



LOS ANGELES COUNTY
COMMISSION ON HIV



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**EXECUTIVE COMMITTEE
MEETING MINUTES**

August 22, 2019



MEMBERS PRESENT	MEMBERS PRESENT (cont.)	PUBLIC	COMM STAFF/ CONSULTANTS
Grissel Granados, MSW, <i>Co-Chair</i>	Mario Pérez, MPH	Joe Green	Cheryl Barrit, MPIA
Al Ballesteros, MBA, <i>Co-Chair</i>	Kevin Stalter	Robi Bucayu	Carolyn Echols-Watson, MPA
Traci Bivens-Davis	Greg Wilson	DHSP STAFF	Julie Tolentino, MPH
Jason Brown	MEMBERS ABSENT	N/A	James Stewart
Erika Davies	Michele Daniels		
Bridget Gordon	Aaron Fox, MPM		
Miguel Martinez, MPH, MSW			
Katja Nelson			
Juan Preciado			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, 8/22/2019
- 2) **Minutes:** Executive Committee Meeting Minutes, 6/27/2019
- 3) **Agenda:** 2019 Annual Meeting Draft Agenda, 8/21/19
- 4) **Table:** Planning, Priorities and Allocations Committee (PP&A) Service Category Rankings for PY 30 (FY 2020-21), 7/23/19
- 5) **Table:** PP&A FY 2020 (PY 30) RWP Allocations Recommendation, 7/23/19
- 6) **Framework:** Standards and Best Practices (SBP) Committee Comprehensive HIV Continuum Framework, 8/7/19
- 7) **Standards:** SBP RWP Universal Standards of Care, 8/22/19
- 8) **Policy/Procedure:** #08.1104: Commission and Committee Co-Chair Elections and Terms, *Proposed Revisions*
- 9) **Policy/Procedure:** #08.2301: Voting Procedures, *Proposed Revisions*
- 10) **Table:** 2019 Membership Roster, *Updated 8/14/19*
- 11) **Application:** Noah Kaplan SBP Committee Membership Application, 1/16/19
- 12) **Flyer:** Los Angeles County Commission on HIV, Mandatory Annual Training – 10/10/19
- 13) **Fact Sheet:** ITUP: Final Federal Rule on Immigrants and Public Charge, 8/2019
- 14) **Recommendations:** Black/African American Community (BAAC) Task Force Recommendations, 8/22/19

CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST: Grissel Granados called the meeting to order at 1:00 pm.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 6/27/2019 Executive Committee Meeting Minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:

- J. Green informed the Committee that the Consumer Caucus is currently in discussions to formulate a recommendation to the Operations Committee in reference to Policy/Procedure #08.1104 Commission and Committee Co-Chair Elections and Terms (Motion #7); specifically, that the policy requires one of the COH Co-Chairs elected be an unaffiliated consumer. He asked that this matter be on the Committee's radar for future consideration.

