CORRECTION: UPDATED LINK

OPERATIONS COMMITTEE Virtual Meeting

Thursday, July 23, 2020

10:00AM-12:00PM (PST)

Agenda + Meeting Packet will be available on the Commission's website at:

http://hiv.lacounty.gov/Operation-Committee

REGISTER VIA WEBEX ON YOUR COMPUTER OR SMART PHONE:

https://tinyurl.com/y3war59q

Link is for non-Committee members only

JOIN VIA WEBEX ON YOUR PHONE:

1-415-655-0001

Access code 145 042 7714

PUBLIC COMMENTS

Public Comments will open at the time referenced on the meeting agenda. For those who wish to provide <u>live</u> public comment, you may do so by joining the WebEx meeting through your computer or smartphone and typing PUBLIC COMMENT in the Chat box. You may also provide written public comments or materials by email to hivcomm@lachiv.org. Please include the agenda item and meeting date in your correspondence. All correspondence and materials received shall become part of the official record.

For a brief tutorial on joining WebEx events, please check out:
https://help.webex.com/en-us/nrbgeodb/Join-a-Webex-Meeting

Join the Commission on HIV Email Listserv, Click Here

Follow the Commission on HIV at

Interested in becoming a Commissioner? Click here for a Member Application.

Thursday, July 23, 1:00 P.M.–3:00 P.M.

To Join by Computer:
https://tinyurl.com/y3gw8bes
link is for non-Committee members only

To Join by Phone: +1-415-655-0001
Access code: 145 369 6386

Executive Committee Members:			
Al Ballesteros, MBA, Co-Chair	*Bridget Gordon, Co-Chair*	Raquel Cataldo	Michele Daniels (Exec At-Large)
Erika Davies	Joseph Green	Lee Kochems, MA	Katja Nelson, MPP
Mario Perez, MPH	Juan Preciado	Kevin Stalter	
QUORUM*:	6		

Due to COVID-19, quorum requirements suspended for teleconference meetings per Governor Newsom's Executive Order N-25-20

AGENDA POSTED: July 17, 2020

ATTENTION: Any person who seeks support or endorsement from the Commission or Committee on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission office at (213) 738-2816 or via email at hivcomm@lachiv.org.

Servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto la oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico á hivcomm@lachiv.org, por lo menos 72 horas antes de la junta.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: http://hiv.lacounty.gov. The Commission Offices are located in Metroplex Wilshire, one building west of the southwest corner of Wilshire and Normandie. Validated parking is available in the parking lot behind Metroplex, just south of Wilshire, on the west side of Normandie.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of

the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course

of a meeting. If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Call to Order, Introductions, and Conflict of Interest Statements	1:00 P.M. – 1:03 P.M.

I. ADMINISTRATIVE MATTERS

1.	Approval of Agenda	**MOTION # 1**	1:03 P.M. – 1:05 P.M.
2.	Approval of Meeting Minutes	**MOTION # 2**	1:05 P.M. – 1:07 P.M.

II. PUBLIC COMMENT   1:07 P.M. – 1:10 P.M.

3.   Opportunity for members of the public to address the Commission
on items of interest that are within the jurisdiction of the Commission.

III. COMMITTEE NEW BUSINESS ITEMS   1:10 P.M. – 1:13 P.M.

4.   Opportunity for Committee members to recommend new business items for the
full body or a committee level discussion on non-agendized matters not posted on the
agenda, to be discussed and (if requested) placed on the agenda for action at a future
meeting, or matters requiring immediate action because of an emergency situation, or where
the need to take action arose subsequent to the posting of the agenda.

IV. REPORTS

5.   **Executive Director's/Staff Report**   1:13 P.M. – 1:30 P.M.
A. Welcome, Introductions & Virtual Meeting Management Reminders
B. County/Commission Operational Updates

6.   **Co-Chair's Report**   1:30 P.M. – 1:50 P.M.
A. August 20, 2020 Commission Meeting | REMINDER
B. July 9, 2020 COH Meeting Feedback
C. Board Letter Regarding Contractual Process | UPDATE
D. At Large Executive Committee Member Open Nominations | REMINDER+ONGOING

7.   **Division of HIV and STD Programs (DHSP) Report**   1:50 P.M. – 2:05 P.M.

8.   **Ending the HIV Epidemic (EtHE) Activities + Updates**   2:05 P.M. – 2:20 P.M.

9. **Standing Committee Reports:**   2:20 P.M. – 2:45 P.M.
- A. Operations Committee
  - a. Membership Management
    - i. New Member Applications
      1. Kevin Donnelly   **MOTION #3**
  - b. Mentorship Program Implementation
- B. Planning, Priorities and Allocations (PP&A) Committee
  - a. DHSP and COVID Landscape Overview
  - b. COVID Provider & Community Member Surveys
  - c. Ryan White Program Utilization Data for Program Years 29 & 30
- C. Standards and Best Practices (SBP) Committee
  - a. Psychosocial Standards of Care | Public Comment Period 7/13-31, 2020
  - b. Child Care Standards of Care | UPDATE
- D. Public Policy Committee

10. **Caucus, Task Force, and Work Group Reports:**   2:45 P.M. – 2:50 P.M.
- A. Aging Task Force | August 3, 2020 @ 10am-12pm
- B. Black/African-American Community (BAAC) Task Force
- C. Consumer Caucus
- D. Women's Caucus | August 19, 2020 @ 9:30-11:30am
- E. Transgender Caucus | July 28, 2020 @ 10am-12pm

V. NEXT STEPS

11. Task/Assignments Recap   2:50 P.M. – 2:53 P.M.
12. Agenda development for the next meeting   2:53 P.M. – 2:55 P.M.

VI. ANNOUNCEMENTS   2:55 P.M. – 3:00 P.M.

13. Opportunity for members of the public and the committee to make announcements

VII. ADJOURNMENT

                                                                         3:00 P.M.
14. Adjournment for the meeting of July 23, 2020.

PROPOSED MOTION(s)/ACTION(s):	
MOTION #1:	Approve the Agenda Order, as presented or revised.
MOTION #2:	Approve the Executive Committee minutes, as presented or revised.
MOTION #3:	Approve New Member Application for Kevin Donnelly, as presented or revised and forward to the August 20, 2020 Commission meeting for final approval.