2025	Grant/Loan Number 22.2

Department

Los Angeles County Public Defender's Office

Project Name

Taking Care of CARE 2.0

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[ ] Revenue-Generating   [ ] Service Enhancement

PD was granted $300,000 to engage with a vendor / researchers to develop a forward-thinking roadmap for its Juvenile Division's *Client Assessment Recommendation and Evaluation Project* (CARE). CARE provides services to youth in need of social worker and/or resource attorney assistance for their educational, developmental, and mental health growth. A researcher's robust evaluation of CARE can provide the vehicle needed for requesting expansion funding of these critical services to all children involved in the juvenile justice system throughout the County.

Funding Status		
Total Grant Amount:_____ $300,000	Total Loan Amount:_____ N/A	Total Withdrawn to Date:____ $300,000 Total Principal Repaid to Date:N/A_____ Total Interest Repaid to Date: N/A_____
Expenditures	**Savings**	**Revenue**
Total Estimated Expenditures: $300,000	Total Estimated Savings:____ N/A	Total Estimated Revenue:____ N/A
Expenditures to Date:_____ $75,000	Savings to Date:__ N/A	Revenue to Date:_____ N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The CARE project is currently underway, with Deliverable 1 (see chart below) successfully completed. We are now actively working on Deliverable 2. The full project is expected to be completed by May 2026, with the final outcome pending the evaluation of CARE by the RAND Corporation.

As the project progresses, PD will be able to provide insights on how the improvements made during the project will enhance CARE's core services upon its completion.

Deliverable	Payment Schedule/Hours	Amount	Invoice#/Amount	Payment Status
Deliverable 1: Evaluation Methodology and Project Timeline	30 Days after project initiation	$50,000	CINV#-0057206 - $50,000	Paid
Deliverable 2: Monthly Status Reports and Evaluation Team Meetings shall be billed quarterly (Q). The amount, indicated to the right of this chart, references the maximum amount allowed for two Qs combined.	Year 1: Q1 and Q2 Year 1: Q3 and Q4 Year 2: Q1 and Q2 Year 2: Q3 and Q4	$25,000 $25,000 $25,000 $25,000	CINV-00061062 - $25,000	Paid
Deliverable 3: Evaluation Report	24 months after project initiation	$150,000	$75,000	
Total Cost		**$300,000**		

Signature: _____
Productivity Manager Name:

Signature: _____
Department Head Name:

March 4, 2025
_____
Date

3.4.25
_____
Date

ANNUAL STATUS REPORT

Date 7/22/25	Grant/Loan Number 23.5

Department Public Defender

Project Name Expedited Evaluations for Mental Health Diversion Pilot Project

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[ ] Revenue-Generating   [x] Service Enhancement

The Expedited Mental Health Evaluation Pilot is a program that allows psychologists to provide mental health diversion reports for Public Defender clients. The expedited assessments and reports enable mentally ill clients charged with crimes to apply for criminal mental health diversion under 1001.36.

Initially the program began in August 2023 utilizing psychiatric fellows via DMH and UCLA. Costs were incurred related to the fellows participating in the project, but DMH advised they were able to absorb the early project costs within their budget. Some early challenges that created a slow start were the need to train and educate the psychiatrists, the limited ability to schedule assessments and the difficulty of finding regular availability in the psychiatrist's daily schedules. These issues did eventually improve; however, multiple challenges caused the Los Angeles County Public Defender's (LACPD) Office to survey other community providers and meet with the Center of Innovation to increase provider availability, which in turn caused LACPD to pivot and utilize psychologists via Special Services for Groups (SSG)/Project 180.

On October 16, 2024 SSG/Project 180 launched their services, to include providing a LCSW in the Central Court's Felony arraignment court to assess more individuals and identify who would potentially be eligible for Mental Health Diversion. On December 3, 2024 the Project 180 psychologists were trained and began receiving referrals for assessments and report writing.

Funding Status		Total Withdrawn to Date: $368,840_____ Total Principal Repaid to Date:_____ Total Interest Repaid to Date:_____
Total Grant Amount: $763,600_____	Total Loan Amount:_____$0_____	

Expenditures	Savings	Revenue
Total Estimated Expenditures: $763,600	Total Estimated Savings:_____	Total Estimated Revenue:_____
Expenditures to Date: $368,840_____	Savings to Date:_____	Revenue to Date:_____

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Our original proposal requested funding for 3 psychiatry fellows, 1 supervisor, 1 case manager and 1 navigator. However, the program experienced significant staffing issues and inability to meet deliverables. Specifically, psychiatry fellows were unable to provide the expected assessments in part because they

were also providing services for DMH.

We then changed the program to accomplish our original goal, to support mental health diversion reports by reducing wait times for qualified professional mental health expert reports. Based on our experience with professionals in the field, as well as our understanding of the criminal legal system, we believed our goal could be achieved by utilizing grant funding for 2 full time psychologists and 1 full time navigator. We, however, ran into difficulties during the year with maintaining 2 psychologists and was only able to provide services utilizing 1 psychologist. This psychologist was able to conduct multiple assessments for use in legal motions and conduct jail interviews to process needed reports more efficiently. The navigator provided case management services to support Client-Centered treatment follow up and progress reports for court use. In the fiscal year of 2024-2025, 266 assessments were completed by the navigator and 40 mental health diversion reports were completed by the psychologist.

Given the change in staffing numbers, we had a surplus in funding and would like to continue this program for an additional year. This year would be modeled after the previous year: 1 psychologist and 1 navigator. The model will remain the same.

Signature: _____   7/28/2025 _____
Productivity Manager Name: Marcus M. Huntley   Date

Signature: _____   7/28/2025 _____
Department Head: Ricardo D. Garcia   Date
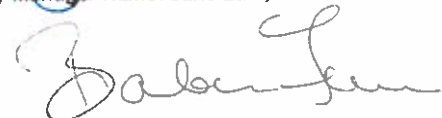
ANNUAL STATUS REPORT

Date 1/16/2025	**Grant/Loan Number** 21.12

Department Public Health

Project Name Electronic Plan Check System

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

This project will implement an electronic plan review system to replace the paper-based plan review system currently in place. The grant funds will pay for equipment, software licensing, installation of software and staff training on the use of the software. The funding for this project includes the licensing and maintenance for three years.

Funding Status		Total Withdrawn to Date: $208,000 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Total Grant Amount: $208,000	Total Loan Amount: N/A	
Expenditures	**Savings**	**Revenue**
Total Estimated Expenditures: $208,000	Total Estimated Savings: N/A	Total Estimated Revenue: N/A
Expenditures to Date: $202,415.97	Savings to Date: N/A	Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Project Status:
The electronic plan check system, through procurement of Bluebeam software and equipment, has been a game changer for our Plan Check teams as well as the industry we serve. We are working to obtain renewal of software licensing to fully complete the implementation of this process and ensure our team members have the tools and support they need to continue providing excellent service. Although the grant ended June 30, 2024, an extension was requested and granted until December 31, 2024. However, due to unforeseen delays in the procurement process, we find that another extension is needed to acquire the additional resources. To this point, we would like to respectfully request a project extension on the terms of this grant to July 31, 2025. There will be no change to the withdrawal schedule.

Significant Accomplishments:
This project modernized Public Health's plan review processes to allow submission of electronic based plans that can be shared, reviewed, corrected, and marked up electronically, increasing efficiency. The addition of this technology eliminates the need for costly and environmentally unfriendly paper-based plans to be printed, transported, and stored, which also minimizes our carbon footprint. Customers appreciate this service as it saves them time in transporting physical paper plans to Public Health, as well as the costs involved in printing the plans.

Major Problems:
None to report.

Objectives:
Public Health will continue to outreach to industry to provide awareness on the electronic plan review availability and will provide guidance on plan submission.

Signature: _____
Productivity Manager Name: Jane Lam, MPH

1/27/25
Date

Signature: _____
Department Head Name: Barbara Ferrer, PhD, MPH, MEd

1/25/25
Date

ANNUAL STATUS REPORT

Date 1/16/2025	Grant/Loan Number 22.13

Department
Public Health

Project Name
Department of Public Health Disease Defense Force

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The Department of Public Health (DPH) Disease Defense Force grant is a project to purchase, build, and implement an electronic health record system for DPH Employee Health Services (EHS). The Productivity Investment Fund provided a grant of $267,250 to purchase an employee health system for DPH EHS. The proposed system would manage the health services delivered to DPH employees, enable auditing of employee compliance with EHS required exams, and provide a DPH Employee Portal to upload proof of vaccinations and access to EHS services from employee office locations. In addition, employees would be able to upload other documents, complete questionnaires, and request copies of EHS records from their workstations and save travel times to EHS offices. It is projected that this system would improve the efficiency of DPH EHS with increased availability of data on employee compliance, expedited management of clearances from Occupational Health Program, and decreased mileage costs to Los Angeles County with the expedited processing of employee records through the Employee Portal.

Funding Status Total Grant Amount: $267,250	Total Loan Amount: N/A	Total Withdrawn to Date: $214,750 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Expenditures Total Estimated Expenditures: $267,250 Expenditures to Date: $0	Savings Total Estimated Savings: N/A Savings to Date: N/A	Revenue Total Estimated Revenue: N/A Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments, and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

This project is currently pending completion. DPH has identified employee health system needs, developed technical specifications for the system, and initiated the procurement process, which has been delayed due to the challenges noted below. DPH is actively working to resolve these challenges so that EHS can complete the purchase and implementation of the employee health system.

After reviewing EHS needs, DPH proposed to purchase the Cority ReadySet employee health system, which is currently used by other large private workforces nationally and in California, including the Los Angeles County Department of Health Services (DHS). There are significant benefits to using this system, which meets DPH's technical specifications, would allow for sharing of employee records for employees who transfer between the Departments, and could result in training and technical efficiencies for both Departments.

