



## Los Angeles County QUALITY AND PRODUCTIVITY COMMISSION

### MINUTES OF THE MEETING OF

July 28, 2025, at 10:00 a.m.

Kenneth Hahn Hall of Administration, Room 140  
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles  
Quality and Productivity  
Commission

565 Kenneth Hahn  
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#### Chair

William B. Parent

#### First Vice Chair

Will Wright

#### Second Vice Chair

Marsha D. Mitchell

#### Immediate Past Chair

Nichelle M. Henderson

Jacki Bacharach\*  
Viggo Butler  
Barry Donelan  
Rodney C. Gibson, Ph.D.\*  
Nancy G. Harris  
J. Shawn Landres, Ph.D.\*  
Huasha Liu  
Edward T. McIntyre\*  
E. Scott Palmer  
Jeffrey Jorge Penichet  
Dion Rambo  
Mark A. Waronek  
Joe Waz

#### Executive Director

Jackie T. Guevarra, CPA

#### Program Manager

Jane Lam

#### Program Support

Betty Belavek  
Ruben Khosdikian

*\*Chair Emeritus*

#### EXECUTIVE OFFICE



BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

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effective and caring service"*

Members of the public may participate remotely or listen to the meeting via  
telephone at:

Virtual Meeting

Call in Number: (669) 900-9128

Meeting ID: 836 9917 1209

Passcode: 601516

<https://bos-lacounty->

[gov.zoom.us/j/83699171209?pwd=7NabJaxu7V7OI38atxbBBEraemJRC3.1](https://gov.zoom.us/j/83699171209?pwd=7NabJaxu7V7OI38atxbBBEraemJRC3.1)

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### CALL TO ORDER

Commissioner Parent, Chair, called the meeting of the Quality and Productivity Commission to order at 10:01 a.m.

### THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY

#### ROLL CALL):

Jacki Bacharach  
Viggo Butler  
Barry Donelan  
Rodney Gibson  
Nichelle Henderson  
Huasha Liu

Edward McIntyre  
Marsha Mitchell  
William Parent  
Jeffrey Jorge Penichet  
Dion Rambo  
Joe Waz

### ABSENT

Nancy Harris  
J. Shawn Landres  
E. Scott Palmer  
Mark Waronek  
William Wright  
Jackie Guevarra, Executive Director

### PRODUCTIVITY MANAGERS' NETWORK (PMN)

Keisha Belmaster, Chair (Absent)

### OPENING REMARKS

Commissioner Parent welcomed everyone and noted the meeting is being recorded. He announced that members of the public could send their questions or comments to Jane Lam during the meeting via email at [ialam@bos.lacounty.gov](mailto:ialam@bos.lacounty.gov) or via the chat feature. The public can inform Jane Lam via email or the chat feature which item(s) they have a comment on. Any information received will become part of the official meeting record.

Members of the public were also given the opportunity to send their comments and questions to Jane Lam by July 27, 2025, 4:00 p.m. No written comments were received.

He also announced that each Commissioner will have the opportunity to speak on any agenda item and vote on the items will be taken by roll call.

#### **LAND ACKNOWLEDGEMENT (AGENDA #2)**

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. The Commission opened its public meeting with a video recording of the Land Acknowledgement, which can be read here: <https://lacounty.gov/government/about-lacounty/land-acknowledgment/>.

#### **ASSEMBLY BILL 2449 (AGENDA #3)**

Commissioner Parent announced that AB 2449 became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location. There were no Commissioners attending the meeting remotely.

#### **APPROVAL OF THE JUNE 23, 2025, MINUTES (AGENDA #4)**

Commissioner Bacharach moved to approve the minutes of June 23, 2025, seconded by Commissioner Gibson, with the following revisions:

- Page 2, under Approval of June 23, 2025, minutes, remove “*Due to technical difficulties, Commissioner Palmer was unable to vote*”

The minutes were approved, as amended, by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Donelan, Gibson, Henderson, Liu, McIntyre, Mitchell  
Parent, Penichet, Rambo and Waz

No's: None

Abstain: Commissioner Butler

#### **PRESENTATION ON COUNTY AI POLICY: PETER LOO, CHIEF INFORMATION OFFICER, CHIEF EXECUTIVE OFFICE (AGENDA #5)**

Commissioner Parent introduced and welcomed Peter Loo, Chief Information Officer, Chief Executive Office. Mr. Loo gave a presentation on the County's AI Policy & Governance. Commissioners were briefed on the following topics (a PowerPoint accompanied the presentation):

