

**ECONOMY AND EFFICIENCY COMMISSION
MINUTES OF THE REGULAR MEETING
September 1, 2011**

ROOM 525, KENNETH HAHN HALL OF ADMINISTRATION
500 West Temple St., Los Angeles, CA 90012

***Editorial Note:** Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes.*

I. CALL TO ORDER

With the presence of a quorum of Commissioners, Chairman Barcelona called the Commission meeting to order at 10:15 a.m.

II. APPROVAL OF COMMISSIONER'S ABSENCES

The following was the attendance for the meeting:

COMMISSIONERS PRESENT

Isaac Diaz Barcelona
Fred P. Balderrama
Jonathan S. Fuhrman
Alan Glassman
Arne Kalm
Janice Kamenir-Reznik
Chun Y. Lee
Edward T. McIntyre
Bradley Mindlin
Adam Murray
William Petak
Robert H. Philibosian

COMMISSIONERS REQUESTING TO BE EXCUSED

Robert Cole
Freda Hinsche Otto
Ronald K. Ikejiri
Royal F. Oakes
Roman Padilla
Solon Soteras

COMMISSIONERS NOT REQUESTING TO BE EXCUSED

Hope J. Boonshaft

Chairman Barcelona asked for a motion to approve absences. It was Moved, Seconded, and Adopted: Commissioners requesting excuses to be absent were excused.

III. APPROVAL OF July 7, 2011 MINUTES

Chairman Barcelona asked if there were any objections or changes to the minutes of the July 2011 Commission meeting. The motion was Moved, Seconded, and Adopted. The minutes of the July 2011 Commission meetings were approved.

IV. CHAIRMAN'S REPORT

Chairman Barcelona stated that in July of this year, the Commission completed a Sunset Review Evaluation Form to the Auditor Controller at their request. He stated that the Sunset Review Form is a comprehensive document detailing what the Commission has accomplished over the last 5 years including major projects, outcomes, use of resources, Brown Act compliance, and meetings and attendance. He stated that once the review is completed, the Board of Supervisors will then determine whether or not the E&E Commission will continue to exist.

V. EXECUTIVE DIRECTOR'S REPORT

Mr. Eng stated that County of LA is offering a free Brown Act Workshop on September 22, 2011 at 10:00 a.m. in Room 374-A Kenneth Hahn Hall of Administration. He stated that all Commissioners are encouraged to attend this worthwhile workshop as a refresher course. He stated that if Commissioners interested in attending this workshop need to RSVP with the E&E Commission's office no later than September 16.

Mr. Eng stated that he would like to congratulate Commissioner McIntyre on being appointed the newest Commissioner for the Quality & Productivity Commission (Q&P) starting in November of 2011. Commissioner McIntyre stated that he has enjoyed working with all the Commissioners on the E&E Commission.

VI. TASK FORCE REPORTS

1. Child Care Fraud-- Chair-Emeritus Philibosian, Chair

Chair-Emeritus Philibosian stated that he received an update on the Fraud Control Plan from DPSS. He stated that he is currently still reviewing the Report and will discuss it at the next monthly meeting in October.

2. Civil Service Reform-- Commissioner Hinsche-Otto

Executive Director Edward Eng stated that the revised Master Agreement for Civil Service Hearing Officers has been approved by the Board of Supervisors. He stated that this updated agreement incorporated some of the changes that the Commission recommended in the Civil Service Report.

3. Video Arraignment-- Commissioner Fuhrman

Commissioner Fuhrman stated that the taskforce had a meeting over the summer with a subgroup of CCJCC. He stated that the taskforce discussed broadening the focus from just

the video arraignment piece to a more generic video conferencing and other related technology that the court system could use. He stated that the taskforce has had some leads on areas to look at more closely, particularly the Glendale Court Operations which seems to be currently using video arraignment more heavily than others.

Executive Director, Edward Eng stated that the taskforce is waiting to hear back from the courts on their analysis of the pilot project that they have with the LAPD.

Commissioner Kamenir-Reznik suggested that if they can do arraignments by video, then why couldn't they recommend doing other things such as property tax appeals, business license appeals, and other kinds of specific county actions by use of video technology. Commissioner Fuhrman and Executive Director Eng both stated that it is an interesting idea worth pursuing. Commissioner Reznik stated it would help to make the County more efficient and modern.

4. Business License Application Automation Process -- Commissioner Kalm

Commissioner Kalm stated that he would like to defer to the Executive Director Edward Eng to explain the Business License Process.

Executive director Edward Eng stated that as background, in the April 2011 Commission meeting, Mayor Antonovich requested that the Commission take a look at the viability of making the business license application process available online. The taskforce met with staff from the CEO's office as well as TTC's office in July of this year and provided the taskforce's input to TTC's design document. Mr. Eng stated that the design process is broken up into 2 phases: phase one is a bare-bone framework in which any customer can now complete the business application online, but based on County rules, a customer would still need to come to the office for identification verification and pay the required fees. He stated that once all fees are paid the constituents can go online and track the status of his or her application. As of August 31, 2011, phase 1 of this business license application process is now available online to the public; phase two is a more elaborate and requires interdepartmental collaboration and is ongoing.

VII. LIAISON REPORTS

1. Local Government Service Commission – Commissioner Fuhrman

Commissioner Fuhrman stated that the Local Government Service Commission has been asked to review the Counties Legislative Agenda. He stated that it has turned out to be a rather long 40 page document of mostly generalities.

2. Quality & Productivity Commission – Commissioner Ikejiri

Executive Director stated that there was no meeting in August, and that the next meeting will be held in October.

3. Countywide Criminal Justice Coordinating Committee – Chair-Emeritus Philibosian

Chair-Emeritus Philibosian stated that there was no meeting in August.

VIII. PRESENTATION

Los Angeles County Sr. Associate, CIO, Mr. Peter Loo.

IX. PUBLIC COMMENT

No Report

X. NEW BUSINESS

There is nothing new to Report.

XI. ADJOURNMENT

The meeting was adjourned by Chairman Barcelona at 11:45 am.

Respectfully Submitted,

Edward Eng,

Executive Director