

**MINUTES OF REGULAR MEETING OF  
THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

October 30, 2014

1. CALL TO ORDER

The Regular Meeting of the Los Angeles Memorial Coliseum Commission was convened in the Commission Board Room on Thursday, October 30, 2014, and called to order at 2:49 p.m. by President Ridley-Thomas.

2. ROLL CALL

PRESENT: Commissioner Mark Ridley-Thomas, President  
Commissioner William Chadwick, Vice President  
Commissioner Curren D. Price, Jr. – arrived at 3:05 p.m.  
Commissioner Tom LaBonge (Alternate) – left at 3:15 p.m.

ALSO PRESENT: Attorney Thomas Faughnan  
Attorney Noreen Vincent  
Kathy Markarian, Chief Administrative Officer  
Joe Furin, General Manager, Coliseum and Sports Arena  
Michelle Burton, AltaMed  
Keith Mitchell, Light It Up Foundation

ABSENT: Alternate Don Knabe  
Ex-officio member Senator Ricardo Lara  
Ex-officio member Reginald Jones-Sawyer, Sr.

3. PUBLIC COMMENT

President Ridley-Thomas invited Public Comment, to which one individual responded. A member of the public, Diane Sher, addressed the Commission.

4. APPROVAL OF MINUTES

President Ridley-Thomas requested a motion to approve the draft minutes of the regular meeting of July 31, 2014. There were no requests for revisions to the draft minutes.

**ACTION: On motion of Commissioner Chadwick, and seconded by Commissioner LaBonge, unanimously carried, with Commissioner Price being absent, the minutes of the regular meeting of July 31, 2014 were approved.**

## 5. PRESIDENT'S COMMENTS

President Ridley-Thomas had no comments.

## 6. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Ms. Markarian provided a report on the following items:

1. Notice to California Science Center Regarding Available Funds – September 30, 2014
2. Quarterly Report of Issues Submitted to USC – October 6, 2014
3. Completion of 2014 Biennial Review Certification Form (Conflict of Interest Code) Submitted on September 8, 2014 to the Board of Supervisors' Conflict of Interest/Lobbyist Division
4. CalPERS issued its Final Audit Report, dated September 29, 2014 on the results of its review of the Coliseum Commission
5. Commission Approval of USC's Proposed Coliseum Logo – written notification sent to USC on August 21, 2014
6. Contingent Approval of Court of Honor Nominations - On August 7, 2014, the CAO provided Commissioner LaBonge with written notification of the Commission's contingent approval of his Court of Honor nominations (Michael J. Haynes, Marcus Allen, Rod Martin and the 1984 Los Angeles Raiders) which the Commission approved at its July 31st meeting. The approval is contingent upon the identification of the funding needed for the cost of the plaques. Commissioner LaBonge requested 120 days to secure the funding.

**ACTION: On motion of Commissioner Chadwick and by Common Consent, there being no objection, the Commission will continue the consideration until such time that the funding is secured by Commissioner LaBonge. Commissioner LaBonge will have 120 days to secure funding and bring back to the Commission for disposition.**

7. Delay in CalPERS 2013 Annual Actuarial Valuation Report - To date, the report has not been received

**The Chief Administrative Officer's report was received and filed.**

## 7. CONSIDERATION OF REQUEST RECEIVED FOR PUBLIC INTEREST EVENT

Ms. Markarian presented the Commission with a request from AltaMed for its Mindful Living Health Expo and AltaMed 5K to be considered for designation as one of the rent-free Commission Events.

Ms. Michelle Burton, Assistant Vice President, Development, from AltaMed and Keith Mitchell from Light It Up Foundation presented their request and responded to the Commissioners' questions.

President Ridley-Thomas requested the Chief Administrative Officer to work out the details and if any major concerns arise to bring them to the attention of the Commission.