- Types of AI including: 1) Narrow AI; 2) General AI; 3) Super AI
- Uses of AI including biases and pitfalls
- Governing Principles of the County's AI Framework

#### **CHAIR'S REPORT: ADMINISTRATIVE ITEMS, DEPARTMENT VISITS, AD HOC COMMITTEE (AGENDA #6)**

Commissioner Parent, reported the following:

- Jackie Guevarra is currently on leave and is expected to return by August 11, 2025. Jane Lam continues to oversee QPC activities in the interim.
- The next Productivity Investment Board meeting is scheduled for Monday, August 4, 2025, in Room 140 at 10:00am with three projects to be presented.

- The next QPC meeting is scheduled for Monday, August 25, 2025, in Room 140 at 10:00am. Depending on what is decided at the PIB meeting, there may be three projects for consideration.

**PRODUCTIVITY MANAGERS NETWORK (PMN) CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)**

Jane Lam, Program Manager, reported the following on behalf of Keisha Belmaster, PMN Chair:

- The Productivity Managers' Network (PMN) Committee and Commissioners Harris, Parent, and Rambo met on June 25<sup>th</sup> and discussed the Productivity and Quality Awards (PQA) submissions and this year's evaluation. The following was discussed:
  - 107 applications were reviewed by the Executive Committee. Any department with applications that had questionable elements or errors were given until July 15<sup>th</sup> to resubmit them to Jane Lam.
  - The PQA evaluation will be held in-person on August 6<sup>th</sup> at the Hacienda Heights Community Center at 9:30am. Registration begins at 9:00am.
- Productivity Investment Fund (PIF) proposals for the first quarter of the new fiscal year (25-26) were due on July 7<sup>th</sup>. Two proposals were received from LA County Library and the Sheriff's Department. The Productivity Investment Board (PIB) Advisory Committee met on July 16<sup>th</sup> to review and evaluate the proposals. The PIB meeting will be held on August 4<sup>th</sup>.
- The next PMN General Meeting and Training will be held on November 5<sup>th</sup> at Rancho Los Amigos National Rehabilitation Center. The Executive Committee will meet to plan for the meeting on October 1<sup>st</sup>, as well as discuss the election for the 2026 PMN Executive Committee.

**EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #8)**

Jane Lam, Program Manager, reported the following on behalf of Executive Director Jackie Guevarra:

- Staff have been working on and/or preparing for various meetings:
  - Staff are preparing for the PQA Evaluation on August 6<sup>th</sup>, 2025. Scripts are being prepared and will be shared with the PQA Chair and PMN Liaisons who plan to attend. Currently, the evaluation is at maximum capacity for Commissioner attendance. This is not a Brown Act meeting; therefore, the evaluation needs to have less than a quorum of Commissioners. Attendees: Commissioners Gibson, Harris, Landres, McIntyre, Mitchell, Parent, Penichet, and Waz.
- 38<sup>th</sup> Annual PQA
  - Save the Dates:
    - August 6<sup>th</sup>, 2025: PQA Evaluation at Hacienda Heights Community Center. Registration begins at 9:00am.
    - August 12<sup>th</sup>, 2025: Agenda Prep and Special PQA Meeting, in-person at the QPC Office (Hall of Admin, Room 565). Officers and PQA Chair only.
    - August 19<sup>th</sup> – 29<sup>th</sup>, 2025: PQA Top Ten Site Visits. Time for visits are 10:00am and 1:30pm.
    - September 3<sup>rd</sup>, 2025: Special PQA Meeting, virtual, to decide the 3 grand prize winners
  - Lolita Lopez from NBC4 is available to host the PQA ceremony.

- Vendors: Levy Restaurant contracts with the Music Center and takes care of tables/chairs and food for our events. Their contract is coming to an end on September 10<sup>th</sup>, and they have decided not to renew with the Music Center. The Music Center is currently looking for a new contractor. They will not start their services until after Levy's contract ends. We cannot have PQA tasting in August and may not know the full menu until mid-to late-September. Staff will continue to closely monitor the situation and reach out for more information.

