

Conflict of Interest Code
of the

LOS ANGELES COUNTY OFFICE OF EDUCATION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference into the Los Angeles County Office of Education ("Agency") conflict of interest code. This regulation and the attached Appendices (or Exhibits) designating official and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a Statement of Economic Interests ("Statement") shall file their Statements with the LACOE Chief Financial Officer. The Agency shall make and retain a copy of all Statements filed by the Members of the Los Angeles County Office of Education, and the Los Angeles County Superintendent of Schools, and forward the originals of such Statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Agency shall retain the originals of Statements for all other Designated Positions named in the Agency's conflict of interest code. All retained Statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all Income (including loans, gifts and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the Agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts and travel payments) from any Agency employee, any representative or association of such employee; and business positions or income (including loans, gifts and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Member, Office of Education	1, 2, 3
Superintendent	1, 2, 3
Chief of Staff and Strategic Initiatives	1, 2, 3
Deputy Superintendent	1, 2, 3
Associate Superintendent	1, 2, 3
Chief Education Officer	1, 2, 3
Chief Academic Officer	1, 2, 3
Chief Financial Officer	1, 2, 3
Chief Human Resources Officer	1, 2, 3
Chief Wellbeing & Support Services	1, 2, 3
General Counsel	1, 2, 3
 <u>Office of the Chief of Staff and Strategic Initiatives</u>	
Executive Director, Governmental Relations	2, 3
Executive Director of Public Affairs & Communications	4
 <u>Office of the Associate Superintendent</u>	
Director III – Student Services District Support Services	4
Executive Director, Educational Programs	4
 <u>Office of the Chief of Financial Officer</u>	
Grants Development Officer	4
Project Management Officer	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Human Resource Services

Director II – Human Resource Services	4, 5
Director I – Human Resource Services	4, 5
Labor Relations Associate	4, 5
Employee Benefits Specialist	4
Director I – Beginning Teacher Programs	4
Coordinator II – Beginning Teacher Programs	4
Coordinator III – Human Resource Services	4
Labor Relations Advocate	4, 5
Human Resources Operations Manager	4, 5

Personnel Commission

Members, Personnel Commission	5
Executive Director – Classified Personnel	4, 5
Coordinator – Classified HR	4, 5
Senior Human Resources Analyst	4, 5

Public Affairs & Communications

Public Information Officer	4
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Technology Services

Chief Technology Officer	4
Director – Technology Infrastructure Services	4
Director – Applications Development and Support	4
Director – Network Engineering & Telecommunications	4
Development Manager Application Systems – Application Development & Support	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Technology Services (cont'd)</u>	
Senior Technical Project Manager	4
Assistant Director – Technology Services Administration	4
Assistant Director – Technology Innovation and Outreach	4
Director – Technology Learning & Support Services	4
Assistant Director – Applications Development and Support	4
Assistant Director – Technology Infrastructure Services	4
Enterprise Business System Project Director	4
Enterprise Business System Project Officer	4
Information System Security Officer	4
Technical Project Manager	4
<u>School Financial Services</u>	
Director – School Financial Services	4
Assistant Director – School Financial Systems and Services	4
Assistant Director – School Accounting and Disbursements	4
Disbursements and Financial Systems Manager	4
School Accounting and Finance Manager	4
School Financial Systems and Services Manager	4
<u>Accountability, Support and Monitoring</u>	
Project Director III	4
Director III – Accountability, Support and Monitoring	4
Director I	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT “B”

Designated Positions

Disclosure Categories

Wellbeing & Support Services

Director III – Student Support Services	4
Director III – Community Schools Initiative	4
Director III – Equity, Diversity & Inclusion	4
Director I – Student Support Services	4
Director I – Community Schools Initiative	4
Director – Employee Assistance Services for Education	4
Project Director III	4
Project Director II	4
Project Director I	4
Program Manager – Expanded Learning	4
Program Consultant – Expanded Learning	4
Coordinator III	4

Curriculum and Instructional Services (CIS)

Director III – Curriculum and Instructional Services	4
Director I – Curriculum and Instructional Services	4
Project Director III	4
Coordinator III – Curriculum Support and Assessment	4

Head Start & Early Learning

Executive Director – Head Start & Early Learning	1, 2, 3
Assistant Directors – Head Start & Early Learning	4
Program Manager	4
Operations Manager	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Student Programs</u>	
Principal	4
Project Director I	4
Project Director II	4
Project Coordinator	4
Director III	4
Program Manager	4
<u>Accounting and Budget Development</u>	
Director- Accounting and Budget Development	4
Assistant Director – Accounting and Budget Development	4
<u>Business Advisory Services</u>	
Director – Business Advisory Services	4
<u>Controller’s Office</u>	
Controller	1, 4
Assistant Controller	4
Administrative Services Coordinator	4
Risk Management Officer	4
Risk Management Coordinator	4
Workers’ Compensation Coordinator	4, 5
Workers’ Compensation Specialist	4, 5
Transportation Coordinator	4
Procurement Services Coordinator	4
Buyers	4
Assistant Buyer	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Controller's Office (cont'd)

Mail Services Supervisor	4
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Greater Avenues for Independence

Director – Greater Avenues for Independence	4
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Career Development Program Managers	4
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Administrative Coordinator	4
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Facilities and Construction

Director – Facilities and Constructions	1, 4
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Assistant Director – Facilities and Constructions	1, 4
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Emergency Preparedness and Security Officer	4
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Custodial Operations Supervisor	4
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Maintenance and Operations Officer – Building Services	4
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School Facilities Compliance Manager	1, 4
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Building Inspector	1, 4
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Facilities Planning Officer	1, 4
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Sr. Real Estate Specialist	1, 4
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Office of General Counsel

Deputy General Counsel III	4, 5
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Deputy General Counsel II	4, 5
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Director II – Charter Schools	4
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Special Programs Support & Transformation

Coordinator II	4
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LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Division of Special Education</u>	
Director II – Special Education	4
Coordinator III – Visually Impaired & Braille Production Unit	4
<u>LAC Court Schools Special Education Local Plan Areas (SELPAs)/ LAC Charter SELPA</u>	
Director III – SELPA	4
Project Director II	4
Project Coordinator	4

Independent Consultants/and New Positions*

*Independent Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict- of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements disclosing reportable interest in the categories assigned to that designated position.

EFFECTIVE DATE: 7/2/2025