



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



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Get in touch: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org)

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# Operations Committee Meeting

Thursday, January 23, 2025

10:00am-12:00pm (PST)

**510 S. Vermont Ave, Terrace Conference Room TK11  
Los Angeles, CA 90020**

**\*\*Validated Parking: 523 Shatto Place, LA 90020\*\***

*As a building security protocol, attendees entering from the first-floor lobby **must** notify security personnel that they are attending the Commission on HIV meeting in order to access the Terrace Conference Room (9<sup>th</sup> floor) when our meetings are held.*

Agenda and meeting materials will be posted on our website at

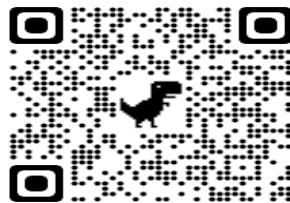
<https://hiv.lacounty.gov/operations-committee>

**Members of the Public May Join in Person or Virtually.  
For Members of the Public Who Wish to Join Virtually, Register Here:**

<https://lacountyboardofsupervisors.webex.com/weblink/register/r6b8c11be6887bcce3e987811e8a52bf9>

To Join by Telephone: 1-213-306-3065

Password: OPERATIONS    Access Code: 2539 785 2955



**Notice of Teleconferencing Sites:**

None

# together.

WE CAN END HIV IN OUR COMMUNITIES ONCE & FOR ALL

Apply to become a Commission member at:

<https://www.surveymonkey.com/r/COHMembershipApp>

For application assistance, call (213) 738-2816 or email [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org)



510 S. Vermont Ave., 14<sup>th</sup> Floor, Los Angeles CA 90020  
MAIN: 213.738.2816 EMAIL: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) WEBSITE: <https://hiv.lacounty.gov>

## AGENDA FOR THE MEETING OF THE LOS ANGELES COUNTY COMMISSION ON HIV OPERATIONS COMMITTEE

Thursday, January 23, 2025 | 10:00 AM – 12:00 PM

510 S. Vermont Ave  
Terrace Level Conference Room TK05  
Los Angeles, CA 90020  
Validated Parking: 523 Shatto Place, Los Angeles 90020

### MEMBERS OF THE PUBLIC:

To Register + Join by Computer:

<https://lacountyboardofsupervisors.webex.com/weblink/register/rce756402c50851d25eeff2009f2eb2d0>

To Join by Telephone: 1-213-306-3065

Password: OPERATIONS Access Code: 2539 785 2955

Operations Committee (OPS) Members:			
Justin Valero, MA <i>Co-Chair</i>	Miguel Alvarez <i>Co-Chair</i>	Jayda Arrington	Alasdair Burton (Executive, At-Large)
Bridget Gordon (Executive, At-Large)	Ish Herrera	Leon Maultsby	Vilma Mendoza
Erica Robinson	Dechelle Richardson (Executive, At-Large)		
QUORUM: 6			

**AGENDA POSTED:** January 17, 2025

**SUPPORTING DOCUMENTATION:** Supporting documentation can be obtained via the Commission on HIV Website at: <http://hiv.lacounty.gov> or in person. The Commission Offices are located at 510 S. Vermont Ave., 14th Floor Los Angeles, 90020. **Validated parking is available at 523 Shatto Place, Los Angeles 90020. \*Hard copies of materials will not be made available during meetings unless otherwise determined by staff in alignment with the County’s green initiative to recycle and reduce waste.**

**PUBLIC COMMENT:** Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Committee’s consideration of the item, that is within the subject matter jurisdiction of the Committee. To submit Public Comment, you may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) -or- submit your Public Comment electronically [here](#). All Public Comments will be made part of the official record.

**ATTENTION:** Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

**ACCOMMODATIONS:** Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours’ notice before the meeting date. To arrange for these services, please contact the Commission Office at (213) 738-2816 or via email at [HIVComm@lachiv.org](mailto:HIVComm@lachiv.org).

Los servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico a [HIVComm@lachiv.org](mailto:HIVComm@lachiv.org), por lo menos setenta y dos horas antes de la junta.

**I. ADMINISTRATIVE MATTERS**

- |  |                  |                     |
|--|------------------|---------------------|
| 1. Call to Order & Meeting Guidelines/Reminders                |                  | 10:00 AM – 10:03 AM |
| 2. Introductions, Roll Call, & Conflict of Interest Statements |                  | 10:03 AM – 10:05 AM |
| 3. Approval of Agenda  | <b>MOTION #1</b> | 10:05 AM – 10:08 AM |
| 4. Approval of Meeting Minutes                                 | <b>MOTION #2</b> | 10:08 AM – 10:10 AM |

**II. PUBLIC COMMENT**

10:10 AM – 10:15 AM

5. Opportunity for members of the public to address the Committee of items of interest that are within the jurisdiction of the Committee. For those who wish to provide public comment may do so in person, electronically by clicking [here](#), or by emailing [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

**III. COMMITTEE NEW BUSINESS ITEMS**

6. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

**IV. REPORTS**

- |   |  |                     |
|---|--|---------------------|
| 7. Executive Director/Staff Report                      |  | 10:15 AM – 10:25 AM |
| a. Operational Updates                                  |  |                     |
| 8. Co-Chair’s Report                                    |  | 10:25 AM – 10:40 AM |
| a. 2025 Work Plan Development   Finalization            |  |                     |
| b. <a href="#">2025 Commissioner Training Schedule</a>  |  |                     |
| c. 2025 Committee Co-Chair Open Nominations & Elections |  |                     |
| 9. Membership Management Report                         |  | 10:40 AM—11:00 AM   |
| a. Attendance Review                                    |  |                     |
| b. <a href="#">Mentorship Program</a>                   |  |                     |
| • Opportunity to Volunteer to Mentor                    |  |                     |

- 10. Assessment of the Efficiency of the Administrative Mechanism (AEAM) 11:00 AM – 11:15 AM
- 11. Recruitment, Retention and Engagement 11:15 AM – 11:55 AM
  - a. Outreach Team
  - b. Member Contributions/Participation | Report Out  
*(Purpose: To provide an opportunity for Operations Committee members to report updates related to their community engagement, outreach, and recruitment efforts and activities in promoting the Commission)*

**V. NEXT STEPS**

11:55 AM – 11:57 AM

- 13. Task/Assignments Recap
- 14. Agenda development for the next meeting

**VI. ANNOUNCEMENTS**

11:57 AM – 12:00 PM

- 15. Opportunity for members of the public and the committee to make announcements.

**VII. ADJOURNMENT**

12:00 PM

- 16. Adjournment for the meeting January 23, 2025

<b>PROPOSED MOTIONS</b>	
<b>MOTION #1</b>	Approve the Agenda Order, as presented or revised.
<b>MOTION #2</b>	Approve the Operations Committee minutes, as presented or revised.



## HYBRID MEETING GUIDELINES, ETIQUETTE & REMINDERS

(Updated 7.15.24)

- This meeting is a **Brown-Act meeting** and is being recorded.
  - Turn off your ringers/notifications on your smart devices so as not to disrupt the meeting.
  - Your voice is important and we want to ensure that it is captured accurately on the record. Please be respectful of one another and minimize crosstalk.
  
- The **meeting packet** can be found on the Commission's website at <https://hiv.lacounty.gov/meetings/> or accessed via the QR code provided. Hard copies of materials will not be provided in compliance with the County's green initiative to recycle and reduce waste.
  
- Please comply with the **Commission's Code of Conduct** located in the meeting packet.
  
- **Public Comment** for members of the public can be submitted in person, electronically @ [https://www.surveymonkey.com/r/public\\_comments](https://www.surveymonkey.com/r/public_comments) or via email at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org). *Please indicate your name, the corresponding agenda item, and whether you would like to state your public comment during the meeting; if so, staff will call upon you appropriately. Public comments are limited to two minutes per agenda item. All public comments will be made part of the official record.*
  
- For individuals joining in person, to mitigate any potential streaming interference for those joining virtually, we respectfully ask that you **not simultaneously log into the virtual option of this meeting via WebEx.**
  
- Committee members invoking **AB 2449 for "Just Cause" or "Emergency Circumstances"** must communicate their intentions to staff and/or co-chairs no later than the start of the meeting. Members requesting to join pursuant to AB 2449 must have their audio and video on for the entire duration of the meeting and disclose whether there is a person over the age of 18 in the room in order to be counted toward quorum and have voting privileges. For members joining virtually due to "Emergency Circumstances", a vote will be conducted by the Committee/COH for approval.
  
- Members will be required to explicitly state their agency's **Ryan White Program Part A and/or CDC prevention conflicts of interest** on the record (versus referring to list in the packet). A list of conflicts can be found in the meeting packet and are recorded on the back of members' name plates, courtesy of staff.

