



LOS ANGELES COUNTY
COMMISSION ON HIV



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Operations Committee Meeting

Thursday, April 24, 2025

10:00am-12:00pm (PST)

**510 S. Vermont Ave, Terrace Conference Room TK11
Los Angeles, CA 90020**

****Validated Parking: 523 Shatto Place, LA 90020****

*As a building security protocol, attendees entering from the first-floor lobby **must** notify security personnel that they are attending the Commission on HIV meeting in order to access the Terrace Conference Room (9th floor) when our meetings are held.*

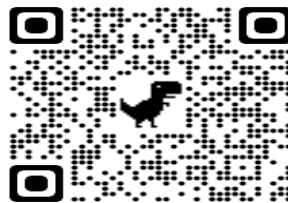
Agenda and meeting materials will be posted on our website at
<https://hiv.lacounty.gov/operations-committee>

**Members of the Public May Join in Person or Virtually.
For Members of the Public Who Wish to Join Virtually, Register Here:**

<https://lacountyboardofsupervisors.webex.com/weblink/register/r49044bcc2b60f71f8e4789881994cd28>

To Join by Telephone: 1-213-306-3065

Password: OPERATIONS Access Code: 2535 071 1155



Notice of Teleconferencing Sites:

None

together.

WE CAN END HIV IN OUR COMMUNITIES ONCE & FOR ALL

Apply to become a Commission member at:

<https://www.surveymonkey.com/r/COHMembershipApp>

For application assistance, call (213) 738-2816 or email hivcomm@lachiv.org



LOS ANGELES COUNTY
COMMISSION ON HIV



510 S. Vermont Ave., 14th Floor, Los Angeles, CA 90020
MAIN: 213.738.2816 EMAIL: hivcomm@lachiv.org WEBSITE: <https://hiv.lacounty.gov>

**AGENDA FOR THE MEETING OF THE
LOS ANGELES COUNTY COMMISSION ON HIV
OPERATIONS COMMITTEE**

Thursday, April 24, 2025 | 10:00 AM – 12:00 PM

510 S. Vermont Ave
Terrace Level Conference Room TK05
Los Angeles, CA 90020
Validated Parking: 523 Shatto Place, Los Angeles 90020

MEMBERS OF THE PUBLIC:

To Register + Join by Computer:

<https://lacountyboardofsupervisors.webex.com/weblink/register/r49044bcc2b60f71f8e4789881994cd28>

To Join by Telephone: 1-213-306-3065

Password: OPERATIONS Access Code: 2535 071 1155

Operations Committee (OPS) Members:			
Justin Valero, MA <i>Co-Chair</i>	Erica Robinson <i>Co-Chair</i>	Miguel Alvarez	Jayda Arrington
Alasdair Burton (Executive, At-Large)	Joaquin Gutierrez (<i>Alternate</i>)	Bridget Gordon (Executive, At-Large)	Ish Herrera
Leon Maultsby	Vilma Mendoza	Aaron Raines (<i>Alternate</i>)	Dechelle Richardson (Executive, At-Large)
QUORUM: 6			

AGENDA POSTED: April 18, 2025

SUPPORTING DOCUMENTATION: Supporting documentation can be obtained via the Commission on HIV Website at: <http://hiv.lacounty.gov> or in person. The Commission Offices are located at 510 S. Vermont Ave., 14th Floor Los Angeles, 90020. **Validated parking is available at 523 Shatto Place, Los Angeles 90020. *Hard copies of materials will not be made available during meetings unless otherwise determined by staff in alignment with the County's green initiative to recycle and reduce waste.**

PUBLIC COMMENT: Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Committee's consideration of the item, that is within the subject matter jurisdiction of the Committee. To submit Public Comment, you may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to hivcomm@lachiv.org -or- submit your Public Comment electronically [here](#). All Public Comments will be made part of the official record.

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission Office at (213) 738-2816 or via email at HIVComm@lachiv.org.

Los servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico a HIVComm@lachiv.org, por lo menos setenta y dos horas antes de la junta.

I. ADMINISTRATIVE MATTERS

- | | |
|--|--------------------------------------|
| 1. Call to Order & Meeting Guidelines/Reminders | 10:00 AM – 10:03 AM |
| 2. Introductions, Roll Call, & Conflict of Interest Statements | 10:03 AM – 10:05 AM |
| 3. Approval of Agenda | MOTION #1 10:05 AM – 10:08 AM |
| 4. Approval of Meeting Minutes | MOTION #2 10:08 AM – 10:10 AM |

II. PUBLIC COMMENT

10:10 AM – 10:15 AM

5. Opportunity for members of the public to address the Committee of items of interest that are within the jurisdiction of the Committee. For those who wish to provide public comment may do so in person, electronically by clicking [here](#), or by emailing hivcomm@lachiv.org.

III. COMMITTEE NEW BUSINESS ITEMS

6. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

IV. REPORTS

- | | |
|---|---------------------|
| 7. Executive Director/Staff Report | 10:15 AM – 10:25 AM |
| a. Operational Updates | |
| b. COH Restructure Debrief | |
| 8. Co-Chair's Report | 10:25 AM – 10:35 AM |
| a. 2025 Work Plan | |
| b. 2025 Commissioner Training Schedule | |
| c. 2025 Conflict of Interest Form and Parity, Inclusion and Reflectiveness Survey -
Reminder | |
| 9. Commission on HIV Budget Review Update | 10:35 AM – 11:00 AM |
| 10. Membership Management Report | 11:00 AM—11:15 AM |

- a. Seat Movement
 - (1) Dechelle Richardson Seat #16, Provider representative #6 to Seat #49, HIV stakeholder representative #6 **MOTION #3**
 - (2) Jeremy Mitchell (aka Jet Finley) Seat # 33, Alternate, to Seat #22, Unaffiliated Representative, SPA 4 **MOTION #4**
- b. Attendance | Review
- 11. Assessment of the Efficiency of the Administrative Mechanism (AEAM) 11:15 AM – 11:50 AM
- 12. Recruitment, Retention and Engagement 11:50 AM – 11:55 AM
 - a. Outreach Team
 - (1) Rethinking Outreach Efforts and Strategies
 - b. Member Contributions/Participation | Report Out
(Purpose: To provide an opportunity for Operations Committee members to report updates related to their community engagement, outreach, and recruitment efforts and activities in promoting the Commission)

V. NEXT STEPS

11:55 AM – 11:57 AM

- 13. Task/Assignments Recap
- 14. Agenda development for the next meeting

VI. ANNOUNCEMENTS

11:57 AM – 12:00 PM

- 15. Opportunity for members of the public and the committee to make announcements.

VII. ADJOURNMENT

12:00 PM

- 16. Adjournment for the meeting April 24, 2025

PROPOSED MOTIONS	
MOTION #1	Approve the Agenda Order, as presented or revised.
MOTION #2	Approve the Operations Committee minutes, as presented or revised.
MOTION #3	Approve seat change for Dechelle Richardson (Seat #16, Provider representative #6, to Seat #49, HIV stakeholder representative #6), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.
MOTION #4	Approve seat change for Jeremy Mitchell (Seat #33, Alternate, to Seat #22, Unaffiliated representative, SPA 4), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.



LOS ANGELES COUNTY COMMISSION ON HIV



Approved by COH
6/8/23

510 S. Vermont Ave 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-6748

HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov>

CODE OF CONDUCT

The Commission on HIV welcomes commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. In this space, we challenge ourselves to be self-reflective and committed to an ongoing understanding of each other and the complex intersectionality of the lives we live. We create a safe environment where we celebrate differences while striving for consensus in the fights against our common enemies: HIV and STDs. We build trust in each other by having honest, respectful, and productive conversations. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

All participants and stakeholders should adhere to the following:

- 1) We approach all our interactions with compassion, respect, and transparency.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen with intent, avoid interrupting others, and elevate each other's voices.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) Be flexible, open-minded, and solution-focused.**
- 7) We give and accept respectful and constructive feedback.**
- 8) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 9) We have no place in our deliberations for racist, sexist, homophobic, transphobic, and other discriminatory statements, and "-isms" including misogyny, ableism, and ageism.**
- 10) We give ourselves permission to learn from our mistakes.**

In response to violation of the Code of Conduct which results in meeting disruption, Include provisions of SB 1100 which states in part, ". . . authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting . . . Removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal." Complaints related to internal Commission matters such as alleged violation of the Code of Conduct or other disputes among members are addressed and resolved in adherence to Policy/Procedure #08.3302." (Commission Bylaws, Article VII, Section 4.)

APPROVED BY OPERATIONS COMMITTEE ON 05/25/23; COH 06/08/23

Approved (11/12/1998); Revised (2/10/2005; 9/6/2005); Revised (4/11/19; 3/3/22, 3/23/23; 5/30/23)

S:\Committee - Operations\Code of Conduct\2023\CodeofConduct_Updated 3.23.23_Aprvd COH060823.docx

Meeting Schedule

- All Commission and Committee meetings are held monthly, open to the public and conducted in-person at 510 S. Vermont Avenue, Terrace Conference Room, Los Angeles, CA 90020 (unless otherwise specified). Validated parking is conveniently located at 523 Shatto Place, Los Angeles, CA 90020.
- A virtual attendance option via WebEx is available for members of the public. To learn how to use WebEx, please click [here](#) for a brief tutorial.
- Subscribe to the Commission's email listserv for meeting notifications and updates by clicking [here](#). **Meeting dates/times are subject to change.*

January - December 2025

2nd Thursday (9AM-1PM)	Commission (full body)	Vermont Corridor *subject to change
4th Thursday (1PM-3PM)	Executive Committee	Vermont Corridor *subject to change
4th Thursday (10AM-12PM)	Operations Committee	Vermont Corridor *subject to change
3rd Tuesday (1PM-3PM)	Planning, Priorities & Allocations (PP&A) Committee	Vermont Corridor *subject to change
1st Monday (1PM-3PM)	Public Policy Committee (PPC)	Vermont Corridor *subject to change
1st Tuesday (10AM-12PM)	Standards & Best Practices (SBP) Committee	Vermont Corridor *subject to change

The Commission on HIV (COH) convenes several caucuses and other subgroups to harness broader community input in shaping the work of the Commission around priority setting, resource allocations, service standards, improving access to services, and strengthening PLWH voices in HIV community planning. **The following COH subgroups meet virtually unless otherwise announced.*

Aging Caucus	Black Caucus	Consumer Caucus	Transgender Caucus	Women's Caucus	Housing Taskforce
1PM-3PM	4PM-5PM	1-3PM	10AM-11:30AM	2PM-3PM	9AM-10AM
<i>*2nd Tuesday every other month</i>	<i>*3rd Thursday monthly</i>	<i>*2nd Thursday monthly, following COH meeting</i>	<i>*3rd Thursday quarterly</i>	<i>*3rd Monday bi-monthly</i>	<i>*4th Friday monthly</i>



COMMISSION MEMBER "CONFLICTS-OF-INTEREST"

Updated 3/28/25

In accordance with the Ryan White Program (RWP), conflict of interest is defined as any financial interest in, board membership, current or past employment, or contractual agreement with an organization, partnership, or any other entity, whether public or private, that receives funds from the Ryan White Part A program. These provisions also extend to direct ascendants and descendants, siblings, spouses, and domestic partners of Commission members and non-Commission Committee-only members. Based on the RWP legislation, HRSA guidance, and Commission policy, it is mandatory for Commission members to state all conflicts of interest regarding their RWP Part A/B and/or CDC HIV prevention-funded service contracts prior to discussions involving priority-setting, allocation, and other fiscal matters related to the local HIV continuum. Furthermore, Commission members must recuse themselves from voting on any specific RWP Part A service category(ies) for which their organization hold contracts. ***An asterisk next to member's name denotes affiliation with a County subcontracted agency listed on the addendum.**

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
ALE-FERLITO	Dahlia	City of Los Angeles AIDS Coordinator	No Ryan White or prevention contracts
ALVAREZ	Miguel	No Affiliation	No Ryan White or prevention contracts
ARRINGTON	Jayda	Unaffiliated representative	No Ryan White or prevention contracts
BALLESTEROS	AI	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & Linked Referral...(CSV)
			STD Screening, Diagnosis, and Treatment
			High Impact HIV Prevention
			Mental Health
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Data to Care Services
BURTON	Alasdair	No Affiliation	No Ryan White or prevention contracts
CAMPBELL	Danielle	T.H.E. Clinic, Inc.	Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Biomedical HIV Prevention
			Transportation Services
CIELO	Mikhaela	Los Angeles General Hospital	Biomedical HIV Prevention
CONOLLY	Lilieth	No Affiliation	No Ryan White or prevention contracts
CUEVAS	Sandra	Pacific AIDS Education and Training - Los Angeles	No Ryan White or prevention contracts
CUMMINGS	Mary	Bartz-Altadonna Community Health Center	Community Engagement/EHE

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
DAVIES	Erika	City of Pasadena	HIV Testing Storefront HIV Testing & Sexual Networks
DAVIS (PPC Member)	OM	Asian American Drug Abuse Program (AADAP)	High Impact HIV Prevention HIV Testing and Viral Hepatitis Services in Los Angeles County
DOLAN (SBP Member)	Caitlyn	Men's Health Foundation	Biomedical HIV Prevention Ambulatory Outpatient Medical (AOM) Medical Care Coordination (MCC) Promoting Healthcare Engagement Among Vulnerable Populations Sexual Health Express Clinics (SHEX-C) Transportation Services Data to Care Services
DONNELLY	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
FERGUSON	Kerry	ViiV Healthcare	No Ryan White or prevention contracts
FINLEY	Jet	Unaffiliated representative	No Ryan White or prevention contracts
FRAMES	Arlene	Unaffiliated representative	No Ryan White or prevention contracts
FRANKLIN*	Arburtha	Translatin@ Coalition	Vulnerable Populations (Trans)
GARCIA	Rita	No Affiliation	No Ryan White or prevention contracts
GERSH (SBP Member)	Lauren	APLA Health & Wellness	High Impact HIV Prevention Benefits Specialty Nutrition Support Sexual Health Express Clinics (SHEX-C) Data to Care Services Biomedical HIV Prevention Oral Healthcare Services Ambulatory Outpatient Medical (AOM) Medical Care Coordination (MCC) HIV and STD Prevention Services in Long Beach Transportation Services Residential Care Facility - Chronically Ill Intensive Case Management
GONZALEZ	Felipe	Unaffiliated representative	No Ryan White or Prevention Contracts
GORDON	Bridget	Unaffiliated representative	No Ryan White or prevention contracts
GREEN	Gerald	Minority AIDS Project	Benefits Specialty
GREEN	Joseph	Unaffiliated representative	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
GUTIERREZ	Joaquin	Connect To Protect LA/CHLA	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			STD Screening, Diagnosis and Treatment
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Transportation Services
HALFMAN	Karl	California Department of Public Health, Office of AIDS	Part B Grantee
HARDY	David	LAC-USC Rand Schrader Clinic	No Ryan White or prevention contracts
HERRERA	Ismael "Ish"	Unaffiliated representative	No Ryan White or prevention contracts
JONES	Terrance	Unaffiliated representative	No Ryan White or prevention contracts
KOCHEMS	Lee	Unaffiliated representative	No Ryan White or prevention contracts
KING	William	W. King Health Care Group	No Ryan White or prevention contracts
LESTER (PP&A Member)	Rob	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
MARTINEZ (PP&A Member)	Miguel	Children's Hospital Los Angeles	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			STD Screening, Diagnosis and Treatment
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Promoting Healthcare Engagement Among Vulnerable Populations
MARTINEZ-REAL	Leonardo	Unaffiliated representative	No Ryan White or prevention contracts
MAULTSBY	Leon	Charles R. Drew University	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
MENDOZA	Vilma	Unaffiliated representative	No Ryan White or prevention contracts
MINTLINE (SBP Member)	Mark	Western University of Health Sciences	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
MOLETTE	Andre	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Oral Healthcare Services
NASH	Paul	University of Southern California	Biomedical HIV Prevention
			Community Engagement/EHE
			Oral Healthcare Services
NELSON	Katja	APLA Health & Wellness	High Impact HIV Prevention
			Benefits Specialty
			Nutrition Support
			Sexual Health Express Clinics (SHEx-C)
			Data to Care Services
			Biomedical HIV Prevention
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
			Residential Care Facility - Chronically Ill
			Case Management

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
PATEL	Byron	Los Angeles LGBT Center	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
			STD Screening, Diagnosis and Treatment
			High Impact HIV Prevention
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Transportation Services
PERÉZ	Mario	Los Angeles County, Department of Public Health, Division of HIV and STD Programs	Ryan White/CDC Grantee
RAINES	Aaron	No Affiliation	No Ryan White or prevention contracts
RICHARDSON	Dechelle	No Affiliation	No Ryan White or prevention contracts
ROBINSON	Erica	Health Matters Clinic	No Ryan White or prevention contracts
RUSSEL	Daryl	Unaffiliated representative	No Ryan White or prevention contracts
SALAMANCA	Ismael	City of Long Beach	Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
SAMONE-LORECA	Sabel	Minority AIDS Project	HIV Testing & Sexual Networks
			Benefits Specialty
SATTAH	Martin	Rand Schrader Clinic LA County Department of Health Services	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
SAN AGUSTIN	Harold	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & inked Referral...(CSV)
			STD Screening, Diagnosis and Treatment
			High Impact HIV Prevention
			Mental Health
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Data to Care Services
SAUNDERS	Dee	City of West Hollywood	No Ryan White or prevention contracts
SPENCER	LaShonda	Oasis Clinic (Charles R. Drew University/Drew CARES)	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
STALTER	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
TALLEY	Lambert	Grace Center for Health & Healing	No Ryan White or prevention contracts
VALERO	Justin	No Affiliation	No Ryan White or prevention contracts
VEGA-MATOS	Carlos	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
WEEDMAN	Jonathan	ViaCare Community Health	Biomedical HIV Prevention
YBARRA	Russell	Capitol Drugs	No Ryan White or prevention contracts

Division of HIV and STDs Contracted Community Services

The following list and addendum present the conflicts of interest for Commission members who represent agencies with Part A/B and/or CDC HIV Prevention-funded service contracts and/or subcontracts with the County of Los Angeles. For a list of County-contracted agencies and subcontractors, please defer to Conflict of Interest & Affiliation Disclosure Form.