III. COMMITTEE NEW BUSINESS ITEMS

4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA: *There were no items.*

IV. REPORTS

5. EXECUTIVE DIRECTOR/STAFF REPORT

A. 2019 Annual Meeting Preparation:

- C. Barrit referred the Committee to the draft agenda in the packet and noted that significant changes have been made since the last iteration. Ms. Barrit noted that the draft agenda provided is open to discussion and recommendations.
 - Ms. Barrit indicated that in response to the many plans being developed - both locally and nationally - to End the Epidemic (EtE), it was necessary to capture the concerns of the community, especially consumers, and provide a platform to synthesize the plans and discuss how it impacts local efforts.
 - The morning session, as drafted and entitled "Compassionate Leadership in Times of Urgency to End the HIV Epidemic," focuses on what does it mean to be models of wellness in such a pressurized climate; how do we, as leaders, demonstrate the velocity of trauma informed care in the context of leadership. Trauma-informed care has been and continues to be an important ongoing topic of discussion for the Commission and has been incorporated in much of its planning. Matt Bennett, MBA, MA, who is an expert in the field and spoke at the most recent Ryan White Grantee meeting on trauma-informed care is recommended to lead this discussion.
 - The afternoon session, as drafted and entitled, "Bold Collaborations in Time of Urgency to End the HIV Epidemic" will focus on creating a conversation space for community members to receive updates on the multiple plans, funding opportunities, and discuss how we, at the local level, can partner with agencies who are recipients of supplemental funding to collaborate and leverage efforts to create a much larger impact. Ms. Barrit indicated that UCLA Center for HIV Identification, Prevention and Treatment Services (CHIPTS), in partnership with Orange, Riverside and San Bernardino Counties, received Center for AIDS Research (CFAR) grant awards for regional HIV planning and that she is currently in discussions with CHIPTS to partner on future planning efforts and requested their participation at the Annual Meeting to assist in facilitating this conversation.
 - Ms. Barrit welcomed additional recommendations and emphasized the need for COH and community participation for the Annual Meeting to be well attended and successful.
 - As requested, the following feedback and/or recommendations were made:
 - Invite HRSA Project Officer, Jose Ortiz, to speak given his relationship with and knowledge of the Commission and the federal efforts to EtE;
 - Ensure consumer involvement and participation on the speaker/facilitator panels;
 - Invite local representatives (versus regional or national) to speak to/facilitate discussions regarding EtE;
 - Invite a CFAR representative to speak on the program status and its local efforts in EtE;
 - Trauma-informed care is a topic that requires a much deeper dive and more dedicated time and therefore should be introduced as an all-day training, to start, and invite local experts in the field to lead and facilitate the conversation. T. Bivens-Davis recommended that the Operations Committee coordinate an all-day trauma informed care training.
 - EtE should be the overarching theme and primary focus for the Annual Meeting as an opportunity to discuss and synthesize the multiple local and national plans and funding opportunities and also use as a communication vehicle for the County to brief the Board of Supervisors on the plan to EtE;
 - Invite Tom Donohoe to facilitate a portion of the EtE discussions given his extensive work with immigration.
- Revise the draft agenda to reflect EtE as the overall theme for the Annual Meeting to include the recommendations noted above and present a final draft agenda at the next Committee meeting.
- Operations Committee to plan for an all-day trauma informed care training in 2020; add to its work plan.

IV. REPORTS**5. EXECUTIVE DIRECTOR/STAFF REPORT (cont'd)****B. 9/12/19 COH Meeting Agenda Preparation:**

- (a) **Recognition of Service Brad Land & Kyle Baker.** The agenda includes recognition of Brad Land's and Kyle Baker's service. A suggestion was made that the COH make a formal presentation at the Annual Meeting to acknowledge Mr. Brad's long standing service to the COH.
- (b) **COH Co-Chair Open Nominations.** The Committee was reminded that nominations will be opened at the 9/12/19 COH meeting; the Duty Statement for the COH Co-Chair position will be included in the meeting packet.
- (c) **The Wall Las Memorias Project (The Wall) AIDS Monument Renovation.** Through LA County Supervisor H. Solis and the Countywide Comprehensive Parks and Recreation Needs Assessment, the Wall received funding to renovate its AIDS monument. R. Zaldivar, the Executive Director for The Wall, will provide a brief presentation and solicit the public's participation to submit names of those they would like included on the monument. Mr. Zaldivar will be available to answer any questions as to the criteria of submissions, deadlines, consent, etc. It was noted that West Hollywood has a similar project in process which memorializes those who we have lost from AIDS.

➤ **Agendize a formal presentation to acknowledge Mr. Land's long standing service on the Commission at the Annual Meeting.**

- C. **10/10/19 COH Meeting.** In honor of National HIV and LatinX Awareness Day, the COH will host a panel to bring awareness and address the disparities and impact of HIV in the LatinX communities. Suggestions and planning assistance are requested from the Committee to form the panel.

6. CO-CHAIR'S REPORT

- A. **Meeting Management.** The Committee expressed concerns with Commission members not sitting at tables designated for members at COH meetings. A recommendation was made, supported by J. Stewart (Parliamentarian), that all members who are voting must sit at the tables designated for members. Co-Chairs will make an announcement at the start of each COH meeting as a reminder to all voting COH members.
- B. **Welcome New Standards and Best Practices Committee Co-Chair | Erika Davies.** The Committee welcomed Ms. Davies and thanked her for her contributions.
- C. **7/11/19 COH Meeting Review & Follow Up:**
 - (1) **Public Comment.** None.
 - (2) **Measure H/Housing Community Engagement Feedback.** In response to the presentation on Measure H, Ashley Oh from the County's Chief Executive Office (CEO) recommended that the COH collect information and feedback on any questions or concerns and submit to her. Ms. Oh also suggested that a formal letter could be submitted on behalf of the COH on how they can better promote community engagement.
 - (3) **Commission Member New Business Items.** K. Stalter requested that Dr. Pratt provide an update at the next COH meeting on what is being done in response to the recent virus outbreaks in LA County, which have seen a surge due to the homelessness crisis. He expressed a concern that planners are not thinking far enough ahead on how these viruses are affecting those with compromised immune systems, specifically those PLWHA.
- D. **United States Conference on AIDS | COH Representation.** Commission members C. Moreno and A. Lopez were selected to represent the COH at the USCA. They are expected to report back on their experience at the September 12 COH and Consumer Caucus meetings.