*If you experience challenges in logging into the virtual meeting, please refer to the WebEx tutorial [HERE](#) or contact Commission staff at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).*



## CODE OF CONDUCT

The Commission on HIV welcomes commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. In this space, we challenge ourselves to be self-reflective and committed to an ongoing understanding of each other and the complex intersectionality of the lives we live. We create a safe environment where we celebrate differences while striving for consensus in the fights against our common enemies: HIV and STDs. We build trust in each other by having honest, respectful, and productive conversations. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

**All participants and stakeholders should adhere to the following:**

- 1) We approach all our interactions with compassion, respect, and transparency.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen with intent, avoid interrupting others, and elevate each other's voices.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) Be flexible, open-minded, and solution-focused.**
- 7) We give and accept respectful and constructive feedback.**
- 8) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 9) We have no place in our deliberations for racist, sexist, homophobic, transphobic, and other discriminatory statements, and "-isms" including misogyny, ableism, and ageism.**
- 10) We give ourselves permission to learn from our mistakes.**

In response to violation of the Code of Conduct which results in meeting disruption, Include provisions of SB 1100 which states in part, ". . . authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting . . . . Removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal." Complaints related to internal Commission matters such as alleged violation of the Code of Conduct or other disputes among members are addressed and resolved in adherence to Policy/Procedure #08.3302." (Commission Bylaws, Article VII, Section 4.)



## COMMISSION MEMBER "CONFLICTS-OF-INTEREST"

Updated 1/3/25

In accordance with the Ryan White Program (RWP), conflict of interest is defined as any financial interest in, board membership, current or past employment, or contractual agreement with an organization, partnership, or any other entity, whether public or private, that receives funds from the Ryan White Part A program. These provisions also extend to direct ascendants and descendants, siblings, spouses, and domestic partners of Commission members and non-Commission Committee-only members. Based on the RWP legislation, HRSA guidance, and Commission policy, it is mandatory for Commission members to state all conflicts of interest regarding their RWP Part A/B and/or CDC HIV prevention-funded service contracts prior to discussions involving priority-setting, allocation, and other fiscal matters related to the local HIV continuum. Furthermore, Commission members must recuse themselves from voting on any specific RWP Part A service category(ies) for which their organization hold contracts. **\*An asterisk next to member's name denotes affiliation with a County subcontracted agency listed on the addendum.**

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
ALE-FERLITO	Dahlia	City of Los Angeles AIDS Coordinator	No Ryan White or prevention contracts
ALVAREZ	Miguel	No Affiliation	No Ryan White or prevention contracts
ARRINGTON	Jayda	Unaffiliated representative	No Ryan White or prevention contracts
BALLESTEROS	AI	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & Linked Referral...(CSV)
			STD Screening, Diagnosis, and Treatment
			Health Education/Risk Reduction (HERR)
			Mental Health
			Oral Healthcare Services
			Transitional Case Management
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
Transportation Services			
BURTON	Alasdair	No Affiliation	No Ryan White or prevention contracts
CAMPBELL	Danielle	T.H.E. Clinic, Inc.	Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Transportation Services
CIELO	Mikhaela	Los Angeles General Hospital	No Ryan White or prevention contracts
CONOLLY	Lilieth	No Affiliation	No Ryan White or prevention contracts
CUEVAS	Sandra	Pacific AIDS Education and Training - Los Angeles	No Ryan White or prevention contracts
CUMMINGS	Mary	Bartz-Altadonna Community Health Center	Biomedical HIV Prevention/EHE

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
DAVIES	Erika	City of Pasadena	HIV Testing Storefront
			HIV Testing & Sexual Networks
DONNELLY	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
FERGUSON	Kerry	ViiV Healthcare	No Ryan White or prevention contracts
FRAMES	Arlene	Unaffiliated representative	No Ryan White or prevention contracts
FRANKLIN*	Arburtha	Translatin@ Coalition	Vulnerable Populations (Trans)
GARCIA	Rita	No Affiliation	No Ryan White or prevention contracts
GERSH (SBP Member)	Lauren	APLA Health & Wellness	Case Management, Home-Based
			Benefits Specialty
			Nutrition Support
			HIV Testing Social & Sexual Networks
			STD Screening, Diagnosis and Treatment
			Sexual Health Express Clinics (SHEX-C)
			Health Education/Risk Reduction
			Biomedical HIV Prevention
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
			Residential Care Facility - Chronically Ill
Data to Care Services			
GONZALEZ	Felipe	Unaffiliated representative	No Ryan White or Prevention Contracts
GORDON	Bridget	Unaffiliated representative	No Ryan White or prevention contracts
GREEN	Joseph	Unaffiliated representative	No Ryan White or prevention contracts
HALFMAN	Karl	California Department of Public Health, Office of AIDS	Part B Grantee
HARDY	David	LAC-USC Rand Schrader Clinic	No Ryan White or prevention contracts
HERRERA	Ismael "Ish"	Unaffiliated representative	No Ryan White or prevention contracts
JONES	Terrance	Unaffiliated representative	No Ryan White or prevention contracts
KOCHEMS	Lee	Unaffiliated representative	No Ryan White or prevention contracts
KING	William	W. King Health Care Group	No Ryan White or prevention contracts



COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
<b>MARTINEZ (PP&amp;A Member)</b>	<b>Miguel</b>	Children's Hospital Los Angeles	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			STD Screening, Diagnosis and Treatment
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Promoting Healthcare Engagement Among Vulnerable Populations
<b>MARTINEZ-REAL</b>	<b>Leonardo</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>MAULTSBY</b>	<b>Leon</b>	Charles R. Drew University	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
<b>MENDOZA</b>	<b>Vilma</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>MINTLINE (SBP Member)</b>	<b>Mark</b>	Western University of Health Sciences (No Affiliation)	No Ryan White or prevention contracts
<b>MOLETTE</b>	<b>Andre</b>	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
<b>NASH</b>	<b>Paul</b>	University of Southern California	Biomedical HIV Prevention

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
NELSON	Katja	APLA Health & Wellness	Case Management, Home-Based
			Benefits Specialty
			Nutrition Support
			HIV Testing Social & Sexual Networks
			STD Screening, Diagnosis and Treatment
			Sexual Health Express Clinics (SHEX-C)
			Health Education/Risk Reduction
			Biomedical HIV Prevention
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
			Residential Care Facility - Chronically Ill
Data to Care Services			
OSORIO	Ronnie	Center For Health Justice (CHJ)	Transitional Case Management - Jails
			Promoting Healthcare Engagement Among Vulnerable Populations
PATEL	Byron	Los Angeles LGBT Center	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
			STD Screening, Diagnosis and Treatment
			Health Education/Risk Reduction
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
Transportation Services			
PERÉZ	Mario	Los Angeles County, Department of Public Health, Division of HIV and STD Programs	Ryan White/CDC Grantee
RICHARDSON	Dechelle	AMAAD Institute	Community Engagement/EHE
ROBINSON	Erica	Health Matters Clinic	No Ryan White or prevention contracts
RUSSEL	Daryl	Unaffiliated representative	No Ryan White or prevention contracts
SATTAH	Martin	Rand Schrader Clinic LA County Department of Health Services	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
SAN AGUSTIN	Harold	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & inked Referral...(CSV)
			STD Screening, Diagnosis and Treatment
			Health Education/Risk Reduction
			Mental Health
			Oral Healthcare Services
			Transitional Case Management
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
SAUNDERS	Dee	City of West Hollywood	No Ryan White or prevention contracts
SPENCER	LaShonda	Oasis Clinic (Charles R. Drew University/Drew CARES)	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
STALTER	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
TALLEY	Lambert	Grace Center for Health & Healing (No Affiliation)	No Ryan White or prevention contracts
VALERO	Justin	No Affiliation	No Ryan White or prevention contracts
WEEDMAN	Jonathan	ViaCare Community Health	Biomedical HIV Prevention
YBARRA	Russell	Capitol Drugs	No Ryan White or prevention contracts

**Division of HIV and STDs Contracted Community Services**

The following list and addendum present the conflicts of interest for Commission members who represent agencies with Part A/B and/or CDC HIV Prevention-funded service contracts and/or subcontracts with the County of Los Angeles. For a list of County-contracted agencies and subcontractors, please defer to Conflict of Interest & Affiliation Disclosure Form.

Service Category	Organization/Subcontractor
Mental Health	
Medical Specialty	
Oral Health	
AOM	
Case Management Home-Based	Libertana Home Health Caring Choice The Wright Home Care Cambrian Care Connection Envoy
Nutrition Support (Food Bank/Pantry Service)	AIDS Food Store Foothill AIDS Project JWCH Project Angel
Oral Health	Dostal Laboratories
STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)	
STD-Ex.C	
Biomedical HIV Prevention Services	
Case Management Home-Based	Envoy Caring Choice Health Talent Strategies Hope International
Mental Health	
Vulnerable Populations (YMSM)	TWLMP
Nutrition Support (Food Bank/Pantry Service)	
Vulnerable Populations (Trans)	CHLA SJW
HTS - Storefront	LabLine Mobile Testing Unit Contract
Vulnerable Populations (YMSM)	
Service Category	Organization/Subcontractor
AOM	
Vulnerable Populations (YMSM)	APAIT AMAAD
HTS - Storefront	Center for Health Justice Sunrise Community Counseling Center
STD Prevention	
HERR	