Service Category	Organization/Subcontractor
Mental Health	
Medical Specialty	
Oral Health	
AOM	
Case Management Home-Based	Libertana Home Health Caring Choice The Wright Home Care Cambrian Care Connection Envoy
Nutrition Support (Food Bank/Pantry Service)	AIDS Food Store Foothill AIDS Project JWCH Project Angel
Oral Health	Dostal Laboratories
STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)	
STD-Ex.C	
Biomedical HIV Prevention Services	
Case Management Home-Based	Envoy Caring Choice Health Talent Strategies Hope International
Mental Health	
Vulnerable Populations (YMSM)	TWLMP
Nutrition Support (Food Bank/Pantry Service)	
Vulnerable Populations (Trans)	CHLA SJW
HTS - Storefront	LabLine Mobile Testing Unit Contract
Vulnerable Populations (YMSM)	
Service Category	Organization/Subcontractor
AOM	
Vulnerable Populations (YMSM)	APAIT AMAAD
HTS - Storefront	Center for Health Justice Sunrise Community Counseling Center
STD Prevention	
HERR	

AOM	
STD Infertility Prevention and District 2	
Linkage to Care Service for Persons Living with HIV	EHE Mini Grants (MHF; Kavich- Reynolds; SJW; CDU; Kedren Comm Health Ctr; RLA; SCC
	EHE Priority Populations (BEN; ELW; LGBT; SJW; SMM; WLM; UCLA LAFANN
	Spanish Telehealth Mental Health Services
	Translation/Transcription Services
	Public Health Detailing
	HIV Workforce Development
Vulnerable Populations (YMSM)	Resilient Solutions Agency
Mental Health	Bienestar
Oral Health	USC School of Dentistry
Biomedical HIV Prevention Services	
Service Category	Organization/Subcontractor
Community Engagement and Related Services	AMAAD
	Program Evaluation Services
	Community Partner Agencies
Housing Assistance Services	Heluna Health
AOM	Barton & Associates
Vulnerable Populations (YMSM)	Bienestar
	CHLA
	The Walls Las Memorias
	Black AIDS Institute
Vulnerable Populations (Trans)	Special Services for Groups
	Translatin@ Coalition
	CHLA
AOM	AMMD (Medical Services)
Biomedical HIV Prevention Services	
Vulnerable Populations (YMSM)	
Sexual Health Express Clinics (SHEx-C)	AMMD - Contracted Medical Services
Case Management Home-Based	Caring Choice
	Envoy
AOM	
Mental Health	
STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)	

Service Category	Organization/Subcontractor
Residential Facility For the Chronically Ill (RCFCI)	
Transitional Residential Care Facility (TRCF)	
HTS - Social and Sexual Networks	Black AIDS Institute
AOM	
Case Management Home-Based	Envoy
	Cambrian
	Caring Choice
Oral Health	Dental Laboratory
AOM	
HTS - Storefront	
HTS - Social and Sexual Networks	
AOM	New Health Consultant
Case Management Home-Based	Always Right Home
	Envoy
Mental Health	
Oral Health-Endo	
Oral Health-Gen.	
Oral Health-Endo	Patient Lab - Burbank Dental Lab, DenTech
	Biopsies - Pacific Oral Pathology
Oral Health-Gen.	Patient Lab Services
AOM	UCLA
Benefit Specialty	UCLA
Medical Care Coordination	UCLA
Oral Health	



We're Listening

share your concerns with us.

**HIV + STD Services
Customer Support Line**

(800) 260-8787

Why should I call?

The Customer Support Line can assist you with accessing HIV or STD services and addressing concerns about the quality of services you have received.

Will I be denied services for reporting a problem?

No. You will not be denied services. Your name and personal information can be kept confidential.

Can I call anonymously?

Yes.

Can I contact you through other ways?

Yes.

By Email:

dhspsupport@ph.lacounty.gov

On the web:

<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





Estamos Escuchando



Comparta sus inquietudes con nosotros.

**Servicios de VIH + ETS
Línea de Atención al Cliente**

(800) 260-8787

¿Por qué debería llamar?

La Línea de Atención al Cliente puede ayudarlo a acceder a los servicios de VIH o ETS y abordar las inquietudes sobre la calidad de los servicios que ha recibido.

¿Se me negarán los servicios por informar de un problema?

No. No se le negarán los servicios. Su nombre e información personal pueden mantenerse confidenciales.

¿Puedo llamar de forma anónima?

Si.

¿Puedo ponerme en contacto con usted a través de otras formas?

Si.

Por correo electrónico:
dhspsupport@ph.lacounty.gov

En el sitio web:
<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





LOS ANGELES COUNTY
COMMISSION ON HIV



DRAFT

510 S. Vermont Ave. 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> • VIRTUAL WEBEX MEETING

Commission member presence at meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges. Members of the public may confirm their attendance by contacting Commission staff. Approved meeting minutes are available on the Commission's website and may be corrected up to one year after approval. Meeting recordings are available upon request.

**OPERATIONS (OPS)
COMMITTEE MEETING MINUTES**

March 27, 2025

COMMITTEE MEMBERS					
P = Present A = Absent EA = Excused Absence MoP=Attended as Member of the Public AB2449=Virtual Attendance					
Miguel Alvarez	P	Jayda Arrington	P	Alasdair Burton (Executive At-Large)	P
Bridget Gordon (Executive At-Large)	A	Joaquin Gutierrez (Alternate)	p	Ish Herrera	EA
Leon Maultsby	P	Vilma Mendoza	P	Aaron Raines (Alternate)	A
De'chelle Richardson (Executive At-Large)	A	Erica Robinson, <i>Co-Chair</i>	AB2449	Justin Valero, MA, <i>Co-Chair</i>	EA
Danielle Campbell	P	Joe Green	P		
COMMISSION STAFF AND CONSULTANTS					
Cheryl Barrit, MPIO and Sonja Wright, DACM					
DHSP STAFF					

Meeting agenda and materials can be found on the Commission's website: [HERE](#).

1. CALL TO ORDER-INTRODUCTIONS

Commission Co-Chair Joseph Green, called the meeting to order at 10:03 AM.

2. INTRODUCTIONS, ROLL CALL, & CONFLICT OF INTEREST STATEMENTS

J. Green led introductions and Committee members stated their conflicts.

I. ADMINISTRATIVE MATTERS

3. APPROVAL OF AGENDA

MOTION #1: Approve the agenda order, as presented (*✓Passed by consensus*).

4. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 2/27/2025 OPS Committee meeting minutes, as presented (*✓Passed by consensus*).

II. PUBLIC COMMENT

5. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:

- No public comments.

III. COMMITTEE NEW BUSINESS ITEMS

6. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:

- No committee new business.

IV. REPORTS

7. EXECUTIVE DIRECTOR/STAFF REPORT

a. Operational Updates

Executive Director, Cheryl Barrit, reported the following:

- The first installment of the Commission on HIV (COH) restructuring conversation happened at the February 13th full Commission meeting. The makeup of commissioners and community members allowed for good feedback, and attendees commented that participating in smaller groups allowed for increased participation
- C. Barrit will debrief with the work group project team this Friday and discuss employing a mechanism for commissioners who were unable to attend to still be able to participate and provide feedback. The team will work on writing a summary analysis to present at the Commission meeting on April 10th. The general tone was one of openness, an opportunity for improvement, and looking at the reflectiveness of the body to ensure that we are mirroring and reflecting priority populations.
- C. Barrit will aim to have the Commission's operational budget ready for review at the next Operations Committee meeting. She reminded the Committee that the Executive Committee is charged with reviewing the COH operating budget.
- C. Barrit addressed voting standards for caucuses in that they are held to the same level as subcommittees to ensure all Committee voting procedures are uniform and held to the highest standards; as such, if an elected person steps down, the vote must be held again, versus passing to the runner-up. Caucuses are flexible in that the public can participate in the voting process regardless of how often they have attended caucus meetings. The Committee will discuss updating guidelines for nomination, election, and voting at the caucus level to ensure transparency and community participation and consider standardizing the process for caucuses to only allow commissioners to vote and determine criteria for eligibility (e.g., attendance at previous meetings).
 - C. Barrit highlighted that abstentions are not considered a vote, and it is crucial for all commissioners to cast a vote.
- J. Green mentioned improving communication and contextualization of motions before voting to empower commissioners to make informed decisions. There was consensus that commissioners should also take accountability and come prepared by reading the meeting materials beforehand.

8. Co-Chair's Report

a. 2025 Work Plan

The Committee reviewed the work plan.

b. 2025 Commissioner Training Schedule

The Committee reviewed the training schedule accessible [HERE](#). The Committee was reminded that certificates are issued after the completion of each quiz.

c. **2025 [Conflict of Interest Form](#) and [Parity, Inclusion and Reflectiveness Survey](#)** - Reminder

- The Committee was issued a reminder to complete the Conflict of Interest (COI) form and the Parity, Inclusion and Reflectiveness (PIR) survey.

9. Operations Committee Efficiency and Improvement Roundtable Discussion

- Operations Co-Chair, Erica Robinson, facilitated the discussion, which touched upon: (1) evaluating the need for meetings based on available content and outcomes (e.g. motions), (2) considering alternative meeting spaces that do not cost money and reaching out to community partners about leveraging spaces they might have available (ex: Charles Drew University and CHLA), (3) considering the impact of budget cuts on meeting frequency and resources (ex: monthly, bimonthly, no food or snacks), and (4) seeking food sponsorships.
- By consensus, the Committee decided to continue meeting monthly but will discuss scaling down meeting frequencies with the Executive Committee; both committees meet on the same day.

10. Membership Management Report

The new membership applications were approved by the Board of Supervisors (BOS). The alternate to full seat changes will be placed on the April 1st BOS agenda. The mentorship pairings are currently on hold until the restructuring of the Commission has been completed.

11. Assessment of the Efficiency of the Administrative Mechanism (AEAM)

- C. Barrit informed the Committee that the AEAM assesses how quickly, and efficiently Ryan White funds reach the community. Surveys are sent to contracted providers and commissioners. C. Barrit briefly went over a few of the slides included in the meeting packet, such as provider and commissioner responses, and noted the feedback was generally positive.
- The next iteration of the report will consist of a report with narrative and analysis.

12. Recruitment, Retention and Engagement

- The Committee discussed participating in the 2025 WeHo PRIDE event happening May 31st through June 1st. C. Barrit will send a Doodle Poll survey regarding commissioner availability; responses are due by April 10th.
- The Committee shared engagement activities that they participated in, such as Dress for Success and the DHSP budget meeting.

VI. NEXT STEPS

13. TASK/ASSIGNMENTS RECAP:

- C. Barrit to present the proposed COH operational budget at April's meeting, if available and reviewed by the Executive Office.
- Staff will send a reminder email for the April 23rd training on Priority Setting and Resource Allocations Process
- The next Operations Committee meeting is scheduled for April 25, 2025, from 10 am – 12 pm.

14. AGENDA DEVELOPMENT FOR NEXT MEETING:

- ➡ Commission Restructuring Debrief
- ➡ AEAM
- ➡ Attendance review

VII. ANNOUNCEMENTS

15. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:

- There were no announcements.

VIII. ADJOURNMENT

16. ADJOURNMENT: The meeting adjourned at 12:08 PM.

2025 OPERATIONS COMMITTEE WORKPLAN

Co-Chairs: Erica Robinson and Justin Valero				
Approval Date: 1.23.25 Revision Dates: 3.24.25, 4.15.25				
<p>PURPOSE OF THIS DOCUMENT: To identify activities and priorities the Committee will lead and advance throughout 2025.</p> <p>CRITERIA: Select activities that 1) represent the core functions of the COH and Committee, 2) advance the goals of the 2022-2026 Comprehensive HIV Plan (CHP), and 3) align with COH staff and member capacities and time commitment.</p> <p>CORE COMMITTEE RESPONSIBILITIES: 1) Developing, conducting and overseeing ongoing, comprehensive training for the members of the Commission and public to educate them on matters and topics related to the Commission and HIV/AIDS service and related issues; 2) recommending, developing and implementing Commission policies and procedures; 3) coordinating on-going public awareness activities to educate and engage the public in the Commission and HIV services throughout the community; 4) conducting an annual assessment of the administrative mechanism, and overseeing implementation of the resulting, adopted recommendations; 5) recruiting, screening, scoring and evaluating applications for Commission membership and recommending nominations to the Commission. Additional responsibilities can be found at https://hiv.lacounty.gov/operations-committee.</p>				
#	TASK/ACTIVITY	DESCRIPTION	TARGET COMPLETION DATE	STATUS/NOTES/OTHER COMMITTEES INVOLVED
1	2025 Training	<p>Coordinate member-facilitated virtual trainings and discussions for ongoing learning and capacity building opportunities.</p> <p><i>*Additional training may be integrated at all COH subgroups as determined by members and staff</i></p>	2025	<p>COH Overview 2.26.25 @ 12-1pm, RW Care Act Legislative Overview and Membership Structure & Responsibilities 4.2.25 @ 12-1pm,</p> <p>Priority Setting & Resource Allocations Process 4.23.25 @ 12-1pm, Service Standards Development 5.21.23 @ 12-1pm, Policy Priorities & Legislative Docket Development Process 6.25.25 @ 12-1pm, Bylaws Review 7.23.25 @ 12-1pm.</p>
2	Bylaws Review	<p>Update Bylaws to comply with HRSA requirements and 2023 site visit findings & restructuring efforts.</p> <ul style="list-style-type: none"> • Keep restructuring conversation as a standing item on the Commission agenda • Assign the Executive Committee as lead for the restructuring process/outcome • Follow-up w/additional surveys to members • Update Bylaws and ordinance • Review proposed bylaws/ordinance changes and conduct 30-day public comment period • Update bylaws ordinance • Secure Commission approval on changes 		<p>(1) February: Setting the stage</p> <p>(2) March: Obtain feedback from stakeholders</p> <p>(3) May: Review draft of Bylaws & new structure</p> <p>(4) July: Bylaws/ finalized</p>

2025 OPERATIONS COMMITTEE WORKPLAN

3	Policies & Procedures	Annual review of policies & procedures to ensure language is up to date with changing landscape, local, state & federal policies & protocol, and meet the needs of the members and community.		(1) Revise Commission and Committee-only membership applications (2) Revise membership application interview questions
4	Assessment of the Efficiency of the Administrative Mechanism (AEAM)	Evaluate the speed and efficiency with which Ryan White Program funding is allocated and disbursed for HIV services in Los Angeles County.	July 2025	(1) Focus on realistic areas for expediting contracts within the County system. (2) C. Barrit to present findings/draft report at March-April OPS meeting.
5	Recruitment, Engagement and Retention Strategies	Development of engagement and retention strategies to align with CHP efforts	Ongoing	(1) Continue efforts in partnership with the Consumer Caucus to develop strategies to engage and retain consumer members. (2) Continue social media campaigns to bring awareness. (3) Refer to HealthHIV Planning Council assessment for recommendations.
6	Mentorship Program	Implement a peer-based mentorship program to nurture leadership by providing one-on-one support for each new Commissioner	Ongoing	Review and assess current Mentorship Program and Mentorship Program Guide for improvements and effectiveness.
7	PIR (Parity, Inclusion and Reflectiveness) Review	To ensure PIR is reflected throughout the membership as required by HRSA and CDC	Quarterly	February
8	Attendance Review	To ensure members follow the attendance policy.	Quarterly	January-April



Los Angeles County Commission on HIV

REVISED 2025 TRAINING SCHEDULE

**SUBJECT TO CHANGE*

- All training topics listed below are mandatory for Commissioners and Alternates.
- All trainings are open to the public.
- Click on the training topic to register.
- Certificates of Completion will be provided.
- All trainings are virtual via Webex.
- For questions or assistance, contact: hivcomm@lachiv.org

[Commission on HIV Overview](#)

February 26, 2025 @ 12pm to 1:00pm

[Ryan White Care Act Legislative Overview and Membership Structure and Responsibilities](#)

~~March 26, 2025~~ @ 12pm to 1:00pm
April 2, 2025

[Priority Setting and Resource Allocations Process](#)

April 23, 2025 @ 12pm to 1:00pm

[Service Standards Development](#)

May 21, 2025 @ 12pm to 1:00pm

[Policy Priorities and Legislative Docket Development Process](#)

June 25, 2025 @ 12pm to 1:00pm

[Bylaws Review](#)

July 23, 2025 @ 12pm to 1:00pm



2025 MEMBERSHIP ROSTER | UPDATED 4.8.25

SEAT NO.	MEMBERSHIP SEAT	Commissioner's Seated	Committee Assignment	COMMISSIONER	AFFILIATION (IF ANY)	TERM BEGIN	TERM ENDS	ALTERNATE
1	Medi-Cal representative			Vacant		July 1, 2023	June 30, 2025	
2	City of Pasadena representative	1	EXC SBP	Erika Davies	City of Pasadena Department of Public Health	July 1, 2024	June 30, 2026	
3	City of Long Beach representative	1	PP&A	Ismael Salamanca	Long Beach Health & Human Services	July 1, 2023	June 30, 2025	
4	City of Los Angeles representative	1	SBP	Dahlia Ale-Ferlito	AIDS Coordinator's Office, City of Los Angeles	July 1, 2024	June 30, 2026	
5	City of West Hollywood representative	1	PP&A	Dee Saunders	City of West Hollywood	July 1, 2023	June 30, 2025	
6	Director, DHSP *Non Voting	1	EXC	Mario Pérez, MPH	DHSP, LA County Department of Public Health	July 1, 2024	June 30, 2026	
7	Part B representative	1	PP&A	Karl Halfman, MA	California Department of Public Health, Office of AIDS	July 1, 2024	June 30, 2026	
8	Part C representative	1	OPS	Leon Maultsby, DBH, MHA	Charles R. Drew University	July 1, 2024	June 30, 2026	
9	Part D representative	1	SBP	Mikhaela Cielo, MD	LAC + USC MCA Clinic, LA County Department of Health Services	July 1, 2023	June 30, 2025	
10	Part F representative	1	SBP	Sandra Cuevas	Pacific AIDS Education and Training - Los Angeles Area	July 1, 2024	June 30, 2026	
11	Provider representative #1			Vacant		July 1, 2023	June 30, 2025	
12	Provider representative #2	1	SBP	Andre Molette	Men's Health Foundation	July 1, 2024	June 30, 2026	
13	Provider representative #3	1	PP&A	Harold Glenn San Agustin, MD	JWCH Institute, Inc.	July 1, 2023	June 30, 2025	
14	Provider representative #4	1	PP&A	LaShonda Spencer, MD	Charles Drew University	July 1, 2024	June 30, 2026	
15	Provider representative #5	1	SBP	Byron Patel, RN	Los Angeles LGBT Center	July 1, 2023	June 30, 2025	
16	Provider representative #6	1	EXC OPS	Dechelle Richardson	No affiliation	July 1, 2024	June 30, 2026	
17	Provider representative #7	1	SBP	David Hardy	LAC-USC Rand Schrader Clinic	July 1, 2023	June 30, 2025	
18	Provider representative #8	1	SBP	Martin Sattah, MD	Rand Shrader Clinic, LA County Department of Health Services	July 1, 2024	June 30, 2026	
19	Unaffiliated representative, SPA 1			Vacant		July 1, 2023	June 30, 2025	Kerry Ferguson (SBP)
20	Unaffiliated representative, SPA 2	1	SBP	Russell Ybarra	Unaffiliated representative	July 1, 2024	June 30, 2026	
21	Unaffiliated representative, SPA 3	1	OPS	Ish Herrera	Unaffiliated representative	July 1, 2023	June 30, 2025	Joaquin Gutierrez (OPS)
22	Unaffiliated representative, SPA 4			Vacant		July 1, 2024	June 30, 2026	Lambert Talley (PP&A)
23	Unaffiliated representative, SPA 5	1	EXC SBP	Kevin Stalter	Unaffiliated representative	July 1, 2023	June 30, 2025	
24	Unaffiliated representative, SPA 6	1	OPS	Jayda Arrington	Unaffiliated representative	July 1, 2024	June 30, 2026	
25	Unaffiliated representative, SPA 7	1	OPS	Vilma Mendoza	Unaffiliated representative	July 1, 2023	June 30, 2025	
26	Unaffiliated representative, SPA 8	1	EXC PP&A	Kevin Donnelly	Unaffiliated representative	July 1, 2024	June 30, 2026	Carlos Vega-Matos (PP&A)
27	Unaffiliated representative, Supervisorial District 1	1	PP	Leonardo Martinez-Real	Unaffiliated representative	July 1, 2023	June 30, 2025	
28	Unaffiliated representative, Supervisorial District 2	1	EXC OPS	Bridget Gordon	Unaffiliated representative	July 1, 2024	June 30, 2026	Aaron Raines (OPS)
29	Unaffiliated representative, Supervisorial District 3	1	SBP	Arlene Frames (LOA)	Unaffiliated representative	July 1, 2023	June 30, 2025	Sabel Samone-Loreca (SBP)
30	Unaffiliated representative, Supervisorial District 4			Vacant		July 1, 2024	June 30, 2026	
31	Unaffiliated representative, Supervisorial District 5	1	PP&A	Felipe Gonzalez	Unaffiliated representative	July 1, 2023	June 30, 2025	Rita Garcia (PP&A)
32	Unaffiliated representative, at-large #1	1	PP&A	Lilieth Conolly (LOA)	Unaffiliated representative	July 1, 2024	June 30, 2026	Gerald Green (PP&A)
33	Unaffiliated representative, at-large #2	1	PPC	Terrance Jones	Unaffiliated representative	July 1, 2023	June 30, 2025	Jeremy Mitchell (Jet Finley) (PPC)
34	Unaffiliated representative, at-large #3	1	EXC PP&A	Daryl Russell, M.Ed	Unaffiliated representative	July 1, 2024	June 30, 2026	
35	Unaffiliated representative, at-large #4	1	EXC	Joseph Green	Unaffiliated representative	July 1, 2023	June 30, 2025	
36	Representative, Board Office 1	1	PP&A	Al Ballesteros, MBA	JWCH Institute, Inc.	July 1, 2024	June 30, 2026	
37	Representative, Board Office 2	1	EXC	Danielle Campbell, PhD, MPH	T.H.E Clinic, Inc. (THE)	July 1, 2023	June 30, 2025	
38	Representative, Board Office 3	1	EXC PP	Katja Nelson, MPP	APLA	July 1, 2024	June 30, 2026	
39	Representative, Board Office 4	1	EXC OPS	Justin Valero, MA	No affiliation	July 1, 2023	June 30, 2025	
40	Representative, Board Office 5	1	PP&A	Jonathan Weedman	ViaCare Community Health	July 1, 2024	June 30, 2026	
41	Representative, HOPWA			Vacant		July 1, 2023	June 30, 2025	
42	Behavioral/social scientist	1	EXC PP	Lee Kochems, MA (LOA)	Unaffiliated representative	July 1, 2024	June 30, 2026	
43	Local health/hospital planning agency representative			Vacant		July 1, 2023	June 30, 2025	
44	HIV stakeholder representative #1	1	EXC OPS PP	Alasdair Burton	No affiliation	July 1, 2024	June 30, 2026	
45	HIV stakeholder representative #2	1	PP	Paul Nash, CPsychol AFBPs FHEA	University of Southern California	July 1, 2023	June 30, 2025	
46	HIV stakeholder representative #3	1	OPS	Erica Robinson	Health Matters Clinic	July 1, 2024	June 30, 2026	
47	HIV stakeholder representative #4	1	PP	Arburtha Franklin	Translatin@ Coalition	July 1, 2023	June 30, 2025	
48	HIV stakeholder representative #5	1	PP	Mary Cummings	Bartz-Altadonna Community Health Center	July 1, 2024	June 30, 2026	
49	HIV stakeholder representative #6			Vacant		July 1, 2023	June 30, 2025	
50	HIV stakeholder representative #7	1	PP&A	William D. King, MD, JD, AAHIVS	W. King Health Care Group	July 1, 2024	June 30, 2026	
51	HIV stakeholder representative #8	1	EXC OPS	Miguel Alvarez	No affiliation	July 1, 2024	June 30, 2026	
TOTAL:		43						