➤ **Co-Chairs will remind voting COH members during its announcements at COH meetings to sit at the designated tables.**

➤ **Agendize Dr. Pratt at the October COH meeting to report on what is being done about and how do we plan for future virus outbreaks as it relates to PLWHA in LA County as a result of the homelessness crisis.**

➤ **Compile feedback for Ms. Oh (CEO) regarding suggestions on how to better engage the community.**

7. Division of HIV and STD Programs (DHSP) Report

- M. Perez confirmed the HIV Molecular Monitoring Project presentation for the September 12th COH meeting which is intended to provide baseline information on the evolving technology and provide a snapshot on how DHSP is utilizing this new tool. In the next year, DHSP will focus on coalescing with the Center for Disease Control (CDC) to help identify demographic clusters to better target planning efforts.
- M. Perez reported that funding opportunities tied to the federal EtE plans were announced in February 2019. The CDC identified 57 jurisdictions, states and Puerto Rico as part of Phase 1. DHSP applied for two of the CDC funding opportunities and will update the COH once they receive a decision on the awards.
- M. Perez also reported that HRSA released another Notice of Funding Award (NOFA) for \$55 million per year, for five years. LA County is eligible to apply and if awarded, will receive anywhere from \$750,000 to \$9 million per year for five years; DHSP will need to think through how to best utilize those resources if awarded. HRSA requires that client level data be populated into the Ryan White Program service report.

7. **Division of HIV and STD Programs (DHSP) Report (cont'd)**

- M. Perez announced there will be a meeting ahead of USCA of the 57 jurisdictions to compare notes with federal and state partners around best practices on individual EtE efforts and assist those jurisdictions who have yet to develop their own plans.
- M. Perez indicated that before the CDC released funding opportunities tied to the EtE plan, the National Institute of Health (NIH) released a funding opportunity for agencies that identify as a Center for AIDS Research (CFAR). UCLA CHIPTS submitted its proposal for three one-year planning grants and was subsequently awarded for all three. The scope of the grants include (1) regional planning - opportunity to get local impacted counties to the table, and (2) introducing long acting antiviral therapy into systems and communities where adherence is not as high. Because these proposals require the local health department endorsement, DHS, DHSP and SAPAC will be collaborating with UCLA CHIPTS to plan aggressively as funding will be available September 1st; DHSP will keep the COH updated on its progress.
- M. Perez reported that Planned Parenthood Title X decided not to be subjected to the domestic gag rule around abortion and will not accept Title X resources. As a result, DHSP is working closely with Essential Access Health (EAH), the administrator for family planning in California, to assess the impact. As a reminder, DHSP does not provide direct service contracts to Planned Parenthood, rather, indirectly via contracts with EAH for technical assistance and training support to the family planning networks in California.
- M. Perez noted that it is application season and that DHSP has been working feverishly to meet a host of grant-related requirements and reports; all of the EtE work has caused DHSP to make quite a few adjustments. M. Perez thanks the COH in advance for their participation in the RWP application review.
- M. Perez reported that the CDC hosted a meeting last week with Los Angeles, San Francisco, and other California stakeholders along with CDC HIV prevention funded organizations to discuss what is and what is not working in order to prepare for the next five year funding cycle. It was important for the CDC to hear candidly about the ongoing complexities tied to preventing new HIV infections in LA, Orange and San Diego Counties.
- M. Perez commented that DHSP has not received any response on the federal Sexually Transmitted Infections (STI) Action Plan wherein both the COH and DHSP's weighed in. He cautioned that the plan will only be as successful as the capacity to operationalize it in reference to limited capacity and resources across the country.
- M. Perez reported on the funding allocations for HIV in Governor Newsome's budget; three pots of one time funding - \$5 million each per year for up to two years. The allocations will support HIV, STDs and HEP C. Separately, \$40 million has been allocated for communicable diseases in California; a formula was recommended to disburse the funding to which DPH will assist in guiding that process. M. Perez noted that DHSP has not received state funding amounts for HIV and STDs allocations but is hopeful that information will be released within 4-6 weeks so that DHSP can prioritize and determine which programs need support. As information develops, DHSP will update the COH appropriately. M. Perez reminded the Committee that there is a one-time STD funding allocation that expires June 30, 2020. He noted that the STD portfolio is not set up and cautions that it may not be enough to backfill the programs and service currently supported. He indicated that DHSP has done a lot of work around Syphilis and women of color to include pregnant women who are experiencing addiction, mental illness, incarceration, homelessness, and poverty and emphasizes it is an area that requires more funding support.
- K. Stalter shared his concern regarding a HIV drug TV commercial currently being aired that excludes in its messaging the inability for the HIV virus to be passed to a partner once an individual is virally suppressed; he indicated that is an important component to being virally suppressed which is not being communicated. Mr. Stalter questioned whether there was a disconnect between the CDC and the Federal Drug Agency (FDA) in providing accurate and consistent messaging. The Committee recommended that this matter be deferred to the Public Policy Committee for further handling.
- B. Gordon expressed concerns regarding funding allocations to CFAR which seemed, in her opinion, to not reach those who are living with and disproportionately impacted by the disease. M. Perez explained CFAR grant funding is minimal compared to what HRSA and CDC are making available. For example, LA County has the ability to receive up to \$9 million dollars for service delivery planning versus planning research grants which are funded at \$100,000. It was mutually agreed that there is no desire to continue asking the same questions that have already been asked and answered; rather, M. Perez noted that there is a working agreement between DHSP and UCLA CHIPTS, in reference to the CFAR grants, to utilize resources to best determine how to operationalize, scale up and have more impactful client level intervention services on the ground. M. Perez continued that they are now asking different and unprecedented questions, such as - what does it mean to introduce long acting antiviral therapy where community engagement is key.