AOM	
STD Infertility Prevention and District 2	
Linkage to Care Service for Persons Living with HIV	EHE Mini Grants (MHF; Kavich- Reynolds; SJW; CDU; Kedren Comm Health Ctr; RLA; SCC EHE Priority Populations (BEN; ELW; LGBT; SJW; SMM; WLM; UCLA LAFANN Spanish Telehealth Mental Health Services Translation/Transcription Services Public Health Detailing HIV Workforce Development
Vulnerable Populations (YMSM)	Resilient Solutions Agency
Mental Health	Bienestar
Oral Health	USC School of Dentistry
Biomedical HIV Prevention Services	
<b>Service Category</b>	<b>Organization/Subcontractor</b>
Community Engagement and Related Services	AMAAD Program Evaluation Services Community Partner Agencies
Housing Assistance Services	Heluna Health
AOM	Barton & Associates
Vulnerable Populations (YMSM)	Bienestar CHLA The Walls Las Memorias Black AIDS Institute
Vulnerable Populations (Trans)	Special Services for Groups Translatin@ Coalition CHLA
AOM	AMMD (Medical Services)
Biomedical HIV Prevention Services	
Vulnerable Populations (YMSM)	
Sexual Health Express Clinics (SHEx-C)	AMMD - Contracted Medical Services
Case Management Home-Based	Caring Choice Envoy
AOM	
Mental Health	
STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)	

Service Category	Organization/Subcontractor
Residential Facility For the Chronically Ill (RCFCI)	
Transitional Residential Care Facility (TRCF)	
HTS - Social and Sexual Networks	Black AIDS Institute
AOM	
Case Management Home-Based	Envoy Cambrian Caring Choice
Oral Health	Dental Laboratory
AOM	
HTS - Storefront	
HTS - Social and Sexual Networks	
AOM	New Health Consultant
Case Management Home-Based	Always Right Home Envoy
Mental Health	
Oral Health-Endo	
Oral Health-Gen.	
Oral Health-Endo	Patient Lab - Burbank Dental Lab, DenTech Biopsies - Pacific Oral Pathology
Oral Health-Gen.	Patient Lab Services
AOM	UCLA
Benefit Specialty	UCLA
Medical Care Coordination	UCLA
Oral Health	



# We're Listening

*share your concerns with us.*

**HIV + STD Services  
Customer Support Line**

**(800) 260-8787**

## **Why should I call?**

The Customer Support Line can assist you with accessing HIV or STD services and addressing concerns about the quality of services you have received.

## **Will I be denied services for reporting a problem?**

No. You will not be denied services. Your name and personal information can be kept confidential.

## **Can I call anonymously?**

Yes.

## **Can I contact you through other ways?**

Yes.

By Email:

[dhspsupport@ph.lacounty.gov](mailto:dhspsupport@ph.lacounty.gov)

On the web:

<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





# Estamos Escuchando



*Comparta sus inquietudes con nosotros.*

**Servicios de VIH + ETS  
Línea de Atención al Cliente**

**(800) 260-8787**

## ¿Por qué debería llamar?

La Línea de Atención al Cliente puede ayudarlo a acceder a los servicios de VIH o ETS y abordar las inquietudes sobre la calidad de los servicios que ha recibido.

## ¿Se me negarán los servicios por informar de un problema?

No. No se le negarán los servicios. Su nombre e información personal pueden mantenerse confidenciales.

## ¿Puedo llamar de forma anónima?

Si.

## ¿Puedo ponerme en contacto con usted a través de otras formas?

Si.

Por correo electrónico:  
[dhspsupport@ph.lacounty.gov](mailto:dhspsupport@ph.lacounty.gov)

En el sitio web:  
<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>







510 S. Vermont Ave. 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-4748  
HIVCOMM@LACHIV.ORG • http://hiv.lacounty.gov • VIRTUAL WEBEX MEETING

Commission member presence at meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges. Members of the public may confirm their attendance by contacting Commission staff. Approved meeting minutes are available on the Commission’s website and may be corrected up to one year after approval. Meeting recordings are available upon request.

## OPERATIONS (OPS) COMMITTEE MEETING MINUTES

December 12, 2024

### COMMITTEE MEMBERS

P = Present | A = Absent | EA = Excused Absence | MoP=Attended as Member of the Public | AB2449=Virtual Attendance

Miguel Alvarez, Co-Chair	P	Jayda Arrington	P	Alasdair Burton (Executive At-Large)	AB2449
Bridget Gordon (Executive At-Large)	EA	Ish Herrera	p	Leon Maultsby	EA
Vilma Mendoza	P	De’chelle Richardson (Executive At-Large)	p	Erica Robinson	P
Justin Valero, MA, Co-Chair	P				

### COMMISSION STAFF AND CONSULTANTS

Cheryl Barrit, MPIA, Sonja Wright, DACM, Dawn McClendon

### DHSP STAFF

\*

Meeting agenda and materials can be found on the Commission’s website at  
[https://assets-us-01.kc-usercontent.com/0234f496-d2b7-00b6-17a4-b43e949b70a2/3b0318a8-98fc-462b-9de2-54715c27113a/Pkt-OPS\\_12.12.24\\_updated121124.pdf](https://assets-us-01.kc-usercontent.com/0234f496-d2b7-00b6-17a4-b43e949b70a2/3b0318a8-98fc-462b-9de2-54715c27113a/Pkt-OPS_12.12.24_updated121124.pdf)

\*

#### 1. CALL TO ORDER-INTRODUCTIONS

Operations Co-Chair, Miguel Alvarez called the meeting to order at 10:10 AM.

#### 2. INTRODUCTIONS, ROLL CALL, & CONFLICT OF INTEREST STATEMENTS

M. Alvarez led introductions and Committee members stated their conflicts.

### I. ADMINISTRATIVE MATTERS

#### 3. APPROVAL OF AGENDA

MOTION #1: Approve the agenda order, as presented (*✓Passed by consensus*).

#### 4. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 10/24/2024 OPS Committee meeting minutes, as presented (*✓Passed by consensus*).

### II. PUBLIC COMMENT

#### 5. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:

- No public comments.

### **III. COMMITTEE NEW BUSINESS ITEMS**

#### **6. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:**

- J. Green recommended nominating commissioner liaisons to attend Health Deputy, Youth Commission, and LGBT meetings to enlighten them about the Commission on HIV (COH) activities and to bring information back to the COH about their activities.

### **IV. REPORTS**

#### **7. EXECUTIVE DIRECTOR/STAFF REPORT**

##### **a. Operational Updates**

Executive Director, Cheryl Barrit, reported the following:

- C. Barrit will present feedback from the 2024 Annual Conference survey at today's Executive Committee meeting. The afternoon breakout sessions were rated exceptionally well. There was an overall 97% positivity rating for the Annual Conference. You may review the survey [HERE](#).
- Staff will work on the Annual Report during the holiday downtime. The report will be submitted to the Board of Supervisors (BOS) in February/March 2025. C. Barrit will send an email requesting input on the 2024 key Commission highlights that should be included in the report.
- Commission staff is working with AJ King of Next Level Consulting and the Collaborative Research team to assist in leading a series of discussions and activities to assess the COH's effectiveness. The January 2025 Commission meeting will provide an opportunity for the Operations Committee to hear feedback from the full body and the community regarding the restructuring of the Commission, which will include addressing the recommendations from the Health Resources and Services Administration (HRSA) from their TA site visit, such as term limits, narrowing the scope of the Commission's focus, and committee-only membership.

#### **8. Co-Chair's Report**

##### **a. 2025 Work Plan Development**

C. Barrit provided the following updates

- All mandatory trainings for 2025 are set. The Committee provided additional training topics as follows: cultural competency/cultural humility/implicit bias, Narcan, vaccines with a focus on COVID-19, Health/HIV 101, bylaws/ordinance, and a Co-chairs retreat instead of the Co-chairs Roles and Responsibilities training.
- A suggestion was made to make all trainings mandatory prior to becoming a commissioner to ensure a minimum level of understanding and participation.

##### **b. 2025 Committee Co-Chair Open Nomination and Elections | Reminder**

- Co-Chair nominations were opened last month, elections will take place at the January 2025 Operations Committee meeting.
- Eligible Operations Committee members: Miguel Alvarez, Jayda Arrington, Bridget Gordon, Leon Maultsby, Erica Robinson, and Justin Valero. The following members were nominated: M. Alvarez, E. Robinson, and J. Valero. E. Robinson and M. Alvarez accepted their nominations.

#### **9. Membership Management Report**

##### **a. [Mentorship Program](#)**

- The following suggestions were made regarding the Mentorship Program: (1) a 1-page FAQ, (2) a mentorship mixer, and exploring the idea of a monthly mentor who addresses various topics.

## 10. Assessment of the Effectiveness of the Administrative Mechanism (AEAM)

### a. Survey Process and Review

C. Barrit reminded the Committee that conducting an annual AEAM is a core responsibility of all Ryan White Planning Councils (PCs). This assessment is a review of how quickly and well the Ryan White HIV/AIDS Program Part A recipient, the Division of HIV and STD Programs (DHSP) carries out the process to contract with and pay providers in a timely manner for delivering HIV-related services so that the needs of people living with HIV (PLWH) throughout our Eligible Metropolitan Area (EMA) are met. Responses will be kept private and confidential and summarized in aggregate; no individual responses will be reported to DHSP.

- Highlights of the survey questions:
  - AEAM Document Review – use of funds: Describe the COH’s PSRA process as defined in policies and procedures, (2) did the COH follow its PSRA process, policies, and procedures, and (3) list data, fiscal, and programmatic reports received from the Recipient to help inform the PSRA process.
  - AEAM Provider Survey questions: (1) when was your most recent grant proposal to DHSP and for what service categories, (2) describe issues and/or challenges with executing the Service Agreement and/or receiving funds, and (3) describe any factors contributing to the delay in reimbursements.
  - AEAM Recipient Survey questions: (1) how many Request for Proposals (RFPs) were released for the PY 33 Ryan White Program, (2) of the RFPs received for PY 33, how many were new service providers, and (3) describe key factors that contribute to delays in executing agreements with service providers.
- For a complete list of the survey questions, please refer to the meeting packet.

