

Conflict of Interest Code  
of the

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and its Chancellor, Santa Clarita Community College District and President, College of the Canyons and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **SANTA CLARITA COMMUNITY COLLEGE DISTRICT EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any Santa Clarita Community College District employee, representative or association of such employee and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**EXHIBIT “B”**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board of Trustees	1, 2, 3
Chancellor, Santa Clarita Community College District and President, College of the Canyons	1, 2, 3
Deputy Chancellor & Chief Diversity, Equity, and Inclusion Officer	1, 2, 3
Assistant Superintendent/Vice President, Business Services	1, 2, 3
Assistant Superintendent/Vice President, Instruction	1, 2, 3
Assistant Superintendent/Vice President, Student Services	1, 2, 3
Assistant Superintendent/Vice President, Human Resources	2, 3
Assistant Superintendent/Vice President, Facilities Planning, Operations, and Construction	1, 4, 5
Vice President, Public Information, Advocacy & External Relations	4
Assistant Superintendent/Vice President, Canyon Country Campus, Institutional Research and Planning, and Grants Development	1, 2, 3
Assistant Superintendent/Vice President, Technology and University Center Operations	1, 2, 3
Vice President, Workforce and Economic Advancement/Executive Director, ETI	4
Associate Vice President, Business Services	2, 3
Associate Vice President, Institutional Research, Planning, Effectiveness & Student Experience Redesign	4
Associate Vice President, Student Services	2, 3

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
EXHIBIT "B" (Cont'd)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Interim Associate Vice President, Instruction	<b>2, 3</b>
Chief Development Officer, COC Foundation	<b>2, 3</b>
Special Assistant to the Chancellor	<b>4</b>
Dean, School of Visual & Performing Arts/Artistic Director Santa Clarita Performing Arts Center at College of the Canyons	<b>4</b>
Dean, Physical Education, Kinesiology, and Athletics	<b>4</b>
Dean, School of Applied Technologies	<b>4</b>
Dean, School of Business	<b>4</b>
Associate Dean, Admissions, Records, and Veteran Services	<b>2, 3</b>
Dean, School of Humanities and School of Social & Behavioral Sciences	<b>4</b>
Dean, Career Education, Integrative Learning, and Employment Center	<b>4</b>
Dean, Education Technology, Learning Resources & Online Education	<b>4</b>
Dean, School of Mathematics, Science & Engineering	<b>4</b>
Dean, School of Health Professions & Public Safety	<b>4</b>
Dean, Academic Innovation and Continuing Education	<b>4</b>
Dean, International Affairs and Global Engagement	<b>4</b>
Executive Director, Contracts, Procurement, and Risk Management Services	<b>4</b>

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
EXHIBIT "B" (Cont'd)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director, EEO, Leaves and Workplace Safety Programs	<b>4</b>
Director, Human Resources Recruitment & Employment Services	<b>4</b>
Director, Professional Development & University Center Operations	<b>4</b>
Associate Vice President, Facilities and Operations	<b>4</b>
Managing Director, District Communications	<b>4</b>
Director, Advertising & Social Media	<b>4</b>
Director, Community Relations	<b>4</b>
Executive Director, Enterprise Applications	<b>4</b>
Executive Director, Infrastructure and Information Security	<b>4</b>
Director, Technology Services	<b>4</b>
Director, Campus Safety	<b>4</b>
Associate Dean, Student Financial Services	<b>4</b>
Director, Mathematics, Engineering, Science Achievement Program (MESA)	<b>4</b>
Director, Academic Accommodations Center	<b>4</b>
Director, EOPS/CARE/CalWORKS, Inspire Scholars & the Undocumented Student Resource Center (URC)	<b>4</b>
Director, Student Health & Wellness	<b>4</b>
Director, International Services & Programs	<b>4</b>
Director, Student Outreach, Engagement & Onboarding Services	<b>4</b>

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
EXHIBIT "B" (Cont'd)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director, Campus Life and Student Engagement	<b>4</b>
Program Director, Center for Early Childhood Education, and Director, Preschool Programs	<b>4</b>
Director, Design and Visual Art Innovation	<b>4</b>
Production/Technical Director, Performing Arts Center	<b>4</b>
Executive Director, Small Business Development Center (SBDC)	<b>4</b>
Executive Director, Employee Training Institute (ETI)	<b>4</b>
Director, NSF/Title V Grants	<b>4</b>
Athletics Director	<b>4</b>
Assistant Director, Student Health & Wellness/Mental Health Programs	<b>4</b>
Assistant Program Director, Center for Early Childhood Education	<b>4</b>
Project Manager, NSF CREATE Renewable Energy Center (85%)	<b>4</b>
Fabrication/Manufacturing/Welding Professor	<b>4</b>
Family Studies and Early Childhood Education Professor	<b>4</b>
Director, Employer Engagement	<b>4</b>
Director, Diversity and Inclusion and Multicultural Center	<b>4</b>
Director, Capital Projects	<b>4</b>
Consultants (e.g. Lawyers, Architects, Construction Managers)	<b>*</b>

## **SANTA CLARITA COMMUNITY COLLEGE DISTRICT EXHIBIT "B" (Cont'd)**

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chancellor, Santa Clarita Community College District and President, College of the Canyons or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor, Santa Clarita Community College District and President, College of the Canyons or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE: 2/28/2024**