

Conflict of Interest Code
Of the

DEPARTMENT OF PARKS & RECREATION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference into the Department of Parks and Recreation ("Agency") conflict of interest code. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this Agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a Statement of Economic Interests shall file their Statements with the Agency head; or his or her designee. The Agency shall make and retain a copy of the Statements filed by its Director and forward the original of such Statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Agency shall retain the originals of Statements for all other Designated Positions named in the Agency's conflict of interest code. All retained Statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

DEPARTMENT OF PARKS & RECREATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the Agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any agency employee, any representative, or association of such employee; and any business positions or income from any business entity in which the employee or the employee's spouse or other financial dependent has a direct, indirect or beneficial interest aggregating a 10 percent or greater interest in the business entity.

CATEGORY 6

Persons in this category shall disclose all business positions, investments in, and/or income (including gifts, loans, and travel payments) from businesses and or individuals that lease, rent or seek a permit for use of County park facilities.

**DEPARTMENT OF PARKS & RECREATION
EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Chief Deputy Director, Parks & Recreation	1, 2, 3
Accounting Officer III	4
Administrative Deputy II	1, 2, 3
Administrative Services Manager I (Contracts)	4
Administrative Services Manager I (HR)	4, 5
Administrative Services Manager I (Partnership)	6
Administrative Services Manager II	4
Administrative Services Manager II (Contracts)	1, 2, 3
Administrative Services Manager II (Golf)	2, 3
Administrative Services Manager II (HR)	4, 5
Area Pool Supervisor	4
Assistant Director	1, 2, 3
Assistant Golf Director	1, 4
Assistant Regional Grounds Maintenance Supervisor	4
Assistant Regional Recreation Director	4
Assistant Superintendent, Hollywood Bowl	1, 2, 3
Automotive Equipment Coordinator	4
Carpenter Supervisor	4
Chief Lake Lifeguard	4
Chief of Planning	1, 2, 3
Contract Monitor, Recreational Services	4
Custodian Supervisor	4
Department Human Resources Manager II	1,2,3
Departmental Chief Information Officer I	1, 2, 3
Departmental Finance Manager II	2, 3
Departmental Information Security Officer I	4
Electrician Supervisor	4

**DEPARTMENT OF PARKS & RECREATION
EXHIBIT "B"(Cont'd)**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Officer, Arboretum	1, 2, 3
General Maintenance Supervisor	4
Golf Director	1, 2, 3
Head, Marketing and Communications	1, 4
Head, Transportation and Equipment Services	1, 4
Information Technology Supervisor	4
Intermediate Supervising Typist Clerk (Central Reservation)	6
Lake Aquatics Manager	4
Landscape Contract Monitor, Parks and Recreation	4
Management Analyst (Contracts)	4
Manager I, Facilities Operations and Crafts	4
Manager II, Facilities Operations and Crafts	4
Painter Working Supervisor	4
Plumber Supervisor	4
Pool Manager	4
Power Equipment Technician Supervisor	4
Procurement Assistant II	4
Recreation Services Manager	4
Recreation Services Supervisor	4
Regional Grounds Maintenance Supervisor	4
Regional Operations Manager	1, 2, 3
Regional Park Superintendent I	1, 4
Regional Park Superintendent II	1, 4
Regional Park Superintendent III	1, 4
Regional Recreational Director	4
Safety Officer II	4, 5
Senior Network Systems Administrator	4
Special Assistant, Parks & Recreation	1, 2, 3

**DEPARTMENT OF PARKS & RECREATION
EXHIBIT "B" (Cont'd)**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Staff Assistant I	4
Staff Assistant II	4
Superintendent, Arboretum	1, 4
Superintendent, Bonelli Regional Park	1, 4
Superintendent, Hollywood Bowl	1, 2, 3
Superintendent, Santa Fe Dam Regional Park	1, 4
Supervising Crew Instructor	4
Supervising Lake Lifeguard	4
Supervising Power Equipment Operator	4
Supervisor, South Coast Botanic Gardens	1, 4
Supply Officer II	4
Tree Farm Manager	4
Warehouse Worker III	4
Working Plumbing Supervisor	4
Consultants/New Positions*	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements disclosing reportable interest in the categories assigned to that designated position.

EFFECTIVE DATE: 11/19/2025