Given these benefits, DPH sought to use the Online Requisition (OLR) system to obtain a purchase order for the payment of services from Cority. The OLR was submitted in July 2022 and reviewed by the Internal Services Division (ISD) in November 2022. However, following discussion between the DPH Chief Medical Information Officer (CMIO), ISD and DPH Procurement, ISD recommended that a contract be put out for bid because the ReadySet system has less features that the Cority EHS system that is in place with DHS. DPH prepared an updated questionnaire and new technical specifications and ISD put the project out for bid in September 2024. However, due to a technical glitch with the ISD bidding process, no vendors were able to bid on the solicitation.

DPH actively worked with ISD to address the issues identified with the initial bidding process and expedited the re-release of a solicitation. The CMIO met again with ISD on November 22, 2024, and requested that the Request For Proposals (RFP) for this software should again be put out to bid by ISD. ISD put this project back out to bid in December 2024 and Cority was selected as the successful bidder.

We are requesting a no-cost extension to December 31, 2027 as the project has faced significant procurement and vendor challenges. At present, ISD is working with DPH and the selected vendor, Cority, to expedite the contracting process. Once the contract has been executed, the project will be implemented and DPH will follow the subsequent steps proposed in the application with an adjusted timeline (see below). There will be no changes to the withdrawal schedule. Approval of this requested extension will allow DPH to build on the many staff hours invested in this project to date, to work to achieve the desired aims and

efficiency gains from project implementation.

New Proposed Timeline:
Year 1 (by December 31, 2025) >> contract & initiation fees + maintenance fees (first annual subscription fee)
Year 2 (by December 31, 2026) >> maintenance fees (second annual subscription fee)
Year 3 (by December 31, 2027) >> maintenance fees (third annual subscription fee)

Signature: _____

Productivity Manager Name: Jane Lam, MPH

1/27/25
Date

Signature: _____

Department Head Name: Barbara Ferrer, PhD, MPH, MEd

1/25/25
Date

ANNUAL STATUS REPORT

Date 1/16/2025	Grant/Loan Number 23.6

Department Public Health

Project Name Equitable Community Collaboration for Healthy and Joyous Black Births

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The Black MotherBoard is a 21-member lived experience advisory board to ensure that pregnant people and new moms (1-5 years postpartum) most impacted by maternal and infant health disparities are directly engaged in and equitably influencing countywide maternal health policy.

The PIF *Equitable Community Collaboration for Healthy and Joyous Black Births* grant has enabled the Department of Public (DPH), Department of Health Services (DHS), and the African American Infant and Maternal Mortality Prevention Initiative (AAIMM) to:
- Invest in the creation of policies, program decisions, and services to reflect social, economic, and cultural community preferences of the Black birthing community, and
- Enhance AAIMM's policy leadership by implementing a collaborative group of systems-impacted individuals.

Funding Status Total Grant Amount: $882,000	Total Loan Amount: N/A	Total Withdrawn to Date: $504,000 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Expenditures Total Estimated Expenditures: $882,000 Expenditures to Date: $184,275	Savings Total Estimated Savings: N/A Savings to Date: N/A	Revenue Total Estimated Revenue: N/A Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The Equitable Community Collaboration for Healthy and Joyous Black Births project has made significant progress since its inception, achieving critical milestones and building a strong foundation.

The MotherBoard application process, conducted between March and May 2024, received an overwhelming response with 149 applications. After conducting over 50 interviews, 21 members were selected, ensuring representation from all five (5) Supervisorial Districts in LA.County.

In the area of research and evaluation, the project was awarded a grant from the UCLA Clinical and Translational Science Institute (CTSI) to conduct an 18-month evaluation. Collaborating with the UCLA CTSI Community Engagement & Research Program Evaluation team, draft evaluation standards were developed to ensure a comprehensive assessment of the project's impact. The evaluation launched in summer 2024 with a pre-survey completed by all 21 MotherBoard members and 46 stakeholders.

MotherBoard orientation efforts began in July 2024 with a dedicated session, followed by the initiation of monthly meetings in September. These meetings covered key topics, including presentations on DPH Division of Maternal, Child, and Adolescent Health (MCAH) and AAIMM programs, the DHS MAMA's Neighborhood Program, and planning for member-driven initiatives.

The MotherBoard's work has been recognized through various presentations, including at the Black Mamas Matter Alliance Conference in Atlanta, GA, in September 2024. Additional presentations have been delivered to DPH and DHS leadership, the AAIMM Steering Committee, Community Action Teams, AAIMM Policy and Advocacy Workgroup, and the Southern California Healthcare DESCIPHER Symposium.

Throughout these activities, AAIMM County and community partners have been active collaborators, participating in application design, interviews, and evaluation processes. Looking ahead, the MotherBoard is positioned to advance its collaborative

planning efforts with DPH and DHS while expanding engagement in community-building and policy activities within the AAIMM Prevention Initiative.

A contract between DPH and Southern California Grantmakers is expected to be executed in December 2024 for $512,125 to maintain AAIMM Policy & Advocacy workgroup activities and consultant services to provide professional development for MotherBoard members beyond the PIF grand funding period. DPH will use the remaining PIF grant funds to hire an Assistant Health Analyst to support program development, implementation, and oversight.

Signature: _____

Productivity Manager Name: Jane Lam, MPH

1/27/25

Date

Signature: _____

Department Head Name: Barbara Ferrer, PhD, MPH, MEd

1/25/25

Date

ANNUAL STATUS REPORT

Date December 13, 2024	Grant/Loan Number 24.12

Department Public Health

Project Name Park Rx Los Angeles County Initiative

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

The Park Rx Los Angeles County Initiative (Park Rx LAC) is a two-year pilot program designed to enhance physical and emotional well-being through a collaborative approach involving physicians at LA General Medical Center, Olive View-UCLA Medical Center, local colleges and universities, and community parks. Physicians at several Department of Health Services (DHS) clinics will refer patients to physical activity programs offered at two local parks; kinesiology students from regional educational institutions will help run these programs as part of their academic internships and/or volunteer assignments.

Park Rx LAC seeks to leverage existing County resources to establish a seamless, HIPAA-compliant, closed-loop system for sharing information between DHS physicians and the physical activity programs at local parks, thereby enhancing community experiences with physical activity and health promotion activities. In addition, the program intends to facilitate a learning collaborative with local colleges and universities to promote peer learning, networking, and sharing of best practices on community-clinical linkages that can help replication of similar physical activity collaborations between the healthcare sector and community parks. Below and attached are sample program workflows and resources that are presently in development.

Link: Park Rx LAC One Degree landing page

Attachments:
- Park Rx LAC – Hazard Park Flyer (English & Spanish, 2 pages)
- Park Rx LAC – Written Rx LA General Medical Center (English & Spanish, 2 pages)
- LA General Medical Center Draft Workflow (1 page)
- Olive View-UCLA Medical Center Draft Workflow (1 page)

Funding Status Total Grant Amount: $598,500	Total Loan Amount: N/A	Total Withdrawn to Date: $11,085.80 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Expenditures Total Estimated Expenditures: $598,500 Expenditures to Date: $0	Savings Total Estimated Savings: N/A Savings to Date: N/A	Revenue Total Estimated Revenue: N/A Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

Project Partnerships
The success of Park Rx LAC relies on strong partnerships across clinics, parks, and higher education institutions in the North and South teams for this pilot project. The North team consists of Olive View-UCLA Medical Center (OVMC), the City of San Fernando, the Los Angeles Community College District (LACCD), and Los Angeles Mission College (LAMC), while the South team includes LA General Medical Center (LAGMC), The Wellness Center at Historic General Hospital (TWC), the City of Los Angeles, and California State University, Los Angeles (CSULA).

North Team:

- **Clinic:** Olive View-UCLA Medical Center has selected its Primary Care and Weight Management Clinics as pilot clinics for the Park Rx LAC program. Dr. Courtney Decan and Dr. Nathaniel Pedley are the clinical champions for the initiative at this location. Park Rx LAC received full Institutional Review Board (IRB) approval in late December, permitting Drs. Decan and Pedley to begin referring patients in January. OVMC's clinic workflow is linked above.

- **Park:** Park Rx LAC programming is currently taking place at the City of San Fernando's Recreation Park every Monday, Wednesday, and Friday from 8:15 to 9:15 AM. The city is prepared to accept Park Rx LAC patient participants as soon as OVMC champions begin referring them. The city has agreed to onboard students from local colleges and universities as volunteers, with the city providing liability coverage for these volunteers.

- **Education:** A verbal agreement has been made with LACCD's Los Angeles Mission College campus to provide fitness programming at Recreation Park for Olive View-UCLA patients. LACCD has begun offering a course to prepare students to safely deliver fitness programming. The development of an additional course that will provide academic credit and liability coverage for delivering this programming is currently under discussion; once it is established, it will be tailored for students who complete a preparatory course. Additional discussions are underway regarding potentially creating a Park Rx LAC student club.

South Team:

- **Agreement:** A two-party agreement between the Department of Public Health (DPH) and CSULA is in the final stages of review. This agreement, expected to be finalized in the first quarter of 2025, will serve as a model for future Park Rx LAC locations.

- **Clinic:** Nurse Belinda Ankrah from LAGMC has been designated as the clinical champion for Park Rx LAC at LAGMC and is assisting with the integration of Park Rx LAC services into clinic workflows that include administrative assistance from TWC as described below. Linked above are the LAGMC clinic workflow and a sample (written) Park Rx prescription for patients.

- **Park:** The City of Los Angeles has agreed to a Right of Entry (ROE) with CSULA, allowing CSULA to deliver fitness programming at LA City's Hazard Park. CSULA has completed the ROE form, which has been submitted to the City for processing. The executed ROE will be included as an exhibit in the two-party agreement. Linked above are the English and Spanish promotional flyers for the Hazard Park programming.

- **Education:** CSULA is now offering a preparatory course and subsequent internship course for academic credit for students to safely deliver fitness programming. A verbal agreement has been secured with CSULA to offer fitness programming at Hazard Park for LAGMC patients.