7. **Division of HIV and STD Programs (DHSP) Report (cont'd)**

- B. Gordon continued to express concerns regarding resource availability for child and maternal services. To provide context, M. Perez shared the state allocated \$5 million over a period of three years to perform enhanced STD control work - that cycle ended June 30, 2019. Of that \$5 million allocation, the state kept 10% and per the applied formula to distribute the funding, LA County's share was \$1.5 million – a third of the allocation. To best utilize those resources, DHSP focused on social marketing and developing an action tool kit for Syphilis and women, especially women of color and pregnant women. Those efforts included training providers on how to perform a comprehensive sexual health exam, screening for and treating Syphilis, and a host of other operational and social marketing activities targeting women. M. Perez noted that the program reached over a 1000 providers who in turn provided services to tens of thousands of women.
- A. Ballesteros commented that the amount of HRSA/CDC EtE funding awards will not be enough to EtE; it is a drop in the bucket compared to what is actually needed. He indicated that there is an opportunity for the Commission, along with community partners, to spread the message that more resources are needed. M. Perez agreed that it is crucial for all stakeholders who are involved in EtE to talk to each other and that the federal partners need to coordinate and integrate their efforts to alleviate challenges in leverage services which can have a major impact on EtE outcomes. A. Ballesteros recommended that this matter be a continuing topic for discussion and to agendaize for the next meeting.
- **Defer discussion of messaging in the currently aired HIV drug TV commercials to the Public Policy Committee.**
- **Agendaize EtE as it relates to the need for additional resources, leveraging services and integrating federal and state partners' efforts to EtE on next Committee agenda.**
- **M. Perez to update the COH on the status of funding opportunities.**

8. **STANDING COMMITTEE REPORTS:**A. **Planning, Priorities and Allocations (PP&A) Committee.**(1) **Ryan White Program Year 30 Service Category Ranking – MOTION #3**

- Committee members stated their conflicts of interest
- M. Martinez reiterated the PP&A Committee's commitment to complete three years of planning (PY 30-33), however, they were only able to complete PY 30; PY 31 planning will be agendaized for the next meeting.
- M. Martinez referred the Committee to the PY 30 Service Category Rankings in the packet and noted one change which moved up the ranking for Child Care Services from #19 to #13.
- **MOTION #3 PASSED BY CONSENSUS**

