

## COMMISSION DESIGNATED “PUBLIC INTEREST EVENTS”

The Los Angeles Memorial Coliseum Commission may designate up to eight Public Interest Events at the Coliseum each year from the second Wednesday of December through July 5th pursuant to Section 6 of the Second Amendment to Lease and Agreement between the Commission and the University of Southern California (USC), subject to USC's right to deny such a request pursuant to Section 6(a) of the Second Amendment. USC will consider requests for additional Public Interest Events during the remainder of the month of July provided that these events do not conflict with the conduct of or preparation for events previously scheduled by USC. Operators of events designated by the Coliseum Commission as a Public Interest Events will not be charged any event or rental fee but will be responsible for actual out-of-pocket costs incurred by USC, excluding costs for food, beverage or other concessions operated by USC during the event.

**Non-profit organizations wishing to host such an event should send their request for consideration as one of the rent-free designated events, preferably via email to:**

Al Naipo  
Chief Administrative Officer & Secretary  
Los Angeles Memorial Coliseum Commission  
500 W Temple Street, Room 383  
Los Angeles, CA 90012  
coliseumcommission@bos.lacounty.gov

Requests should be submitted on official organization letterhead and include the following:

- Organization's board members and management team
- Organization's mission statement
- Organization's non-profit number
- Name and contact information of the organization's authorized representative
- Description of the proposed event
- Reasons why the event should be considered for designation as a rent-free Commission Event, including the benefits to the community
- Preferred date(s) for the event, including move-in and move-out periods

In addition to other relevant factors, the Commission will consider the following when determining whether to approve the request for a rent-free Commission Event:

- Completeness of the request / adequacy of the information provided
- The benefit(s) the event will provide to the community
- Community needs served by the event
- Whether the event will create unreasonable safety risks
- The number of days rent requested to be waived