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## **Economy & Efficiency Commission Meeting Minutes**

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### **MINUTES OF THE REGULAR MEETING ECONOMY AND EFFICIENCY COMMISSION**

THURSDAY, APRIL 6, 2000  
ROOM 830, KENNETH HAHN HALL OF ADMINISTRATION

*Editorial Note: Agenda sections may be taken out of order at the discretion of the chair. Any reordering of sections is reflected in the presentation of these minutes*

#### **I. CALL TO ORDER OF COMMISSION MEETING**

Chairman Philibosian opened the proceedings as a meeting of the Committee of the Whole at 10:15 a.m.

#### **VII. NEW BUSINESS**

Chairman Philibosian suggested that in the absence of a quorum and in the interest of not wasting the time of the Commissioners present he would like to open discussion regarding the proposed Task Force Reorganization Proposal. He said that he would like to propose a new task force structure consisting of functional task forces that were responsible for broad subject matter areas into which particular projects could be placed. Chairman Philibosian referred the commissioners to the document that had been distributed outlining this structure.

##### **Proposed Task Force Structure**

###### Executive Committee

###### Mission

Develop Strategy and Goals for the Commission

###### Membership

Chairman

Vice-Chairman

Chair of each of the Task Forces

###### Functional Task Forces

Policy

Organization & Accountability

Finance

Grand Jury Implementation

Chairman Philibosian went on to describe the responsibilities of each of the proposed task forces. He stated that he felt

that the Grand Jury Implementation Task Force should remain separate even though it might overlap other task force responsibilities. He added that it was important that the Commission continue to review Grand Jury recommendations that the Commission determines to be important.

Chairman Philibosian said that if the Commission adopts this plan he would ask the Commissioners to indicate which Task Force that they would like to participate in. Once the task forces were established he would appoint a chairman for each and ask that they come up with a mission statement that defines their purpose, direction and three project proposals in their area of responsibility.

Commissioner Stoke wanted to know whether asset management and debt collection issues would be included in Finance. Chairman Philibosian stated that it is likely they would be separate projects under the Finance Task Force.

Commissioner Farrar asked Chairman Philibosian if he would give a summary paragraph covering the responsibilities for each task force. Chairman Philibosian remarked that he had hoped that each task force would define these responsibilities. He then gave a short summary of what he felt would be a definition for each category.

Chairman Philibosian said that he would like to hear from the Commissioners as to their feelings about this proposed reorganization. He stated that he wanted to determine the desire of the majority of the Commissioners concerning reorganization of the Task Forces.

Commissioner Thompson stated that, in reference to the Grand Jury Implementation Task Force, he felt that some of the issues have such impact that the Commission should revisit the areas to ensure continued compliance. Chairman Philibosian said that the Commission has done this in the past on other issues and agreed that this was a good idea.

Commissioner Stoke commented that the reason for his previous question was that asset management and debt are both such big topics that each deserves attention. He questioned if setting up a functional task force was not just setting up another layer of government. Chairman Philibosian said that there could be sub-task forces within the functional task force or the task force could focus on one topic at a time.

Commissioner Farrar interjected that he was supportive of the reorganization. He felt that change would be good and that it would avoid creating a static situation that often seems to invade project focused task forces.

Chairman Philibosian said that in combining ideas that have been expressed we may want to limit each task force to one project with follow-up and oversight activities.

Commissioner Sylva commended Chairman Philibosian for the proposed change saying that she felt that such a change would be good. She asked how many members each task force would have. Chairman Philibosian said that to the extent possible each task force would be composed of five Commissioners with one from each supervisory office on each task force. Commissioner Sylva suggested that there should be a special task force to accommodate issues that require immediate attention. Chairman Philibosian replied that it was something to think about, but that if something needed immediate attention that it would be a decision of the Commission itself or, if it occurs between commission meetings, the Executive Committee. The Executive Committee could place a project in a particular Task Force, if it was determined necessary. He added that he sees the Executive Committee taking on much more activity than it has had in the past. It provides the Commission with more flexibility to have an active Executive Committee.

Commissioner Kennedy interjected that the nice thing about the way it is organized now is that Commissioners can sign up for projects in which they have interest.

Chairman Philibosian stated that the intent was to get the broadest possible distribution and diversity of membership. He said that if the proposal were approved today we could begin taking volunteers and see how things develop. Commissioner Kennedy asked if it were possible to review the current project structure to see how they would be distributed under the new system. Chairman Philibosian replied that this could be reviewed and that possibly some of the projects could be assumed by a task force or terminated.

## **I. CALL TO ORDER OF COMMISSION MEETING (Continued)**

At this point in the meeting a quorum of commissioners was achieved and Chairman Philibosian called the meeting of the full Commission to order at 10:39 a.m.

## **II. APPROVAL OF COMMISSIONER'S ABSENCES**

### **COMMISSIONERS PRESENT**

Fred Balderrama

Hope J. Boonsaft  
David W. Farrar  
Jaclyn Tilley Hill  
Jeanne L. Kennedy  
Chun Lee  
Tony Lucente  
Robert H. Philibosian  
H. Randall Stoke  
Julia E. Sylva  
G. Thomas Thompson

**COMMISSIONERS REQUESTING TO BE EXCUSED**

David Abel  
John Crowley  
Royal F. Oakes  
Roman Padilla  
William J. Petak  
Marc A. Seidner  
Tony Tortorice

**COMMISSIONERS NOT REQUESTING AN EXCUSE**

Jonathan Fuhrman  
Michael Jimenez

It was Moved, Seconded, and Adopted: **The Commission members requesting an excuse, be excused.**

**III. APPROVAL OF MINUTES**

Chairman Philibosian asked if there were any corrections or amendments to the minutes. Hearing none, the following motion was Moved, Seconded and Adopted: **The minutes of the March 3, 2000 Commission meeting be approved.**

**IV. INTRODUCTIONS AND ANNOUNCEMENTS**

Chairman Philibosian introduced Mr. John H. Andes the liaison from the Los Angeles County Commission on Local Government Services. He asked Mr. Andes to tell the Commission about himself and the Local Government Services Commission.