LEGEND: EXC=EXECUTIVE COMM | OPS=OPERATIONS COMM | PP&A=PLANNING, PRIORITIES & ALLOCATIONS COMM | PPC=PUBLIC POLICY COMM | SBP=STANDARDS & BEST PRACTICES COMM

LOA: Leave of Absence

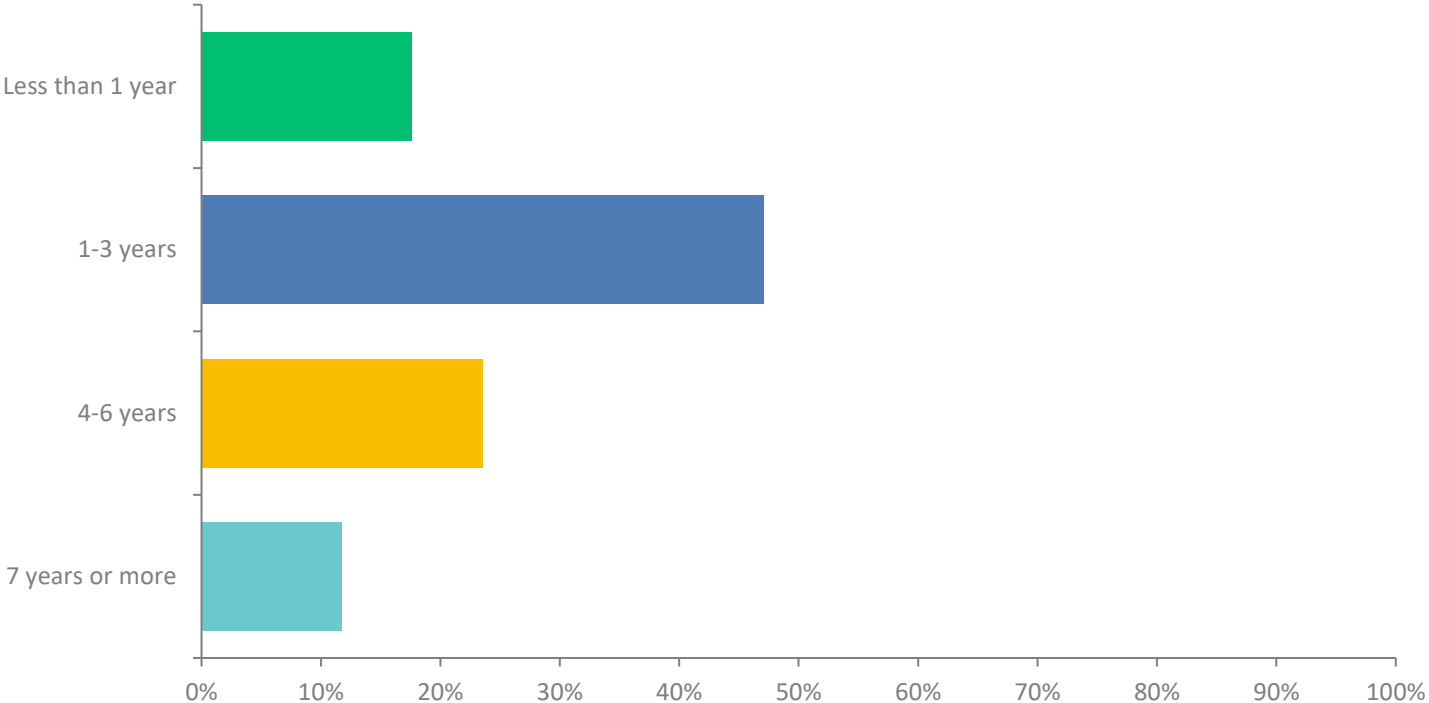
Overall total: 52

**Assessment of the Efficiency of the Administrative Mechanism (AEAM) Ryan White
Program Year 33 (March 1, 2023-February 29, 2024) and
Program Year 34 (March 1, 2024-February 28, 2025)
Questionnaire for Commissioners**

DRAFT for Operations
Committee/Discussion Purposes Only

Q1: How long have you served as a Commissioner and/or Alternate on the Los Angeles County Commission on HIV?

Answered: 17 Skipped: 0



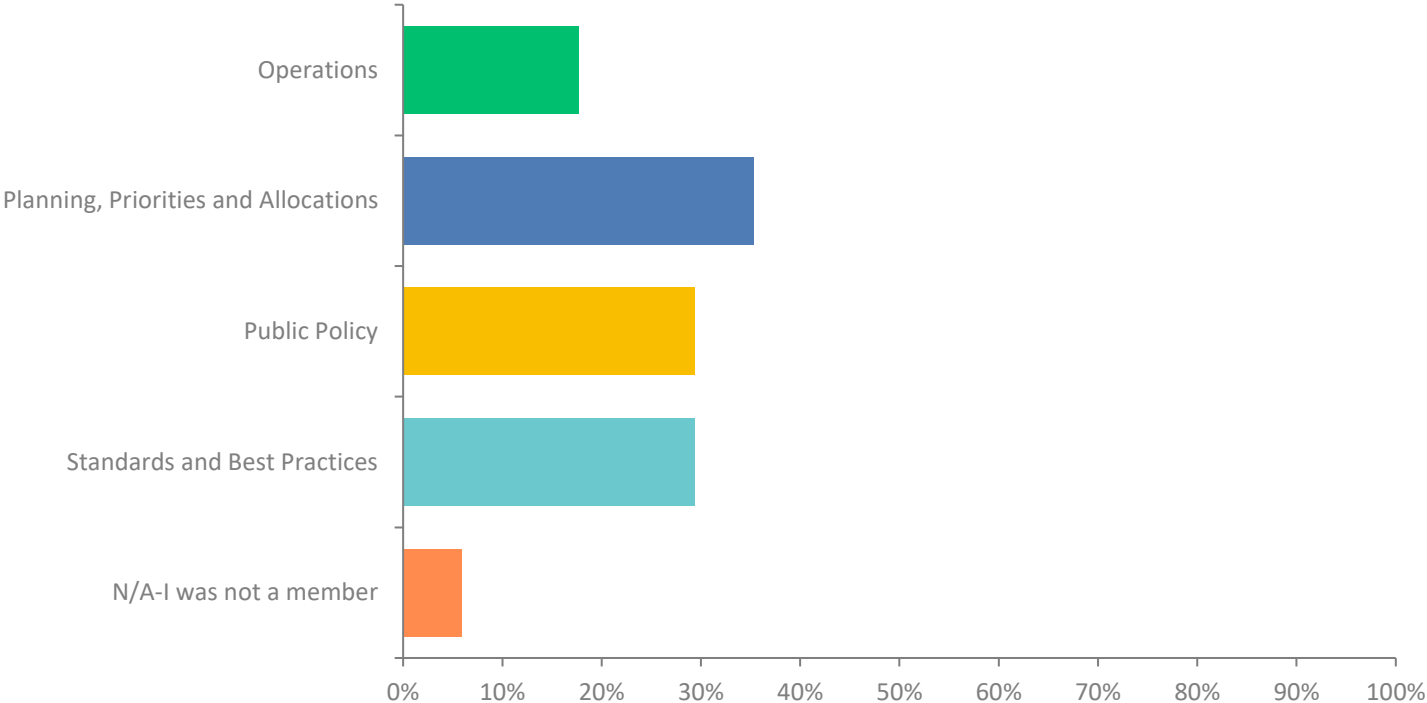
Q1: How long have you served as a Commissioner and/or Alternate on the Los Angeles County Commission on HIV?

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Less than 1 year	17.65%	3
1-3 years	47.06%	8
4-6 years	23.53%	4
7 years or more	11.76%	2
TOTAL		17

Q2: Which committee were you a member of during the Ryan White Program Year 33 priority setting and resource allocation process? Program Year 33 is defined as March 1, 2023 – February 29, 2024.

Answered: 17 Skipped: 0



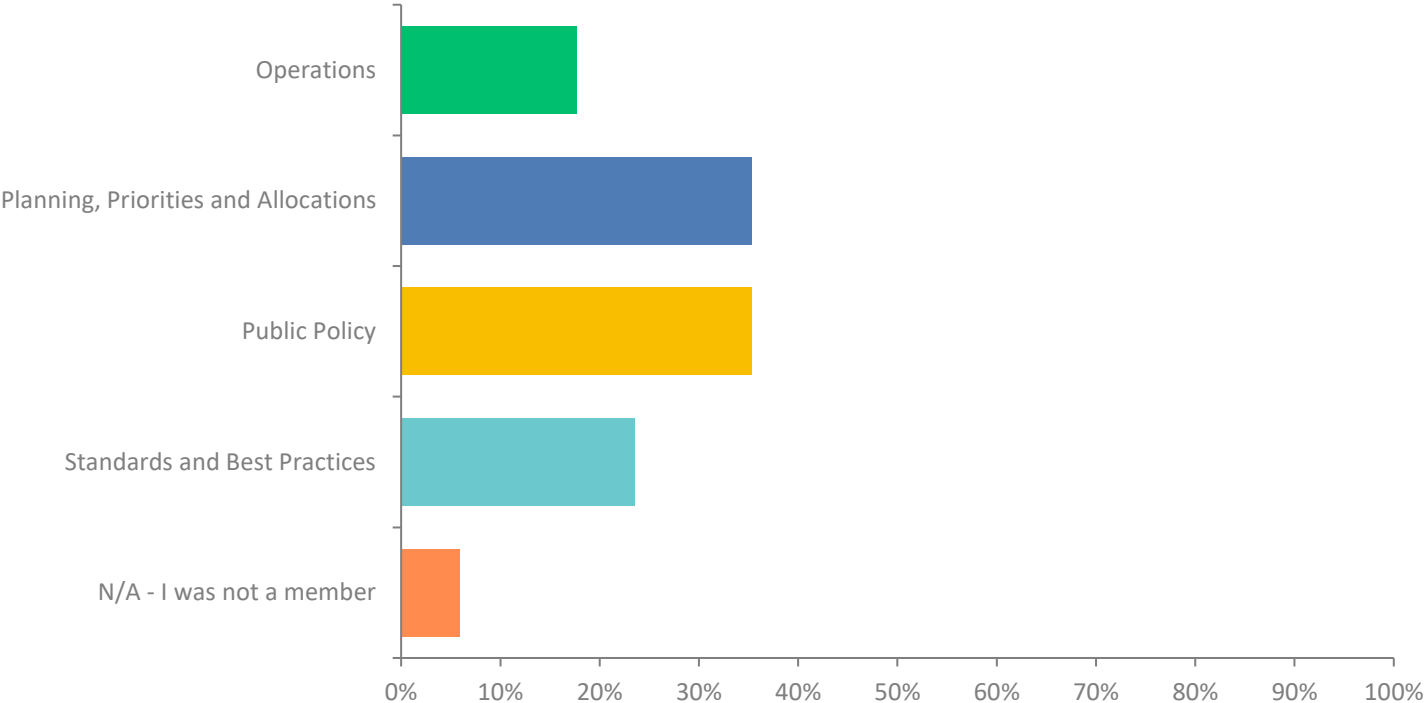
Q2: Which committee were you a member of during the Ryan White Program Year 33 priority setting and resource allocation process? Program Year 33 is defined as March 1, 2023 – February 29, 2024.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Operations	17.65%	3
Planning, Priorities and Allocations	35.29%	6
Public Policy	29.41%	5
Standards and Best Practices	29.41%	5
N/A-I was not a member	5.88%	1
TOTAL		20

Q3: Which committee were you a member of during the Ryan White Program Year 34 (March 1, 2024 – February 28, 2025) priority setting and resource allocation process? Program year 34 is defined as March 1, 2024 - February 28, 2025.

Answered: 17 Skipped: 0



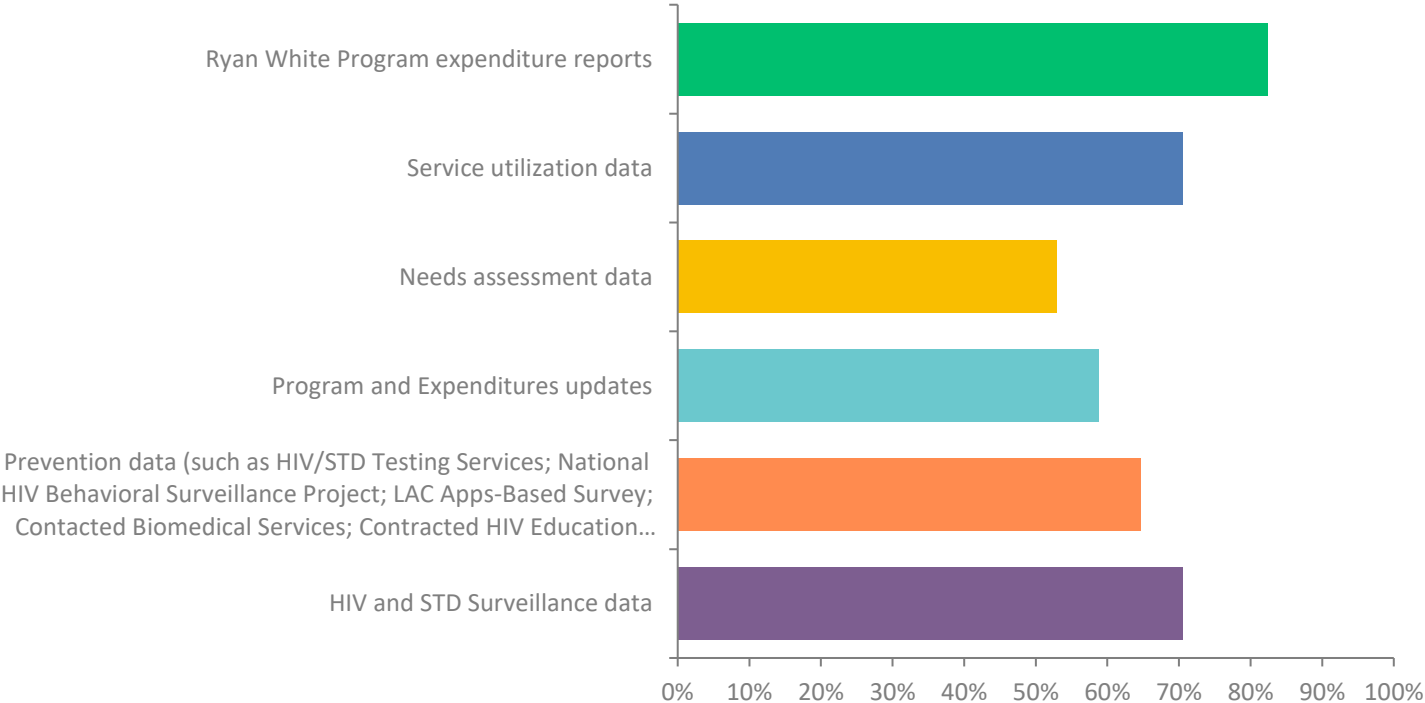
Q3: Which committee were you a member of during the Ryan White Program Year 34 (March 1, 2024 – February 28, 2025) priority setting and resource allocation process? Program year 34 is defined as March 1, 2024 - February 28, 2025.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Operations	17.65%	3
Planning, Priorities and Allocations	35.29%	6
Public Policy	35.29%	6
Standards and Best Practices	23.53%	4
N/A - I was not a member	5.88%	1
TOTAL		20

Q4: During the Ryan White Program Year 33 (March 1, 2023 – February 29, 2024) and Program Year 34 (March 1, 2024 – February 28, 2025) planning cycle, do you recall any of the following DHSP reports being provided as a part of the priority setting and resource allocation process?