Park Rx LAC DHS Clinic Referral Workflow
In accordance with the Commission's guidance during project development, Park Rx LAC is utilizing established and secure County referral pathways to streamline the provider experience when recommending physical activity to patients. These pathways include the eConsult system and the One Degree platform. Efforts are underway to optimize these platforms, reducing the time burden on providers participating in Park Rx LAC. For example, a Park Rx LAC landing page on One Degree was successfully launched in September 2024 for provider's use (linked above).

The Wellness Center at the Historic General Hospital (TWC) has been contracted through Public Health's competitive solicitation process to play a key role in community engagement. TWC will focus on outreach to patients participating in LAGMC, assisting with securing patient consent, creating One Degree accounts, and conducting patient surveys. TWC staff have completed training on the One Degree platform, and subcontracts with LAMC and a park programming expert for curriculum development and Learning Collaborative support are currently in progress.

For context, TWC is a multidisciplinary community resource hub located on the LAGMC campus. It offers culturally sensitive, evidence-based services that address the health and social needs of patients and community members, including legal aid, food assistance, and chronic disease management.

Program Evaluation
Park Rx LAC received full approval from the Public Health IRB on December 26, 2024, and evaluation efforts began in January 2025.

Additional Project Staffing
A temporary personnel services contract for the grant Project Coordinator has been executed with R.L. Kline. The project Coordinator has been recruited and onboarding will be completed by early February 2025.

In summary, Park Rx LAC is progressing as planned, driven by strategic partnerships, active stakeholder engagement, and ongoing evaluation processes. In the upcoming months, continued efforts will focus on finalizing written partnership agreements, convening the Learning Collaborative, and collecting baseline evaluation data.

Signature: _____

Productivity Manager Name: Jane Lam, MPH

1/27/25

Date

Signature: _____

Department Head Name: Barbara Ferrer, PhD, MPH, MEd

1/25/25

Date

Park Rx
Los Angeles County

FREE FITNESS CLASSES

Monday, Wednesday, Friday
9:00 am - 10:00 am

Hazard Park
2230 Norfolk St. Los Angeles, 90033

What should I expect?

- Free Group Fitness Classes
- Friendly Fitness Specialist
- Personalized Attention
- All Fitness Levels Welcome
- Free Parking

What should I bring?

- Comfortable Clothes
- Comfortable exercise Shoes
- Water
- Invite Friends/Family over 18

Ask Your Doctor/Nurse Today!

Park Rx LAC is possible through a grant from the Los Angeles County Quality and Productivity Commission

Los Angeles General Medical Center
Exceptional Care. Healthy Communities.

The Wellness Center
AT THE HISTORIC GENERAL HOSPITAL

CAL STATE LA

3 WINS fitness

Park Rx
Los Angeles County

COUNTY OF LOS ANGELES
Public Health

Park Rx
Condado de Los Ángeles

CLASES DE ACTIVIDAD FÍSICA GRATUITAS

Lunes, Miércoles, Viernes
9:00 am - 10:00 am

Hazard Park
2230 Norfolk St. Los Angeles, 90033

¿Qué debo esperar?

- Clases de actividad física en grupo gratuitas
- Especialista de ejercicio amable
- Atención personalizada
- Todos los niveles de condición física son bienvenidos
- Estacionamiento gratuito

¿Qué debo llevar?

- Ropa cómoda
- Zapatos cómodos para hacer ejercio
- Agua
- Invita a amigos/familiares mayores de 18 años

¡Pregúntale a tu médico/enfermero hoy

Park Rx LAC es posible gracias a una subvención de la Comisión de Productividad y Calidad del Condado de Los Ángeles

Los Angeles General Medical Center
Exceptional Care. Healthy Communities.

The Wellness Center AT THE HISTORIC GENERAL HOSPITAL

CAL STATE LA

3 WINS fitness

Park Rx Los Angeles County

County of Los Angeles Public Health

ParkRx
Los Angeles County

Patient Name: _____

Your medical team at the **East/West Adult Primary Care Clinic** has reserved you a spot for fitness classes at the park.

SCHEDULE YOUR CLASS WITH
THE WELLNESS CENTER
(213) 784-9191

Monday - Friday 8:30 am - 5:00 pm

Los Angeles General
Medical Center
Exceptional Care. Healthy Communities.

CAL STATE
LA

The
Wellness
Center
AT THE HISTORIC GENERAL HOSPITAL

COUNTY OF LOS ANGELES
Public Health

ParkRx
Los Angeles County

Nombre del paciente:

_____

El equipo médico en la Clínica Médica para Adultos Este/Oeste
ha reservado un lugar para usted en las clases de actividad física
en el parque.

PROGRAME SU CLASE EN EL PARQUE
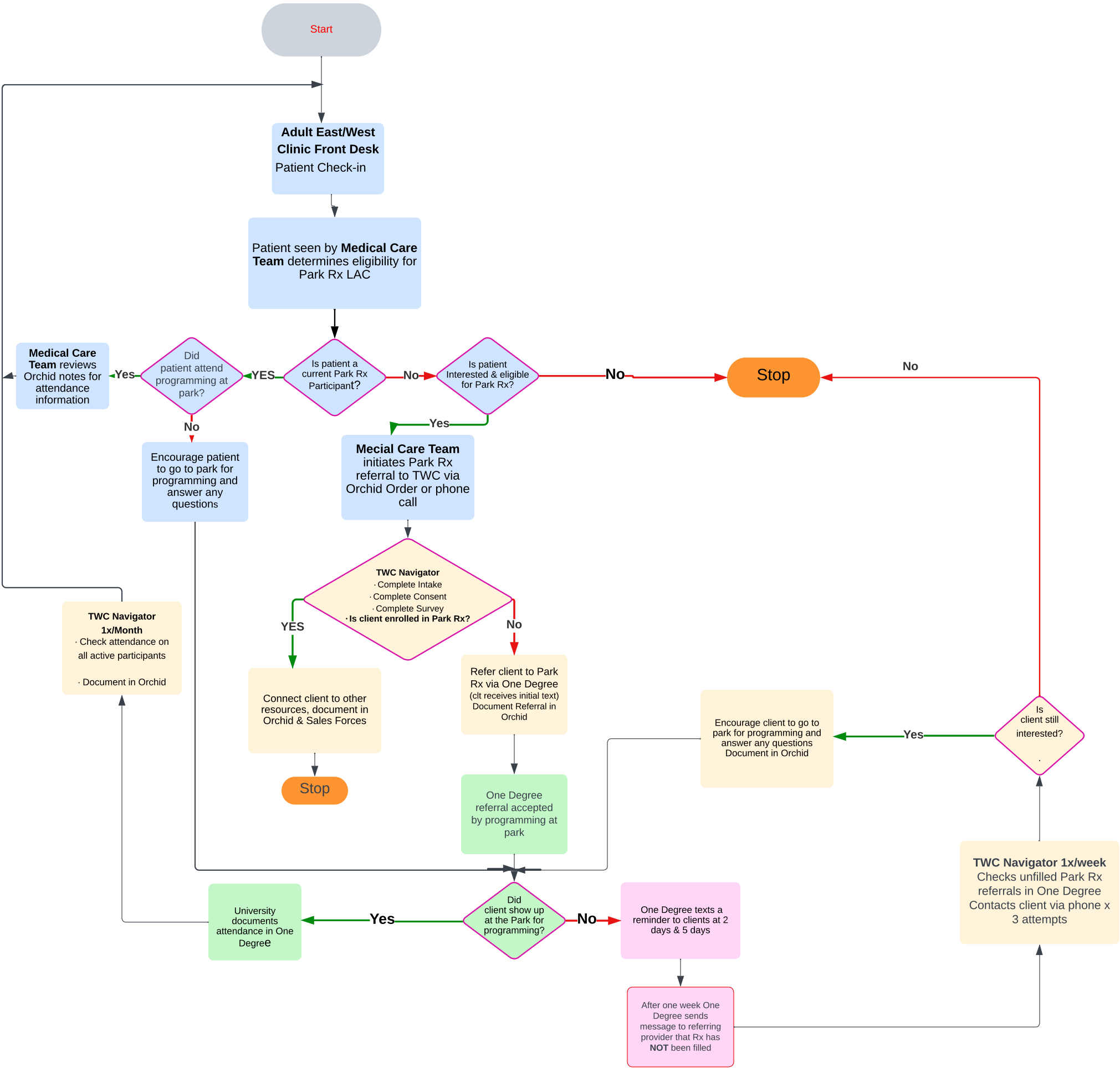**LLAMANDO AL WELLNESS CENTER**
(213) 784-9191
Abierto Lunes – Viernes 8:30 am - 5:00 pm

Park Rx LAC es posible gracias a una subvención de la Comisión de Productividad y Calidad del Condado de Los Ángeles

Los Angeles General
Medical Center
Exceptional Care. Healthy Communities.

CAL STATE
LA

The
Wellness
Center
AT THE HISTORIC GENERAL HOSPITAL

COUNTY OF LOS ANGELES
Public Health

Start

Adult East/West Clinic Front Desk Patient Check-in

Patient seen by **Medical Care Team** determines eligibility for Park Rx LAC

Is patient a current Park Rx Participant?

- No → **Is patient Interested & eligible for Park Rx?**
  - No → **Stop**
  - Yes → **Mecial Care Team** initiates Park Rx referral to TWC via Orchid Order or phone call
- YES → **Medical Care Team reviews** Orchid notes for attendance information
  - **Did patient attend programming at park?**
    - Yes → **Medical Care Team reviews** Orchid notes for attendance information
    - No → Encourage patient to go to park for programming and answer any questions

TWC Navigator
- Complete Intake
- Complete Consent
- Complete Survey
- **Is client enrolled in Park Rx?**
  - YES → Connect client to other resources, document in Orchid & Sales Forces → **Stop**
  - No → Refer client to Park Rx via One Degree (clt receives initial text) Document Referral in Orchid

One Degree referral accepted by programming at park

Did client show up at the Park for programming?
- Yes → University documents attendance in One Degree
- No → One Degree texts a reminder to clients at 2 days & 5 days

After one week One Degree sends message to referring provider that Rx has **NOT** been filled

TWC Navigator 1x/week Checks unfilled Park Rx referrals in One Degree Contacts client via phone x 3 attempts

Is client still interested?
- Yes → Encourage client to go to park for programming and answer any questions Document in Orchid
- No → **Stop**

TWC Navigator 1x/Month
- Check attendance on all active participants
- Document in Orchid

Quick tips

Conditional formatting

Conditional formatting offers a great way to highlight important information or visually alert you when something needs attention. Learn how to use Conditional Formatting here.