## 12. Recruitment, Retention and Engagement

### a. Outreach Team

- Efforts will be made to promote the ongoing customer service feedback form on SurveyMonkey.
- The Committee will explore ways to increase survey participation such as dividing follow-up calls between staff and committee members.
- The Commission should consider outreach to providers to increase awareness and participation and encourage members to attend community events and networking opportunities to build relationships and foster awareness about the Commission.
- The Committee requested brochures and flyers to be distributed at various locations. There are restrictions on what can be displayed at county clinics, however strategic placement of flyers might be possible.

### b. Member Contributions | Report Out

- Members reported participating in various activities within the community such as the East Los Angeles Women’s Center, Trans Day of Visibility (TDOV), Antelope Valley World AIDS Day event, and the Black Caucus World AIDS Day event at MLK.

## VI. NEXT STEPS

### 13. TASK/ASSIGNMENTS RECAP:

- The next Operations Committee meeting is scheduled for January 23, 2025, from 10 am – 12 pm.

- C. Barrit will transfer the changes to the AEAM to SurveyMonkey.
- C. Barrit will contact the Operations Committee regarding follow-up phone calls for provider surveys.

**14. AGENDA DEVELOPMENT FOR NEXT MEETING:**

- ➡ Co-chair elections
- ➡ AAEM
- ➡ Mentorship Program: FAQ One-Pager
- ➡ Standing Committee items

**VII. ANNOUNCEMENTS**

**15. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:**

- D. Richardson thanked everyone who attended the HIV.E Townhall on December 7<sup>th</sup>.
- M. Alvarez thanked everyone for a great 2024.

**VIII. ADJOURNMENT**

**16. ADJOURNMENT:** The meeting adjourned at 12:01 PM.



**2025 COMMISSION ON HIV WORKPLAN**  
**Ongoing 12-26-24**

#	DUTY/ROLE	LEAD (S)	NOTES/TIMELINE
1	Conduct ongoing needs assessments	PP&A Shared task with DHSP	<ul style="list-style-type: none"> <li>Review, analyze and hold data presentations (Feb-August COH meetings)</li> </ul>
2	Integrated/Comprehensive Planning Comprehensive HIV Plan Development	PP&A Shared task with DHSP	<ul style="list-style-type: none"> <li>Review CDC/HRSA guidance</li> <li>Develop project timeline based on CDC/HRSA guidance</li> <li>CHP Due June 2026</li> <li>Plan dedicated status-neutral and/or prevention-focused planning summit in collaboration with DHSP.</li> </ul>
3	Priority setting	PP&A	<ul style="list-style-type: none"> <li>July-September</li> </ul>
4	Resource allocations/reallocations	PP&A	<ul style="list-style-type: none"> <li>July-September</li> <li>Receive and review expenditure data – quarterly</li> </ul>
5	Directives	PP&A	<ul style="list-style-type: none"> <li>Complete by February 2025; secure COH approval by March 2025</li> </ul>
6	Development of service standards	SBP Shared task with DHSP	<ul style="list-style-type: none"> <li>Housing services</li> <li>Transitional case management</li> </ul>
7	Assessment of the Efficiency of the Administrative Mechanism	Operations	<ul style="list-style-type: none"> <li>PY 33 &amp; PY 34 AEAM recipient and subrecipient surveys will be disseminated in January/February 2025. Reports completed by April 2025</li> </ul>
8	Planning Council Operations and Support	Operations	<ul style="list-style-type: none"> <li>Membership training</li> <li>Membership recruitment and retention</li> <li>Fill vacancies</li> <li>Mentorship program</li> <li>Bylaws and policies update</li> </ul>



9	Complete restructuring framework and key principles and align with bylaws/ordinance updates.	Executive and Operations	<ul style="list-style-type: none"><li>January- April 2025</li></ul>
10	MOU with DHSP	Co-Chairs and Executive Committee	<ul style="list-style-type: none"><li>Complete by March 2025 (awaiting DHSP feedback)</li></ul>
11	Ongoing community engagement and non-member involvement of PLWH	Consumer Caucus and Operations	

***Engage all caucuses, committees and subgroups in all functions.***

<b>Co-Chairs:</b>				
<b>Approval Date:    Revision Dates:</b>				
<b>PURPOSE OF THIS DOCUMENT:</b> To identify activities and priorities the Committee will lead and advance throughout 2025.				
<b>CRITERIA:</b> Select activities that 1) represent the core functions of the COH and Committee, 2) advance the goals of the 2022-2026 Comprehensive HIV Plan (CHP), and 3) align with COH staff and member capacities and time commitment.				
<b>CORE COMMITTEE RESPONSIBILITIES:</b> 1) Developing, conducting and overseeing ongoing, comprehensive training for the members of the Commission and public to educate them on matters and topics related to the Commission and HIV/AIDS service and related issues; 2) recommending, developing and implementing Commission policies and procedures; 3) coordinating on-going public awareness activities to educate and engage the public in the Commission and HIV services throughout the community; 4) conducting an annual assessment of the administrative mechanism, and overseeing implementation of the resulting, adopted recommendations; 5) recruiting, screening, scoring and evaluating applications for Commission membership and recommending nominations to the Commission. Additional responsibilities can be found at <a href="https://hiv.lacounty.gov/operations-committee">https://hiv.lacounty.gov/operations-committee</a> .				
#	TASK/ACTIVITY	DESCRIPTION	TARGET COMPLETION DATE	STATUS/NOTES/OTHER COMMITTEES INVOLVED
1	<b>2025 Training Plan</b>	Coordinate member-facilitated virtual trainings and discussions for ongoing learning and capacity building opportunities.  <i>*Additional training may be integrated at all COH subgroups as determined by members and staff</i>	2025	
2	<b>Bylaws Review</b>	Update Bylaws to comply with HRSA requirements and 2023 site visit findings.		
3	<b>Policies &amp; Procedures</b>	Annual review of policies & procedures to ensure language is up to date with changing landscape, local, state & federal policies & protocol, and meet the needs of the members and community.		(1) Revise Commission and Committee-only membership applications (2) Revise membership application interview questions
4	<b>Assessment of the Administrative Mechanism (AAM)</b>	Evaluate the speed and efficiency with which Ryan White Program funding is allocated and disbursed for HIV services in Los Angeles County.	July 2025	(1) Focus on realistic areas for expediting contracts within the County system. (2) XX to present findings at XX OPS meeting.

**DRAFT-2025 OPERATIONS COMMITTEE WORKPLAN**

5	<b>Recruitment, Engagement and Retention Strategies</b>	Development of engagement and retention strategies to align with CHP efforts	Ongoing	<ul style="list-style-type: none"> <li>(1) Continue efforts in partnership with the Consumer Caucus to develop strategies to engage and retain consumer members.</li> <li>(2) Continue social media campaigns to bring awareness.</li> <li>(3) Refer to HealthHIV Planning Council assessment for recommendations.</li> </ul>
6	<b>Mentorship Program</b>	Implement a peer-based mentorship program to nurture leadership by providing one-on-one support for each new Commissioner	Ongoing	Review and assess current Mentorship Program and <a href="#">Mentorship Program Guide</a> for improvements and effectiveness.
7	<b>PIR (Parity, Inclusion and Reflectiveness) Review</b>	To ensure PIR is reflected throughout the membership as required by HRSA and CDC	Quarterly	
8	<b>Attendance Review</b>	To ensure members follow the attendance policy.	Quarterly	





LOS ANGELES COUNTY  
COMMISSION ON HIV



## Los Angeles County Commission on HIV

# 2025 TRAINING SCHEDULE

*\*SUBJECT TO CHANGE*

- All training topics listed below are mandatory for Commissioners and Alternates.
- All trainings are open to the public.
- Click on the training topic to register.
- Certificates of Completion will be provided.
- All trainings are virtual via Webex.
- For questions or assistance, contact: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org)

[Commission on HIV Overview](#)

February 26, 2025 @ 12pm to 1:00pm

[Ryan White Care Act Legislative Overview and Membership Structure and Responsibilities](#)

March 26, 2025 @ 12pm to 1:00pm

[Priority Setting and Resource Allocations Process](#)

April 23, 2025 @ 12pm to 1:00pm

[Service Standards Development](#)

May 21, 2025 @ 12pm to 1:00pm

[Policy Priorities and Legislative Docket Development Process](#)

June 25, 2025 @ 12pm to 1:00pm

[Bylaws Review](#)