**ACTION: By Common Consent, there being no objection, the Commission approved AltaMed's Mindful Living Health Expo and AltaMed 5K on January 31, 2015 as one Commission Event. As a designated Commission Event, the rent for the January 31, 2015 event will be waived. This means that no rent will be charged for set-up activities that begin after 4:00 p.m. on the day before the event or tear-down activities that do not extend beyond 12:00 p.m. the day after the event.**

## 8. FINANCIAL REPORT

Ms. Markarian provided a report on the following:

- a. Quarterly Financial Report – July 2014 through September 2014
- b. FY 2014- 2015 Cash Flow Projection
- c. FY 2014-2015 Operating Expense Budget to USC for Funding – Status
- d. FY 2013-2014 Financial Audit – Status
- e. Reports Submitted to the State Controller's Office, as required:
  - i. Compensation report for period ending December 31, 2013
  - ii. Financial report for period ending June 30, 2014

**ACTION: On motion of President Ridley-Thomas and by Common Consent, there being no objection, the Chief Administrative Officer's report was received and filed.**

9. ANNUAL REPORT FROM USC FOR THE PERIOD JULY 29, 2013 THROUGH JUNE 30, 2014

Ms. Markarian presented USC's annual report for the period July 29, 2013, through June 30, 2014. The annual report included information regarding events, capital improvements and financial data.

**ACTION: By Common Consent, there being no objection, USC's annual report was received and filed.**

10. USC REPORT – UPDATE ON EVENTS AND CAPITAL REPAIRS/IMPROVEMENTS

Mr. Joe Furin, General Manager of the Coliseum & Sports Arena presented the Commission with general information regarding:

- a. Event Recap and
- b. Capital Repairs/Improvements

**ACTION: By Common Consent, there being no objection, USC's report was received and filed.**

11. RECOMMENDATION TO ADOPT THE AMENDED CONFLICT OF INTEREST CODE

Ms. Markarian presented the amended Conflict of Interest Code for the Los Angeles Memorial Coliseum Commission. As a result of the Second Amendment to the Lease and Agreement between the Commission and USC, the Conflict of Interest Code needs to be revised. Since the Commission no longer manages the Coliseum and Sports Arena facilities/events, the following previously designated positions should be deleted:

- General Manager
- Assistant General Manager/Director of Finance
- Assistant General Manager/Director of Events
- General Manager, Food and Beverage

The Los Angeles County Board of Supervisors is the code reviewing body for the Coliseum Commission. Once approved by the Commission, the amended Conflict of Interest Code will be submitted to the Board of Supervisors for approval. The amended code is not effective until it has been approved by the Board of Supervisors.

**ACTION: On motion of Commissioner Price, and seconded by Commissioner Chadwick, unanimously carried, the amended Conflict of Interest Code was adopted.**

12. RECOMMENDATION TO APPROVE THE REVISED MEMORIAL BRONZE PLAQUE POLICY

Ms. Markarian presented a revised Memorial Bronze Plaque Policy. The revisions will make the policy consistent with the current amended and restated management agreement which requires a majority vote of the reconstituted Commission to transact business. The revision will also require sponsors to provide the funding in advance of the plaque purchase.

**ACTION: By Common Consent, there being no objection, the revised Memorial Bronze Plaque Policy was approved.**

13. APPROVAL OF COMMISSION'S 2015 REGULAR MEETING SCHEDULE

Ms. Markarian proposed the following quarterly regular meeting dates for calendar year 2015 for resolution by the Commission. The JPA requires the Commission to hold at least one regular meeting each quarter; the date upon which, and the hour and place at which each such regular meeting shall be held shall be fixed by resolution of the Commission.

- January 29<sup>th</sup> (Thursday) at 2:30 p.m.
- April 30<sup>th</sup> (Thursday) at 2:30 p.m.
- July 30<sup>th</sup> (Thursday) at 2:30 p.m.
- October 29<sup>th</sup> (Thursday) at 2:30 p.m.

All regular meetings will be held at the Coliseum Commission Board Room or at a public designated location.

**ACTION: On motion of Commissioner Chadwick, and seconded by Commissioner Price, unanimously carried, the Commission's 2015 Regular Meeting schedule was approved and Resolution No. 2014-10-30 was adopted.**

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CLOSED SESSION

Attorney Faughnan announced that the Commission would meet in Closed Session regarding the matters listed on the printed agenda. Closed Session commenced at 3:30 p.m.

RETURN TO OPEN SESSION

Following the conclusion of Closed Session, the Commission returned to Open Session at 5:20 p.m.

REPORT OF ACTIONS TAKEN DURING CLOSED SESSION

Attorney Faughnan announced that there were no reportable actions taken by the Commission during Closed Session.

ADJOURNMENT

Announcing the completion of the business set forth on the printed agenda, President Ridley-Thomas declared the meeting of the Coliseum Commission to be adjourned at 5:21 p.m.

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Secretary