Answered: 17 Skipped: 0



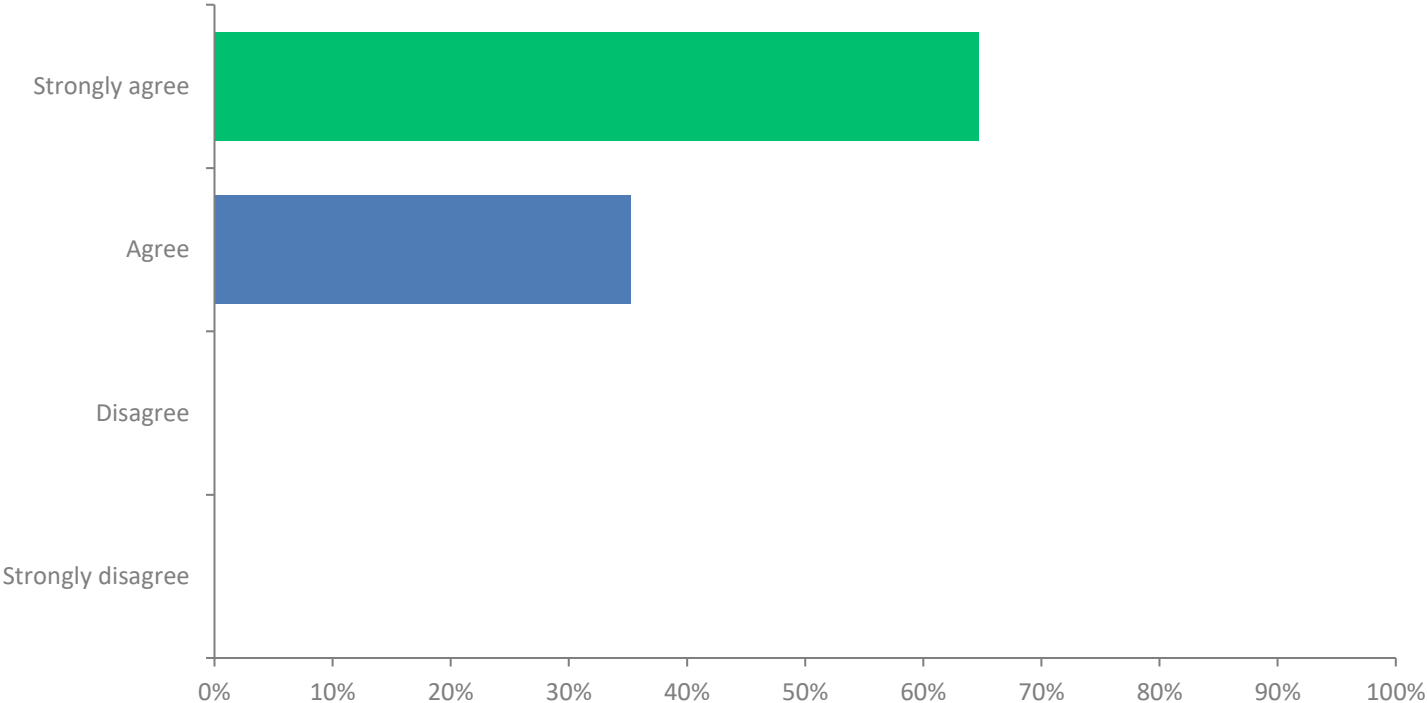
Q4: During the Ryan White Program Year 33 (March 1, 2023 – February 29, 2024) and Program Year 34 (March 1, 2024 – February 28, 2025) planning cycle, do you recall any of the following DHSP reports being provided as a part of the priority setting and resource allocation process?

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Ryan White Program expenditure reports	82.35%	14
Service utilization data	70.59%	12
Needs assessment data	52.94%	9
Program and Expenditures updates	58.82%	10
Prevention data (such as HIV/STD Testing Services; National HIV Behavioral Surveillance Project; LAC Apps-Based Survey; Contacted Biomedical Services; Contracted HIV Education and Risk Reduction (HERR) Services); Contracted Vulnerable Populations Services)	64.71%	11
HIV and STD Surveillance data	70.59%	12

Q5: Please indicate the degree to which you agree with the following statement: There is opportunity for consumer participation and input in the planning, priority setting and resource allocation process.

Answered: 17 Skipped: 0



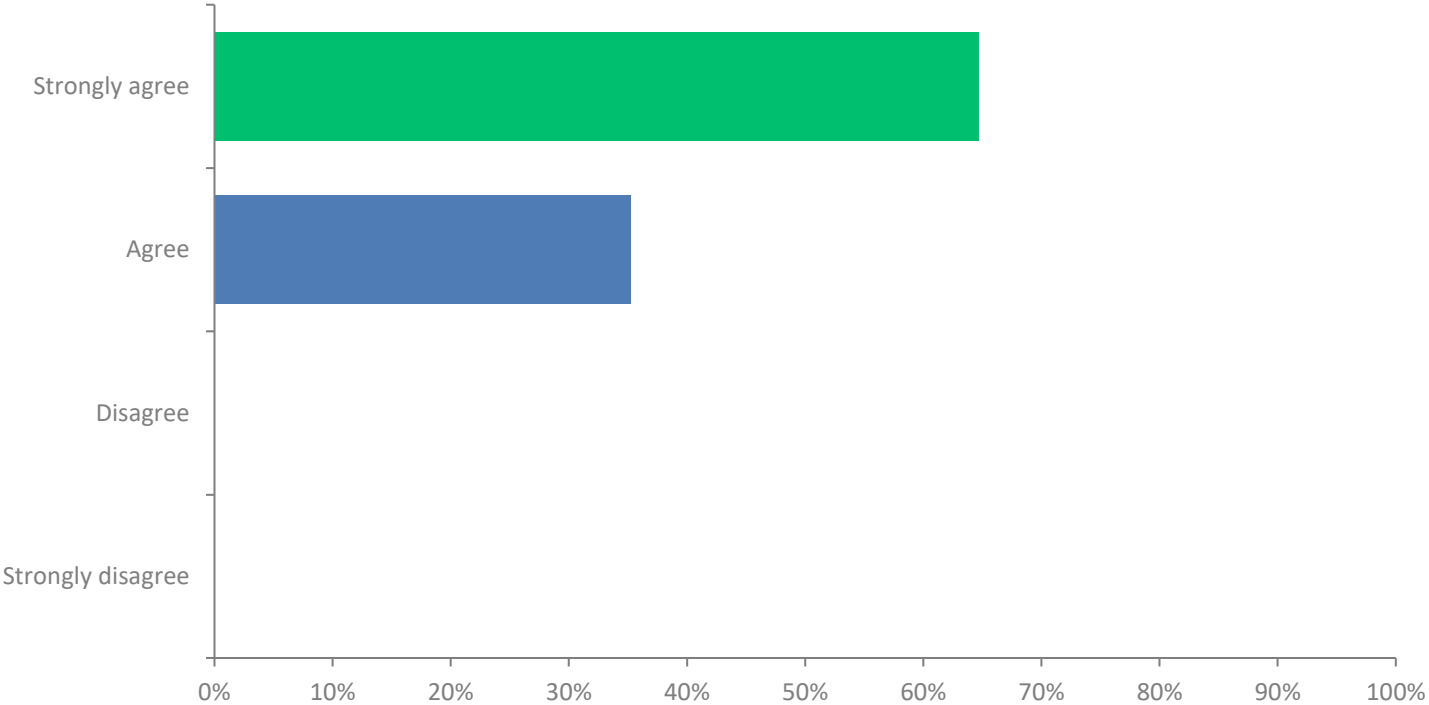
Q5: Please indicate the degree to which you agree with the following statement: There is opportunity for consumer participation and input in the planning, priority setting and resource allocation process.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Strongly agree	64.71%	11
Agree	35.29%	6
Disagree	0.00%	0
Strongly disagree	0.00%	0
TOTAL		17

Q6: Please indicate the degree to which you agree with the following statement: During the PY 33 and PY 34 planning cycles, I was notified of planning, priority setting and resource allocation activities and meetings.

Answered: 17 Skipped: 0



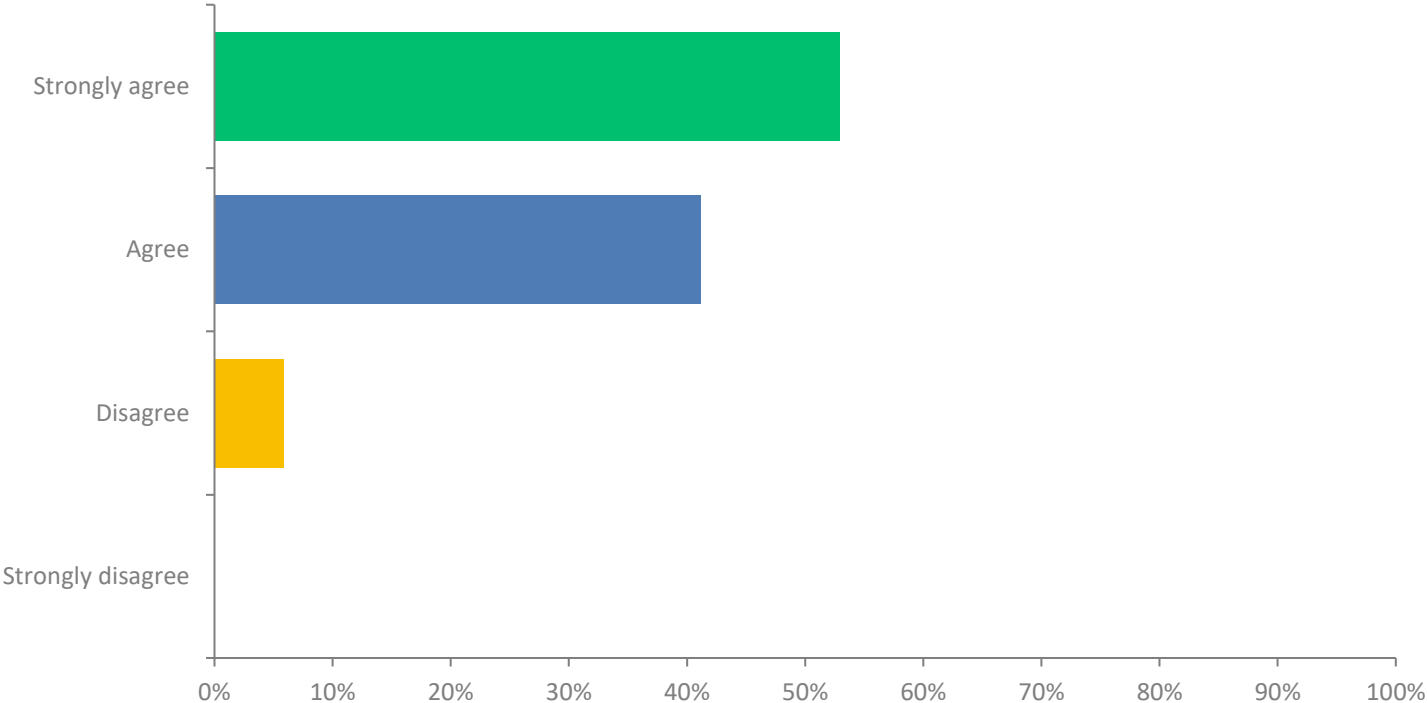
Q6: Please indicate the degree to which you agree with the following statement: During the PY 33 and PY 34 planning cycles, I was notified of planning, priority setting and resource allocation activities and meetings.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Strongly agree	64.71%	11
Agree	35.29%	6
Disagree	0.00%	0
Strongly disagree	0.00%	0
TOTAL		17

Q7: Please indicate the degree to which you agree with the following statement: In terms of structure and process, the Commission on HIV is effective as a planning body.

Answered: 17 Skipped: 0



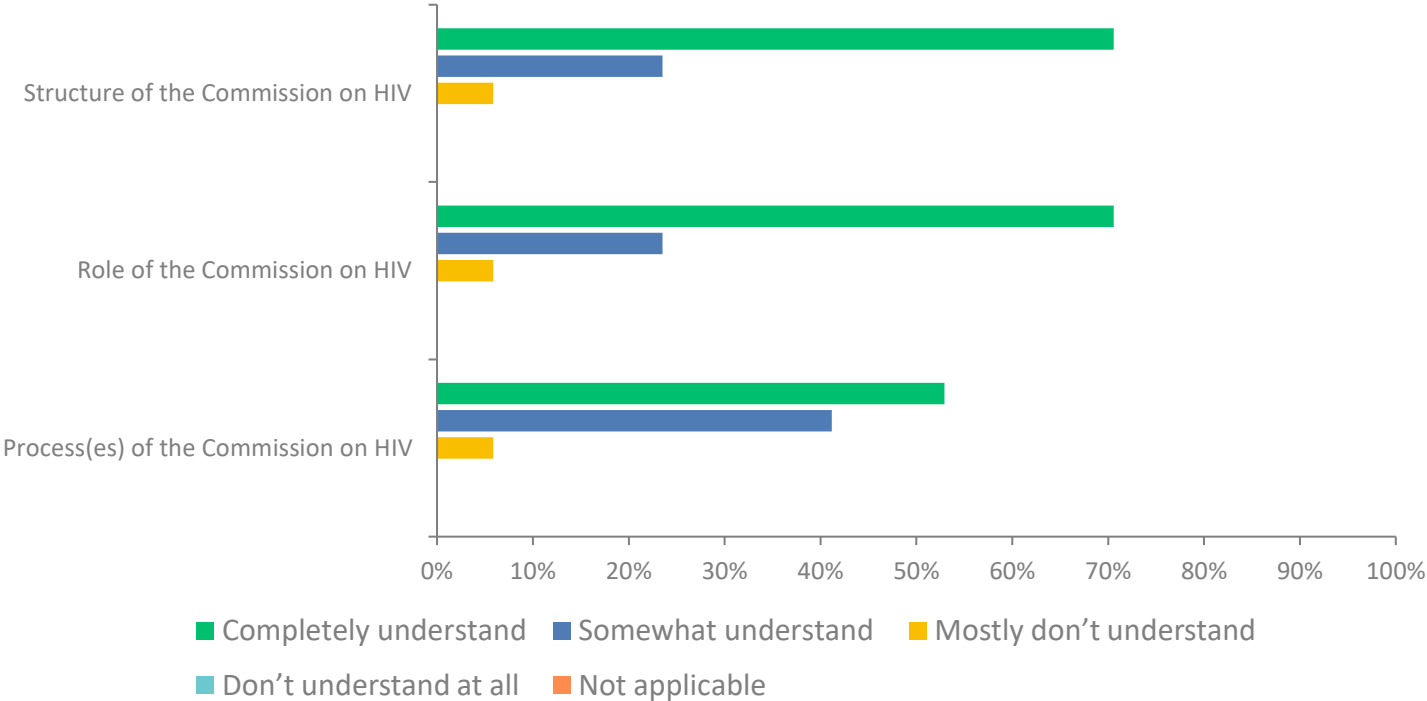
Q7: Please indicate the degree to which you agree with the following statement: In terms of structure and process, the Commission on HIV is effective as a planning body.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
Strongly agree	52.94%	9
Agree	41.18%	7
Disagree	5.88%	1
Strongly disagree	0.00%	0
TOTAL		17

Q8: Please indicate the degree to which you understand the following:

Answered: 17 Skipped: 0



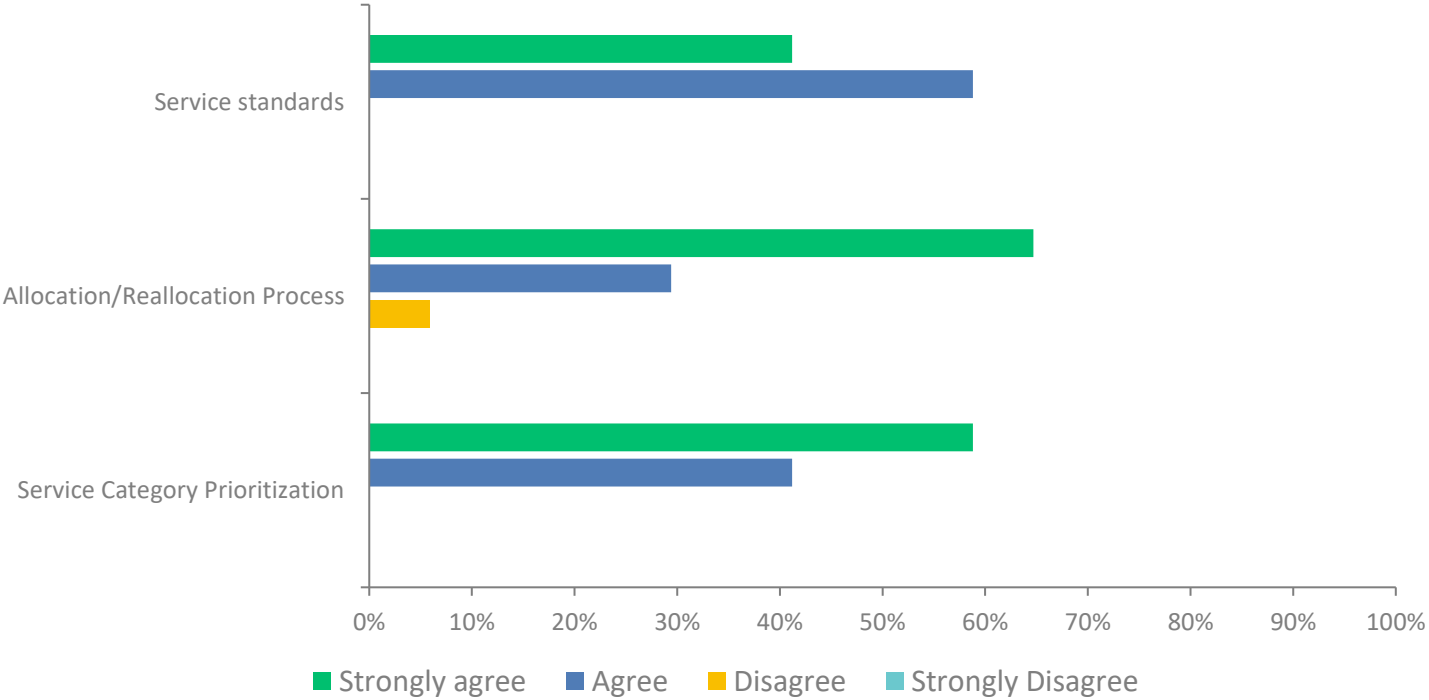
Q8: Please indicate the degree to which you understand the following:

Answered: 17 Skipped: 0

	COMPLETE LY UNDERSTA ND	SOMEWHA T UNDERSTA ND	MOSTLY DON'T UNDERSTA ND	DON'T UNDERSTA ND AT ALL	NOT APPLICABL E	TOTAL
Structure of the Commission on HIV	70.59% 12	23.53% 4	5.88% 1	0.00% 0	0.00% 0	17
Role of the Commission on HIV	70.59% 12	23.53% 4	5.88% 1	0.00% 0	0.00% 0	17
Process(es) of the Commission on HIV	52.94% 9	41.18% 7	5.88% 1	0.00% 0	0.00% 0	17

Q9: Please indicate the degree to which you agree with the following statements: The Commission on HIV has prepared me to make decisions related to:

Answered: 17 Skipped: 0



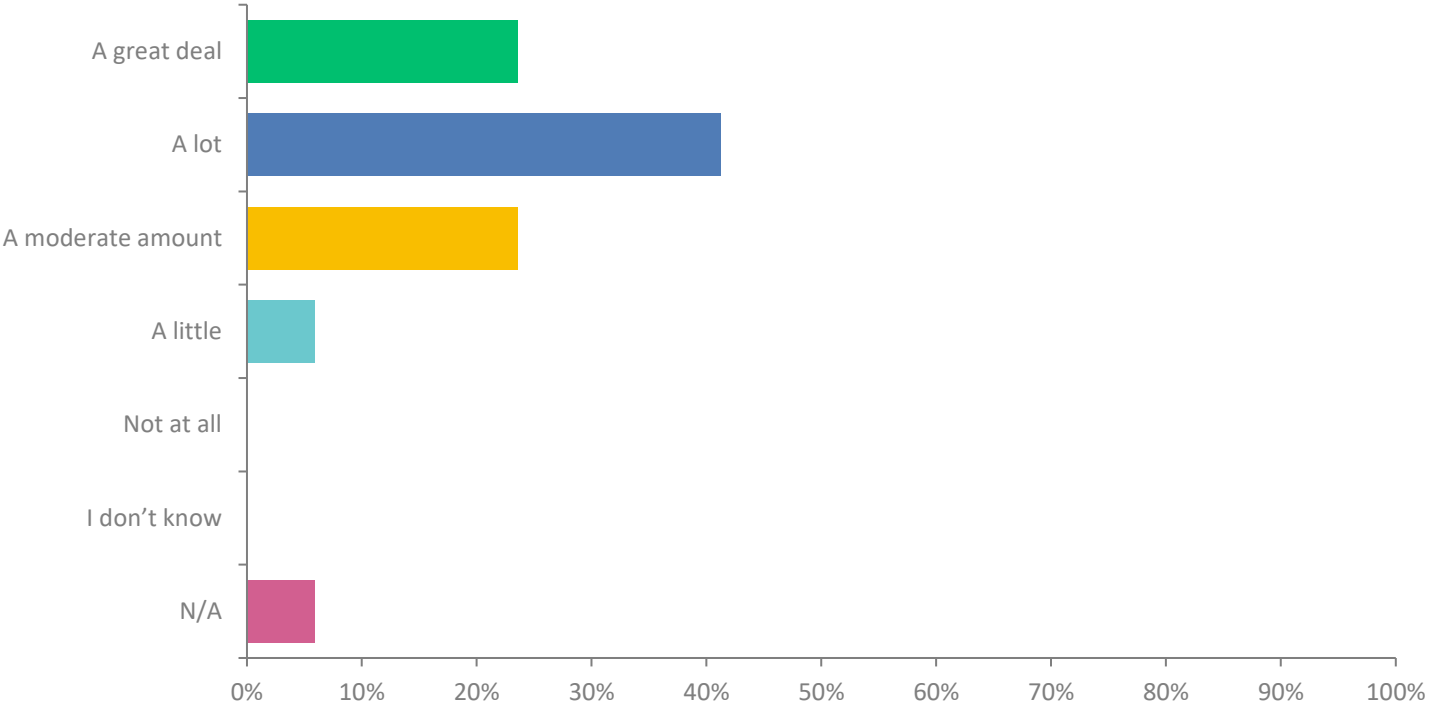
Q9: Please indicate the degree to which you agree with the following statements: The Commission on HIV has prepared me to make decisions related to:

Answered: 17 Skipped: 0

	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
Service standards	41.18% 7	58.82% 10	0.00% 0	0.00% 0	17
Allocation/Reall ocation Process	64.71% 11	29.41% 5	5.88% 1	0.00% 0	17
Service Category Prioritization	58.82% 10	41.18% 7	0.00% 0	0.00% 0	17

allocations established by the Commission on HIV in the Ryan White Program Year 33 and 34 were followed by DHSP.