July 23, 2025 @ 12pm to 1:00pm

<b>Commissioners</b>	<b>Training Title</b>	<b>Training Title</b>	<b>Training Title</b>	<b>Training Title</b>	<b>Training Title</b>	<b>Notes</b>
	Co-Chair Roles/Resp	Gen Orientation/COH Over*	PSRA/Serv Standards-4.23.2 RW Legislative 7.17.24*		Policy Priorities/Leg Docket	* Mandatory Trainings
Al Ballesteros			Attended			
Alasdair Burton			Attended	Attended	Attended	
Andre Molette			Attended			
Arburtha Franklin			Attended	Attended		
Arlene Frames			Attended	Attended	Attended	
Bridget Gordon			Attended			
Byron Patel			Attended			
Dahlia Ale-Ferlito		Attended	Attended	Attended	Attended	
Danielle Campbell			Attended	Attended		
Daryl Russell		Attended	Attended	Attended	Attended	
David Hardy			Attended	Attended		
Dechelle Richardson			Attended	Attended	Attended	
Dee Saunders			Attended		Attended	
Erica Robinson			Attended	Attended		
Erika Davies			Attended			
Felipe Findley			Attended	Attended		
Felipe Gonzalez		Attended	Attended	Attended		
Harold Glenn San Agustin			Attended			
Ish Herrera			Attended			
Jayda Arrington		Attended	Attended	Attended	Attended	
Jonathan Weedman			Attended		Attended	
Joseph Green			Attended		Attended	
Jusfin Valero			Attended			
Karl Halfman			Attended			
Katja Nelson			Attended	Attended		
Kerry Ferguson			Attended		Attended	
Kevin Donnelly			Attended			
Kevin Stalter			Attended			
Lambert Talley			Attended	Attended	Attended	
LaShonda Spencer			Attended			
Lauren Gersh		Attended	Attended	Attended		
Lee Kochems		Attended	Attended	Attended		
Leon Maulsby			Attended		Attended	
Leonardo Martinez-Real			Attended	Attended	Attended	
Lilieth Conolly	Attendend	Attended	Attended	Attended	Attended	
Mario Pérez			Does not vote			
Martin Sattah			Attended			
Mary Cummings			Attended			
Matthew Muhonen			Attended			
Miguel Alvarez			Attended			
Miguel Martinez			Attended			
Mikhaela Cielo			Attended	Attended		
Paul Nash	Attendend	Attended	Attended	Attended		
Rita Garcia			Attended	Attended		
Ronnie Osorio			Attended			
Russell Ybarra			Attended			
Sandra Cuevas			Attended			
Terrance Jones					Attended	
Vilma Mendoza			Attended	Attended	Attended	
William D. King			Attended			



## **Get Ready for Co-Chair Open Nominations & Elections: Your Questions Answered!**

Greetings! It's that time of year again—election season is upon us, not just for general elections, but also for our Commission, Committee and Caucus Co-Chairs. The nomination and election process for COH, Committee, and Caucus Co-Chairs is underway. Below is a quick FAQ to help you prepare and make an informed decision about becoming a Co-Chair.

### **Am I Eligible?**

*\*Per COH Bylaws, Policies #08.1102 and #08.1104*

**Commission Co-Chairs (Nominations remain open until the January 9, 2025, COH meeting)**

*(2) Commission Co-Chairs have two-year staggered terms – one co-chair seat is up for election which will serve the Jan 2025-Dec 2026 term.*

- Only voting Commissioners can serve as Commission Co-Chairs.
- Candidates must have at least one year of service on the Commission to ensure leadership diversity and representation.
- At least one Co-Chair must be HIV-positive, and at least one must be a person of color. It is also preferred that at least one Co-Chair is female.

### **Committee Co-Chairs (Nominations will open by December, with elections in January 2025)**

*(2) Committee Co-Chairs serve one-year terms – all co-chair seats are up for election which will serve the Jan-Dec 2025 term.*

- The Commission does not impose specific requirements, though one year of experience on the Committee is strongly encouraged.
- Nominees must be primary members of the Committee, not serving in alternate or secondary roles.
- Only Commissioners can serve as Co-Chairs.

### **Caucus Co-Chairs (Nominations will open by December, with elections in January 2025)**

*Caucuses typically have two Co-Chairs serving one-year terms, except the Consumer Caucus, which has three seats, including a prevention representative. All co-chair seats are up for election which will serve the Jan-Dec 2025 term.*

- One Co-Chair must be a Commissioner to ensure that the Caucus activities are aligned with the COH's scope, goals and objectives
- Note: Caucuses are not subject to Brown Act requirements but work with COH consent to set their own leadership structure, guidelines, membership, and activities.

***\*All Co-Chair candidates will be asked to provide a brief statement before the election.***

## **What Are the Co-Chair Roles & Responsibilities?**

- Lead COH/committee/caucus activities and meetings.

- Set agendas for meetings in collaboration with staff.
- Develop work plans with the Executive Director and staff.
- Facilitate meetings, guiding discussion and ensuring effective workflow.
- Summarize discussions and assist in developing work products.
- Act on behalf of the group and communicate with stakeholders.

## **How Should I Prepare?**

- Honestly assess your accessibility, bandwidth, and time to ensure you are able to show up fully and prepared. *Co-Chair roles require at least 10-12 commitment hours per month.*
- Review the [COH Co-Chair training slides](#) to understand the role's expectations
- Familiarize yourself with the:
  - [Ryan White Program Part A Planning Council Primer](#),
  - [COH bylaws](#),
  - [COH Co-Chair Duty Statement](#) (if applicable),
  - [Committee Co-Chair Duty Statement](#) (if applicable)
  - [Required Commissioner trainings](#).

**Ready to take on a leadership role? Nominate yourself or a colleague and help guide our collective work toward meaningful community impact! If you have questions, please reach out to your respective staff lead.**



<b>POLICY/PROCEDURE #08.1104</b>	<b>Commission and Committee Co-Chair Elections and Terms</b>	<b>Page 1 of 8</b>
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**SUBJECT:** The process and scheduling for Commission and Committee Co-Chair elections.

**PURPOSE:** To outline the steps and timing for the Commission's and standing committees' Co-Chair elections.

**BACKGROUND:**

- Federal Ryan White legislation mandates that all Part A jurisdictions establish local HIV planning councils to develop a comprehensive HIV plan, rank priorities and determine allocations, create standards of care, and to carry out a number of other responsibilities. The Los Angeles County Commission on HIV serves as the local Ryan White Part A HIV planning council for the Los Angeles County.
- In accordance with Ryan White rules and Ordinance 3.29 of the Los Angeles County Charter, the Commission on HIV comprises 51 voting members, meets monthly, and fulfills its various responsibilities through an open, transparent meeting process. The meetings comply with appropriate provisions of California's Ralph M. Brown Act, and are run according to Robert's Rules of Order.
- Elected leadership is necessary to represent the planning council, facilitate the meetings, and oversee planning council work, among other responsibilities. The Health Resources and Services Administration (HRSA), the federal agency responsible for administering the Ryan White Program, recommends that planning councils elect Co-Chairs for these functions. The Commission on HIV has adopted HRSA's guidance with two Co-Chairs elected by the membership.
- The Commission on HIV relies on a strong committee structure to discharge its work responsibilities. Consistent with the Commission's By-Laws, the Commission organizational structure comprises five standing committees: Executive, Public Policy (PP), Operations, Priorities, Planning, and Allocations (PP&A), and Standards and Best Practices (SBP). Except for the Executive Committee (where the Commission Co-Chairs serve as the Committee Co-Chairs), the standing committees are led by two Co-Chairs elected by the Committee membership.

## Policy #08.1104: Commission and Committee Co-Chair Elections and Terms

Page 2 of 7

- The Commission Co-Chairs' duties, responsibilities, rights and expectations are detailed in *Duty Statement, Commission Co-Chair*). The Committee Co-Chairs' duties, responsibilities, rights and expectations are detailed in *Duty Statement, Committee Co-Chair*.

### **POLICY:**

1. The Commission Co-Chairs are elected to two-year terms, and each Co-Chair seat expires in December of alternate years. Except for the Executive Committee, each of the standing committees annually elects two Committee Co-Chairs to one-year terms that expire in February. There are no limits to the number of terms to which a Commission or committee Co-Chair can be re-elected. Co-Chairs elected to fill mid-term vacancies are elected for the remaining duration of the term, until it expires.
2. The Commission Co-Chairs are considered members of all committees, and also serve as Executive Committee Co-Chairs. Committee Co-Chairs cannot serve as Co-Chair to more than one committee at a time.
3. Nominations for the vacant Commission Co-Chair seat are normally opened in August, unless unexpected circumstances arise (meeting cancellations, absence of quorum, etc.) prevent it. Nominations for the Committee Co-Chair seats are usually opened in January, following election of the Commission Co-Chairs and final committee assignments, unless otherwise delayed. Members can nominate themselves or can be nominated by other stakeholders throughout the period in which the nominations are open.
4. Except for immediate vacancies in both Co-Chair seats, nominations must be open at the monthly meeting prior to the Co-Chair elections. Unless delayed or postponed, the Co-Chair elections are held at following month's regular meeting.
5. Commission Co-Chair candidates must have at least a year's service on the Commission. At least one of them must be HIV-positive and at least one of them must be a person of color. Only Commissioners can serve as the Co-Chairs. Only Commissioners serving in their primary committee assignment may serve as Committee Co-Chairs, but at least one of the Committee Co-Chair seats must be filled by a Commissioner. Unaffiliated HIV-positive consumers are highly encouraged to seek leadership roles and run for a Commission or Committee Co-Chair seat whenever possible.
6. Co-Chairs are elected through a sequential voting process until there are only one or two candidates remaining, as need dictates. The Commission/committee must approve the final candidate(s) through a consent vote of approval or through individual roll call votes. All Co-Chairs must be elected by a majority of the voting membership. A Co-Chair candidate's failure to earn a majority vote disqualifies that member as a Co-Chair candidate for that term, closes the election for that meeting, extends the nominations period, and postpones the election to the subsequent meeting.

