

Conflict of Interest  
Code of the

**SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT POLICY  
BOARD**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Policy Board Members and its Policy Board Administrator and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT POLICY  
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**EXHIBIT "A"**

**DISCLOSURE CATEGORIES**

**CATEGORY 1:** All investments and business positions in, and income (gifts, loans and travel payments) from, business entities that:

- (a) Manufacture, provide or sell services, supplies, materials, machinery, vehicles or equipment of a type used by the Policy Board and that do business, plan to do business within the next year, or have done business within the past two (2) years within the boundaries of the cities represented on the Policy Board; and that
- (b) Own real property, plan to own real property within the next year, or have owned real property within the past two (2) years within the boundaries of the cities represented on the Policy Board.
- (c) Business entities located within Los Angeles County that train people for employment or employment improvement.
- (d) Employment agencies located in Los Angeles County.
- (e) Business entities that employ, or plan to employ, persons who have received Workforce Innovation and Opportunity Act (WIOA) training for which the SELACO WDB was responsible.

**CATEGORY 2:** All interests in real property located in whole or in part within, or not more than two (2) miles outside, the boundaries of the cities represented on the Policy Board.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT POLICY  
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**EXHIBIT “B”**

**DESIGNATED POSITIONS**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Policy Board Member	1, 2
Policy Board Administrator	1, 2
General Counsel	1, 2
Consultants/New Positions*	

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Policy Board Administrator or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Policy Board Administrator or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE: 03/21/2018**