Answered: 17 Skipped: 0



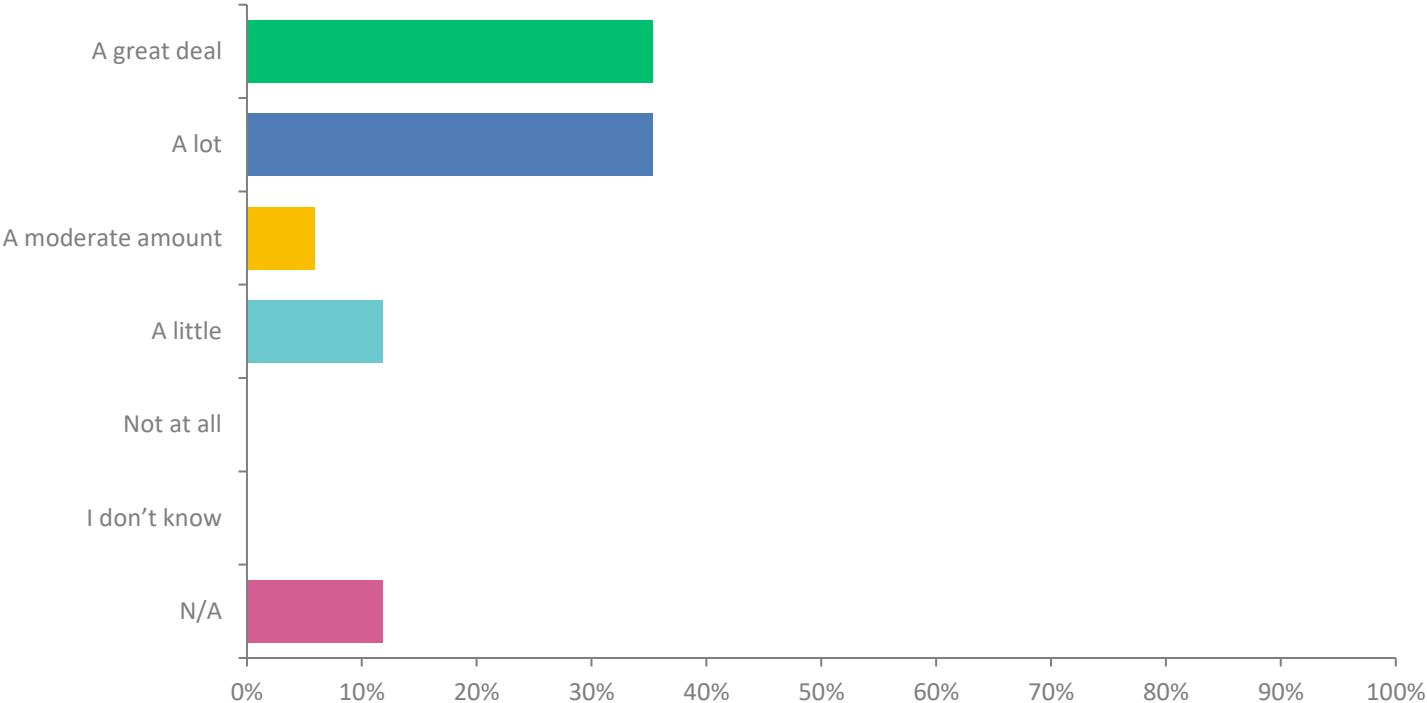
Q10: Please indicate the degree to which you believe the priorities and allocations established by the Commission on HIV in the Ryan White Program Year 33 and 34 were followed by DHSP.

Answered: 17 Skipped: 0

ANSWER CHOICES	RESPONSES	
A great deal	23.53%	4
A lot	41.18%	7
A moderate amount	23.53%	4
A little	5.88%	1
Not at all	0.00%	0
I don't know	0.00%	0
N/A	5.88%	1
TOTAL		17

Q11: Please indicate the degree to which you believe the priorities and allocations established by the Commission on HIV in the Ryan White Program Year 33 and 34 were followed by DHSP.

Answered: 17 Skipped: 0



Q11: Please indicate the degree to which you believe the priorities and allocations established by the Commission on HIV in the Ryan White Program Year 33 and 34 were followed by DHSP.

Answered: 17 Skipped: 0

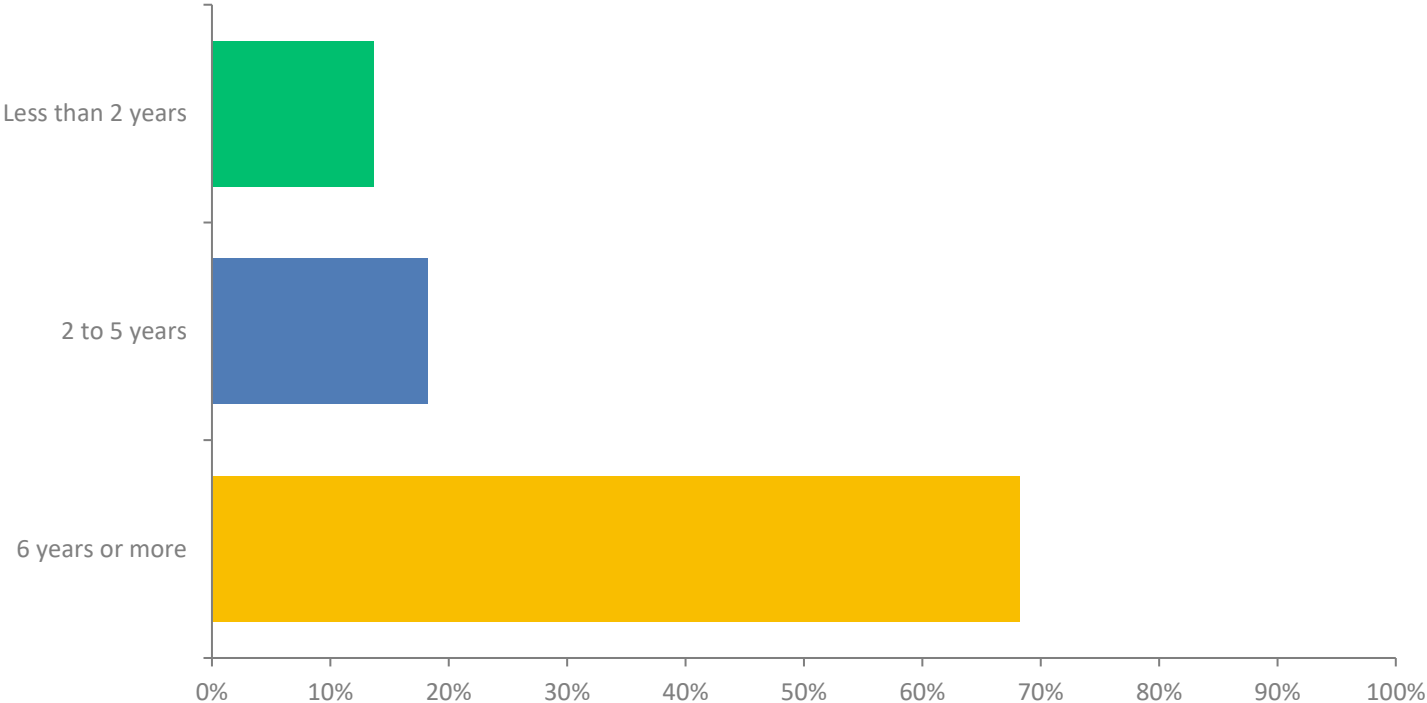
ANSWER CHOICES	RESPONSES	
A great deal	35.29%	6
A lot	35.29%	6
A moderate amount	5.88%	1
A little	11.76%	2
Not at all	0.00%	0
I don't know	0.00%	0
N/A	11.76%	2
TOTAL		17

Assessment of Administrative Mechanism (AAM) Ryan White Program Years 33 (March 1, 2023 – February 29, 2024) and PY 34 (March 1, 2024-February 28, 2025) Questionnaire for Contracted Providers

DRAFT- FOR OPERATIONS
COMMITTEE/DICUSSION PURPOSES ONLY

Q3: How long have you been employed in the agency you are representing in response to this survey?

Answered: 22 Skipped: 0



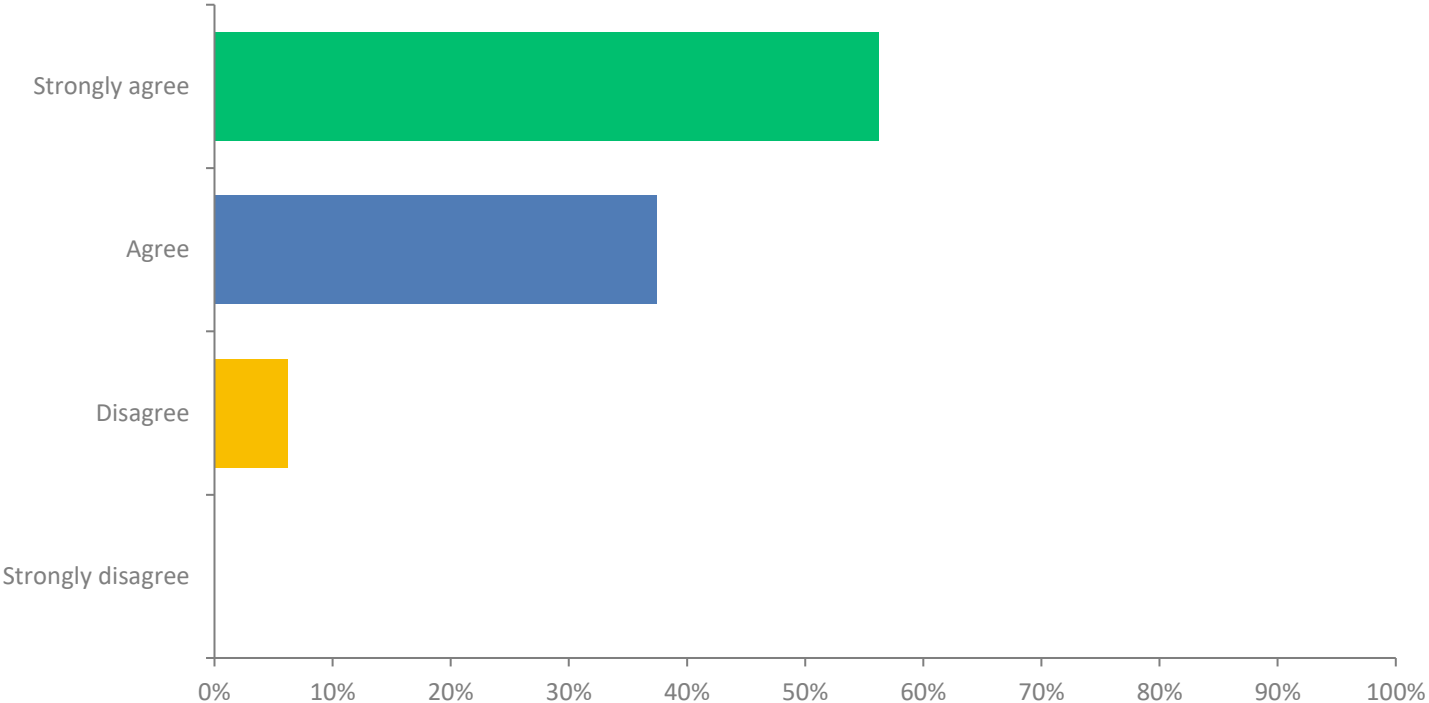
Q3: How long have you been employed in the agency you are representing in response to this survey?

Answered: 22 Skipped: 0

ANSWER CHOICES	RESPONSES	
Less than 2 years	13.64%	3
2 to 5 years	18.18%	4
6 years or more	68.18%	15
TOTAL		22

Q5: Please state the degree to which you agree with the following statement: The DHSP RFP provided clear instructions, outlined all policies and procedures of the procurement process, and expectations of work requirements/responsibilities.

Answered: 16 Skipped: 6



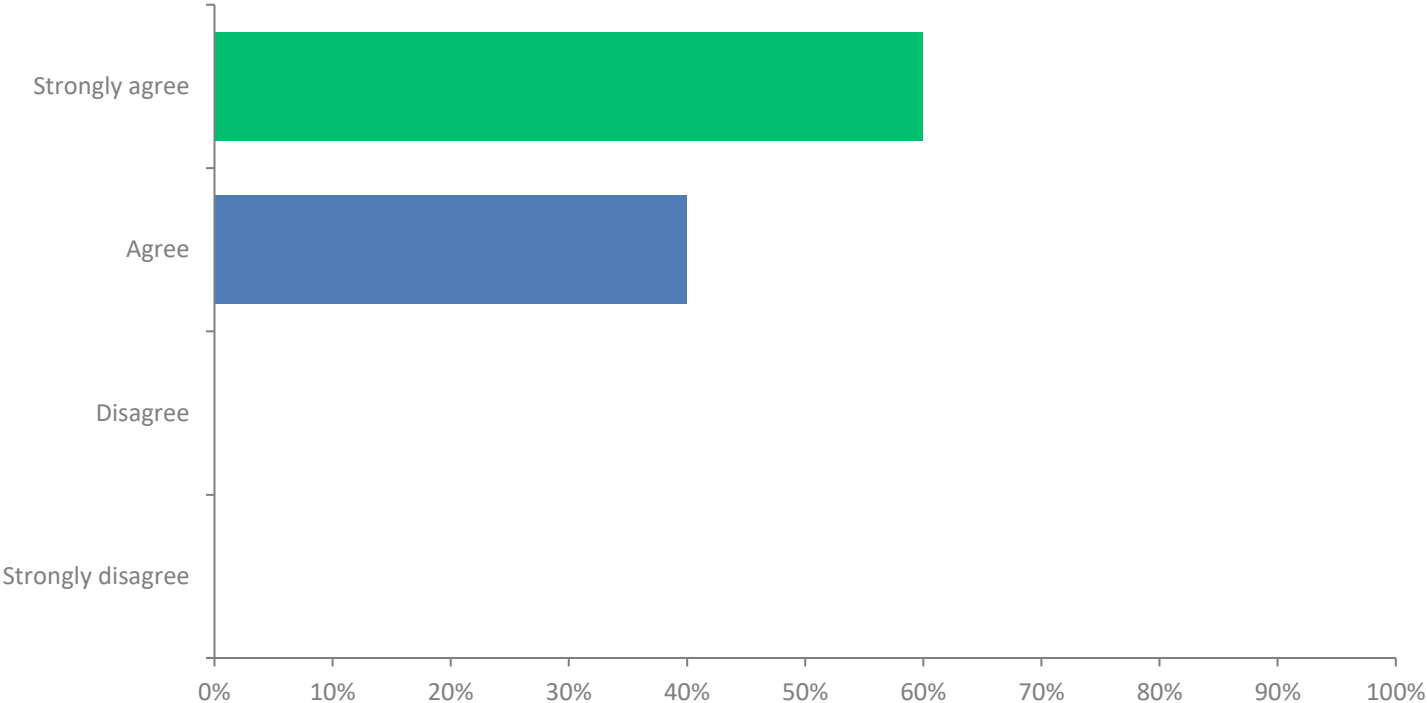
Q5: Please state the degree to which you agree with the following statement: The DHSP RFP provided clear instructions, outlined all policies and procedures of the procurement process, and expectations of work requirements/responsibilities.

Answered: 16 Skipped: 6

ANSWER CHOICES	RESPONSES	
Strongly agree	56.25%	9
Agree	37.50%	6
Disagree	6.25%	1
Strongly disagree	0.00%	0
TOTAL		16

Q6: Please state the degree to which you agree with the following statement: The DHSP competitive RFP procurement process is fair and all potential service providers are given a fair and equitable opportunity to apply.

Answered: 15 Skipped: 7



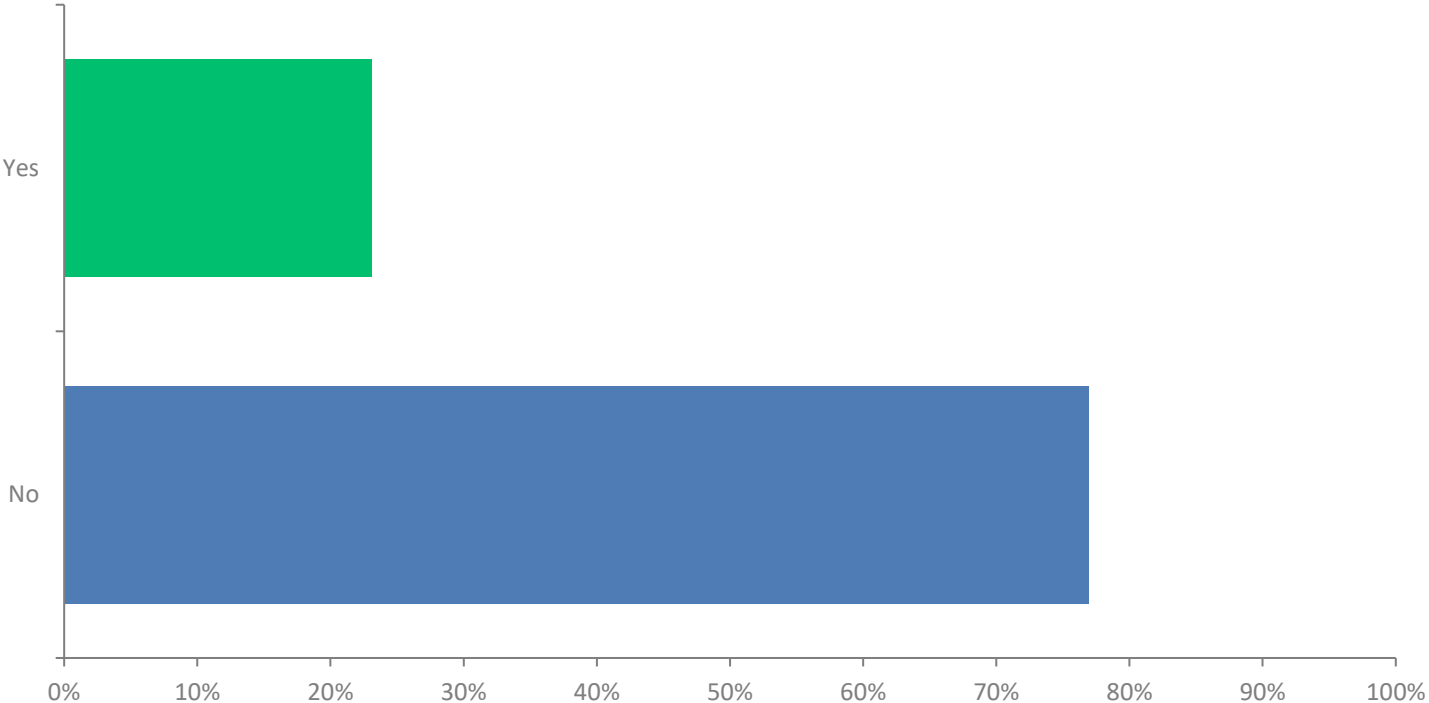
Q6: Please state the degree to which you agree with the following statement: The DHSP competitive RFP procurement process is fair and all potential service providers are given a fair and equitable opportunity to apply.