7. Commission and Committee Co-Chair terms are allowed to be extended to accommodate delayed meeting schedules, lack of suitable candidates, or when the body cannot determine definitive, final Co-Chair candidates. A single Co-Chair may also continue to serve, when needed, until a second Co-Chair candidate is identified and elected.

**PROCEDURE(S):**

1. **Terms of Office:** The Commission Co-Chairs are elected to office for staggered two-year terms. Aside from the Executive Committee, standing committee Co-Chairs are elected for two-year terms.
  - a. Commission Co-Chair terms expire in alternate years to ensure leadership continuity. The Commission Co-Chairs also serve as Co-Chairs of the Executive Committee, and serve in those roles for the duration of their tenure as Commission Co-Chairs.
  - b. The four, remaining standing committees [Public Policy (PP), Operations, Priorities Planning and Allocations (PP&A) and Standards and Best Practices (SBP)] elect their Co-Chairs for one-year terms that expire concurrently.
  - c. Commission Co-Chair terms expire in December of the calendar year, unless the November and/or December monthly Commission meeting(s) are cancelled, quorum is not achieved at the meeting at which the Co-Chair is scheduled to be elected, or by majority vote of the Commission to accommodate an extension of the Co-Chair election process.
  - d. Committee Co-Chair terms expire in February of the calendar year, but may be extended, if needed, until new Co-Chairs are elected to fill the leadership positions.
  - e. In the case of a mid-term vacancy in one of the Commission Co-Chair seats, the Commission Co-Chair is subsequently elected to fill the unfinished term resulting from the vacancy. Likewise, committee Co-Chairs elected to fill mid-term vacancies are elected for the respective unfinished terms.
  - f. Commission Co-Chairs are considered voting members of all Committees and subcommittees, but are not counted towards quorum unless present.
2. **Commission Co-Chair Election Process:** Normally—unless adjusted for unexpected circumstances—the Commission Co-Chair elections proceed according to the following schedule:
  - a. The Co-Chairs are elected by a majority vote of Commissioners or Alternates present at a regularly scheduled Commission meeting **at least four months prior to the start date of their term**, after nominations periods opened at the prior regularly scheduled meeting.
  - b. The term of office begins at the start of the calendar year. When a new Co-Chair is elected, this individual shall be identified as the Co-Chair-Elect and will have four months of mentoring and preparation for the Co-Chair role.
  - c. The Co-Chairs delegate facilitation of the Co-Chair election to the Parliamentarian, Executive Director or other designated staff.



- d. Commission members who have been nominated, meet the qualifications, and who accept their nominations are presented for Commission vote.
- e. The Parliamentarian (or Executive Director/staff) leads Commission voting to elect the new Commission Co-Chair.
- g. Following the new Co-Chair's election, the Commission Co-Chairs and the Executive Director must determine Commission members' final committee assignments by the end of December in order to open committee Co-Chair nominations the following month.

**3. Committee Co-Chair Election Process:** Normally—unless adjusted for unexpected circumstances—the committee Co-Chair elections proceed according to the following schedule:

- a. Aside from the Executive Committee (the Commission Co-Chairs serve as the Executive Committee Co-Chairs), the standing committees open candidate nominations for both Co-Chair seats at their January meetings (following final committee assignments).
- b. Nominations are closed the following month when Committee Co-Chair elections are opened under the Co-Chair reports.
- c. The current Co-Chairs delegate facilitation of the Co-Chair election to the Executive Director or another assigned staff representative.
- d. Committee members who have been nominated, meet the qualifications, and who accept their nominations are presented for Committee vote.
- e. The Executive Director (or other designated staff) leads Committee voting to elect the new Co-Chairs.
- f. The newly elected Co-Chairs begin service at the following committee meeting.

As per Robert's Rules of Order, The Commission Co-Chairs should maintain a position of neutrality and not vote in Committee co-chair elections unless there is a tie vote for a position, then they may (but are not required to) vote to break the tie.

**4. Co-Chair Qualifications/Eligibility:** Only voting Commissioners may serve as Commission Co-Chairs. In order to ensure leadership diversity and representation, eligible Commission Co-Chair candidates must have at least one year of service and experience on the Commission. Among the two Commission Co-Chairs, at least one of the Co-Chairs must be HIV-positive, and at least one of them must be a person of color. Additionally, it is strongly preferred that at least one of the two Co-Chairs is female.

The Commission does not impose eligibility or qualification requirements for Committee Co-Chairs, although it is strongly encouraged that nominees acquire at least one year's experience with the Committee before standing as a Co-Chair candidate.

- a. Any Committee member nominated as a Co-Chair candidate must be serving on that Committee in his/her primary Committee assignment.
- b. Only Commissioners may serve as Co-Chairs.
- b. Alternates, members serving on the committee in secondary Committee assignments, and BOS-appointed non-Commission committee members may not serve as Co-Chairs.

- 5. Co-Chair Nominations:** Outside the rare possibility of immediate vacancies in both Commission Co-Chair seats, all Commission and Committee Co-Chair elections must follow a nominations period opened at the respective body's prior regular meeting. The nominations period is designed to give potential candidates the opportunity to consider standing for election and the responsibility of assuming a leadership position. Candidates may nominate themselves or participants may nominate other members. Any stakeholder may nominate Co-Chair candidates.

Candidates can be nominated in public when the nominations are opened or any time prior to the closure of the nominations—including just prior to when the Co-Chair elections are opened at the subsequent meeting—or by contacting the Executive Director through phone, email and/or in writing at any time during the period in which nominations are open. Nominations are formally closed when the eligible candidates begin making their statements.

All Commission Co-Chair candidates nominated prior to the meeting of the Co-Chair election are given the opportunity to provide a brief (single paragraph, single page) statement about their candidacy. All Co-Chair candidates should be given the opportunity to make a short oral statement about their candidacy prior to the election.

- 6. Co-Chair Election Voting Procedures:** Co-Chairs are elected by a majority vote:
- a. Roll call voting for elections requires each voting member to state the name of the candidate for whom he/she is voting, or to abstain, in each round of votes.
  - b. If there are more than two candidates nominated for Commission Co-Chair, voting will proceed in sequential roll calls until a final candidate earns a majority of votes and is elected by a consent or roll call vote. If no candidates earn a majority of votes in a single round, the candidate earning the least number of votes will be eliminated from the subsequent round of roll call voting. The process continues until there is a majority vote for one candidate, or only one candidate remains and the others have been eliminated. Once the final candidate has been selected, the Commission must approve that candidate for the Co-Chair seat in a consent or roll call vote.

- c. When there is only one Commission Co-Chair candidate, the vote serves as approval or rejection of the nominated candidate.
    - 1) A consent vote may be used to approve the final candidate(s) for the Co-Chair seat(s). A roll call vote is not necessary for a final candidate unless there are objections to the election of the candidate.
  - d. If there are two Commission Co-Chair vacancies to fill, voting adheres to the process outlined above except that the final two candidates are identified as the final Co-Chair candidates. A consent vote may be used to approve both final candidates, but a subsequent roll call vote is necessary to identify which candidate will fill the longer term; the candidate earning more votes fills the seat with the longer term.
    - 1) A roll call vote to approve both candidates to fill the Co-Chair seats is not necessary unless there are objections to the election of one or both of the candidates.
    - 2) When there are objections to the election of one or both of the candidates, each candidate must be approved by a majority through an individual roll call vote.
  - e. If there are three or more candidates nominated for the two Committee Co-Chair seats, the same process described for Commission Co-Chair election voting (Procedure #4a) is followed. If there are only two Committee Co-Chair candidates, the Committee is entitled to unanimously accept the “slate of Co-Chair nominees”; otherwise an individual roll call vote is necessary to approve the election of each candidate to a Co-Chair seat.
  - f. In the case of a tie during the final vote, the body can re-cast its vote to accommodate changes in voting. If the body cannot resolve the tie after a new vote, the current Co-Chair(s) remain in office, voting is closed, nominations remain open until the subsequent meeting, and a new election is resumed at that meeting. The process will repeat monthly until a clear majority vote-earner is identified.
  - g. If a majority of the voting members oppose a final candidate’s/final candidates’ nominations, the current Co-Chair(s) retain their seat until the subsequent meeting, nominations remain open, and a new election is held at the next meeting. The final candidates’ whose nominations were opposed are no longer eligible to fill the seat in the current term. The process will repeat monthly until the body finds majority support for a final candidate(s).
- 7. Co-Chair Election Contingencies:** A number of factors may impede the normal Co-Chair election timelines outlined in Procedures #2, #3 and #6. Following are potential challenges that can result in process delays, and how those challenges should be resolved:
- a. Inadequate Number of Qualified Co-Chair Candidates:** The Co-Chair whose term has expired may continue in the seat with the term extended until a new Co-Chair is elected. If the Co-Chair does not choose to continue, or has resigned, a Commission or Committee Co-Chair may temporarily serve as a single Co-Chair until a second Co-Chair can be identified and elected. Co-Chair nominations will remain open indefinitely until qualified candidate(s) are identified and elected.

