



Los Angeles County
QUALITY AND PRODUCTIVITY COMMISSION
MINUTES OF THE MEETING OF
December 16, 2024, at 10:00 a.m.
Kenneth Hahn Hall of Administration, Room 374A
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles
Quality and Productivity
Commission

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Los Angeles, CA 90012

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Website: qpc.lacounty.gov

Members of the public may participate remotely or listen to the meeting via
telephone at:

Virtual Meeting
Call in Number: (669) 900-9128
Meeting ID: 813 8835 4031
Passcode: 713079

https://bos-lacounty-
gov.zoom.us/j/81388354031?pwd=RSNs4VgDTyaopbLVDbafmGsr2BOmP3.1

- Chair
William B. Parent
First Vice Chair
Will Wright
Second Vice Chair
Dion Rambo

Immediate Past Chair
Nichelle M. Henderson

Chairs Emeriti
Jacki Bacharach
Rodney C. Gibson, Ph.D.
J. Shawn Landres, Ph.D.
Edward T. McIntyre

Viggo Butler
Teresa Dreyfuss
Nancy G. Harris
Derek Hsieh
Huasha Liu
Marsha D. Mitchell
E. Scott Palmer
Jeffrey Jorge Penichet
Mark A. Waronek

Executive Director
Jackie T. Guevarra, CPA

Program Manager
Laura Perez

Program Support
Ruben Khosdikian

Executive Secretary
Bettv Belavek

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

"To enrich lives through
effective and caring service"

CALL TO ORDER

Commissioner Parent, Chair, called the meeting of the Quality and
Productivity Commission to order at 10:02 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY
ROLL CALL):

- Jacki Bacharach
Viggo Butler
Teresa Dreyfuss
Rodney Gibson
Nancy G. Harris (Virtual)
Nichelle M. Henderson
J. Shawn Landres
Huasha Liu
Edward McIntyre
William B. Parent
Jeffrey Jorge Penichet
Dion Rambo
Mark A. Waronek (Virtual)

ABSENT

- Derek Hsieh
Marsha D. Mitchell
E. Scott Palmer
William R. Wright

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Heidi Oliva, Chair

OPENING REMARKS

Commissioner Parent welcomed everyone and noted the meeting is being
recorded. He announced that members of the public could send their
questions or comments to Jackie Guevarra during the meeting via email at
jguevarra@bos.lacounty.gov or via the chat feature. Please inform Jackie
Guevarra via email or the chat feature which item(s) you have a comment
on. Any information received will become part of the official meeting
record.

Members of the public were also given the opportunity to send their
comments and questions to Jackie Guevarra by December 15, 2024, 4:00
p.m. No written comments were received.

He also announced that each Commissioner will have the opportunity to speak on any agenda item and vote on the items will be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. Commissions are to open their public meetings with a Land Acknowledgement, as follows below. Commissioner Parent announced that the Commission will start each Brown Act meeting by reading the Land Acknowledgement.

“The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh and Chumash Peoples. We honor and pay respect to their elders and descendants -- past, present, and emerging -- as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the: Fernandeano Tataviam Band of Mission Indians, Gabrielino Tongva Indians of California Tribal Council, Gabrieleno/Tongva San Gabriel Band of Mission Indians, Gabrieleño Band of Mission Indians - Kizh Nation, San Manuel Band of Mission Indians, San Fernando Band of Mission Indians. To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website lanaic.lacounty.gov

ASSEMBLY BILL 2449 (AGENDA #3)

Commissioner Parent announced that AB 2449 became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location.

Commissioner Parent announced that Commissioners Harris and Waronek were attending the meeting remotely under AB2449 (for just cause). Commissioners Harris and Waronek confirmed that no person over 18 years old were present as a member of the public at their respective locations.

APPROVAL OF THE OCTOBER 28, 2024, MINUTES (AGENDA #4)

Commissioner Landres moved to approve the minutes of October 28, 2024, seconded by Commissioner Dreyfuss. The minutes were approved by the following vote (taken by roll call):

Yes: Commissioners Butler, Dreyfuss, Gibson, Henderson, Landres, Liu, McIntyre, Parent, Rambo, and Waronek
No's: None
Abstain: Commissioners Bacharach and Penichet

Commissioner Harris had not yet arrived at the meeting and did not vote.

PRESENTATION OF A PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSAL (FOR DISCUSSION AND POSSIBLE ACTION) AND FUND BALANCE REPORT, AS OF FISCAL YEAR 2024-2025, 2nd QUARTER (AGENDA #5)

Fund Balance Report

Commissioner Henderson, Chair, Productivity Investment Board (PIB), reported there is one project before the Commission for consideration in the 2nd Quarter of Fiscal Year 2024-2025. She reported that as of October 31, 2024, the outstanding PIF fund balance is \$6,591,642. The proposal being heard totals \$378,990 with a PIB recommendation of \$380,000. If the project is approved at the full amount, the revised fund balance would be \$6,212,652. If the project is approved at the PIB recommended amount, the revised fund balance would be \$6,211,642 as of December 16, 2024.