Answered: 15 Skipped: 7

ANSWER CHOICES	RESPONSES	
Strongly agree	60.00%	9
Agree	40.00%	6
Disagree	0.00%	0
Strongly disagree	0.00%	0
TOTAL		15

Q10: Did you have any issues and/or challenges with executing the contract?

Answered: 13 Skipped: 9



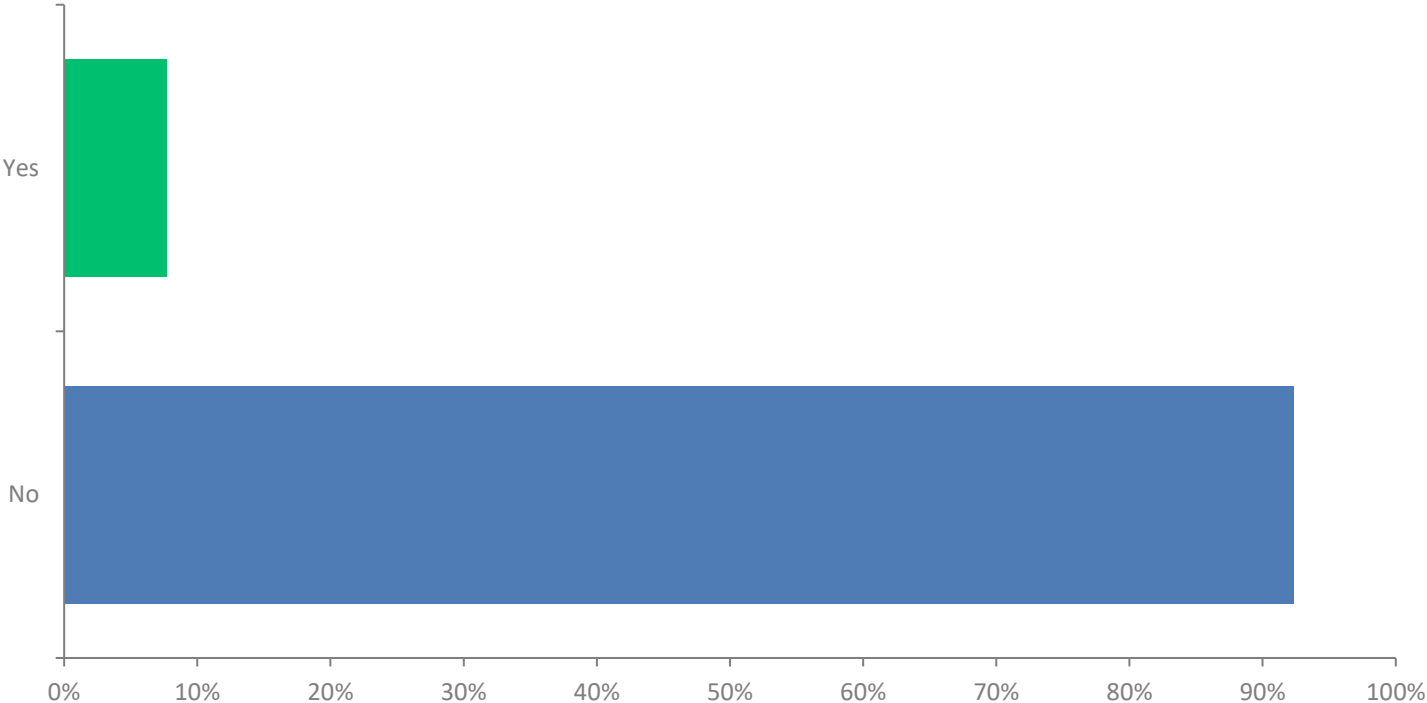
Q10: Did you have any issues and/or challenges with executing the contract?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Yes	23.08%	3
No	76.92%	10
TOTAL		13

Q12: Have any of these issues and/or challenges affected your ability to deliver services to clients?

Answered: 13 Skipped: 9



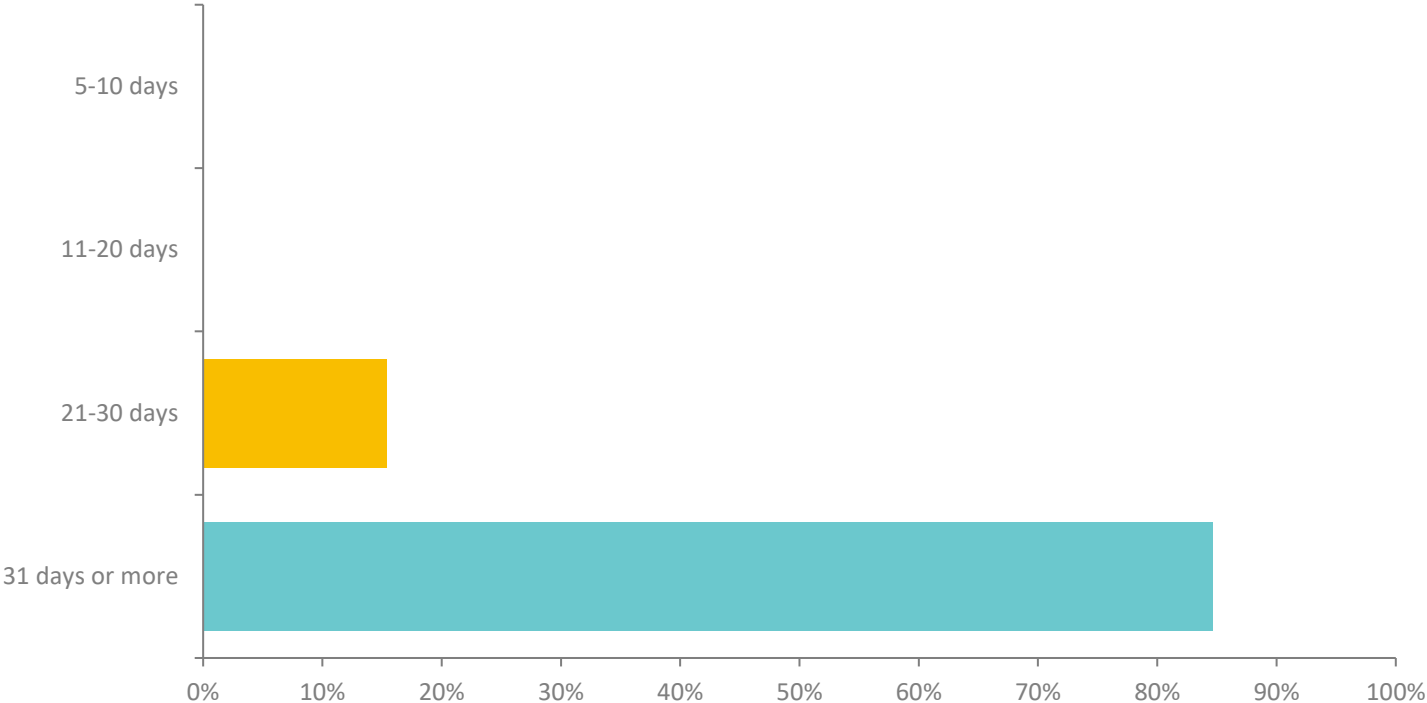
Q12: Have any of these issues and/or challenges affected your ability to deliver services to clients?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Yes	7.69%	1
No	92.31%	12
TOTAL		13

Q14: During PY 33 (March 1, 2023 - February 28, 2024), how many days, on average, did it take for your agency to be reimbursed from the day you submitted correct and complete invoicing?

Answered: 13 Skipped: 9



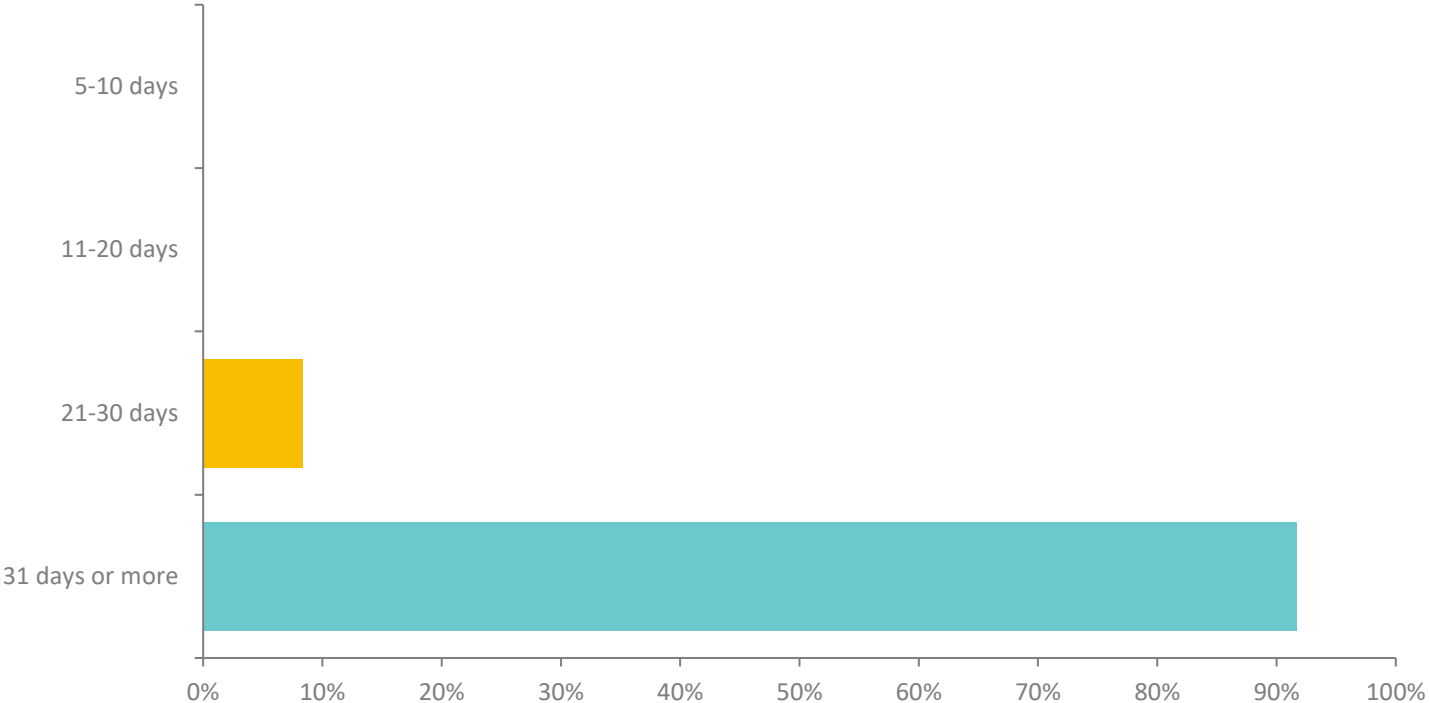
Q14: During PY 33 (March 1, 2023 - February 28, 2024), how many days, on average, did it take for your agency to be reimbursed from the day you submitted correct and complete invoicing?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
5-10 days	0.00%	0
11-20 days	0.00%	0
21-30 days	15.38%	2
31 days or more	84.62%	11
TOTAL		13

Q15: During PY 34 (March 1, 2024 – February 29, 2025), how many days, on average, did it take for your agency to be reimbursed from the day you submitted correct and complete invoicing?

Answered: 12 Skipped: 10



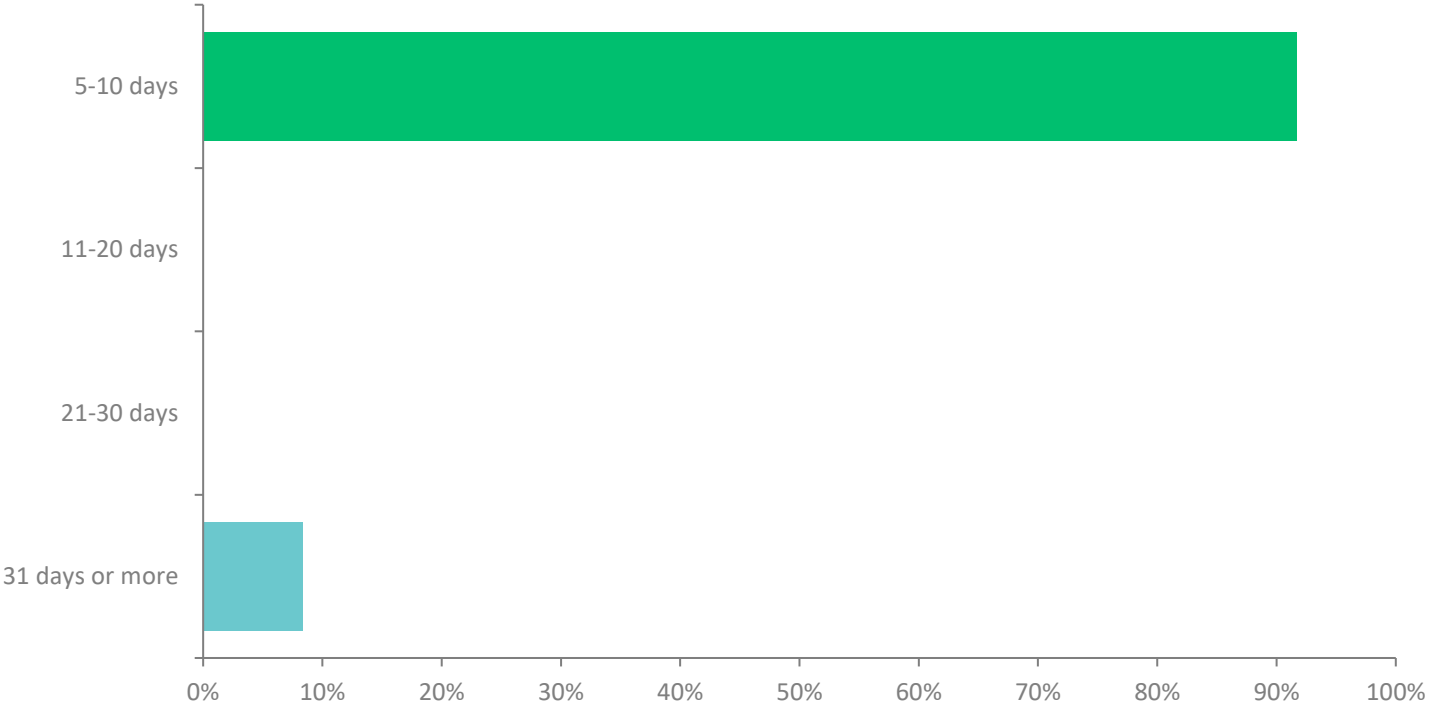
Q15: During PY 34 (March 1, 2024 – February 29, 2025), how many days, on average, did it take for your agency to be reimbursed from the day you submitted correct and complete invoicing?

Answered: 12 Skipped: 10

ANSWER CHOICES	RESPONSES	
5-10 days	0.00%	0
11-20 days	0.00%	0
21-30 days	8.33%	1
31 days or more	91.67%	11
TOTAL		12

Q17: Please check the response time from DHSP regarding invoicing questions.

Answered: 12 Skipped: 10



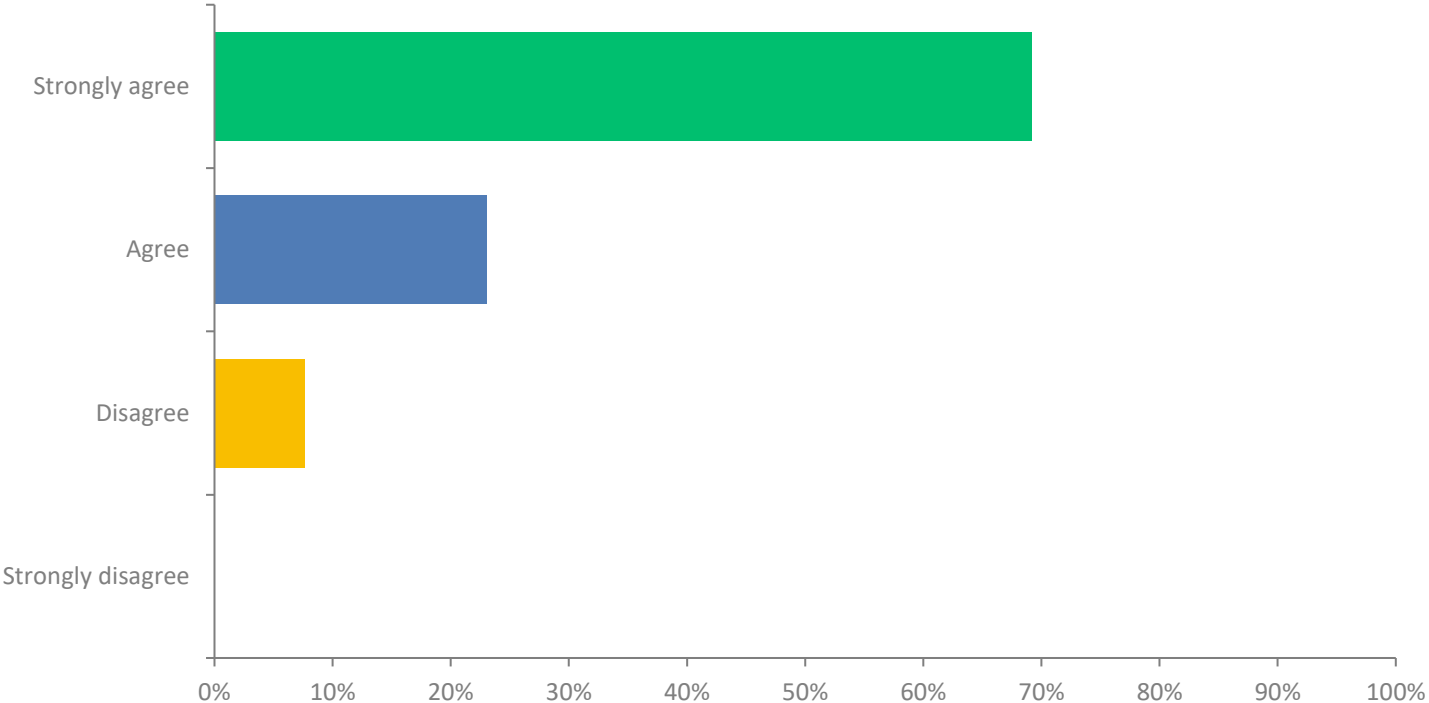
Q17: Please check the response time from DHSP regarding invoicing questions.