Legend:
- Stop
- Medical Care Team Process
- Medical Care Team Decision
- TWC Process
- TWC Decision
- University Process
- University Decision
- One Degree Process

Share

Quick tips

Conditional formatting

Conditional formatting offers a great way to highlight important information or visually alert you when something needs attention. Learn how to use Conditional Formatting here.
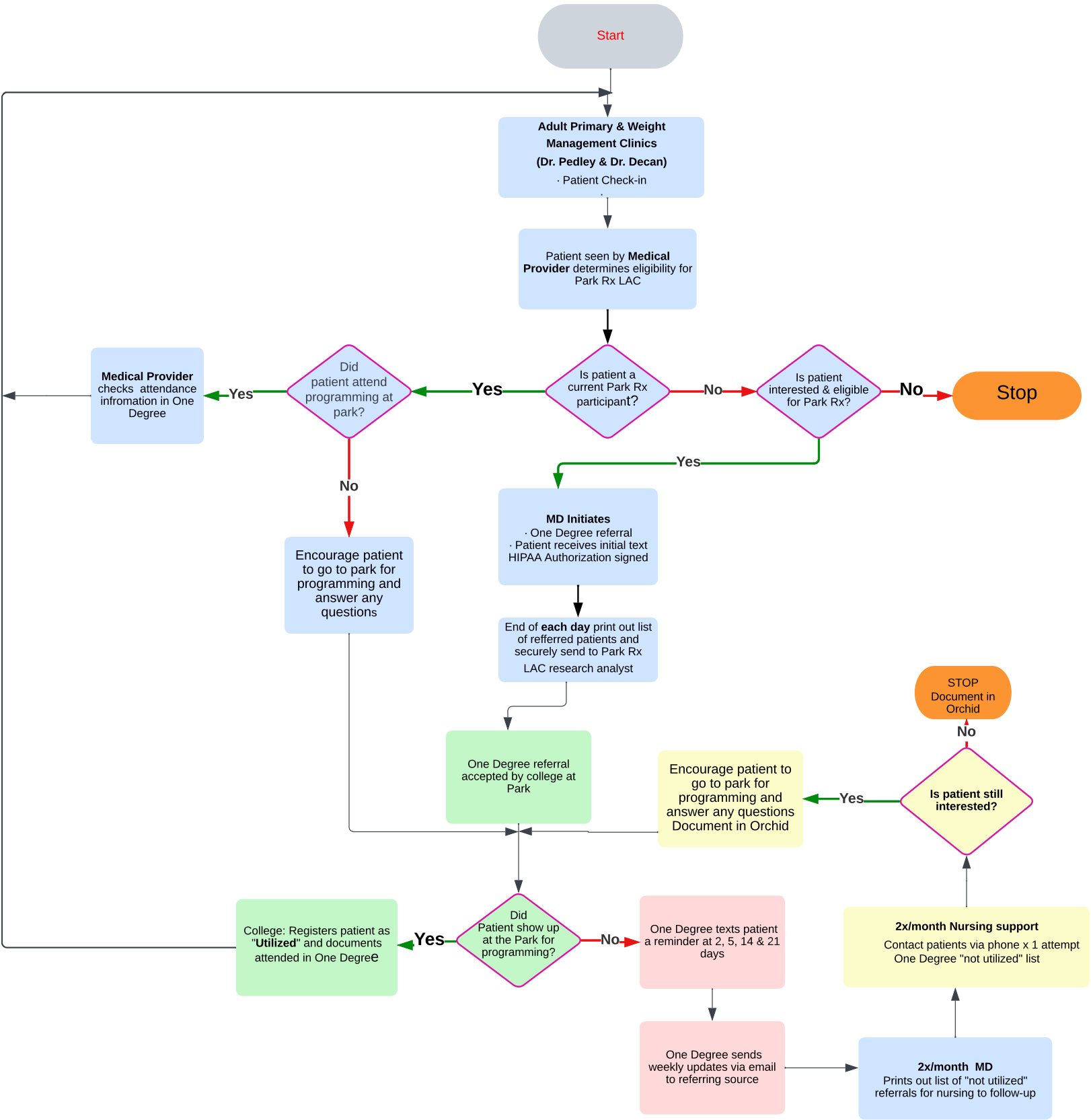
Share

Flowchart key

- Stop
- Medical Provider Process
- Medical Provider process
- Nursing Support Process
- Nursing Support Process
- College Process
- College Discion
- One Degree Process

Start

Adult Primary & Weight Management Clinics (Dr. Pedley & Dr. Decan)
· Patient Check-in

Patient seen by **Medical Provider** determines eligibility for Park Rx LAC

Is patient a current Park Rx participant?

Is patient interested & eligible for Park Rx? — No → **Stop**

Yes →

Did patient attend programming at park?

Medical Provider checks attendance infromation in One Degree

Encourage patient to go to park for programming and answer any questions

MD Initiates
· One Degree referral
· Patient receives initial text
HIPAA Authorization signed

End of **each day** print out list of refferred patients and securely send to Park Rx LAC research analyst

One Degree referral accepted by college at Park

Encourage patient to go to park for programming and answer any questions Document in Orchid

Is patient still interested?

STOP Document in Orchid

College: Registers patient as "**Utilized**" and documents attended in One Degree

Did Patient show up at the Park for programming?

One Degree texts patient a reminder at 2, 5, 14 & 21 days

2x/month Nursing support
Contact patients via phone x 1 attempt
One Degree "not utilized" list

One Degree sends weekly updates via email to referring source

2x/month MD
Prints out list of "not utilized" referrals for nursing to follow-up

ANNUAL STATUS REPORT

Date	**Grant/Loan Number**
1/16/2025	24.15

Department
Public Health

Project Name
Community Public Health Teams (CPHT): Communications Solutions to Improve Quality and Productivity

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X   ] Service Enhancement

The Community Public Health Teams (CPHTs) Communications Solutions to Improve Quality and Productivity project will use PIF funding to hire a communications agency to develop localized messaging and strategies to increase awareness and participation in the 10 CPHT project service areas and strengthen overall communication capacity for the project partners.

The CPHT project comprises 10 teams, each consisting of a community-based organization, a healthcare partner, and dedicated Department of Public Health (DPH) staff. This collaborative effort creates cohesive, community-driven teams tasked with outreach, engagement, and service provision within specific micro-service areas (SAs), accommodating 8,000-13,000 households per CPHT. Operating under a shared leadership model, CPHTs collaborate closely with their communities to discern local health priorities, bridge gaps in health outcomes, and improve conditions essential for overall health and well-being.

To achieve these objectives, each CPHT adopts five core strategies:

- Conducting annual household needs assessments
- Facilitating connections to essential healthcare and social services
- Gathering and analyzing health-related data from residents and secondary sources
- Hosting regular meetings with community members to disseminate data, identify health concerns collaboratively, and formulate action plans
- Mobilize partnerships to advance health equity and enhance community conditions

This innovative model of public health service delivery has the potential to significantly reduce long-term public health and healthcare costs. By conducting household outreach, this project aims to bolster access to primary care and early detection of communicable diseases. Furthermore, it could serve as a blueprint for coordinated efforts among public health entities, healthcare providers, and community stakeholders in advancing health promotion, disease prevention, and treatment.

However, the novelty of deploying health workers to conduct household assessments and offer services presents foreseeable challenges pertaining to trust and awareness. In SAs, apprehensions about the project's legitimacy or misconceptions about its benefits may lead to reluctance or refusal among households to participate. Securing the necessary funding would enable strategic culturally-responsive and equity-driven marketing efforts to raise awareness about CPHTs and encourage greater community engagement. Establishing trust and awareness through this project has the potential to establish long-term relationships among community members, partner agencies, and DPH, fostering sustained collaboration and impact.

Funding Status		Total Withdrawn to Date: $250,000
		Total Principal Repaid to Date: N/A
Total Grant Amount: $750,000	Total Loan Amount: N/A	Total Interest Repaid to Date: N/A

Expenditures	Savings	Revenue
Total Estimated Expenditures: $250,000	Total Estimated Savings: N/A	Total Estimated Revenue: N/A
Expenditures to Date: $187,500	Savings to Date: N/A	Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

September 2024
On September 16, 2024, the Los Angeles County Department of Public Health submitted a Notification of the Use of Delegated Authority to Execute an amendment to a Master Agreement Work Order with Team Friday, Inc. for Community Based Communications and Engagement Campaigns Media Services. Team Friday is a marketing agency supporting the Department of Public Health by providing media services to coordinate and expand communication reach and engage with diverse countywide

audiences. This Delegated Authority enabled Team Friday to begin supporting the CPHT Communications Solutions to Improve Quality and Productivity project for a portion of the Phase 1 activities from September to October 2024. An amendment to Team Friday's existing contract with DPH was presented to the Board of Supervisors in November 2024. This amendment was approved to include the remaining phases of the project (November 2024 to August 2025).

The project began Phase 1, Research & Discovery, in September 2024. The DPH Community Engagement Unit (CEU) and Team Friday have been meeting monthly (September 18, 2024; October 9, 2024; October 16, 2024; November 14, 2024; December 18, 2024) to plan project implementation. An orientation meeting was held with all 10 CPHTs on September 26, 2024, to launch the project, introduce Team Friday, and review the role of CPHT partners and expectations for participation in this project over the next year (September 2024 to August 2025).

Team Friday also disseminated a communications assessment survey to understand each CPHT's current efforts and organizational capacity for communications. Through the survey, they asked CPHTs to identify the communication channels that are most effective in reaching their audiences; top communication goals; challenges with communication efforts; feedback on communications from community members; how they are measuring the impact or success of communications efforts; which technology platforms they are currently using; and how Team Friday can be supportive in expanding communications efforts.

