

**AGENDA
FOR THE REGULAR MEETING OF THE
LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, July 30, 2015 at 2:30 p.m.
Coliseum Commission Room¹
3911 South Figueroa Street, Los Angeles, CA 90037
<http://lamcc.lacounty.gov>

MEMBERS:

County of Los Angeles	Mr. Mark Ridley-Thomas, President
	Mr. Don Knabe, Alternate
State of California	Mr. William Chadwick, Vice President
City of Los Angeles	Mr. Curren D. Price, Jr.
	Mr. Tom LaBonge, Alternate
State Senate	Mr. Ricardo Lara ²
State Assembly	Mr. Reginald B. Jones-Sawyer, Sr. ²

STAFF:

Chief Administrative Officer	Mr. Robert E. Osborne, Secretary
Treasurer	Mr. Joseph Kelly
Controller	Mr. John Naimo
Co-Counsel	Mr. Thomas Faughnan
Co-Counsel	Ms. Noreen Vincent

At the discretion of the Los Angeles Memorial Coliseum Commission (the "Commission"), all items appearing in this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Commission.

AGENDA POSTED: Monday, July 27, 2015 at 2:30 p.m.

OPEN SESSION

1. CALL TO ORDER

2. ROLL CALL

¹ Entry at Gate 33A

² Ex-officio, non-voting

3. APPROVAL OF MINUTES

- a. Regular Meeting of April 30, 2015
Attachment 3.a.
- b. Special Meeting of May 28, 2015
Attachment 3.b.

RECOMMENDED ACTION: **APPROVE**

4. PUBLIC COMMENT

5. PRESIDENT'S COMMENTS

6. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Attachment 6

RECOMMENDED ACTION: **RECEIVE AND FILE**

7. CONSIDERATION OF THE LOS ANGELES MEMORIAL SPORTS ARENA REDEVELOPMENT PROJECT

- a. Status of the Addendum to the Environmental Impact Report
- b. Status of the local worker hire program
- c. Status of the historical interpretive program

8. CONTROLLER'S REPORT

- a. Status of the financial statement audit for the year ended June 30, 2014
- b. Selection of financial statement auditor for fiscal year ended June 30, 2015
- c. Financial reports for the quarter and year ended June 30, 2015

Attachment 8.c.

- d. Cash flow projections

Attachment 8.d.

RECOMMENDED ACTION: **RECEIVE AND FILE**

9. CONSIDERATION OF REQUEST RECEIVED FOR PUBLIC INTEREST EVENT (ETHIOPIAN SPORTS FEDERATION IN NORTH AMERICA'S ANNUAL SOCCER TOURNAMENT)

Attachment 9

DISCUSSION AND POSSIBLE ACTION

10. UNIVERSITY OF SOUTHERN CALIFORNIA'S REPORT

- a. Coliseum and Sports Arena event recap
- b. Capitol repairs/improvements

Attachment 10

RECOMMENDED ACTION: **RECEIVE AND FILE**

11. ARCHIVING OF PHOTOGRAPHS, MEMORABILIA, AND DOCUMENTS

12. "WORLD STAGE LEGACY" MURAL

CLOSED SESSION

CS-1. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(d)(1))

Case: Los Angeles Memorial Coliseum Commission, et al. v. Lynch, et al., BC 472814

Case: Thomas Roberts v. Go Ventures, Inc., et al., ADJ7196919

CS-2. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(4))

Initiation of litigation (one or more cases)

OPEN SESSION

13. ADJOURNMENT

NOTICE: The regular meetings of the Coliseum Commission are open to the public. A member of the public may address the Commission on any Agenda item, and a request to address the Commission must be submitted in person prior to the start of the meeting. The Commission may limit the public input on any item, based on the number of people requesting to speak and the business of the Commission. In addition, a member of the public has the right to address the Commission on items of interest which is within the subject matter jurisdiction of the Commission during the Public Comment portion of the Agenda.