- b. Cancelled Meeting(s) or Quorum(s) Not Realized:** Nominations can be opened at a subsequent meeting and/or extended to accommodate the cancelled meeting(s) or absence of quorum(s). If the meeting for which the election is scheduled is cancelled or a quorum is not present, nominations remain open an additional month and the election proceeds the following month.

**NOTED AND  
APPROVED:**



**EFFECTIVE  
DATE:**

September 12, 2019

*Original Approval:*

*Revision(s):10/19/16; 7/24/17; 9/12/19*



<b>POLICY/ PROCEDURES:</b>	<b>NO. #08.3204</b>	<b>Commission and Committee Meeting Absences</b>
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**SUBJECT:** Commission and Committee Meeting Absences

**PURPOSE:** To clarify how absences from a Commission or Committee meeting must be claimed, how it must be communicated, why it is important, and what purpose it serves.

**POLICY:** It is recommended that all Commissioners and Committee members regularly and faithfully inform staff of their intentions to be absent from either Commission and/or Committee meetings. Knowledge of member attendance/absences prior to meetings helps Commission Co-Chairs and staff ascertain quorums in advance.

Members cannot miss three consecutive Commission or Committee meetings, or six of either type of meeting in a single year. Absences can result in the suspension of voting privileges or removal from the Commission. However, removal from the Commission due to three consecutive absences cannot result if any of those absences are excused. *Unaffiliated Consumer members experiencing hardship will be assessed on a case-by-case basis on their overall level of participation and record of attendance to determine appropriate next steps.*

COH bylaws dictate that excused absences can be claimed for the following reasons:

- personal sickness, personal emergency and/or family emergency
- vacation; a
- out-of-town travel; and/or
- unforeseen work schedule conflict(s)


In cases of an extended absence from the COH due to personal sickness, personal emergency and/or family emergency, members can take a leave of absence for up to three months. Should a member's leave of absence extend beyond three months, the Operations' Committee Co-Chairs and Executive Director will confer with the member and determine appropriate next steps, to include a voluntary resignation from the Commission with the understanding that they can reapply at a later time.

**PROCEDURE:**

To claim an excused absence for reasons of vacation and/or out-of-town business, members must notify the Commission Secretary or respective Committee support staff person two weeks prior to the meeting. For purposes of personal/family emergency or sickness, members have until two days after a meeting to notify the staff that they are claiming an excused absence.

For leaves of absence, members must notify the Executive Director immediately upon knowledge of the extended absence. It is the responsibility of the member to keep the Executive Director updated on their status and estimated return to the COH. If the Member does not notify the Executive Director appropriately, the member's absence is therefore, deemed unexcused and the member is subject to suspension of voting privileges or removal from the Commission.

Notification must occur by e-mail or fax for documentation purposes (e-mail preferred). Receipt of the excused absence notification will be acknowledged within 48 hours through the same medium; an absence is not considered excused until receipt has been acknowledged. Notification must detail the member's name, meeting for which an excused absence is being claimed, and reason for the excused absence.

<b>NOTED AND APPROVED:</b>		<b>EFFECTIVE DATE:</b>	07/11/2019
Original Approval: 11/24/2008	Revision(s): 05/23/16; 7/24/17; 7/11/2019; 6/24/21		



# 2024 ATTENDANCE RECORD FOR COMMISSIONERS

Los Angeles County  
Commission on HIV

## COMMISSIONERS

	FIRST NAME	LAST NAME	TITLE
1	Danielle	Campbell	Co-Chair
2	Joe	Green	Co-Chair (Pro-Tem)
3	Miguel	Alvarez	
4	Dahlia	Ale-Ferlito	
5	Jayda	Arrington	
6	Al	Ballesteros	
7	Alasdair	Burton	
8	Mikhaela	Cielo	
9	Lilieth	Conolly	
10	Sandra	Cuevas	
11	Mary	Cummings	
12	Erika	Davies	
13	Kevin	Donnelly	
14	Kerry	Ferguson	
15	Arlene	Frames	
16	Arburtha	Franklin	(Alternate)
17	Rita	Garcia	(Alternate)
18	Felipe	Gonzalez	
19	Bridget	Gordon	
20	David	Hardy	(Alternate)
21	Karl	Halfman	
22	Ismael	Herrera	
23	Terrance	Jones	
24	William	King	MD
25	Lee	Kochems	
26	Leonardo	Martinez-Real	
27	Leon	Maultsby	
28	Vilma	Mendoza	
29	Andre	Molette	
30	Matthew	Muhonen	(LOA)
31	Paul	Nash	
32	Katja	Nelson	
33	Ronnie	Osorio	
34	Byron	Patel	
35	Mario	Perez	MPH
36	Decehelle	Richardson	
37	Erica	Robinson	
38	Daryl	Russell	
39	Harold Glenn	San Agustin	MD
40	Martin	Sattah	MD
41	Dee	Saunders	
42	LaShonda	Spencer	MD
43	Kevin	Stalter	
44	Lambert	Talley	(Alternate)
45	Justin	Valero	
46	Jonathan	Weedman	

## COMMISSION MEETING DATES

	1/11/24	2/8/24	3/14/24	4/11/24	5/9/24	6/13/24	7/11/24	8/8/24	9/12/24	10/10/24	11/14/24	12/12/24	NOTES
	Y	Y	Y*	Y	Y	Y*	EA	Y	EA	C	Y	C	
	Y	Y	Y	Y	EA	Y	Y	Y	Y	A	Y	A	
	Y	Y	Y	Y	Y	Y*	Y	Y	Y	N	Y	N	
	NA	NA	NA	NA	NA	NA	Y	Y	UA	C	Y	C	
	Y	Y	Y	Y	Y	Y*	Y	Y*	Y	E	Y	E	
	UA	Y	Y	Y	Y	Y*	UA	Y	UA	L	UA	L	
	Y	Y	Y	Y	Y	Y	Y*	Y	Y	L	Y	L	
	Y	Y	Y	Y	Y	Y	Y	Y	Y	E	Y	E	
	Y	Y	Y	Y	Y	Y*	EA	Y	EA	D	Y	D	
	Y	Y	EA	Y	Y	Y	Y*	EA	EA		Y		
	Y	Y	Y	Y	Y	Y	Y	UA	Y		UA		
	EA	EA	EA	EA	Y	Y*	Y	Y	Y		EA	C	
	Y	Y	Y	Y	Y	Y	Y	Y	EA	C	Y	A	MOP: 9/12
	NA	NA	Y	Y	Y	Y	Y	Y	Y	A	Y	N	
	Y	Y	Y	Y	Y	Y*	EA	Y	EA	N	Y	C	
	NA	NA	NA	NA	NA	Y	Y	Y	Y	C	Y	E	
	NA	NA	NA	NA	NA	Y	UA	Y	EA	E	UA	L	
	Y	Y	EA	Y	Y	Y	Y	Y	Y	L	EA	L	
	EA	Y	Y	Y	Y	EA	EA	EA	UA	L	UA	E	
	Y	Y	Y	Y	Y	Y	EA	Y	EA	E	Y	D	
	Y	Y	EA	Y	EA	Y	Y	EA	Y	D	UA		
	Y	Y	EA	Y	Y	Y	Y	EA	EA		Y		
	NA	NA	NA	NA	NA	NA	NA	NA	Y		Y		
	Y	EA	EA	EA	Y	Y	Y	EA	EA		UA	C	
	Y*	Y	Y	Y	Y	Y*	Y*	Y	EA		EA	A	
	NA	NA	Y	Y	Y	Y	Y	Y	Y		Y	N	
	Y	Y	EA	Y	Y	Y	Y	Y	Y		Y	C	
	NA	NA	Y	Y	Y	Y	Y	Y	Y		Y	E	
	Y	UA	Y	Y	Y	UA	Y	Y	EA		UA	L	
	NA	NA	NA	NA	EA	EA	EA	EA	Y		Y	L	
	EA	Y	EA	Y	Y	Y	EA	Y	EA		EA	E	
	Y	Y	EA	Y	Y	Y	Y	Y	EA		Y	D	MOP: 9/12
	EA	Y	UA	EA	UA	UA	UA	UA	UA		UA		
	Y	Y	EA	EA	Y	Y	EA	Y	Y	C	EA	C	
	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	EA	A	
	Y	Y	Y	Y	Y	Y	Y	Y	UA	N	Y	N	
	Y	EA	EA	Y	Y	Y	Y	EA	UA	C	UA	C	
	NA	Y	Y	Y	Y	Y	Y	Y*	Y	E	Y	E	
	Y	Y	EA	Y	Y	EA	Y	Y	Y	L	Y	L	
	Y	Y	Y	Y	EA	EA	Y	Y	Y	L	Y	L	
	NA	NA	NA	NA	NA	NA	NA	Y	Y	E	Y	E	
	EA	EA	Y	Y	EA	EA	Y	Y	EA	D	Y	D	MP: 1.8
	EA	EA	EA	Y	EA	Y	EA	Y	UA		UA		
	Y	Y	Y	Y	Y	Y	UA	Y	Y		Y		
	EA	Y	Y	Y*	Y	Y*	Y*	EA	EA		Y		
	Y	EA	Y	Y	Y	Y	Y	EA	EA		EA		