October 2024
The CEU in partnership with Rising Communities (RC), held individual in-person meetings with CPHTs beginning in October to focus on relationship building and learn about the process of developing and implementing the CPHT Community Action Plans. Team Friday attended every meeting and had the opportunity to review the project plan, timeline, and also hear valuable insights into how CPHTs are engaging the community and communication strategies attempted that have worked or did not work. Team Friday also met with individual CPHTs this month to conduct introductory interviews. CPHT partners were invited to share information to help Team Friday understand the type of outreach that teams are doing in communities, messaging currently used by CPHTs, who the audience is for each CPHTs, if there is existing creative to build upon or if the team wants to explore a new direction, and what capacity building training topics will be most helpful for communications in each team.

November 2024
Team Friday used the information gleaned from the communications assessment survey, individual in-person meetings with each team, and introductory interview meetings to draft an initial communications plan for each CPHT. Each communications plan is tailored to meet the individual needs and goals of each team. The plan describes the current landscape of the CPHT including demographic insights of the service area, existing communication channels, and challenges and barriers CPHTs are experiencing. The plan outlines priority goals, strategies, tactics, and roles for all partners including Team Friday and CEU. The monitoring and evaluation section of the plan provides teams with sample metrics they can track and measure to ensure communication strategies are effective. Team Friday also projected next steps the CPHTs will take in Phase 2 and 3 of the project to ensure awareness of upcoming assignments and approvals needed to move forward.

In addition to working individually with each CPHT, Team Friday identified connecting themes and throughlines between communities and partners that can be utilized to help promote the overall CPHT project by DPH and RC.

December 2024
Team Friday shared a tailored draft communications plan with each of the 10 CPHTs. CPHTs were given time to review and revise plans and provide general feedback. These plans provide a foundation for community-focused communications outreach and include an overview of community demographics, key communication objectives, strategies, and tactics that provide guidance throughout the duration of this project. Team Friday and four CPHTs have finalized their plans. These plans serve as a reference for Team Friday to collaborate with CPHTs and community members to co-develop localized messages.

Phase 2, Development of Local Messaging & Plan for Deployment, began in December 2024. Phase 2 builds on communication plans with customized messaging, materials, and capacity-building resources to address local, geographic, and audience-specific needs and effectively support CPHT partners. Expected deliverables include local messaging plans, creative briefs, marketing materials, and capacity building training sessions.

Team Friday also drafted copy points about CPHT for the organizations to use in printed and digital materials to facilitate consistency in messaging. In response to feedback from CPHTs for DPH to promote the CPHT project, Team Friday started planning a social media campaign that spotlights each CPHT.

January 2025
Team Friday co-identified two capacity-building training sessions for CPHT partners to ensure sustainability and effective communication. The first training on January 29, 2025 will be a social media training that provides guidelines, best practices, and tips for successfully using social media to engage local communities. The second one will be a media training on February 26, 2025 that covers storytelling and utilizing this mechanism for community engagement. Team Friday also plans to host monthly office hours for CPHTs between February 2025 and July 2025 to provide post-training meeting opportunities, technical assistance, and additional coordination.
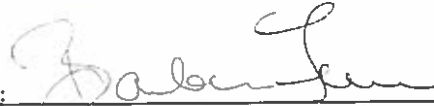
Invoices
- 9/1/24-9/30/24: $62,500 (payment processed 11/13/24) for Research & Discovery Phase 1.1
- 10/1/24-10/31/24: $62,500 (payment processed 11/26/24) for Research & Discovery Phase 1.2
- 11/1/24-11/30/24: $62,500 (payment processed 12/20/24) for Research & Discovery Phase 1.3

Signature: _____

Productivity Manager Name: Jane Lam, MPH

Date: 1/27/25

Signature: _____

Department Head Name: Barbara Ferrer, PhD, MPH, MEd

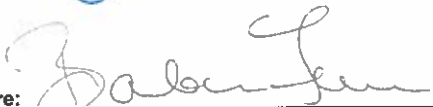Date: 1/25/25

ANNUAL STATUS REPORT

Date 1/16/2025	Grant/Loan Number 25.1

Department Public Health

Project Name Help Me Grow – Supporting Wellness in Families Together (HMG SWIFT)

Brief Description of Project (If available, please include graphics, videos, and/or photos with your report):

[   ] Revenue-Generating   [X] Service Enhancement

SWIFT's mental health (MH) enhancement aims to improve HMG program quality and efficiency. In the current HMG model, MH concerns of families and staff are addressed in ad hoc/reactive ways and staff turn to agencies who specialize in MH, but these professionals may not focus on families dealing with developmental delays. SWIFT responds proactively to the fact that families with children with developmental concerns or special healthcare needs are known to experience a disproportionate burden of stress and MH needs.

Funding Status		Total Withdrawn to Date: $0 Total Principal Repaid to Date: N/A Total Interest Repaid to Date: N/A
Total Grant Amount: $330,000	Total Loan Amount: N/A	

Expenditures	Savings	Revenue
Total Estimated Expenditures: $330,000	Total Estimated Savings: N/A	Total Estimated Revenue: N/A
Expenditures to Date: $0	Savings to Date: N/A	Revenue to Date: N/A

Brief description of project's status, major problems, significant accomplishments and other comments (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

During this time since the inception of the project, the majority of the work completed has been administrative in nature.

- Staff worked with internal divisions, including DPH contracts and finance, to finalize receipt of funds and to establish fund codes to access funding.
- To date, funds have not yet been withdrawn as scheduled because the CEO requested to process a MYBA, which would not be approved until fiscal year 2024-25 Quarter 3. We received approval from the PIF finance team to withdraw both Quarter 2 and 3 funds in Quarter 3 pending MYBA approval and without a change in withdrawal schedule.
- Staff procured the services of an As-Needed Temporary Services (ANTP) provider, Healthcare Staffing Professionals (HSP), to recruit and hire the Mental Health Consultant. The job description/duty statement was drafted and approved, and recruitment was initiated through many multiple channels including such as HSP's network, the Help Me Grow Listserv/Newsletter, and sharing in multiple coalition meetings that staff attend. In December 2024, we found a qualified candidate and began the process of onboarding her through HSP and DPH HR. We anticipate this person to start by late January or early February 2025.

Signature: _Jane Lam_   1/27/25
Productivity Manager Name: Jane Lam, MPH   Date

Signature: _Barbara Ferrer_   1/25/25
Department Head Name: Barbara Ferrer, PhD, MPH, MEd   Date

FINAL REPORT

Date	Grant/Loan Number
January 31, 2025	23.3

Department

Board Executive Office

Project Name

Climate Change and Extreme Heat: Impacts on LA County Operations and Service Planning Implications

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

This research project has helped County Departments that provide public-facing services understand how their services and clients are impacted by extreme heat using County administrative/service data and other data sources. Departments lack the in-house expertise to quantify extreme heat impacts and costs, so we contracted a research partner to conduct relevant statistical analyses and develop software that will enable the County to run similar statistical analyses more easily in the future. We also worked with the consultant and relevant Departments to interpret the findings and, as we develop a Board-mandated County Heat Action Plan, will use the findings to inform the development of new solutions for effectively mitigating and responding to extreme heat impacts through service and operation changes.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

The project's primary outputs consisted of one report (which can be found here) and one software package (here). The consultants additionally published a peer-reviewed research article on a subset of the findings (here). Top findings from the reports include:

- In 2014-2019, Extreme HeatRisk days saw a 15% increase in Emergency Medical Service requests, 12% increase in bookings for violent offenses, and 65% increase in coroner-investigated deaths
- Annually, any level of HeatRisk was associated with approximately 211 coroner-investigated deaths
- The excess demand on the LAC Fire Department and emergency rooms throughout the County during a single 2022 heatwave cost an estimated total of $4 million

Key figures from the report
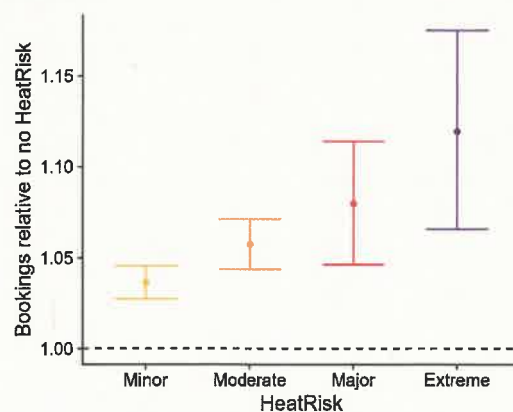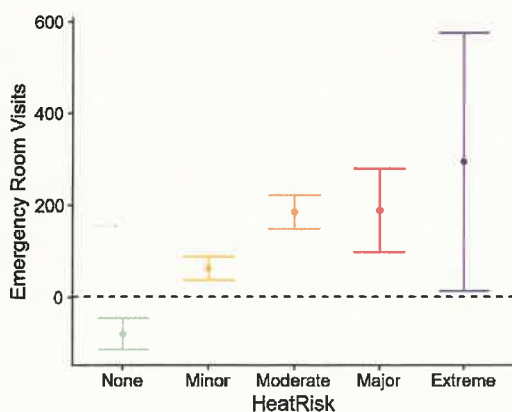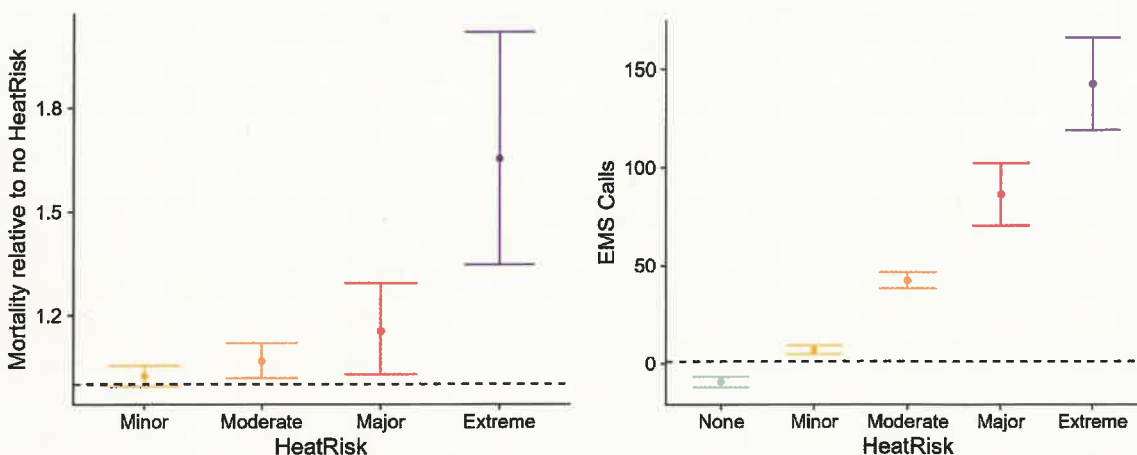
DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