As a covered entity under Title II of the Americans with Disabilities Act, the Coliseum Commission does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 48 hours in advance of the need. Requests received less than 48 hours prior to the need will be accommodated to the best of the Commission's ability. For more information or to declare a need, contact the Commission's administrative offices at (213) 893-0202.

Persons having matters before the Los Angeles Memorial Coliseum Commission should read the following notice in connection with prohibited contributions to members of this agency.

NOTICE TO PERSONS HAVING MATTERS BEFORE THIS AGENCY REGARDING PROHIBITED CONTRIBUTIONS

Any person to a proceeding before this Commission involving a license, permit, or other entitlement (including all entitlements for land use, contracts -- other than competitively bid labor or personal employment contracts -- and all franchises) must disclose on the record any contributions in excess of \$250.00 to any elected or appointed officer of the Commission, including alternates, made within the preceding 12 months by the party, or his or her agent. The California contributions limitations of Government Code Section 84308 also prohibit contributions in excess of \$250.00 for three months following the date of any final decision rendered by the Commission in such proceeding. Commissioners who have received such contributions within the past 12 months may not participate in the proceeding. Also, Commissioners may not receive such contributions while a matter affecting a contributor is pending.

**MINUTES OF REGULAR MEETING OF
THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, April 30, 2015

1. CALL TO ORDER

The Regular Meeting of the Los Angeles Memorial Coliseum Commission was convened in the Commission Board Room on Thursday, April 30, 2015, and called to order at 2:40 p.m. by President Ridley-Thomas.

2. ROLL CALL

PRESENT: Commissioner Mark Ridley-Thomas, President
Commissioner Curren D. Price, Jr.

ALSO PRESENT: Attorney Thomas Faughnan
Attorney Noreen Vincent
Kathy Markarian, Chief Administrative Officer and Secretary

ABSENT: Commissioner William Chadwick, Vice President
Alternate Don Knabe
Alternate Tom LaBonge
Ex-officio Member Senator Ricardo Lara
Ex-officio Member Reginald Jones-Sawyer, Sr.

3. PUBLIC COMMENT

President Ridley-Thomas invited Public Comment, to which one individual responded. Member of the public, Diane Sher, addressed the Commission.

4. APPROVAL OF MINUTES

President Ridley-Thomas requested a motion to approve the minutes of the regular meeting of January 30, 2015 and the special meetings of March 25, 2015 and April 8, 2015. There were no requests for revisions to the minutes.

ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the regular meeting of January 29, 2015 were approved.

ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the special meeting of March 25, 2015 were approved.

ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the special meeting of April 8, 2015 were approved.

5. PRESIDENT'S COMMENTS

President Ridley-Thomas welcomed everyone to the Coliseum Commission meeting.

6. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Ms. Markarian provided a report on the following items:

1. Commission Insurance - At the January 29, 2015, meeting, the Commission authorized the execution of a letter agreement with USC which waives the Commission's obligation to have general liability insurance coverage pursuant to the Commission-USC Lease and adds the Commission onto USC's directors and officers (D&O) insurance policy as an "affiliated entity" effective July 29, 2013 (the effective date of the Lease) in order to reduce the Commission's operating budget. On January 31, 2015, the letter agreement was executed by the Commission and USC. The Chief Administrative Officer canceled the Commission's current insurance policies effective January 31, 2015, resulting in a premium refund due of \$41,085. The Commission has received a premium refund of \$29,822 and is expecting the remaining \$11,263 shortly.
2. Proposed Coliseum Mural - The Mural Conservancy of Los Angeles is overseeing the production of three murals in conjunction with the 2015 Special Olympics World Games and requested to place one of the murals at the Coliseum – the site of the opening and closing ceremonies for the Special Olympics World Games. After further consideration, USC has approved this project only under temporary status, with the mural being affixed to a different material (i.e. canvas) that could be removed at a later time.

The Commission would like to know from USC when the temporary mural will be removed.

