



AGENDA FOR THE **REGULAR** MEETING OF THE LOS ANGELES COUNTY COMMISSION ON HIV EXECUTIVE COMMITTEE

Thursday, February 27, 2025 | 1:00PM-3:00PM

510 S. Vermont Ave, Terrace Level Conference, Los Angeles, CA 90020

Validated Parking: 523 Shatto Place, Los Angeles 90020

**As a building security protocol, attendees entering the building must notify the parking attendant and security personnel that they are attending a Commission on HIV meeting in order to access the Terrace Conference Room (9th flr) where our meetings are held.*

MEMBERS OF THE PUBLIC:

To Register + Join by Computer:

To Join by Telephone: 1-213-306-3065

<https://lacountyboardofsupervisors.webex.com/weblink/register/r67984fa0b8b1d142af117df514125b8b>

Password: EXECUTIVE Access Code: 2535 032 8381

EXECUTIVE COMMITTEE MEMBERS			
<i>Danielle Campbell, PhDc, MPH, Co-Chair</i>	<i>Joseph Green, Co-Chair</i>	Erica Robinson (OPS Committee)	Alasdair Burton (Executive At-Large)
Erika Davies (SBP Committee)	Kevin Donnelly (PP&A Committee)	Bridget Gordon (Executive At-Large)	Lee Kochems (LOA) (Public Policy Committee)
Katja Nelson, MPP (Public Policy Committee)	Mario J. Pérez, MPH (DHSP)	Dechelle Richardson (Executive At-Large)	Daryl Russel (PP&A Committee)
Arlene Frames (SBP Committee)	Justin Valero, MPA (OPS Committee)		
QUORUM: 7			

AGENDA POSTED: February 21, 2025

SUPPORTING DOCUMENTATION: Supporting documentation can be obtained via the Commission on HIV Website at: <http://hiv.lacounty.gov> or in person. The Commission Offices are located at 510 S. Vermont Ave., 14th Floor Los Angeles, 90020. Validated parking is available at 523 Shatto Place, Los Angeles 90020. **Hard copies of materials will not be made available during meetings unless otherwise determined by staff in alignment with the County's green initiative to recycle and reduce waste.*

PUBLIC COMMENT: Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission’s consideration of the item, that is within the subject matter jurisdiction of the Commission. To submit Public Comment, you may submit in person, email to hivcomm@lachiv.org , or submit electronically [here](#). All Public Comments will be made part of the official record.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours’ notice before the meeting date. To arrange for these services, please contact the Commission Office at (213) 738-2816 or via email at HIVComm@lachiv.org.

Los servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico á HIVComm@lachiv.org, por lo menos setenta y dos horas antes de la junta.

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

I. ADMINISTRATIVE MATTERS

- | | | |
|--|------------------|-------------------|
| 1. Call to Order & Meeting Guidelines/Reminders | | 1:00 PM – 1:03 PM |
| 2. Introductions, Roll Call, & Conflict of Interest Statements | | 1:03 PM – 1:05 PM |
| 3. Approval of Agenda | MOTION #1 | 1:05 PM – 1:07 PM |
| 4. Approval of Meeting Minutes | MOTION #2 | 1:07 PM – 1:10 PM |

II. PUBLIC COMMENT 1:10 PM – 1:13 PM

- 5. Opportunity for members of the public to address the Committee of items of interest that are within the jurisdiction of the Committee. For those who wish to provide public comment may do so in person, electronically by clicking [here](#), or by emailing hivcomm@lachiv.org.

III. COMMITTEE NEW BUSINESS ITEMS 1:13 PM – 1:15 PM

- 6. Opportunity for Commission members to recommend new business items for the full body or a committee level discussion on non-agendized Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

- 7. Standing Committee Report** 1:15 PM – 1:45 PM
- A. Planning, Priorities and Allocations (PP&A) Committee
 - (1) Ryan White Program (RWP) Years 35-37 Directives **MOTION #3**
 - (2) PY 34 RWP Expenditures
 - B. Operations Committee
 - (1) Membership Management
 - a. 2025 Conflict of Interest Form and Parity, Inclusion & Reflectiveness (PIR) Survey (REMINDER)
 - (2) [2025 Training Schedule](#)
 - (3) Administration of the Effectiveness of the Administrative Mechanism (AEAM) | UPDATES
 - (4) Recruitment, Retention & Engagement
 - C. Standards and Best Practices (SBP) Committee
 - (1) [Housing Service Standards](#) | PUBLIC COMMENTS DUE 3/7/25
 - (2) Service Standards Schedule
 - D. Public Policy Committee (PPC)
 - (1) Federal, State, County Policy & Budget
 - a. 2025 Legislative Docket Development
 - b. 2025 Policy Priorities Review
 - c. 2025 Meeting Schedule

- 8. Caucus, Task Force, and Work Group Reports:** 1:45 PM – 2:00 PM
- A. Aging Caucus
 - B. Black/AA Caucus
 - C. Consumer Caucus
 - D. Transgender Caucus
 - E. Women’s Caucus
 - F. Housing Task Force

IV. REPORTS

- 9. Executive Director/Staff Report** 2:00 PM – 2:15 PM
- A. Commission (COH)/County Operational Updates
 - (1) 2024 Annual Report
 - (2) Updated 2025 COH Workplan & Meeting Schedule
- 10. Co-Chair Report** 2:15 PM – 2:35 PM
- A. COH Effectiveness Review & Restructuring Project
 - (1) Feedback and Next Steps
 - B. February 13, 2025 COH Meeting Feedback
 - C. March 13, 2025 COH Meeting Agenda Development
 - (1) COH Effectiveness Review & Restructuring Project Discussion
 - (2) DHSP Unmet Needs Presentation
 - (3) PP&A Directives
 - D. Conferences, Meetings & Trainings (*An opportunity for members to share information and resources material to the COH’s core functions, with the goal of advancing the Commission’s mission*)

- 11. Division of HIV and STD Programs (DHSP) Report** 2:35 PM – 2:50 PM
- A. Fiscal, Programmatic and Procurement Updates
 - (1) Ryan White Program (RWP) Part A & MAI, and CDC/Ending the HIV Epidemic (EHE)
 - (2) Fiscal
 - (3) Other Updates

V. NEXT STEPS 2:50 PM – 2:55 PM

- 12. Task/Assignments Recap
- 13. Agenda development for the next meeting

VI. ANNOUNCEMENTS 2:55 AM – 3:00 PM

- 14. Opportunity for members of the public and the committee to make announcements.

VII. ADJOURNMENT 3:00 PM

- 15. Adjournment of the regular meeting on February 27, 2025.

PROPOSED MOTIONS	
MOTION #1	Approve the Agenda Order as presented or revised.
MOTION #2	Approve the meeting minutes, as presented or revised.
MOTION #3	Approve the Planning, Priorities & Allocations (PP&A) Committee PY 35-37 Directives, as presented or revised.