Presentation of PIF Proposal for Discussion and Action

25.7 – Fire, Development & Rapid Operationalization of Prehospital Blood – (LA-DROP), \$378,990 Grant. PIB recommends \$380,000 Grant.

Chief Anthony Marrone, Dr. Clayton Kazan, Deputy Fire Chief William Mayfield Jr., and Heidi Oliva were in attendance to support and answer questions regarding the project.

Commissioner McIntyre presented the project. Funds will be used to purchase the equipment and blood products necessary to launch the first prehospital blood transfusion program in California to save the lives of hemorrhaging patients in the field.

After discussion and questions, Commissioner Henderson reported there is a motion out of the PIB recommending a \$380,000 Grant. The motion was approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Butler, Dreyfuss, Gibson, Harris, Henderson, Landres, Liu, McIntyre, Parent, Penichet, Rambo, and Waronek

No's: None

Abstain: None

CHAIR'S REPORT: ADMINISTRATIVE ITEMS, DEPARTMENT VISITS, AD HOC COMMITTEE (AGENDA #6)

Commissioner Parent, reported the following:

- The next QPC meeting is January 27, 2025. Speakers and topics for the January 27, 2025, meeting include:
 - Tiara Summers, Executive Director, Youth Commission
- Tamara Hunter, Interim Executive Director, Prevention & Promotion Systems Governing Committee.
- The biannual meeting with Fesia Davenport, Chief Executive Officer, was postponed and a new meeting date is pending.

- Commissioners, Butler, Liu, Parent, Rambo, and Waronek are up for reappointment. Their terms expire on January 1, 2025. All Commissioners have expressed an interest in getting reappointed.
- Commissioners Dreyfuss, Landres, Liu, McIntyre, and Parent attended the Commissioner Networking Forum on December 9, 2024. Commissioners met/networked with various commissioners in the County. Supervisor Barger gave opening remarks and answered questions from Commissioners. There were also three breakout panels: Community Engagement Through Social Media, Ralph M. Brown Act, and Improving Language Accessibility Through Artificial Intelligence (AI). The Executive Office will host another Networking Forum in the Spring and Fall of 2025. Commissioner Parent also attended the in-person mandatory training offered immediately following the Forum.

PMN CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)

Heidi Oliva, Chair, reported the following:

- The PMN held its final virtual meeting of the year on November 6, 2024. Approximately 38 managers attended. Executive Director Jackie Guevarra gave a presentation on the Department Visit process to assist Managers as they prepare for their department visits in the new year. Following her presentation, Cheri Todoroff, Executive Director, Homeless Initiative and Affordable Housing, Chief Executive Office, gave a presentation on homelessness. This meeting was also the last day to vote on the PMN Executive Committee officers.
- The PMN Holiday Reception was held on December 5, 2024 at the Department of Public Works Headquarters in Alhambra. There were approximately 30 Managers, as well as Commissioners Dreyfuss, Liu, McIntyre, and Palmer. During the meeting, the PMN Chair announced that the PMN Executive Committee voted to have all 2025 PMN General Meetings and Trainings in-person to facilitate and promote networking and meeting new Managers during the meetings. Maria Rivera, PMN Nominating Committee Chair, announced the results of the PMN election. The PMN Executive Committee Officers for 2025 are:
 - Keisha Belmaster (DHS-Harbor/UCLA), Chair
 - Heidi Oliva (Fire), First Vice-Chair
 - Arman Depanian (DCFS), Second Vice-Chair
 - Connie Salgado-Sanchez (DHS-Administration), Training and Education Chair
 - Patricia Soltero Sanchez (DHS-Rancho Los Amigos National Rehabilitation Center), PQA Chair
 - Jennifer Coultas will serve as Executive Advisor
 - Arman Depanian (DCFS) will continue to Chair the PIB Advisory Committee and Greg Melendez will continue as Co-Chair
- The PMN Executive Committee will meet on January 8, 2025, to plan the first PMN General Meeting, scheduled for February 12, 2025, at 9:30 a.m.
- Heidi thanked Commissioners for all their support throughout the year. Although she is stepping down as Chair next year, she will continue as First Vice Chair to support the incoming Chair.

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #8)

Jackie Guevarra, Executive Director, reported the following:

- Staff have been working on and/or preparing for various meetings:
 - The Winter 2024 Quarterly Newsletter and is due out by December 31, 2024.
 - Drafting the 2024 Annual Report
- Scheduling dates for the 2025 Department Visits (21).
- Finalizing the 2025 ad hoc Committee memberships (Commissioners and Productivity Managers).
- 37th Annual PQA update – Cher Calvin would like to emcee again next year, but she is requesting a fee.
- Working with the Music Center on the 2025 Leadership Conference date.
- Preparing for the January 2025 ad hoc Committee meetings: Department Visit ad hoc (January 6, 2025) and Strategic Learning Report ad hoc (January 7, 2025)
- Commission staff are circulating a sign in sheet to the Commissioner's for the Fiscal Services Division annual payroll audit in accordance with County Fiscal Manual Section 3.1.12. We need a wet signature from Commissioners.
- Completing mandatory Staff Training.
- Recruitment/Commission Staff Update: Senior Staff Analyst - A new candidate has been identified and waiting on the Executive Officer's approval to proceed with an offer.
- Thanked Commissioner Parent for serving as the Facilitator of the Commissioners Networking Forum Panel on December 9, 2024, Commissioner Henderson for serving as PIB Chair, and Heidi Oliva for serving these past two years as PMN Chair.