CSO is coordinating with Departments to develop strategies for mitigating the impacts and costs outlined above; for example, the Fire Department has identified that the data can be used to build support for a change in state policy that would enable the Department to access state funds more easily for augmented staffing during extreme heat. Further, the Department of Public Health is working with health service providers to improve their surge capacity and preparedness for extreme heat. Notably, the impacts and costs accrue across many sectors, such that the cost savings of service improvements in one sector may not be captured entirely within that same sector. The diffuse costs and benefits of heat impacts and resilience strategies are one of the reasons why it is important for the County to develop a whole-of-government heat action plan; CSO is currently leading the development of said plan.

The software package is available for future County use; CSO is in discussions with multiple partners regarding the tool's potential applications, and we anticipate that it will help build the capacity of the Office of Environmental Justice and Climate Health (newly established within the LAC Department of Public Health, by Board direction) to fulfill the fourth pillar of its Strategic Plan ("Collect, interpret, and share accessible, actionable environmental justice and climate health data…).

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

The funding paid for the following consultant services:
- In consultation with relevant departments, develop detailed plans for analytical methodology: $20,000
- Pilot the analysis of County service impacts using data from DHS and one other department: $50,000
- Develop cost estimates for excess service utilization: $20,000
- Identify interactions between services/client populations in relation to extreme heat: $20,000
- Develop a software package and guide for additional / future County analyses: $30,000
- Final report on findings and recommended next steps: $10,000

| Total Grant Amount: $150,000 | Total Loan Amount: $ | Total Withdrawn to Date: $150,000
Total Principal Repaid to Date: |

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND FINAL REPORT

		Total Interest Repaid to Date:
Program Cost (Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges) Total Program Cost:_____ $150,000	**Annual Cost Benefits:** Please check one: ___ one time cost benefit ___ongoing cost benefit Total estimated cost benefits in a 12-month period: • Savings:_____ • Cost Avoidance:_____ • Revenue:_____	

Signature: _____
Productivity Manager Name: Jennifer M. Wicks

2/19/2025
Date

Signature: _____
Department Head Name:

2/20/2025
Date

FINAL REPORT

Date	Grant/Loan Number
February 7, 2025	20.23

Department
Department of Human Resources

Project Name
Bias Mitigation Strategies for Emergency Responders

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

A customized online training was developed in response to the COVID-19 public health crisis for all County of Los Angeles (County) employees on explicit and implicit bias mitigation. The Project sought to help employees acquire strategies and techniques for handling biased speech and conduct from the public they serve and mitigating feelings about service recipients based on, but not limited to, their characteristics such as race, ethnicity, and gender identity. This was achieved with specific bias mitigation strategies and techniques provided in 20-minute online training videos that were made available to all County employees.

Starting in January 2024 three training videos were uploaded:

1. Mitigating Bias in Emergency Response – Equity: Leave No One Behind
2. Mitigating Bias in Emergency Response – A Discussion from a First Responder Agency Perspective
3. Mitigating Bias in Emergency Response – A Discussion from a Health Services Perspective

In August 2024, the Department of Human Resources (DHR) made the training available to all County employees.

Specific on-the-spot bias mitigation strategies and techniques were provided in a 20-minute training video. Staff from DHR Workplace and Employee Development Division collaborated with the Chief Executive Office's Anti-Racism Diversity and Inclusion Division to ensure that the project aligned with the County's overarching equity initiative. Core learning constituents [e.g., Firefighters, Sheriff, medical professionals, and Disaster Service Workers (DSW)] reviewed and evaluated the eLearning training content, and participants from the webinars reviewed and approved them.

The webinar discussions with County first responders and bias mitigation subject matter experts were uploaded to Talent Works in January 2024. The primary video Mitigating Bias in Emergency Response - Equity: Leave No One Behind was uploaded in Talent Works in February 2024. In August 2024, DHR rolled out the training Countywide and made it available to all County employees.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

Each course's core learning content was delivered in-person to large groups of public safety and health workers. After the in-person training was delivered, the online versions were uploaded into Talent Works.

The following online training courses (linked below) are now available in Talent Works for all County employees:

1. Equity: Leave No One Behind
2. Mitigating Bias in Emergency Response: A Discussion from a First Responder Agency Perspective
3. Mitigating Bias in Emergency Response: A Discussion from a Health Services Perspective

As of December 12, 2024, a total of 1,421 staff have completed the online version of the training. interestingly, while the webinars were originally designed to target first responders and healthcare workers, other employees have taken the courses.

DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

The Project filled a critical gap in the existing training programs on diversity, implicit bias, and equity policy as it targeted a very specific group of emergency responders both in the safety and health service sectors where it is most crucial for workers to learn techniques and best practices for reducing (and eliminating) bias in their interactions with the public they serve.

The high number of staff from non-targeted departments (i.e., Registrar-Recorder) who completed the online courses indicates the Project's effectiveness in addressing the crucial need for mitigating bias across the County.

The Project's full impact mitigating bias can only be truly understood in the light of a long-term assessment of workplace culture and County service care. If there is consideration of making these courses mandatory, we see the greatest potential measurable impact available in our health and human services clusters. Accordingly, the Department of Health Services is currently considering this course as a mandate for their department.

With this final report, the Project is closed and successfully completed.

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

20-minute e-Learning Course = $39,000
Customized online training and three 1-hour webinars = $54,000

Total = $93,000

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND FINAL REPORT

Total Grant Amount: $ 150,000.00	Total Loan Amount: $ N/A	Total Withdrawn to Date: $150,000 Total Principal Repaid to Date: Total Interest Repaid to Date:
Program Cost (Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges) Total Program Cost: $93,000	**Annual Cost Benefits:** Please check one: _X_ one time cost benefit ___ongoing cost benefit Total estimated cost benefits in a 12-month period: • Savings: N/A • Cost Avoidance: N/A • Revenue: N/A	

Signature:
Productivity Manager Name:

2/19/2025
Date

Signature:
Department Head Name:

2/19/2025
Date

FINAL REPORT

Date February 3, 2025	Grant/Loan Number 22.14

Department Department of Human Resources

Project Name **Building Competencies in LGBTQ + Awareness and SOGIE Data Collection** (LGBTQ = Lesbian, Gay, Bisexual, Transgender, Queer/Questioning); (SOGIE = Sexual Orientation and Gender Identity/Expression; when referring to data collection the 'E' is omitted since data is not collected on Gender Expression)

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

In the summer of 2022, The Department of Human Resources (DHR) conducted an LGBTQ+ and SOGI data training needs assessment. The assessment included interviews with department executives and subject matter experts to better understand specific and identified gaps in knowledge, skills, and abilities around LGBTQ + SOGI data collection within their workforce. DHR shared the findings with the consultant, Janae Hubbard who in-turn created training content aligned with the needs of the departments.

To create consistency between the County of Los Angeles (County) already developed data collection initiatives and this training project, Ms. Hubbard drafted two training courses, **SOGIE 101: A Workshop** and **The Ins and Outs of SOGI Data Collection**. DHR worked closely with Ms. Hubbard on the training content, and early drafts of the training curriculum were reviewed by experts from across the County who were responsible for collecting SOGI data. This included the Health and Human Services cluster, multiple departments, and employees named on LGBTQ+ and SOGI data collection related Board of Supervisors Motions.

From May to December of 2023, DHR hosted five pilot webinar sessions and tested the training method and content structure on an informed audience. Feedback from those pilots allowed Ms. Hubbard to hone the two trainings which were combined into one more impactful course, *The Ins & Outs of SOGI Data Collection*. To ensure an effective training experience, the webinars were limited to 50 participants per session. The training program was announced on December 20, 2023, the first session was held on January 9, 2024, and the last session was on August 27, 2024. Over 400 employees participated in the training sessions.

After the rollout of **The Ins and Outs of SOGI Data Collection** and evaluation of the **Workshop** training participants' feedback, it was determined that the best course of action was to convert the **SOGIE 101: A Workshop** from a webinar format to a web-based training. Additionally, it was concluded that the participants would benefit from a larger-scale review of demographics data collection training in addition to SOGI. As a result, Ms. Hubbard developed an additional training, **Data Collection 101: The Importance of Capturing Demographics**. Early drafts of this training were reviewed by experts who are responsible for collecting demographic data. These trainings took place in October and concluded in November of 2024, with a total of 83 employees participating in this training.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

The Ins and Outs of SOGI Data Collection training program marked a significant milestone in the County's commitment to inclusive data collection practices. Our analysis reveals remarkable progress in participant engagement and skill development across all training cohorts. Satisfaction rates have steadily improved from 85% to 91%, while operational readiness metrics show that over 75% of participants feel highly prepared to implement SOGI data collection practices. These positive outcomes reflect the program's responsive design and commitment to continuous improvement based on participant feedback. In December 2024, Ms. Hubbard submitted a final report, *The Ins and Outs of SOGI Data Collection:*

Training Assessment & Implementation Analysis (Attachment A). In this report Ms. Hubbard evaluated the effectiveness of the SOGI training program and made recommendations for enhanced role-based training, optimized interactive learning, strengthened implementation support, mandating training, customer service enhancements, and integrating the newly established LA County LGBTQ+ Commission. This report was presented to DHR executive staff and the Executive Director of the LGBTQ+ Commission on February 3, 2025. During this meeting, Ms. Hubbard's presentation provided pivotal recommendations for the County's future SOGI and Data Collection work which DHR will share Countywide. This PIF funded pilot project was successful in meeting all objectives and deliverables to properly close out the project.

DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

Our comprehensive analysis of the SOGI Data Collection training program reveals a pattern of significant strengths alongside specific opportunities for enhancement. Through careful examination of participant feedback and performance metrics, we have identified key areas of success that can be leveraged for future development, as well as targeted areas for improvement that will strengthen the program's overall effectiveness.

STRENGTHS

The program demonstrates exceptional performance in three critical areas, Facilitator Excellence, Material Clarity, and Interactive Learning Success, which form the foundation of effective training delivery. These strengths not only validate our current approach but also provide a solid framework for future program expansion.

Facilitator Excellence

The quality of facilitation emerges as a standout strength of the program, with 70-80% of participants consistently rating facilitators as "Very Effective." This high rating reflects not just technical competence, but the crucial ability to create safe, inclusive learning environments where participants feel comfortable engaging with sensitive topics. The facilitator has shown skill in managing complex discussions while maintaining professional boundaries and ensuring all voices are heard.

Material Clarity

The training materials successfully conveyed complex information in an accessible format, with 85-90% of participants rating them as "Very Clear" or "Extremely Clear." This clarity extends beyond basic comprehension to practical applicability, with participants specifically noting the usefulness of resource materials in their daily work. The materials' success in bridging theoretical understanding with practical application represents a crucial achievement in adult learning principles.

Interactive Learning Success

The program's interactive components have proven particularly effective, with 75% of participants highlighting the value of small group discussions and practice scenarios. This success demonstrates the effectiveness of our experiential learning approach, where participants can safely practice new skills and receive immediate feedback. The high engagement levels in these sessions indicate strong participant investment in skill development.

AREAS FOR ENHANCEMENT

Role-Specific Content Needs

Analysis reveals a clear opportunity to better address the distinct needs of different County roles. Direct service staff, administrative personnel, and leadership positions each demonstrate unique requirements for SOGI data collection implementation. This finding suggests the need for a more nuanced, role-tailored approach to ensure all participants receive training that directly applies to their specific responsibilities

and challenges.

Interactive Component Structure

While interactive elements prove highly effective, participant feedback consistently indicates opportunities for structural improvement. Current feedback suggests that more strategic organization of these components - including clearer instructions, optimized group sizes, and increased hands-on practice time could further enhance their effectiveness. This refinement would build upon an already successful aspect of the training while addressing specific participant needs.

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

Curriculum Development = **$3,000**
Website Development = **$6,700**
Training Implementation and Presentation = **$89,300**
Total = **$99,000**

Total Grant Amount: $100,000.00	Total Loan Amount: $0	Total Withdrawn to Date: $100,000 Total Principal Repaid to Date: Total Interest Repaid to Date:
Program Cost (Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges) Total Program Cost:$99,000.00	Annual Cost Benefits: Please check one: **_X_** one time cost benefit ___ongoing cost benefit Total estimated cost benefits in a 12-month period: • Savings: N/A • Cost Avoidance: $0 • Revenue: N/A	

Signature: _____

Productivity Manager Name:

Signature: _____

Department Head Name:

2/19/2025
Date

2-19-2025
Date

FINAL REPORT

Date	Grant/Loan Number
12/16/2024	29.1 2/.9

Department
LA County Library

Project Name
Volunteer Expansion & Management (VEM) Program

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

LA County Library utilized Productivity Investment Fund (PIF) funding to promote and improve volunteer coordination and engagement. Prior to this project, individual library locations independently handled and managed their volunteers. This three-year project allowed the Library to transition to a centralized volunteer management system which enhanced efficiency, improved communication and reporting, and provided a more consistent experience for all volunteers.

The VEM project consisted of three main phases:

PHASE 1: System Implementation
This phase focused on successfully procuring and configuring the chosen Volunteer Management System, VolunteerHub. The Volunteer Program Manager worked with the vendor on modifying the system to best meet the unique needs of our large organization. Essentially, each of the 85 County library locations were independently added and integrated into the VolunteerHub system. Library locations were then linked to their Regional Offices which allowed for regional oversight and coordination, as needed. Lastly, all library locations and Regional Offices were linked together to truly form a centralized volunteer management system for LA County Library. Additional restructuring of the system was conducted to ensure that proper permission levels were assigned to correct staff at multiple levels. This entire process took about 18 months to complete.

PHASE 2: Training and Materials
While implementing Phase 1, the Volunteer Program Manager also ensured that key personnel (including library staff who had active volunteers) received training sessions with the VolunteerHub vendor to gain in-depth knowledge of the system's functionalities. This empowered library staff to effectively use the system in their daily operations with their volunteers (i.e., schedule, track, and manage active volunteers).

During this phase, LA County Library also procured necessary ID card printers, software, and supplies which enabled the Library to implement a volunteer ID card system. In addition to helping volunteers feel more included within the Department with personalized badges, the system also enhances security and recognition of our volunteers when they are volunteering on-site and is consistent with County Volunteer policies.

PHASE 3: Volunteer Orientation and Resources
While implementing Phase 2, LA County Library concurrently worked on the implementation of an orientation video for volunteers. The video is readily accessible on our public website and YouTube channel and serves as a valuable resource for new and existing volunteers.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

Since implementation of the Volunteer Management System, LA County Library has onboarded 1,671 volunteers who have contributed 25,711 hours.

Implementation of the system allowed library locations (and management) to more efficiently track volunteers, manage volunteer documentation, and log volunteer hours. By digitizing and centralizing the volunteer management system throughout all library locations, data can now be aggregated much more quickly. Previously, physical copies of volunteer documents were kept at various sites (e.g., library location, Regional Office, and Volunteer Program Manager's office) and it was often a time-consuming process to search through all the documents to compile specific requested information. Information is now centralized and easily accessible online, which eliminates the need to sift through physical files and streamlines overall efficiency for staff at multiple levels.

Before the implementation of this system, staff needed to report statistical information regarding their volunteers at the end of each month. However, for urgent request for updated stats, gathering basic information like the number of active volunteers and the total number of hours worked was a cumbersome task for our large organization. These types of requests were typically sent out to all libraries and staff would then complete surveys. Depending on the number of volunteers at each location, this information could take anywhere from 2 to 5 hours to compile per site, leading to a significant investment in staff time across the organization (approximately 170 to 425 hours per request). This manual process had a turnaround time of about a week and made it difficult to get a quick snapshot of our volunteer system. Now, with the centralized system, the same information can be compiled in less than a day for the entire library system and provides clearer, real-time insight into our volunteer program.

DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

In addition to improving the efficiency of processing volunteers and reporting volunteer information, LA County Library was able to streamline the volunteer onboarding process by rethinking how the Library welcomes its new recruits. The implementation of the orientation video has been extremely beneficial for staff as onboarding new volunteers can be quite time-intensive, especially for staff who have a lot of volunteers. To streamline the onboarding process, the 9-minute orientation video provides necessary basics which includes information about the library system, the County of Los Angeles, and volunteering guidelines and best practices. Today, Library staff can simply direct new and interested volunteers to the video, which frees up staff time for other tasks and ensures a more consistent onboarding experience for volunteers throughout the County. The orientation video can be found at LACountyLibrary.org/volunteer.

Previously, staff also spent considerable time printing out and compiling materials for each prospective volunteer (e.g., volunteer application, County Policy of Equity, etc.) and volunteers were provided with a generic volunteer button to wear. The Library now has pre-assembled folders containing the necessary documents, thereby reducing staff workload and providing a more professional and welcoming experience for Library volunteers. With the procurement of the ID card printers and supplies, the Library also provides each volunteer with their own personalized ID and volunteer lanyard, which instantly makes them feel like a valued member of the Library team. Receiving these items reinforces their sense of belonging and appreciation for the organization they serve.

VolunteerHub also enhances the volunteer's experience by empowering them to easily browse and sign up for volunteer assignments at their library location. In addition, they can access their own personalized reports to track their hours, which eliminates the need to contact staff for this information. This self-service approach provides volunteers a more convenient way to manage their involvement.

While the Library's volunteer numbers have not yet reached pre-pandemic levels, the Department is confident that the changes brought about in the last few years through this PIF grant will lay a strong foundation for rebuilding and expanding LA County Library's volunteer program. Ultimately, this will provide meaningful opportunities to maximize the impact that Library volunteers have in the communities they serve.

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

PIF grant expenditures:

$57,951	Volunteer Management System + One-time set-up (VolunteerHub system, ID printers, CloudBadging services)
$18,034	Orientation Video Production
$24,015	Outreach, training, materials
$100,000	TOTAL

Total Grant Amount: <u>$100,000</u>	Total Loan Amount: $ <u>N/A</u>	Total Withdrawn to Date: <u>N/A</u> Total Principal Repaid to Date: <u>N/A</u> Total Interest Repaid to Date: <u>N/A</u>
Program Cost (Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges) **Total Program Cost: <u>$100,000</u>**	**Annual Cost Benefits:** Please check one: ___ one time cost benefit ___ongoing cost benefit Total estimated cost benefits in a 12-month period: • Savings: <u>N/A</u> • Cost Avoidance: <u>N/A</u> • Revenue: <u>N/A</u>	

Signature: _____
Productivity Manager Name: Samangi Skinner

Date: 12/19/2024

Signature: _____
Department Head Name: Skye Patrick

Date: 12.26.2024

FINAL REPORT

Date	Grant/Loan Number
1-27-25	22.8

Department
Department of Medical Examiner

Project Name
Workstation on Wheels (WOW) for Enhancement of Autopsy Service

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The Productivity Investment Funds have been used to purchase medical grade workstations on wheels for the autopsy service floor as well as surrounding areas within the department. The workstations were purchased in 2022 and subsequently received, installed by our technology team, and slowly deployed in the following years. It was essential to deploy them slowly to determine if there were any unforeseen challenges and to ensure proper location of the units. They were first deployed into the autopsy suite in 2022, and then slowly expanded to other areas of the service floor and beyond.