(2) **Ryan White Program Year 30 Allocations – MOTION #4**

- M. Martinez referred the Committee to the Program Year 30 Allocations grid in the packet and noted the total RWP and Minority AIDS Initiative (MAI) allocation percentages look different when comparing PY 29 with PY 30, but explained that although there was an increase of \$2 million for PY 30 (compared to PY 29), the percentages may look like they are going down yet are not when looked at dollar for dollar.
- M. Martinez noted there were slight increases in allocations to service categories Outpatient Medical, Oral Health and Food Bank while there was a slight decrease in the Linkage+Retention Program (LRP).
- M. Martinez indicated there have been requests made for additional data targeting women and that similar data will be shared on an ongoing basis at future meetings as it relates to highly impacted subpopulations where there are inequities in health outcomes.
- M. Martinez reported the PP&A Committee will be reviewing its directives for DHSP at its next meeting
- J. Brown added that the RWP expenditures for PY 29 were finalized and there will be a MAI rollover of \$2.1 mil into PY 30.
- **MOTION #4 PASSED BY CONSENSUS**

➤ **Agendaize Motions #3 & 4 for September 12, 2019 COH meeting.**

B. **Standards and Best Practices (SBP) Committee:**(1) **HIV Continuum Framework – MOTION #5.**

- K. Stalter referred the Committee to the updated framework in packet; former version reflected on the back for comparison.
- K. Stalter thanked COH staff in developing the new framework.
- Committee recommended the following revisions:
 - Concerns with reflecting PrEP as the only prevention strategy
 - Acknowledge that there are multiple entries seeing that an individual can fall out of care at any point in the continuum

8. **STANDING COMMITTEE REPORTS:**B. **Standards and Best Practices (SBP) Committee (cont'd):**(1) **HIV Continuum Framework – MOTION #5 (cont'd):**

- Move “Condom Use” to Address Risk Factors & Barriers category
- Refer to positive and negative impacts under the Social Determinants of Health
- Modify the “daily” basis reference for PrEP since there are various ways to take PrEP
- Condom use, routine testing and community awareness should be prevention measures and not social determinants
- Lack of social networks/support should be reflected as a social determinant
- Under social determinants, include practice along w/ policy as a barrier
- Add trauma or traumatic experiences as a social determinant
- There are different layers of social determinants; perhaps use the four major categories illustrated by UCLA CHIPTS’ model as it is difficult to capture all of the social determinants

▪ **MOTION #5 PASSED BY CONSENSUS W/ REVISIONS NOTED ABOVE**(2) **Universal Standards of Care – MOTION #6.**

- K. Stalter referred the Committee to the Universal Standards of Care in the packet. He thanked COH staff and HRSA TA, Emily Gantz-McKay for their hard work in developing the standards.
- K. Stalter commented that the Standards are concise, measurable and does not affect the operational capacity of the agency. He added that the Standards went through two rounds of public comment.
- He further commented that the Standards will be used as the primary guidance to accompany all DHSP contracts along with service category specific standards. He noted the following updates:
 - Removal of the Assessment section; it is included in the category-specific standards, per DHSP guidance.
 - Revamp of the Cultural Competency section to align with the Culturally the National Standards for Culturally and Linguistically Appropriate Services (CLAS) in Health and Health Care.
 - Addition of strong anti-discrimination language via the Patient Bill of Rights
 - Addition of the list of Ryan White Program services in the Appendices
- K. Stalter reported that the Committee recommends that DHSP utilize the Universal Standards of Care as the main guiding document for RWP-funded contracts.
- The Committee made the following recommendations:
 - Include child care accommodations in the Patient Bill of Rights. It was later noted that a Child Care Service Standard is pending development.
 - Include a provision in the Patient Bill of Rights that an agency must respond timely and appropriately to patient’s inquiries; this is in regards to agencies lack of responsiveness and call backs. K. Stalter commented that the Committee will review and update the Patient Bill of Rights at a future meeting and will take the recommendation into consideration.
 - Page 10 under “Documentation for Intake,” remove the word “chosen”.
- **MOTION #6 PASSED BY CONSENSUS W/ REVISIONS NOTED ABOVE.**

➡ **Agendize Motions #5 & 6 w/ revisions for September 12, 2019 COH meeting.**

C. **Operations Committee:**(1) **Policies and Procedures:**(a) **Pol# 08.1104 | Commission/Committee Co-Chair Elections & Terms – MOTION #7**(b) **Pol# 08.2301 | Voting Procedures – MOTION #8**

- T. Bivens-Davis referred the Committee to Policies 08.1104 and 08.2301 in the packet and noted minor proposed revisions which were identified via tracked changes. She further reported that the Operations Committee approved the policy revisions which were defined as wordsmithing rather than substantive changes.
- **MOTIONS #7 and #8 PASSED BY CONSENSUS**

➡ **Agendize Motions #7 & 8 for September 12, 2019 COH meeting.**

(2) **Membership Management**(a) **2019 Renewal Membership Slate Update.**

- T. Bivens-Davis reported that all renewing members were reappointed effective August 14, 2019; referred to updated membership roster in the packet. She further reported that the Committee will continue its ongoing discussions surrounding membership and seat vacancies.

