

Conflict of Interest Code  
of the

**BALDWIN PARK UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the district.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Superintendent; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members and its Superintendent of Schools and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The district shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

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**APPENDIX “A”**

**CATEGORY 1-A**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 1-B**

Persons in this category shall disclose all Investments, business positions in or income (including gifts, loans and travel payments) from sources which:

- Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

**CATEGORY 2**

Persons in this category shall disclose all investments or business positions in or income (including gifts, loans and travel payments) from sources which:

- Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Baldwin Park Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employee or his/her spouse or other financial dependent.

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**APPENDIX “B”**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Associate Superintendent, Business and Operations	1-A, 1-B & 3
Asst. Superintendent, Student Achievement	1-B
Assistant Superintendent, Human Resources	2, 3
Director of Adult & Community Education	2
Senior Director of Special Education	2
Senior Director of Support Services	2
Director of Early Childhood Education	2
Director of Facilities and Operations	1-B
Senior Director of Fiscal Services	2
Director of Human Resources	2, 3
Director of Nutrition Services	1-B
Director of Purchasing and Warehouse	1-B
Director of Risk Management and Benefits	1-B, 3
Director of Student Achievement	2
Director of Student Services	2
Director of Transportation	1-A & B
Director – Chief Technology Officer	1-B
Principal	2
High School Activities Director	2

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**APPENDIX “B”**

**Designated Positions**

**Disclosure Categories**

Consultants/New Positions\*

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent of Schools or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent of Schools or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**Public Officials Who Manage Public Investments:**

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Board of Education Members  
Superintendent of Schools

**EFFECTIVE DATE: 11/16/2022**