ELECTION OF COMMISSION OFFICERS FOR 2025 AND NOMINATING AD HOC COMMITTEE REPORT (AGENDA #9)

Commissioner Henderson, Chair, Nominating ad hoc Committee, thanked Commissioners Bacharach and Liu for serving on the ad hoc Committee and provided the following report:

- The Executive Director contacted Commissioners and confirmed their respective interest in serving as Chair, First Vice Chair, and Second Vice Chair in 2025
- The ad hoc Committee recommends the following slate of Officers:
 - Chair – William B. Parent
 - First Vice Chair – William R. Wright
 - Second Vice Chair – Marsha D. Mitchell

Commissioner Henderson opened the floor for discussion and additional nominations, if any. There was no further discussion, and no other nominations were received for consideration. Commissioner Henderson then presented the slate of Officers for vote to the full Commission as recommended by the ad hoc Committee. The slate was unanimously approved by the following vote:

Yes: Commissioners Bacharach, Butler, Dreyfuss, Gibson, Harris, Henderson, Landres, Liu, McIntyre, Parent, Penichet, Rambo and Waronek
Nos: None
Abstain: None

DEPARTMENT VISIT REPORTS (AGENDA #10)

Bill Parent, reported the following, on behalf of Will Wright, Chair, Department Visit ad hoc Committee:

- The following Department Visit report is before the Commission:
 - Medical Examiner (October 24, 2024)
There were no questions or further discussions. The report was received and filed.
- The Commission completed 16 visits this year. Thank you to all Commissioners for their time in attending the visits.
- There are 21 visits scheduled for 2025. Please sign up with Commission staff once the calendar is released. Commissioners were reminded to sign up for at least three visits since there are 21 visits for 2025.

2022-2026 STRATEGIC PLAN ANNUAL UPDATE (AGENDA #11)

Nancy Harris, Chair, reported the following:

- During the compilation of the Strategic Plan in 2022, there was discussion that the Plan should be a living document and not shelved after it was approved. In keeping with this objective, a progress report is being provided on the Commission's Strategic Plan every year.
- A table with updates on each goal and objective is included in the Commissioners' meeting packet.
- Most of the goals have been met, yet we are trying to find better ways to communicate Commission information with department heads, productivity managers and County staff.
- Commissioner Harris opened the floor for discussion regarding goals/objectives for the next five years:
 - Commissioner Landres stated that the Commission should play an active role in the redesign of the Commission under the new County governance structure, with the passing of the 2024 Ballot Measure G "Expanding the Los Angeles County Board of Supervisors". With an elected County Chief Executive Officer (CEO), there may be changes on how innovation is supported and sustained. The new structure should continue to promote the Commission's relevance, impact, and success post 2028 and 2032.
 - Commissioner Bacharach stated that as preparation for the reorganization, the Rebranding ad hoc Committee should be revisited. Executive Director Jackie Guevarra added that the that the ad hoc Committee was initially looking into a new Commission logo/slogan.
 - Commissioner Butler stated the makeup of the Commission should be reported to the decision makers and recommend a structure that fits what the Commission does.
 - Commissioner Parent stated that the topics discussed should be on the ad hoc agenda for further discussion in the new year.

COMMISSIONER ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS, AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA#12) – FOR DISCUSSION ONLY

Commissioner Parent thanked Heidi Oliva for serving the last two years as Chair of the PMN. Heidi did a great job leading the Network and is looking forward to her new role as 1st Vice Chair. He also thanked the 2024 Commission Officers: Will Wright (First Vice Chair), Dion

Rambo (Second Vice Chair), Nichelle Henderson (Immediate Past Chair and PIB Chair), and Chair Emeriti: Jacki Bacharach, Rod Gibson, Shawn Landres, and Ed McIntyre. He also thanked Commission staff and Executive Director, Jackie Guevarra.

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS, AND/OR DIRECTION OF THE COMMISSION (AGENDA #13) – FOR DISCUSSION ONLY

None

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A FUTURE AGENDA (AGENDA #14) – FOR DISCUSSION ONLY

None

PUBLIC COMMENT (AGENDA #15)

None

ADJOURNMENT

Commissioner Henderson moved to adjourn the meeting, seconded by Commissioner Waronek. The meeting adjourned at 11:40 a.m. The next full Commission meeting will be on Monday, January 27, 2025, at 10:00 a.m.