#### **DEPARTMENT VISIT AD HOC COMMITTEE REPORT (AGENDA #9)**

Nichelle Henderson, Chair, Department Visit ad hoc Committee, reported the following:

- 19 of the 21 Department Visits have been completed this year.
- Upcoming Visits:
  - Assessor's (July 30, 2025)
  - Board of Supervisors, Executive Office (October 23, 2025)
- On today's agenda to be received and filed are the Department Visit Reports for the Departments of:
  - Parks and Recreation (May 29, 2025)
  - Arts and Culture (June 16, 2025)
  - Beaches and Harbors (June 18, 2025)
  - Internal Services Department (July 2, 2025)
  - Human Resources (July 7, 2025)
- Thank you to Commissioners Bacharach, Butler, Mitchell, and Rambo for leading these visits.
- To date, the reports are received and filed.

During discussion, Commissioners highlighted trends, and other interesting facts/innovations heard at the department visits which included:

- Funding cuts due to cancellation of grants
- Using technology to enhance workstreams and automate processes to improve efficiency
- Collaboration efforts to improve services for the public
- Desire and commitment from departments to better serve the public

#### **COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE (CCJCC) GENERAL COMMITTEE MEETING (AGENDA #10)**

Ed McIntyre, CCJCC Liaison, reported the following:

- May 14, 2025, General Committee Meeting
  - Report back from the ad hoc subcommittee on treatment-mandated felony implementation and corresponding Medi-Cal eligibility/enrollment processes (Proposition 36).
  - Probation Department briefing by Chief Probation Officer, Guillermo Viera Rosa, on adult field supervision operations.
- July 9, 2025, General Committee Meeting
  - Update on CCJCC's Justice-Involved Veterans (JIV) Subcommittee and the Department of Military and Veterans Affairs (MVA) efforts to enhance services for justice-involved veterans.

- Presentation of the Taskforce for Regional Auto-Theft Prevention (TRAP) annual report and update on current operations and trends.

**FORMATION OF THE QPC AUSTERITY OPPORTUNITIES AND STRATEGIES AD HOC COMMITTEE (AGENDA #11)**

Commissioner Parent introduced a proposal to establish the QPC Austerity Opportunities and Strategies ad hoc Committee (Committee) as follows:

- Purpose: To help the Commission proactively respond to anticipated decreases in funding as the County responds to the challenges of the “polycrisis” and declines in federal, state, and County revenue.

The Committee would be charged with studying and making recommendations to the full Commission on three related issues:

- The Productivity Investment Fund (PIF): As the County may not allocate any additional or new funding for PIF, how might the Commission continue to fulfill its mission to identify and disseminate initiatives that improve productivity, quality, efficiency, or generate revenue? A shift to a priority of loans over grants is a step in this direction, but are there more creative and effective avenues? The Committee will also engage the leadership of the Productivity Managers’ Network (PMN) in this discussion.
- PIF Database Issues: The QPC’s PIF database was first created in 1999. The system has crashed repeatedly since 2016 and there is a high risk of permanently losing data. At present, the County has placed building a replacement system on hold due to other higher priority projects. QPC staff have proposed using PIF and Information Technology Legacy Modernization Funds for the rebuild.
- The Shared Practices Report: An annual staff-generated report to the Board of Supervisors and County Departments that is about, and dependent on, accurate PIF tracking.
- Commissioner Membership: To be determined.
- Reporting: Goal is for the Committee to present key takeaways and discussion at the full Commission meeting on Monday, October 27, 2025.

As a member of the public, Shawn Landres made public comment and expressed concerns over procedures for creating an ad hoc committee by vote.

After discussion and questions, Commissioner Henderson made a motion to approve the formation of the ad hoc committee. The motion was seconded by Commissioner Butler. The motion was approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Butler, Donelan, Henderson, Liu, McIntyre, Mitchell, Parent, Penichet, Rambo and Waz  
No’s: Gibson  
Abstain: None

**COMMISSIONER ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS, AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA #12) – FOR DISCUSSION ONLY**

None

**COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS, AND/OR  
DIRECTION OF THE COMMISSION (AGENDA #13) – FOR DISCUSSION ONLY**

None

**MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A  
FUTURE AGENDA (AGENDA #14) – FOR DISCUSSION ONLY**

None

**PUBLIC COMMENT (AGENDA #15)**

None

**ADJOURNMENT**

Commissioner Henderson moved to adjourn the meeting, seconded by Commissioner Mitchell. The meeting adjourned at 12:16 p.m. The next full Commission meeting will be on Monday, August 25, 2025, at 10:00 a.m.