



Los Angeles County
QUALITY AND PRODUCTIVITY COMMISSION
MINUTES OF THE MEETING OF
October 28, 2024, at 10:00 a.m.
Kenneth Hahn Hall of Administration, Room 374A
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles
Quality and Productivity
Commission

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Chair
William B. Parent

First Vice Chair
Will Wright

Second Vice Chair
Dion Rambo

Immediate Past Chair
Nichelle M. Henderson

Chairs Emeriti
Jacki Bacharach
Rodney C. Gibson, Ph.D.
J. Shawn Landres, Ph.D.
Edward T. McIntyre

Viggo Butler
Teresa Dreyfuss
Nancy G. Harris
Derek Hsieh
Huasha Liu
Marsha D. Mitchell
E. Scott Palmer
Jeffrey Jorge Penichet
Mark A. Waronek

Executive Director
Jackie T. Guevarra, CPA

Program Manager
Laura Perez

Program Support
Ruben Khosdikian

Executive Secretary
Betty Belavek

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

"To enrich lives through
effective and caring service"

Members of the public may participate remotely or listen to the meeting via
telephone at:

Virtual Meeting

Call in Number: (669) 900-9128

Meeting ID: 815 3993 8656

Passcode: 221681

https://bos-lacounty-

gov.zoom.us/j/81539938656?pwd=5aQ6eewLB9jukPz0U2V1Nhh26swGWj.1

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CALL TO ORDER

Commissioner Parent, Chair, called the meeting of the Quality and
Productivity Commission to order at 10:02 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY
ROLL CALL):

Viggo Butler (Virtual)

Teresa Dreyfuss

Rodney Gibson

Nancy G. Harris

Nichelle M. Henderson

Derek Hsieh

J. Shawn Landres

Huasha Liu (Virtual)

Edward McIntyre

Marsha D. Mitchell

E. Scott Palmer

William B. Parent

Dion Rambo

William R. Wright

ABSENT

Jacki Bacharach

Jeffrey Jorge Penichet

Mark A. Waronek

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Heidi Oliva, Chair

OPENING REMARKS

Commissioner Parent welcomed everyone to the Commission's in-person
meeting, and noted the meeting is being recorded. He announced that
members of the public could send their questions or comments to Jackie
Guevarra during the meeting via email at jguevarra@bos.lacounty.gov or
via the chat feature. Please inform Jackie Guevarra via email or the chat
feature which item(s) you have a comment on. Any information received
will become part of the official meeting record.

Members of the public were also given the opportunity to send their
comments and questions to Jackie Guevarra by October 27, 2024, 4:00
p.m. No written comments were received.

He also announced that each Commissioner will have the opportunity to speak on any agenda item and vote on the items will be taken by roll call.

**LAND ACKNOWLEDGEMENT (AGENDA #2)**

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. Commissions are to open their public meetings with a Land Acknowledgement, as follows below. Commissioner Parent announced that the Commission will start each Brown Act meeting by reading the Land Acknowledgement.

*“The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh and Chumash Peoples. We honor and pay respect to their elders and descendants -- past, present, and emerging -- as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the: Fernandeano Tataviam Band of Mission Indians, Gabrielino Tongva Indians of California Tribal Council, Gabrieleno/Tongva San Gabriel Band of Mission Indians, Gabrieleño Band of Mission Indians - Kizh Nation, San Manuel Band of Mission Indians, San Fernando Band of Mission Indians. To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website [lanaic.lacounty.gov](http://lanaic.lacounty.gov)*

**ASSEMBLY BILL 2449 (AGENDA #3)**

Commissioner Parent announced that AB 2449 became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location.

Commissioner Parent announced that Commissioners Butler and Liu were attending the meeting remotely under AB2449 (for just cause). Commissioners Butler and Liu confirmed that no person over 18 years old were present as a member of the public at their respective locations.

**APPROVAL OF THE AUGUST 26, 2024, MINUTES (AGENDA #4)**

Commissioner McIntyre moved to approve the minutes of August 26, 2024, seconded by Commissioner Gibson. The minutes were approved by the following vote (taken by roll call):

Yes: Commissioners Butler, Dreyfuss, Gibson, Harris, Henderson, Landres, Liu, McIntyre, Mitchell, Parent, Rambo and Wright  
No: None  
Abstain: Commissioners Hsieh and Palmer

**PRESENTATION AND UPDATE ON THE COUNTY'S PROCUREMENT MODERNIZATION AND TRANSFORMATION EFFORTS (AGENDA #5)**

Commissioner Parent introduced and welcomed Lawrence Gann, General Manager, Purchasing & Contract Service, Internal Services Department. Mr. Gann gave a presentation on the County's ongoing Procurement Modernization efforts. Commissioners were briefed on the following topics (a PowerPoint accompanied the presentation):