Answered: 12 Skipped: 10

ANSWER CHOICES	RESPONSES	
5-10 days	91.67%	11
11-20 days	0.00%	0
21-30 days	0.00%	0
31 days or more	8.33%	1
TOTAL		12

to our questions and request for information, programmatic guidance, and technical assistance?

Answered: 13 Skipped: 9



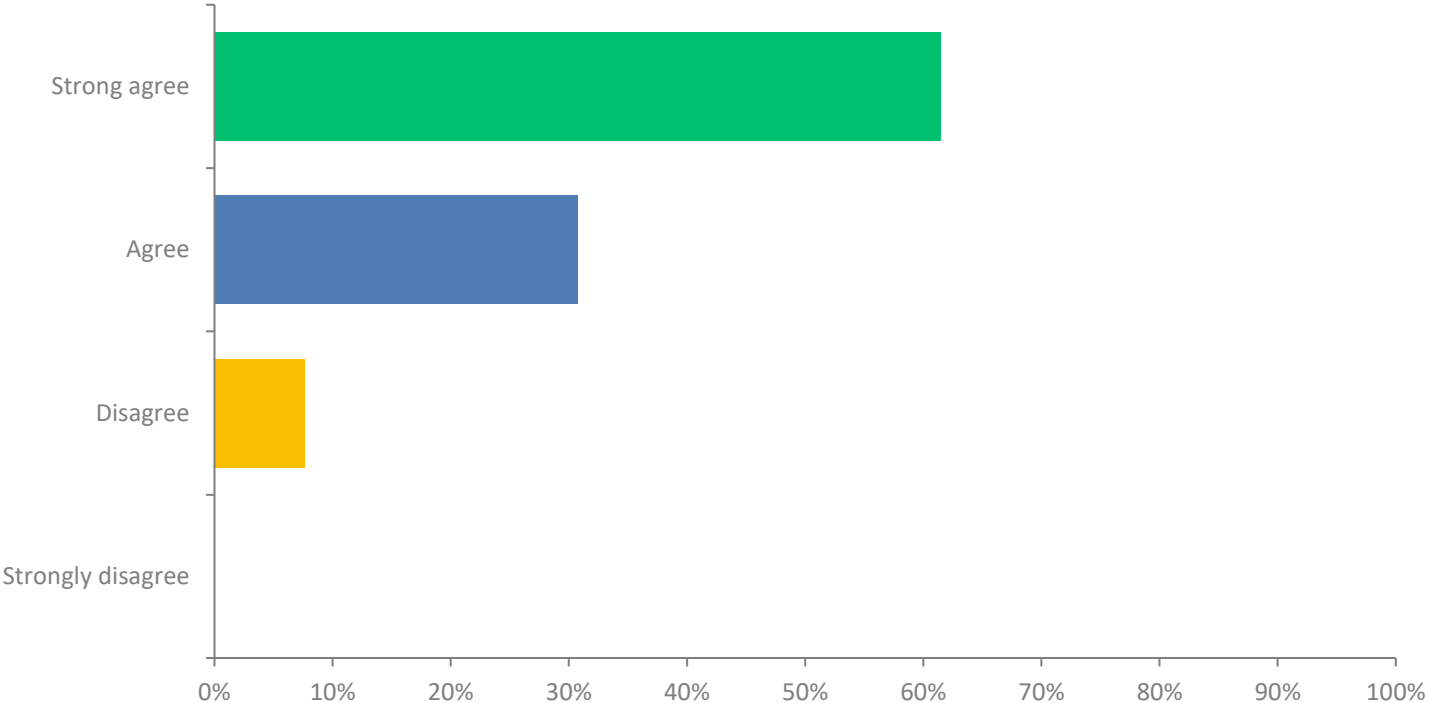
Q18: Please state the degree to which you agree with the following statement: Our Contract Monitor provides clear and consistent responses to our questions and request for information, programmatic guidance, and technical assistance?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Strongly agree	69.23%	9
Agree	23.08%	3
Disagree	7.69%	1
Strongly disagree	0.00%	0
TOTAL		13

Q19: Please state the degree to which you agree with the following statement: Our Contract Monitor responds to our questions in a timely manner?

Answered: 13 Skipped: 9



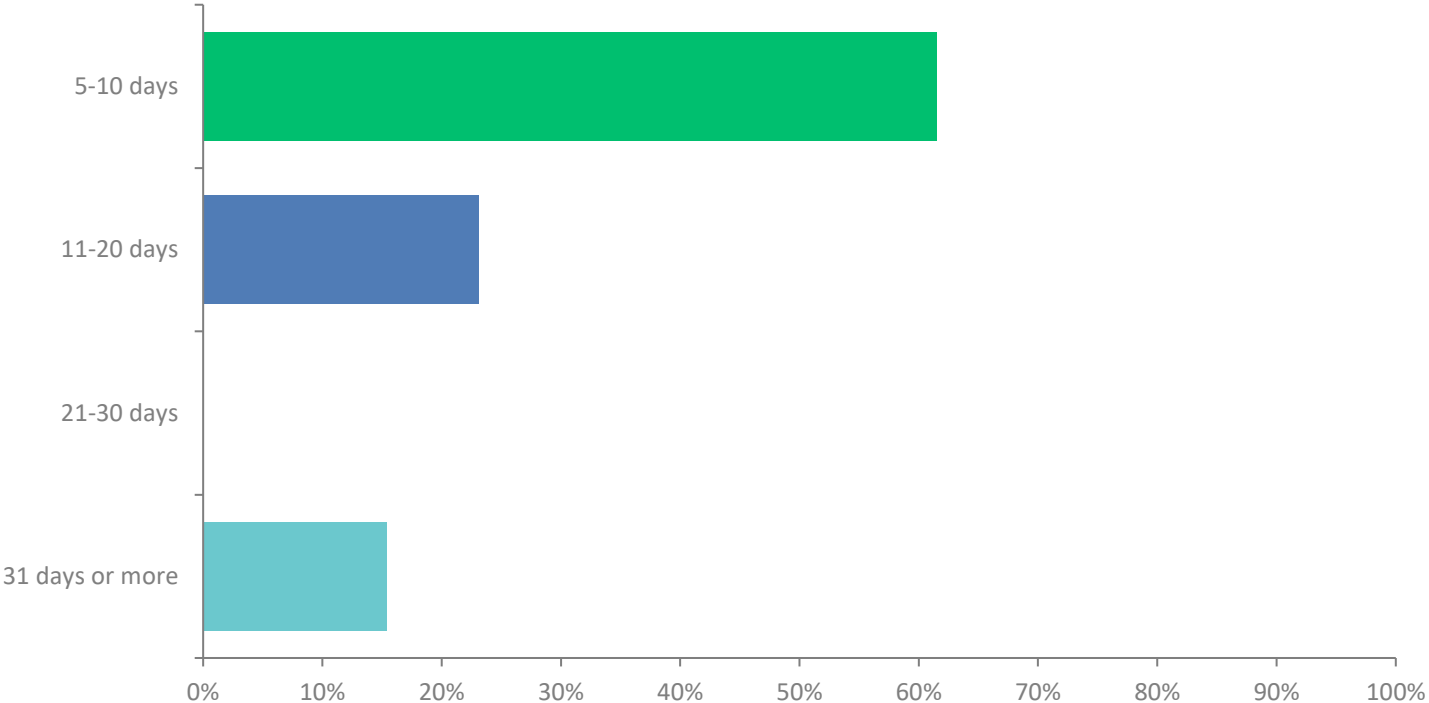
Q19: Please state the degree to which you agree with the following statement: Our Contract Monitor responds to our questions in a timely manner?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Strong agree	61.54%	8
Agree	30.77%	4
Disagree	7.69%	1
Strongly disagree	0.00%	0
TOTAL		13

Q20: Please select the average response time for reprogramming/budget modifications request from your Contract Monitor.

Answered: 13 Skipped: 9



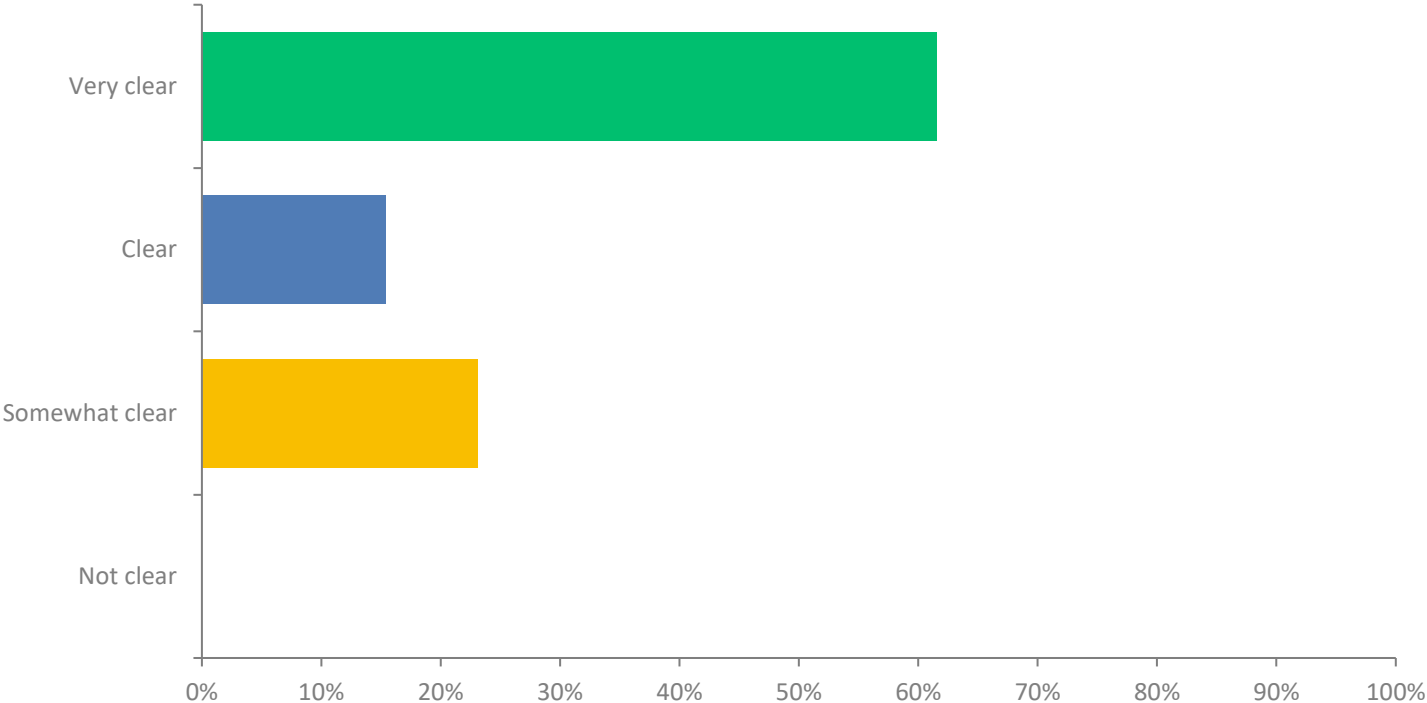
Q20: Please select the average response time for reprogramming/budget modifications request from your Contract Monitor.

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
5-10 days	61.54%	8
11-20 days	23.08%	3
21-30 days	0.00%	0
31 days or more	15.38%	2
TOTAL		13

Q21: In terms of the process for program monitoring, are you clear on the expectations prior to the site visit and monitoring?

Answered: 13 Skipped: 9



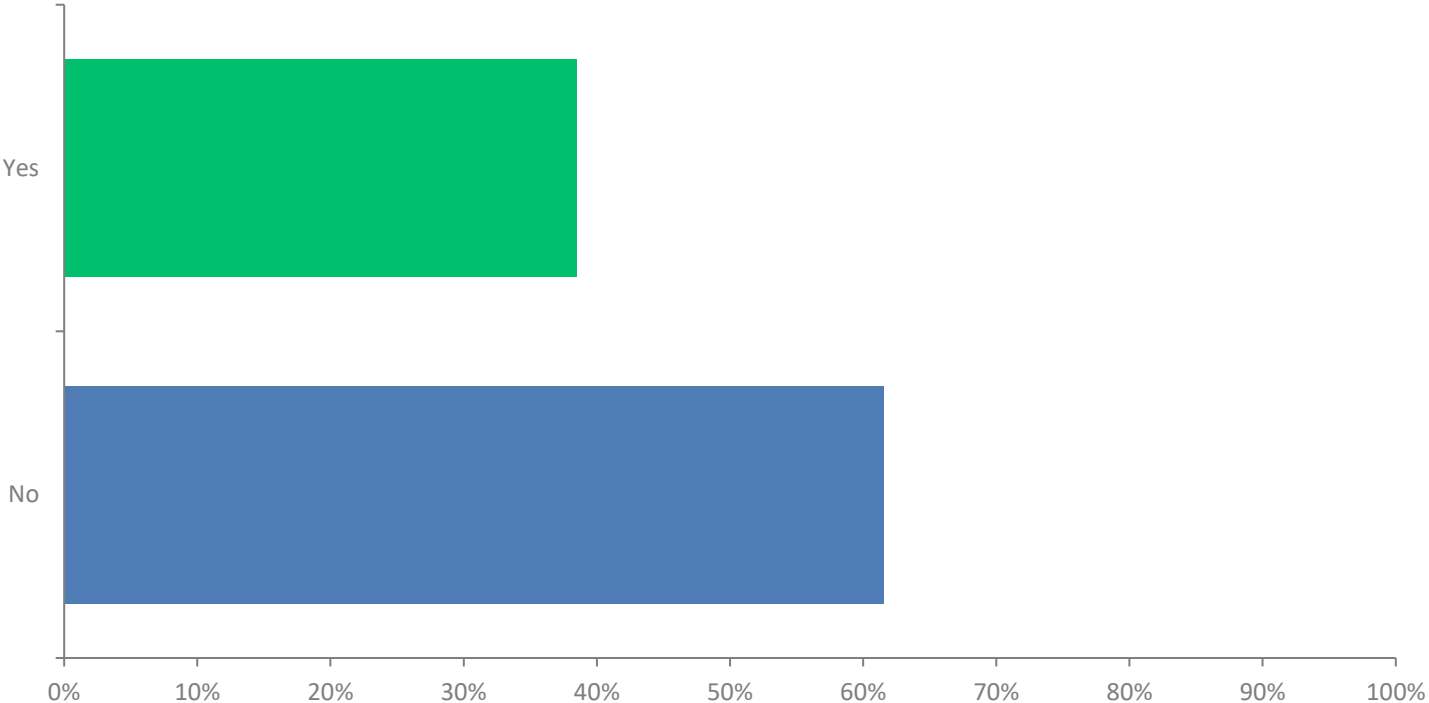
Q21: In terms of the process for program monitoring, are you clear on the expectations prior to the site visit and monitoring?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Very clear	61.54%	8
Clear	15.38%	2
Somewhat clear	23.08%	3
Not clear	0.00%	0
TOTAL		13

Q23: Did you or any staff member at your agency request technical assistance/training?

Answered: 13 Skipped: 9



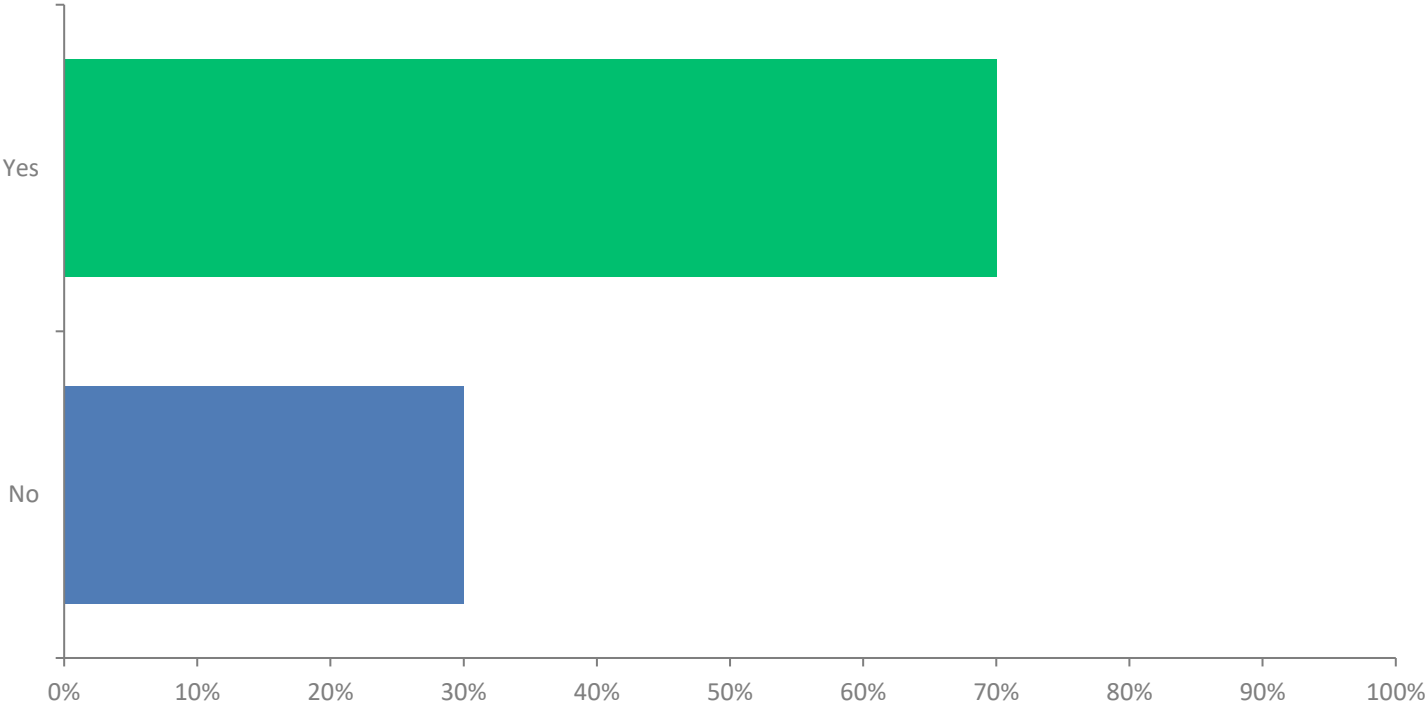
Q23: Did you or any staff member at your agency request technical assistance/training?

Answered: 13 Skipped: 9

ANSWER CHOICES	RESPONSES	
Yes	38.46%	5
No	61.54%	8
TOTAL		13

Q24: Was the technical assistance/training delivered?