Fifteen (15) workstations on wheels, along with the required wireless network, hardware, engineering, and labor required for the installation process have been successfully purchased. The workstations on wheels are equipped with a computer, mouse, keyboard, specimen label printer, drawers to hold accessory materials, and space to write to complete case-related paperwork and diagrams.

Eleven (11) of these workstations have been deployed and are in use on the service floor, and three (3) workstations are in use in other areas of the department. One (1) unit remains available to be deployed to any area needing additional workstation support.

Of the eleven (11) workstations on the service floor, four (4) workstations have been deployed into the examination rooms where they are used by medical examiners to view imaging studies, such as CT and x-rays; view photographs; enter the required information into the case management system; and complete the medical report. This improves the turnaround time of a case and allows the medical examiner to immediately complete a case after the examination. Additionally, forensic technicians use the workstation on wheels to review their case assignments, print body diagrams for the medical examiners, and print additional specimen labels required for the case. In addition to the workstations deployed for use in the examination rooms (4), there are two (2) workstations stationed in clean areas for the forensic technicians to review their case assignments and print body diagrams prior to initiating the examinations, one (1) workstation located in the medical specimen processing unit for forensic technicians to use while performing additional identification-related processing, and four (4) workstations located in the body intake area for use by forensic attendants and investigators. Of these four (4) workstations in the body intake area, one (1) unit is present in the Live Scan processing room to aid in the identification of decedents, and three (3) workstations are in the body intake area. These units are being utilized by forensic attendants and investigators to input case-related intake information into the case management system when the decedents arrive at the department, as well as assist with identification-related processes.

Outside of the service floor, there are two (2) workstations located in the old administration building for staff to be able to access information when meeting with family members, attorneys, or other stakeholders. One (1) workstation is located outside the evidence processing unit so that staff (Investigators and Medical Examiners) may maintain an appropriate chain of custody and document the time they are releasing evidence from their possession into that of the evidence unit.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

The workstations on wheels have greatly enhanced the workflows of both the medical and investigations divisions within the department. Medical examiners may use these workstations to view radiographic studies, such as x-ray and computed tomography (CT) scans in real-time during autopsy. This is especially imperative when attempting to localize projectiles or other foreign objects during autopsy. Subsequent to the autopsy, medical examiners may complete the necessary data entry into the case management system entering the details about the examination, ordering ancillary studies, and completing the medical report. As the medical examiners most often have more than one case assignment per day, they may enter this necessary information prior to starting the second case, thereby expediting the data entry, improving turnaround time, and ensuring cases are not mixed up. As the data entry is

required for release of the body to occur, this expedited workflow also expediates body release, which is imperative given the over-populated crypt. In addition to the workstations that are present in the autopsy suite and facilitate the above workflows, there are also workstations in the evidence area which allow medical examiners to be able to transfer chain of custody as soon as they drop evidence into the evidence chute.

In addition to use by medical examiners, these workstations are used by forensic technicians to review their case assignments, print specimen labels, print body diagrams, and enter items of evidence and/or property into the case management system. They also use these workstations as part of their specimen processing duties for identification of decedents. Prior to the addition of these workstations on wheels, forensic technicians had very limited access to computer systems, and with the implementation of a fully electronic case management system, providing them with this access was essential, but was also best served with a flexible option that may be maneuvered around the autopsy suite and service floor based on their needs.

Aside from the medical division needs, workstations on wheels have been deployed into other parts of the division to be used by forensic attendants during their intake and processing of decedent bodies. These processes include fingerprinting for identification, inputting decedent characteristics into the case management system, and removal and documentation of property, amongst other duties. Investigators also use these workstations on wheels as part of their workflows examining bodies that are brought in by mortuaries for investigator examination with subsequent completion of death certificates based on medical examiner certification.

DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

Overall, this project has improved accessibility of the necessary digital resources, including the electronic case management system, to staff within the medical division, as well as aiding other divisions within the department. The expansion to a fully electronic case management system and transitioning the previous manual processes into this system would have been limited without the aids of these technologies. Staff require frequent and nearly constant access to the case management system and the information contained therein for all steps along the department's workflows.

Additionally, the turnaround time of processing cases is improved as staff can input data immediately into the case management system thereby expediting workflows including release of bodies, entry of examination information, ordering of ancillary studies such as toxicology, and completion of the medical report. The department continues to strive towards full accreditation by the National Association of Medical Examiners (NAME) and improving efficiencies at all steps along the process are required in order to achieve this accreditation. Department improvements such as these also improve staff morale and minimize unnecessary attrition.

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

Total Grant Amount: $100,000	Total Loan Amount: $	Total Withdrawn to Date: $100,000 Total Principal Repaid to Date: Total Interest Repaid to Date:

Program Cost
(Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges)
 	
Total Program Cost: $96,537.86
	Annual Cost Benefits:
	
	Please check one: ___ one time cost benefit ___ongoing cost benefit
	
	Total estimated cost benefits in a 12-month period:
	    • Savings:_____
	    • Cost Avoidance:_____
	    • Revenue:_____	

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND FINAL REPORT

Signature: _____

Productivity Manager Name:

Date: 1/30/25

Signature: _____

Department Head Name:

Date: 1-30-25

FINAL REPORT

Date	Grant/Loan Number
January 31, 2025	22.15

Department
Los Angeles County Museum of Art

Project Name
West Campus Lighting Control System Upgrade

DESCRIPTION OF ACTUAL PROGRAM IMPLEMENTATION (please provide advance notice to the Commission of any project launch dates or events, awards received, and provide copies of reports issued by the Department):

The Los Angeles County Museum of Art (LACMA) replaced the existing lighting control server, processors, and stations responsible for the west side of the museum's 20-acre campus, including the Broad Contemporary Art Museum (BCAM) and the Lynda and Stewart Resnick Exhibition Pavilion, both typically used for temporary exhibitions, as well as outdoor architectural lighting and the Pritzker Parking Garage. The previous west campus lighting system was outdated, inefficient, and received limited vendor support. By upgrading to a state-of-the-art system, LACMA will better preserve and protect its diverse, 152,000-object collection, one of the County's greatest cultural assets, improve the viewing experience for its audience, and create efficiencies for staff. The new Lighting Control System (LCS) will provide innovative lighting control capabilities for our galleries, architecture, and facilities while helping to meet the light level requirements for art conservation and achieve our energy reduction goals.

Through the project, we had the opportunity to work with a preferred vendor – now the industry standard for entertainment lighting controls utilized across museums, event spaces, and performing arts venues across the world – to build the proposed lighting system from the ground up. To that end, LACMA deployed a LCS that seamlessly integrated the needs of gallery lighting for exhibitions, time-based media (including video, slide, film, audio, or computer technologies), live performances, and special events. The advancements made possible by the upgrade will benefit staff across the museum as well as L.A. County residents, which represent nearly 70% of the museum's visitors. Additionally, a more efficient LCS will serve as a model for others seeking expertise and best practices from this project, notably the Natural History Museum, as it moves forward with the NHM Commons project and the redesigned La Brea Tar Pits and Museum.

RESULTS OF THE PROJECT (Programmatic and cost-savings/cost avoidance or revenue generated. If available, please include graphics, videos, and/or photos with your report):

LACMA remains grateful to the Los Angeles County Quality and Productivity Commission for its generous $500,000 grant to upgrade the West Campus Lighting Control System (LCS). We are pleased to report that the installation was completed in September 2024, and that we are already seeing many noteworthy results, including enhanced and more efficient programming of lighting control, increased efficiency thanks to the easier access to lighting controls, and enhanced functionalities of the lighting controls.

County of Los Angeles Quality and Productivity Commission
PRODUCTIVITY INVESTMENT FUND FINAL REPORT

DESCRIPTION OF SERVICE ENHANCEMENT (How has this project improved core services)

The upgrade of LACMA's West Campus Lighting Control System (LCS) has had – and will continue to have – a tangible impact on our collection, our staff, and our operations. Regarding the collection, the LCS provides enhanced control over the art's exposure to light, and increased dimming options to permit more finely-tuned light levels for sensitive artworks (while maintaining or improving visual clarity for LACMA audiences). This, in turn, has led to greater capacity for staff to monitor and record accurate light exposure for works of art. Taken together, these changes will help to ensure the longevity of our collection.

From an operations standpoint, the impact of the LCS upgrade is vast, resulting in improved efficiency and accuracy through automation and remote control of lighting changes, and enhanced efficiency by customizing lighting programming in-house. At the same time, the new system has an increased internal capacity to troubleshoot equipment and software needs, and comes with lifetime vendor support, an assurance that products will not become obsolete, and flexibility and expandability as needs change. From an operations safety perspective, the LCS upgrade has brought enhanced access and controls for security in emergency situations, and enhanced daylight harvesting for site safety and energy conservation.

ACCOUNTING OF FUND EXPENDITURES (Based upon budget submitted when the project was approved)

Total Grant Amount: $500,000	Total Loan Amount: $	Total Withdrawn to Date: Total Principal Repaid to Date: Total Interest Repaid to Date:
Program Cost (Salaries and benefits; Services and Supplies; Fixed Assets; Other Charges) Total Program Cost: $675,823	Annual Cost Benefits: Please check one: ___ one time cost benefit ___ongoing cost benefit Total estimated cost benefits in a 12-month period: • ___Savings:_____ • Cost Avoidance:_____ • Revenue:_____	

Signature: _____ 12/17/2024 _____
Productivity Manager Name: Katie Kennedy Date

Signature: _____ 12/17/2024 _____
Department Head Name: Michael Govan Date