- A summary of recommendations regarding the Commission's Report Back include: 1) create a clear central authority accountable to the Board of Supervisors; 2) modernize County policies and advocate for state and federal reform; 3) phase-in emerging technology
- Need for standardization, streamlining, and oversight
- A history of the Equity in County Contracting (ECC) Initiative
- e-Procurement Transformation/Solicitation status

**PRESENTATION AND UPDATE ON COMMISSIONER TRAINING AND TALENTWORKS (AGENDA #6)**

Commissioner Parent introduced and welcomed Luz Luna, Chief, and Luz Hernandez Assistant Chief, from the Executive Office of the Board of Supervisors, Human Resources Division; Bryan Ward, Department Information Security Officer, Information Resources Management; and Rodney Collins, Chief Deputy, Jim Johnson Principal Analyst, and Roozan Zarifian, Chief Information Officer, from the Department of Human Resources (DHR). The Executive Office of the Board presented on mandatory commissioner trainings, and the DHR presented on LA County TalentWorks training platform. Commissioners were briefed on the following topics (a PowerPoint accompanied the presentation):

- Commissioners are required to complete Annual, Biennial, and one-time trainings
- TalentWorks is a Cloud-based system accessible from anywhere
- Discussion on general minimum browser/hardware requirements
- Support recommendations for Commissioners including single sign on/passwords and use of non-County email addresses

After discussion, DHR staff will review and report back to the Commission, such as whether Commissioners can sign a waiver indicating they have completed training and how to make resetting passwords easier. Commissioners were also encouraged to take screen shots of trainings to show as proof as completion.

**CHAIR'S REPORT: ADMINISTRATIVE ITEMS, DEPARTMENT VISITS, AD HOC COMMITTEE (AGENDA #7)**

Commissioner Parent, reported the following:

- The next QPC meeting is December 16, 2024. There are possibly four Productivity Investment Fund (PIF) projects to review. The Commission will host a Holiday Reception immediately following the meeting.
- The Productivity Investment Board will next meet on November 18, 2024, to review the four PIF projects.
- The next biannual meeting with Fesia Davenport is on November 27, 2024, at 11:00 a.m.

- The Commission was approved/allocated a \$3 million budget for Fiscal Year (FY) 2024-2025. The Fund Balance after the 1st Quarter of FY 2024-2025 is approximately \$7 million, which includes a \$4 million carryover budget from FY 2023-2024.

### **PMN CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #8)**

Heidi Oliva, Chair, reported the following:

- Productivity Managers enjoyed celebrating the 37th Annual Productivity and Quality Awards. PMN Executive Committee members actively assisted with the set up and registration
- The PMN Executive Committee met on October 2, 2024 to plan the November 6, 2024 PMN General Meeting and Training, as well as the PMN Holiday Reception on December 5, 2024. The November 6, 2024 meeting will be held virtually via Zoom. Training will include a refresher on Department Visits provided by Jackie Guevarra, to prepare Productivity Managers for the 2025 visits. Also, Cheri Todoroff, Executive Director, Homeless Initiative and Affordable Housing, will provide an update on the state of homelessness in Los Angeles County
- Maria Rivera (Public Social Services) was selected Chair of the PMN Nominating Committee (Committee), and asked Stanley Yen (Mental Health), Lana Ghil (Human Resources), and Sonia Santana (Public Social Services) to serve on the Committee. On October 2, 2024, the Committee compiled a slate of candidates for the 2025 PMN Executive Committee: Keisha Belmaster, Chair (Health Services-Harbor/UCLA); Heidi Oliva, 1<sup>st</sup> Vice-Chair (Fire), Arman Depanian, 2<sup>nd</sup> Vice-Chair (Children and Family Services); Patricia Soltero Sanchez, PQA Chair (Health Services-Rancho Los Amigos National Rehabilitation Center), and Connie Salgado-Sanchez, Training and Education Chair (Health Services-Administration). Jennifer Coultas (Child Support Services) will serve as Executive Advisor. The deadline to vote will be November 6, 2024 and the 2025 PMN Executive Committee will be announced at the PMN Holiday Reception on December 5, 2024
- The PMN Holiday Reception is scheduled for Wednesday, December 5, 2024, 11:30 a.m. at the Department of Public Works. All Commissioners are invited to attend
- There PMN Executive Committee voted to host all PMN meetings in-person in 2025
- A New Managers Orientation will be scheduled shortly for the new Productivity Managers

### **EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #9)**

Jackie Guevarra, Executive Director, reported the following:

- Staff have been working on and/or preparing for various meetings:
  - The Winter 2024 Quarterly Newsletter. It is due out by December 31, 2024 and will feature the 37th Annual PQA
  - 2024 Annual Report – start working on it this month
  - Possible speaker for the January 27, 2025 QPC Meeting
    - Tiara Summers, Youth Commission (confirmed)
    - Tamara Hunter, Interim Executive Director, Prevention & Promotion Systems Governing Committee
- 37th Annual PQA