Answered: 10 Skipped: 12



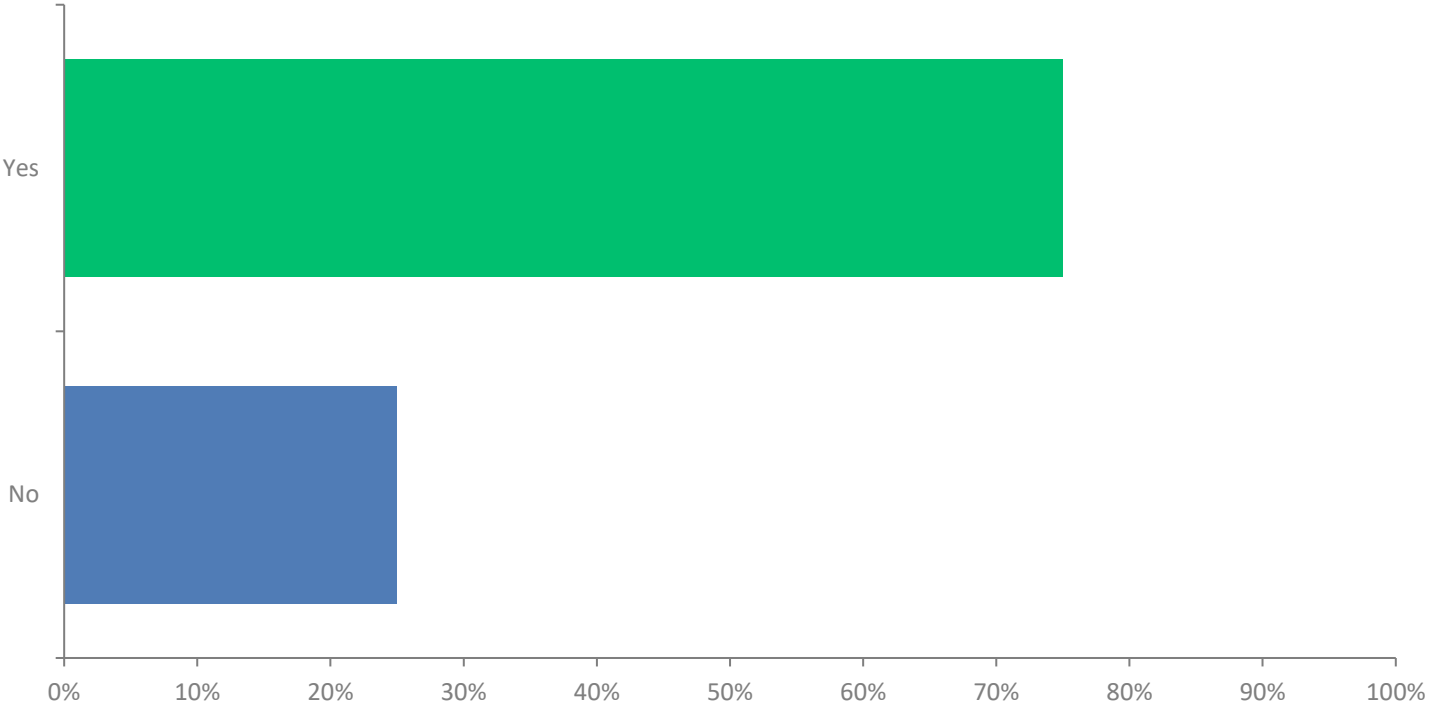
Q24: Was the technical assistance/training delivered?

Answered: 10 Skipped: 12

ANSWER CHOICES	RESPONSES	
Yes	70.00%	7
No	30.00%	3
TOTAL		10

Q25: Did the technical assistance/training meet your needs in helping you (or your agency) effectively address challenges?

Answered: 8 Skipped: 14



Q25: Did the technical assistance/training meet your needs in helping you (or your agency) effectively address challenges?

Answered: 8 Skipped: 14

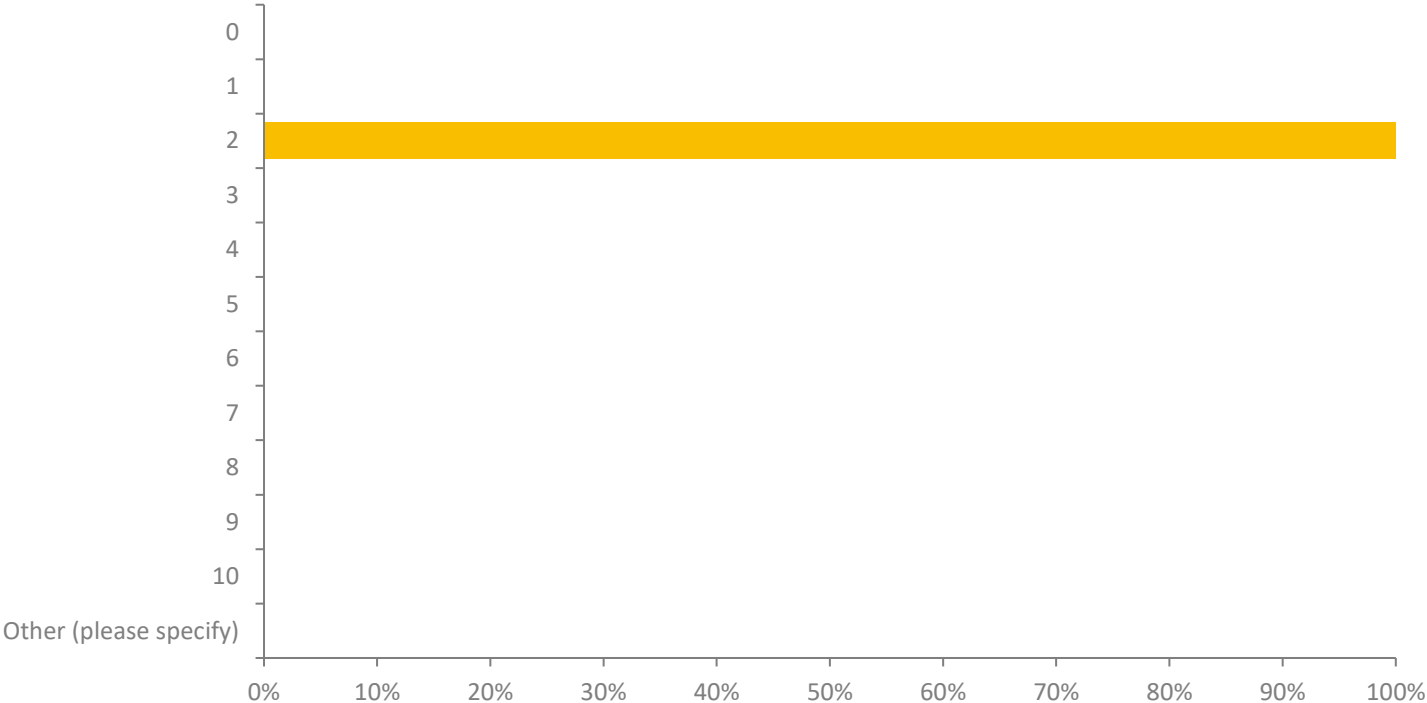
ANSWER CHOICES	RESPONSES	
Yes	75.00%	6
No	25.00%	2
TOTAL		8

Assessment of the Efficiency of the Administrative Mechanism (AEAM) Recipient Survey (Division of HIV and STD Programs)

Draft for Operations Committee| Discussion Purposes Only

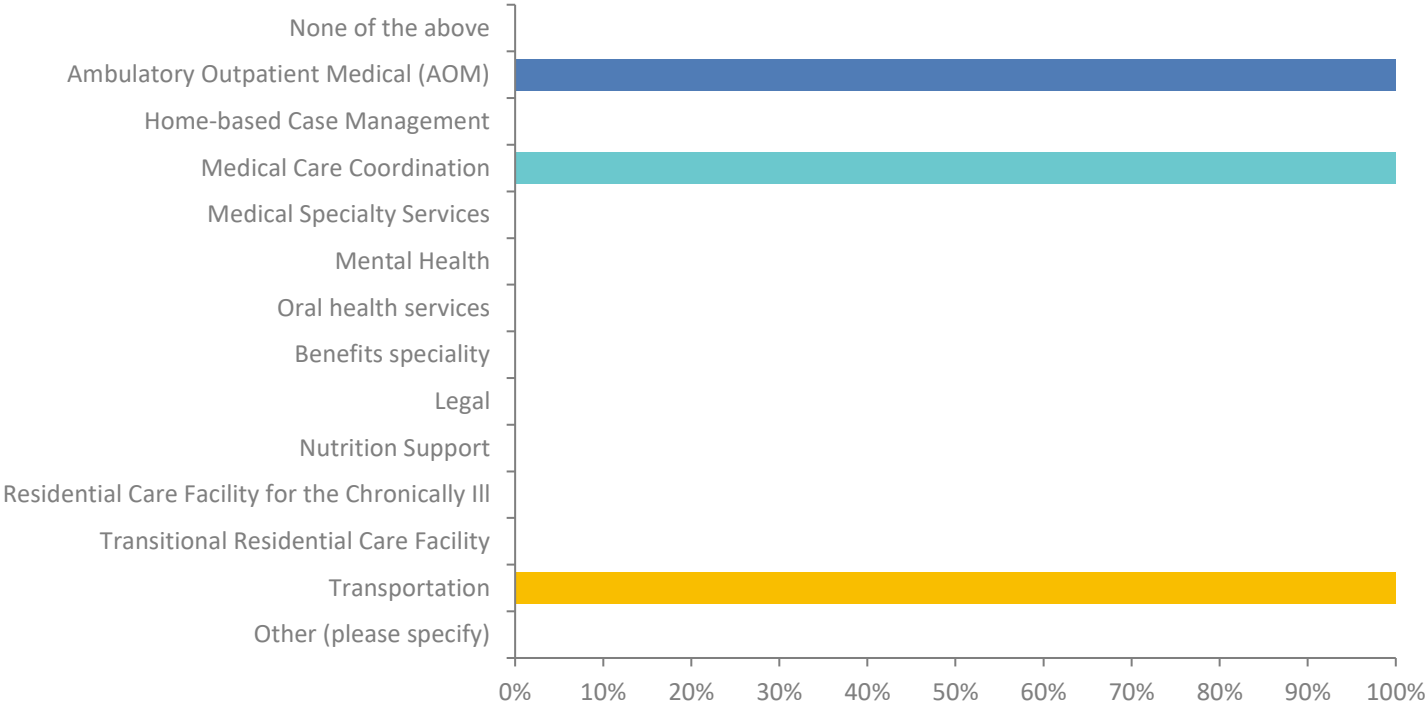
Q2: How many Requests for Proposals (RFPs) were released for the PY 33 Ryan White Program (March 1, 2023 to February 29, 2024)?

Answered: 1 Skipped: 1



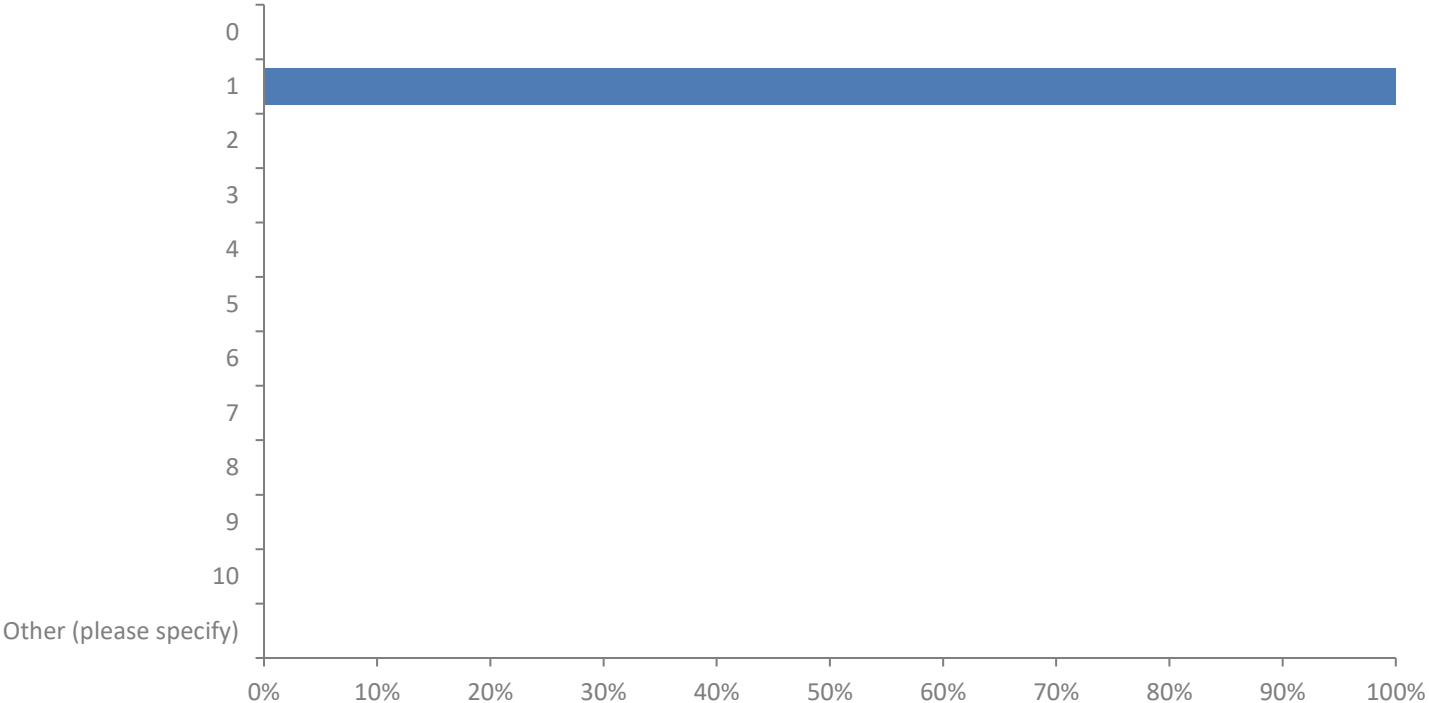
Q3: If RFPs were released in PY 33 (March 1, 2023 to February 29, 2024), select the service categories.

Answered: 1 Skipped: 1



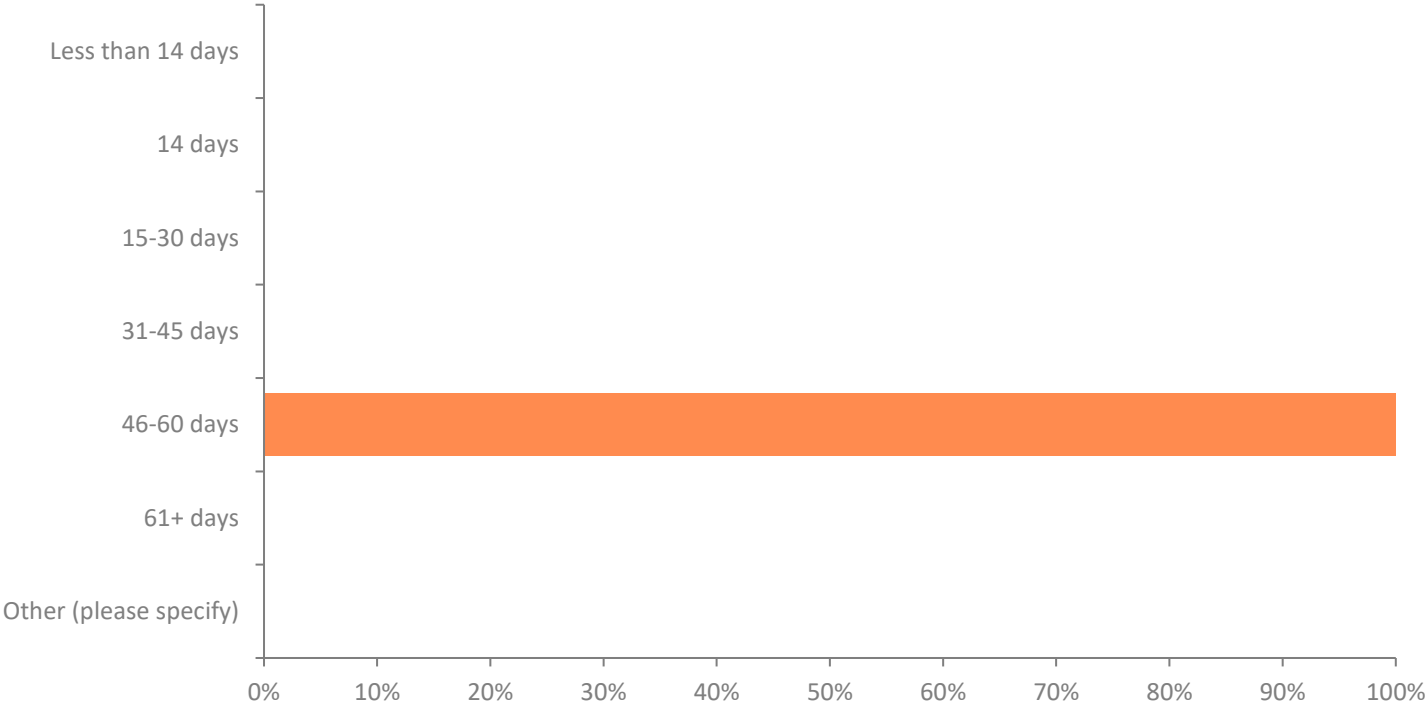
Q5: Of the proposals received in PY 33 (March 1, 2023 to February 29, 2024), how many were new service providers?

Answered: 1 Skipped: 1



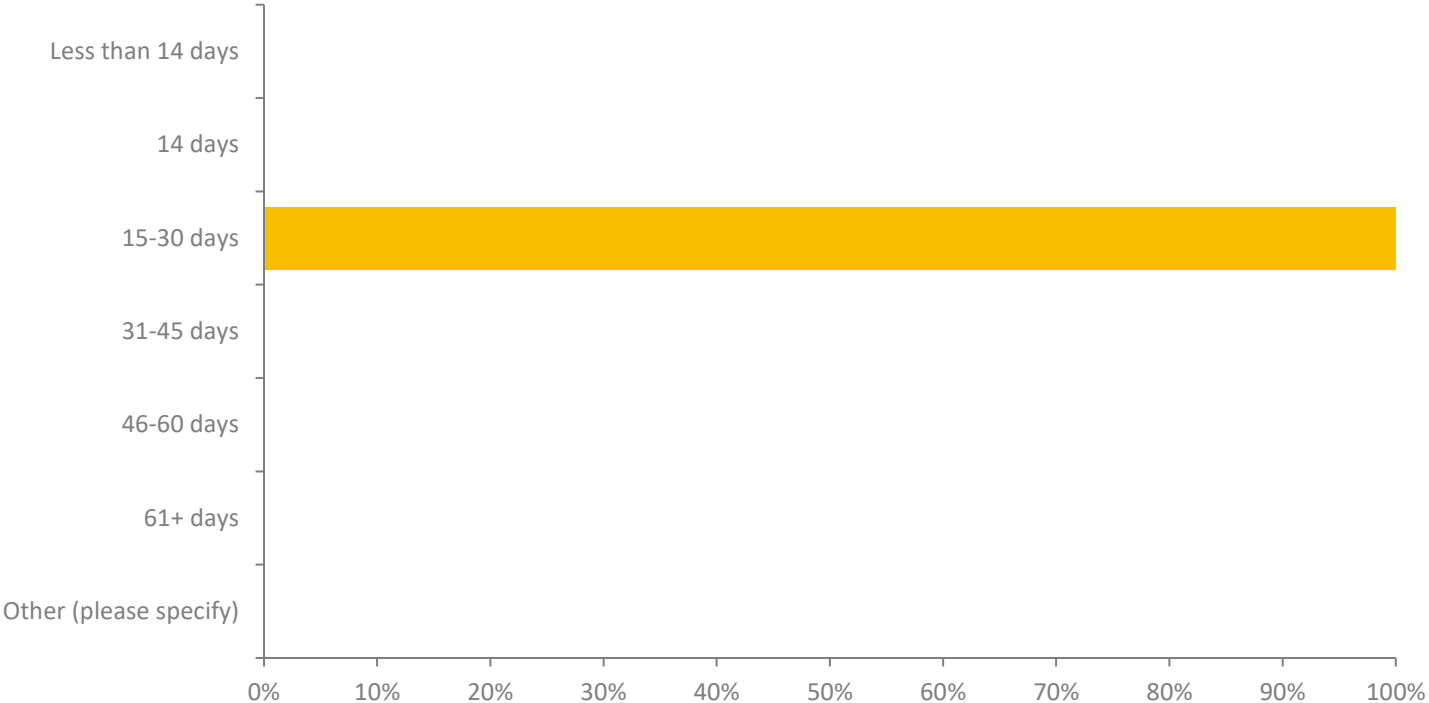
Q14: In general what is the average timeframe for executing service agreements?

Answered: 1 Skipped: 1



report and invoice from a service provider and the issuance of a payment?

Answered: 1 Skipped: 1



monthly report and invoice from a service provider and the issuance of a payment?

Answered: 1 Skipped: 1