47	Russell	Ybarra			Y	Y	Y	Y	Y	EA	EA	Y	Y		Y			
<b>RESIGNED OR TERMED OUT</b>																		
1	Anthony	Mills	Resigned															
2	Pearl	Doan	Resigned		UA	UA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
3	Jose	Magana	Resigned		Y	UA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
4	Redeem	Robinson	Seat vacated		UA	UA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
5	Chuy	Orozco	Resigned		Y	Y	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
6	Juan	Solis	Seat vacated		UA	UA	UA	UA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
7	Luckie	Fuller	Resigned		Y	EA	EA	EA	EA	EA	NA	NA	NA	NA	NA	NA	NA	NA
8	Ricky	Rosales	Resigned		Y	EA	EA	Y	Y	EA	NA	NA	NA	NA	NA	NA	NA	NA
9	Derek	Murray	Resigned		EA	Y	Y	EA	Y	EA	EA	NA	NA	NA	NA	NA	NA	NA
10	Felipe	Findley	Resigned 12.9.24		Y	Y	Y	Y	Y	Y	EA	EA	EA	EA	NA	Y	NA	NA
11																		
12																		
13																		
14																		
15																		

\*Indicates AB2449  
MP: Member of the public

  = Co-Chairs     
   = Alternates     
 EA = Excused Absence     
 NA = Not Applicable  
Y = ATTENDED     
UA = Unexcused Absence















# 2025 MEMBERSHIP ROSTER | UPDATED 1.3.25

SEAT NO.	MEMBERSHIP SEAT	Commissioners Seated	Committee Assignment	COMMISSIONER	AFFILIATION (IF ANY)	TERM BEGIN	TERM ENDS	ALTERNATE
1	Medi-Cal representative			<b>Vacant</b>		July 1, 2023	June 30, 2025	
2	City of Pasadena representative	1	EXC SBP	Erika Davies	City of Pasadena Department of Public Health	July 1, 2024	June 30, 2026	
3	City of Long Beach representative			<b>Vacant</b>	Long Beach Health & Human Services	July 1, 2023	June 30, 2025	
4	City of Los Angeles representative	1	SBP	Dahlia Ale-Ferlito	AIDS Coordinator's Office, City of Los Angeles	July 1, 2024	June 30, 2026	
5	City of West Hollywood representative	1	PP&A	Dee Saunders	City of West Hollywood	July 1, 2023	June 30, 2025	
6	Director, DHSP *Non Voting	1	EXC	Mario Pérez, MPH	DHSP, LA County Department of Public Health	July 1, 2024	June 30, 2026	
7	Part B representative	1	PP&A	Karl Halfman, MA	California Department of Public Health, Office of AIDS	July 1, 2024	June 30, 2026	
8	Part C representative	1	OPS	Leon Maultsby, DBH, MHA	Charles R. Drew University	July 1, 2024	June 30, 2026	
9	Part D representative	1	SBP	Mikhaela Cielo, MD	LAC + USC MCA Clinic, LA County Department of Health Services	July 1, 2023	June 30, 2025	
10	Part F representative	1	SBP	Sandra Cuevas	Pacific AIDS Education and Training - Los Angeles Area	July 1, 2024	June 30, 2026	
11	Provider representative #1			<b>Vacant</b>		July 1, 2023	June 30, 2025	
12	Provider representative #2	1	SBP	Andre Molette	Men's Health Foundation	July 1, 2024	June 30, 2026	
13	Provider representative #3	1	PP&A	Harold Glenn San Agustin, MD	JWCH Institute, Inc.	July 1, 2023	June 30, 2025	
14	Provider representative #4	1	PP&A	LaShonda Spencer, MD	Charles Drew University	July 1, 2024	June 30, 2026	
15	Provider representative #5	1	SBP	Byron Patel, RN	Los Angeles LGBT Center	July 1, 2023	June 30, 2025	
16	Provider representative #6	1	EXC OPS	Dechelle Richardson	AMAAD Institute	July 1, 2024	June 30, 2026	
17	Provider representative #7			<b>Vacant</b>		July 1, 2023	June 30, 2025	
18	Provider representative #8	1	SBP	Martin Sattah, MD	Rand Shrader Clinic, LA County Department of Health Services	July 1, 2024	June 30, 2026	
19	Unaffiliated representative, SPA 1			<b>Vacant</b>		July 1, 2023	June 30, 2025	Kerry Ferguson (SBP)
20	Unaffiliated representative, SPA 2	1	SBP	Russell Ybarra	Unaffiliated representative	July 1, 2024	June 30, 2026	
21	Unaffiliated representative, SPA 3	1	OPS	Ish Herrera	Unaffiliated representative	July 1, 2023	June 30, 2025	
22	Unaffiliated representative, SPA 4			<b>Vacant</b>		July 1, 2024	June 30, 2026	Lambert Talley (PP&A)
23	Unaffiliated representative, SPA 5	1	EXC SBP	Kevin Stalter	Unaffiliated representative	July 1, 2023	June 30, 2025	
24	Unaffiliated representative, SPA 6	1	OPS	Jayda Arrington	Unaffiliated representative	July 1, 2024	June 30, 2026	
25	Unaffiliated representative, SPA 7	1	OPS	Vilma Mendoza	Unaffiliated representative	July 1, 2023	June 30, 2025	
26	Unaffiliated representative, SPA 8	1	EXC PP&A	Kevin Donnelly	Unaffiliated representative	July 1, 2024	June 30, 2026	
27	Unaffiliated representative, Supervisorial District 1	1	PP	Leonardo Martinez-Real	Unaffiliated representative	July 1, 2023	June 30, 2025	Arburtha Franklin (PPC)
28	Unaffiliated representative, Supervisorial District 2	1	EXC OPS	Bridget Gordon	Unaffiliated representative	July 1, 2024	June 30, 2026	
29	Unaffiliated representative, Supervisorial District 3	1	SBP	Ariene Frames	Unaffiliated representative	July 1, 2023	June 30, 2025	
30	Unaffiliated representative, Supervisorial District 4			<b>Vacant</b>		July 1, 2024	June 30, 2026	
31	Unaffiliated representative, Supervisorial District 5	1	PP&A	Felipe Gonzalez	Unaffiliated representative	July 1, 2023	June 30, 2025	Rita Garcia (PP&A)
32	Unaffiliated representative, at-large #1	1	PP&A	Lilith Conolly	Unaffiliated representative	July 1, 2024	June 30, 2026	
33	Unaffiliated representative, at-large #2	1	PPC	Terrance Jones	Unaffiliated representative	July 1, 2023	June 30, 2025	
34	Unaffiliated representative, at-large #3	1	PP&A	Daryl Russell, M.Ed	Unaffiliated representative	July 1, 2024	June 30, 2026	David Hardy (SBP)
35	Unaffiliated representative, at-large #4	1	EXC	Joseph Green	Unaffiliated representative	July 1, 2023	June 30, 2025	
36	Representative, Board Office 1	1	PP&A	Al Ballesteros, MBA	JWCH Institute, Inc.	July 1, 2024	June 30, 2026	
37	Representative, Board Office 2	1	EXC	Danielle Campbell, PhD, MPH	T.H.E Clinic, Inc. (THE)	July 1, 2023	June 30, 2025	
38	Representative, Board Office 3	1	EXC PP	Katja Nelson, MPP	APLA	July 1, 2024	June 30, 2026	
39	Representative, Board Office 4	1	EXC OPS	Justin Valero, MA	No affiliation	July 1, 2023	June 30, 2025	
40	Representative, Board Office 5	1	PP&A	Jonathan Weedman	ViaCare Community Health	July 1, 2024	June 30, 2026	
41	Representative, HOPWA			<b>Vacant</b>		July 1, 2023	June 30, 2025	
42	Behavioral/social scientist	1	EXC PP	Lee Kochems, MA (LOA)	Unaffiliated representative	July 1, 2024	June 30, 2026	
43	Local health/hospital planning agency representative			<b>Vacant</b>		July 1, 2023	June 30, 2025	
44	HIV stakeholder representative #1	1	EXC OPS   PP	Alasdair Burton	No affiliation	July 1, 2024	June 30, 2026	
45	HIV stakeholder representative #2	1	PP	Paul Nash, Cpsychol AFBPs FHEA	University of Southern California	July 1, 2023	June 30, 2025	
46	HIV stakeholder representative #3	1	OPS	Erica Robinson	Health Matters Clinic	July 1, 2024	June 30, 2026	
47	HIV stakeholder representative #4	1	PP	Ronnie Osorio	Center for Health Justice (CHJ)	July 1, 2023	June 30, 2025	
48	HIV stakeholder representative #5	1	PP	Mary Cummings	Bartz-Altadonna Community Health Center	July 1, 2024	June 30, 2026	
49	HIV stakeholder representative #6			<b>Vacant</b>		July 1, 2023	June 30, 2025	
50	HIV stakeholder representative #7	1	PP&A	William D. King, MD, JD, AAHIVS	W. King Health Care Group	July 1, 2024	June 30, 2026	
51	HIV stakeholder representative #8	1	EXC OPS	Miguel Alvarez	No affiliation	July 1, 2024	June 30, 2026	
<b>TOTAL:</b>		<b>41</b>						

LEGEND: EXC=EXECUTIVE COMM | OPS=OPERATIONS COMM | PP&A=PLANNING, PRIORITIES & ALLOCATIONS COMM | PPC=PUBLIC POLICY COMM | SBP=STANDARDS & BEST PRACTICES COMM

LOA: Leave of Absence

Overall total: 46