8. **STANDING COMMITTEE REPORTS (cont'd):**

C. **Operations Committee (cont'd)**

(2) **Membership Management (cont'd)**

(b) **Noah Kaplan | Non-Commissioner SBP Committee Member Application – MOTION #9**

- T. Bivens-Davis reported that SBP approved N. Kaplan's application for Committee membership and was elevated to Operations Committee for review and approval. She indicated that the application had been pending to allow for a policy update to clarify the "two person per agency rule"; approval of this application is in alignment with the updated policy.
- **MOTION #9 PASSED BY CONSENSUS.**

➔ **Agendize Motion #9 for September 12, 2019 COH meeting.**

(3) **Training/Orientation.**

- (a) **Mentorship Program Update.** T. Bivens-Davis reported that the Committee will be reviewing the final draft of the Mentorship Program packet at its next meeting.
- (b) **Mandatory Member Training | October 10, 2019.** Ms. Bivens-Davis reported that the Committee is planning for the mandatory member training in October and is working with COH staff to identify facilitators.

D. **Public Policy Committee:**

- (1) **County Policy & Budget.** K. Nelson reported that there are continued advocacy efforts surrounding the ongoing conflict regarding HOWPA and reimbursement. Ms. Nelson noted that the City of Los Angeles issued a letter which elicited HOPWA to reopen the application submission process.
- (2) **State Policy, Legislation & Budget.** K. Nelson referred to M. Perez' report for state updates.
- (3) **Federal Policy, Legislation & Budget.**
 - K. Nelson reported that the August 2, 2019 Ending the Epidemic Town Hall was a success with Assemblymember Mike A. Gipson giving a great keynote address along with other notable speakers such as Ranya Copeland with the Black AIDS Institute and Brian Risely with APLA Health. Planning is currently underway for the next Town Hall which will be in Orange County. Efforts will continue to raise awareness and keep the momentum for EtE.
 - The EtE Coalition will hold an all day meeting at APLA on Wednesday, August 28, 2019, 10am to 4pm, to discuss planning for 2020.
 - Ms. Nelson noted that she will have a full update at the next meeting regarding the impact of the Public Charge Rule and how to plan around messaging and access. She noted that the Public Charge Rule does not apply to My Health LA, Ryan White, and HOPWA program services.

9. **Caucus, Task Force, and Work Group Reports:**

A. **Administrative Assessment of the Mechanism (AAM).** No report.

B. **Aging Task Force.** Meeting with Dr. Sonali Kulkarni scheduled for September 23, 2019.

C. **HIV Service Awards Work Group.** No report.

D. **Black/African American Community (BAAC) Task Force:**

(1) **Recommendations:**

- G. Wilson referred the Committee to the recommendations in the packet and reminded the Committee that the BAAC Task Force was formed to develop recommendations to assist the COH in responding to the disproportionate impact of HIV/AIDS on the Black and African American communities.
- Mr. Wilson indicated that the recommendations were organized by overall objectives and recommendations, and then broken down into subpopulation specific recommendations. He highlighted the key points and acknowledged those who contributed to the development of the recommendations.
- The Committee recommended that recent data received by the PP&A Committee be incorporated into the recommendations to bolster effectiveness and that a formal presentation of the recommendations be made at an upcoming COH meeting; date to be determined by the Task Force.
- J. Brown announced that the PP&A Committee would review the recommendations for planning purposes.
- The Committee acknowledged the great work of and quick turnaround by the Task Force.

9. **Caucus, Task Force, and Work Group Reports (cont'd):**

F. **Consumer Caucus.** No report

G. **Women's Caucus.** Next meeting scheduled for September 16, 2019.

H. **Transgender Caucus.** Next meeting scheduled for September 16, 2019.

➔ **COH Staff to follow up w/ the BAAC TF to determine date of presentation of recommendations to COH.**

V. NEXT STEPS

- Refer to red action items.

VI. ANNOUNCEMENTS

- The City of Pasadena is currently recruiting for a Deputy Director; see website for more information.

VII. ADJOURNMENT

- The meeting adjourned at 3:00pm.