- Commission staff are working on Thank You letters
- Uploading photos, Board Presentation video, applications to website
- Department Visits
  - Commission staff will be starting the 2025 Department Visit cycle in November.
  - We have approximately 21 Department Visits for 2025 including first visits with the Department of Youth Development and Justice Care & Opportunities Department
- 2025 Committee Assignments
  - Jackie Guevarra will send a request for Committee assignments in November 2024
- Review Commission website for changes and enhancement; staff are looking at other websites for ideas
- Ed Eng, Executive Director, Citizens' Economy & Efficiency Commission is retiring November/December 2024
- Recruitment/Commission Staff Update:
  - Betty Belavek, Executive Secretary, was reassigned to the Commission effective October 15, 2024; Jackie Guevarra is working on redistribution of staff assignments
  - Recruitment for the Sr. Staff Analyst vacancy is in progress

#### **DEPARTMENT VISIT REPORTS (AGENDA #10)**

Will Wright, Chair, reported the following:

- The following Department Visit reports are on the agenda to be received and filed:
  - Military and Veterans Affairs (July 29, 2024)
  - Los Angeles County Development Authority (July 31, 2024)
- The last Department Visit of the year was with the Medical Examiner on October 24, 2024
- Commissioner Wright thanked all the Commissioners for participating in the 2024 visits

#### **PRODUCTIVITY AND QUALITY AWARDS (PQA) PROGRAM (AGENDA #11)**

Bill Parent, reported the following, on behalf of Jacki Bacharach, Chair, PQA ad hoc Committee:

- Event took place on Wednesday, October 16, 2024, 11:30 am - 2:00 pm at the Music Center
- Four Supervisors attended, Hilda Solis (1<sup>st</sup> District), Holly Mitchell (2<sup>nd</sup> District), Lindsey Horvath (3<sup>rd</sup> District) and Kathryn Barger (5<sup>th</sup> District)
- 450 guests attended
- Cher Calvin, KTLA 5, was the Master of Ceremonies (MC)
- A summary video of the PQA was played at the Board Meeting on October 22, 2024
- Skye Patrick, County Librarian and CEO, LA County Library received the Chair Leadership Award
- Greg Melendez, Productivity Manager, CEO-Chief Information Office received the Productivity Manager of the Year Award
- For a list of all winners, please visit the Commission website at [gpc.lacounty.gov](http://gpc.lacounty.gov)
- Commissioner Parent thanked the ad hoc Committee members: Jacki Bacharach (Chair), Jeff Penichet (Vice Chair), Nancy Harris, Huasha Liu, Ed McIntyre, Bill Parent, Mark Waronek and Pattie Soltero Sanchez, Productivity Manager, Health Services
- Commissioners provided feedback from the MC, venue, food and awards

**NOMINATING COMMITTEE REPORT (AGENDA #12)**

Nichelle Henderson, Chair, reported the following:

- Ad Hoc Committee members include Jacki Bacharach and Huasha Liu.
- Initial nominations to the ad hoc Committee were due October 18, 2024, and only 6 Commissioners submitted nominations
- The next ad hoc Committee meeting is on Thursday, October 31, 2024, to review the nominations and compile a preliminary slate
- The ad hoc Committee will meet again on November 20, 2024, to finalize the slate for vote at the December 16, 2024, full Commission meeting

**COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE (CCJCC) UPDATE (AGENDA #13)**

Ed McIntyre reported the following:

- Meeting report from September 11, 2024
  - III. Enhancing Services for Justice-Involved Veterans
    - Overview of Board of Supervisors actions and Department of Military and Veterans Affairs (MVA) efforts to promote services for justice-involved veterans
    - Motion to establish a standing CCJCC subcommittee to coordinate services for justice-involved veterans
  - IV. Psychiatric Social Worker Program
    - Annual update on the Psychiatric Social Worker Program in the Alternate Public Defender and Public Defender offices
  - V. Federal and State Legislative Update
    - Overview of justice-related legislation in the 2024 legislative session and Proposition 36
- Meeting report from October 9, 2024
  - IV. Alternative Crisis Response
    - Report back on best practices related to mental health crisis response and coordination among law enforcement agencies and clinical response teams
  - V. Systems Navigation Services
    - Overview of the Department of Public Health's CalCRG systems navigation services resource for referral and connection to services

**COMMISSIONER ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS, AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA#15) – FOR DISCUSSION ONLY (AGENDA #14)**

None

**COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS, AND/OR DIRECTION OF THE COMMISSION (AGENDA #15) – FOR DISCUSSION ONLY**

None

**MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACE ON A FUTURE AGENDA (AGENDA #16) – FOR DISCUSSION ONLY**

None

**PUBLIC COMMENT (AGENDA #17)**

None

**ADJOURNMENT**

Commissioner Wright moved to adjourn the meeting, seconded by Commissioner Henderson. The meeting adjourned at 12:50 p.m. The next full Commission meeting will be on Monday, December 16, 2024, at 10:00 a.m.