
Economy & Efficiency Commission Meeting Minutes

MINUTES OF THE REGULAR MEETING ECONOMY AND EFFICIENCY COMMISSION

THURSDAY, September 1, 2005
ROOM 830, KENNETH HAHN HALL OF ADMINISTRATION
500 West Temple St., Los Angeles, CA 90012

Editorial Note: Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes.

I. CALL TO ORDER

Having achieved a quorum of commissioners, Chairman Philibosian called the meeting to order at 10:15 a.m.

II. APPROVAL OF COMMISSIONER'S ABSENCES

Chairman Philibosian asked for a motion to approve absences.

COMMISSIONERS PRESENT

Clayton Anderson
Fred Balderrama
Isaac Diaz Barcelona
Robert Cole
Jaclyn Tilley Hill
Ronald K. Ikejiri
Chun Lee
Royal F. Oakes
William J. Petak
Robert H. Philibosian
William A. Sullivan
Julia Sylva

COMMISSIONERS REQUESTING TO BE EXCUSED

Joanne Baltierrez
Jonathan Fuhrman
Roman Padilla
Tony Tortorice

COMMISSIONERS NOT REQUESTING AN EXCUSE

Hope J. Boonshaft

It was Moved, Seconded, and Adopted: The Commission members requesting an excuse, be excused.

III. APPROVAL OF MINUTES

Chairman Philibosian asked if there were any corrections or amendments to the minutes of the July 7, 2005 Commission meeting. Hearing none the following motion was Moved, Seconded, and Adopted: The minutes of the July 7, 2005 Commission meeting be approved.

IV. APPROVAL OF PRESENTATION

Chairman Philibosian asked if there were any corrections or amendments to the presentation of the July 7, 2005 Commission meeting. Hearing none the following motion was Moved, Seconded, and Adopted: The presentation of the July 7, 2005 Commission meeting be approved.

V. INTRODUCTIONS AND ANNOUNCEMENTS

Chairman Philibosian introduced Supervisor Burke's newest appointee to the Commission, Mr. Robert Cole. Mr. Cole then made a few comments concerning his education and experience.

VI. CHAIRMAN'S REPORT

Chairman Philibosian stated that there was not report at this time.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Staniforth described several projects he's working on including: web site revisions, publication archiving, electronic filing and an office-automation system that is being done in collaboration with ISD. He noted that more than a dozen Commission publications have recently been discovered and have been added to the web site.

Commissioner Sylva commended Mr. Staniforth on his work noting that she had recently utilized the web site to access a previous Commission document and found it very user friendly.

VIII. LIAISON REPORTS

Local Government Services Commission

No liaison was present to make a presentation

Quality and Productivity Commission

Commissioner Hill reported that the Commission has just processed another \$2 million award for a collaborative project of the Department of Children and Family Services, the Sheriff's Department and the District Attorney's Office.

This project will facilitate rapid and secure electronic transmission and receipt of mandated reports among all affected County agencies creating an accessible paper trail to track all children for whom the County is responsible.

Additionally, through the Productivity Investment Fund (PIF), the Public Library has been funded for WiFi internet connectivity in its 84 branches. This project has been undertaken in collaboration with the County's Chief Information Officer.

Finally, the Quality and Productivity Commissioners are gearing up for their September Top Ten Award Candidate site visits. These visits will result in determining who will win awards at the Commission's ceremony on October 26th to which she extended an invitation to all commissioners.

X. PRESENTATION

Chairman Philibosian introduced Mr. Donald Wolfe, the new Director of the Department of Public Works, and welcomed him to the meeting.

Mr. Donald L. Wolfe, Director
Department of Public Works, Los Angeles County

Topic: An Overview of the Department of Public Works

To introduce his presentation Mr. Wolfe used a video presentation to describe the organizational structure and operations of the DPW in Los Angeles County. With this information as a background, Mr. Wolfe then discussed in detail his vision for the future of the department which included the conduct of several current capital projects and how activities in the areas of solid waste, flood control, pollution control and traffic management were to be addressed by the Department.

IX. OLD BUSINESS - TASK FORCE REPORTS

Grand Jury Task Force

Commissioner Sullivan reminded Chairman Philibosian that the Task Force is waiting for approval of its planned project, a follow-up to the recommendations regarding the Domestic Violence Council.

Organization and Accountability Task Force

Commissioner Oakes, reported a conversation with Mr. Staniforth regarding the implementation of the task force's recommendations on worker's compensation. They both believe about 60% of the recommendations are being implemented. Of the remaining 40%, about half might be implemented while the remainder will not be implemented. Mr. Staniforth will be discussing with Risk Management the specifics of implementation of the recommendations enabling a more complete report at the next meeting.

Shared services remain an area of interest for the task force. Prioritizing what functions may be consolidated, whether human resources, information technology, purchasing, etc. could be addressed. Commissioner Hill suggested a conversation with Tyler McCauley, Auditor-Controller, who is working with a number of departments on the issue of shared services. Chairman Philibosian suggested having the conversation with Mr. McCauley and then generating a report of that conversation as well as a prioritized list of suggestions for shared services for the next meeting.

Economic Development Task Force

Commissioner Sylva invited the group to the Small Business Connections Expo to be held October 19th in the Carson Home Depot Center. She is trying to get a Task Force presentation on the event agenda. Though the event has historically focused on procurement, she has lobbied them to include the issue of access to capital. She mentioned that they're looking for speakers to talk about access to capital, i.e. investment bankers.

Video Arraignment Task Force

Chairman Philibosian mentioned that Mr. Staniforth was going to speak with the Court Services Commander in the Sheriff's Department about submitting this project for a PIF grant from the Quality and Productivity Commission. Commissioner Anderson commented that he has reason to believe that the Sheriff's Department is drafting a grant request to conduct a pilot study covering the implementation of video arraignment at the Parker Center.

Chairman Philibosian asked Mr. Staniforth to find out the status of the grant request. If it is not proceeding, he suggested offering assistance with the drafting of the grant request. Although Chairman Philibosian suggested that the Quality and Productivity Commission would quickly approve the grant, Commissioner Anderson suggested caution. Chairman Philibosian asked Mr. Staniforth for a status report within a week.

Succession Planning

Commissioner Petak reported that there has been no Board response to the Succession Planning report.

Commissioner Petak then discussed a presentation that he had attended given by Mark Pizano, Executive Director of the Southern California Association of Governments (SCAG). He suggested that Mr. Pizano's presentation on economic development would be valuable to the commissioners.

Chairman Philibosian asked Mr. Staniforth to request that Mr. Pizano make his presentation at the October Commission meeting.

XI. NEW BUSINESS

No new business was brought up.

XII. PUBLIC COMMENT

Opportunity for members of the public to address the Commission on items of interest that is within the subject matter jurisdiction of the Commission. No members of the public commented.

VI. CHAIRMAN'S REPORT (Continued)

Chairman Philibosian informed the Commissioners that he had received a very nice phone call from Sue Ellen Hanlon, Supervisor Knabe's Deputy, in response to the resolution the Commission recently sent her. She is healing and is doing some work from home.

XIII. ADJOURNMENT

Chairman Philibosian adjourned the meeting at 11:45 PM.

Respectfully Submitted.



Bruce J. Staniforth
Executive Director

[Go to July 7, 2005 Agenda](#)

[Return to September 1, 2005 Agenda](#)



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