Mr. Andes shared that he was in the pharmaceutical industry for twenty-five years and was with the University of Southern California as a development officer. He said that he had been on the Los Angeles County Commission on Local Government Services for two months. He went on to explain the mission and interests of the commission. He added that he had been assigned as liaison to the Economy & Efficiency Commission to help avoid duplication of efforts since some of either commission's projects could overlap.

**V. EXECUTIVE DIRECTOR'S REPORT**

Mr. Staniforth stated that he had passed out five copies of the commission's brochure to each of the commissioners. He added that the original distribution was to be ten brochures per commissioner, but due to cost it was limited to five. He said that if any commissioner needed more he would be happy to supply them. He explained that if there were any editing requirements this would be a simple task to accomplish, just let him know.

Chairman Philibosian thanked Vice Chairman Lucente for his contribution to the brochure. He commended Mr. Staniforth on the excellent work in producing the brochure. He then asked Mr. Staniforth to explain the future use and distribution of the brochure.

Mr. Staniforth said that the office is often solicited for information regarding the Commission and this will be a professional way of satisfying these requests. He added that Mr. Greg Cherep, Executive Director of the Quality & Productivity Commission was at the meeting to explain the upcoming Tech Expo, and that this would be a place to make the brochure available to the public.

Mr. Staniforth reported that the uploading of the commission reports to the Web site was going slowly. He said that the

office was in need of temporary help, for approximately one to two months, with good knowledge of Microsoft Word to do some necessary formatting.

Concerning the Best Practices Presentation at the Tech Expo, Commissioner Hill in her capacity as chair of the Quality and Productivity Commission referred to a letter that was co-sponsored by Ms. Joan Ouderkirk, Director, Internal Services Department, and herself. She stated that the letter was sent to all departments briefing them on the "Best Practices Tech Expo" which will showcase several "Best Practices" from within county departments. She said that the Quality and Productivity Commission has had an ongoing relationship with Tech Expo and would like, in collaboration with Economy and Efficiency Commission, to increase county presence at Tech Expo in showcasing county best practices.

Chairman Philibosian asked what Commissioner Hill was suggesting that the Economy and Efficiency do to participate in this event. Commissioner Hill replied that the possible options have not yet been determined, but that there is a definite opportunity for a link. She continued saying that any time one commission can work in collaboration with another commission to strengthen the prospects of enhancing or showcasing the county, it would be a benefit to all.

Commissioner Hill commented that there was to be a reception on Tuesday, April 18, 2000 at the Best Practices presentation area of the Tech Expo and invited all the Commissioners to attend. Chairman Philibosian accepted the invitation, both for the Executive Director and himself.

## **VII. NEW BUSINESS (Continued)**

Commissioner Hill, after asking to be excused for another obligation, and in response to Chairman Philibosian's question, stated that she was in favor of the proposed task force reorganization. She said that she was very supportive of a change.

Commissioner Lee asked if it were appropriate to introduce a motion at this time, if so, he would like to so move.

Chairman Philibosian asked Commissioner Lee if his motion was to accept the Task Force Reorganization Proposal as drafted. Commissioner Lee said that it was.

The following motion was seconded and unanimously accepted: **The Task Force Reorganization Proposal as proposed to the Commission be accepted.**

Chairman Philibosian interjected that the speaker had arrived and that it would be appropriate for her to begin her presentation at this time.

## **VI. PRESENTATION (a)**

[Ms. Anita Bock, Director, Los Angeles County Children and Family Services](#)  
[Topic: Child Care in Los Angeles County](#)

Chairman Philibosian introduced Ms. Bock remarking on her accomplishments since taking office.

Ms. Bock described some of the problems she faced on taking office with the Los Angeles County Children and Family Services Department. She then detailed the procedures that she has implemented to correct them and her plans for future reorganization and growth.

## **VII. NEW BUSINESS (Continued)**

Chairman Philibosian stated that he would like to adjourn promptly at noon but would like to hear from those who are present concerning what task force assignments they would like to have.

Commissioner Thompson requested assignment to the Grand Jury Implementation Task Force and Finance.

Chairman Philibosian stated that it was interesting that there were two children oriented issues emerging. One is Juvenile Hall and one may be in the children and family service area. He continued saying that with the heightened attention to children's issues it may be that the Commission should develop a "theme" of children's issues. This has not been done in the past, but he felt that this would be a possible approach.

Commissioner Sylva stated that she would like to continue working with unincorporated areas which would come under the Policy Task Force.

Commissioner Lee requested assignment to the Finance Task Force.

Commissioner Farrar volunteered for the Policy Task Force.

Commissioner Stoke volunteered for the Finance Task Force.

Commissioner Kennedy requested Grand Jury Implementation Task Force

**VI. OLD BUSINESS**

None

**VIII. PUBLIC COMMENT**

None

**IX. ADJOURNMENT**

Upon a motion from the floor, Chairman Philibosian adjourned the meeting at 12:00 p.m.

Respectfully Submitted.



Bruce J. Staniforth  
Executive Director

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