3. Mr. Frank Guridy, Associate Professor of history at the University of Texas, Austin, and currently a Visiting Professor at Occidental College, is currently conducting research for a book he is writing on the Coliseum's history and has requested Commission records. Mr. Guridy has come to the Coliseum on several occasions to review past Commission minutes. Ms. Markarian has provided Mr. Guridy with the Commission minutes from the 40's, 50's and 60's to review on-site.
4. Ms. Markarian submitted the Quarterly Report of Issues to USC on March 31, 2015, as required by the Commission-USC Lease. No issues were reported.

5. Effective May 4, 2015, the County Board of Supervisor's Executive Office will employ Mr. Robert Osborne as the Coliseum Commission Executive Director, as recommended by the Commission. Ms. Markarian congratulated and welcomed Mr. Osborne who was present at the meeting.

The Chief Administrative Officer's report was received and filed.

7. APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND SECRETARY – DISCUSSION AND POSSIBLE ACTION

Ms. Markarian proposed that the Commission appoint Mr. Robert Osborne as the Chief Administrative Officer and Secretary for the Commission effective May 4, 2015 to coincide with his date of hire.

ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission appointed Mr. Robert Osborne as the Commission's Chief Administrative Officer and Secretary, effective May 4, 2015.

8. CONSIDERATION OF REQUEST FOR PUBLIC INTEREST EVENT (ANNUAL FOURTH OF JULY COMMUNITY FESTIVAL AND FIREWORKS SHOW) DISCUSSION AND POSSIBLE ACTION

Ms. Markarian presented the Commission with a request from the City of Los Angeles Councilmember Curren Price for a waiver of rent at the Coliseum for the Fourth of July Community Fair and Fireworks Show.

On July 4, 2015, City Councilmember Curren Price of the Ninth District plans to host a community fair and fireworks celebration at the Los Angeles Memorial Coliseum and Exposition Park. This family-friendly event will be free to the public and will include live music, food, various merchandise vendors and non-profit booths in Expo Park. The day will end with a fireworks display.

Per Section 6 of the USC-Commission Lease, each year from the second Wednesday of December through July 5th, with limited extension to the end of July, the Commission may designate not more than eight Public Interest Events at the Coliseum. Facility rent will be waived for these Commission Events but the non-profit organization will be responsible for all actual out-of-pocket costs associated with management of the event. The Lease provides that the 4th of July event will be considered one Commission Event even though the set-up and tear-down may extend beyond one day.

ACTION: On motion of President Ridley-Thomas, seconded by Commissioner Price, unanimously carried with Commissioner Chadwick being absent, the Commission designated the Ninth District Fourth of July

fireworks event as a Commission Event.

9. PROPOSED AMENDMENT TO THE JOINT POWERS AUTHORITY AGREEMENT TO INCREASE THE SIZE OF THE COMMISSION TO FIVE MEMBERS – DISCUSSION AND POSSIBLE ACTION

Ms. Markarian presented the Commission with the proposed First Amendment to the Amended and Restated Los Angeles Memorial Coliseum Commission Management Agreement of 2013.

At its January 29, 2015, meeting, the Coliseum Commission approved a proposed amendment to its current JPA agreement for distribution to its member agencies (the State, County, and City) and to the public for input. The proposed First Amendment would increase the size of the Commission from three to five members.

On February 5, 2015, the proposed First Amendment was sent to the Los Angeles County Board of Supervisors, the California Science Center Board of Directors and the City of Los Angeles for their consideration and input. The proposed amendment was also made available to the public on the Commission's website with instructions to send any comments to the Commission's email for consideration.

Ms. Markarian reported that all input received either supported the proposed amendment or had no comment; however, the Commission has not received a response from the State despite numerous attempts to solicit feedback. President Ridley-Thomas confirmed with Commission Legal Counsel that it was appropriate to approve that the proposed amendment be sent to the Commission's member agencies for consideration and approval even though the State has not provided comments.

ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission approved the First Amendment and authorized the President of the Commission to deliver the Amendment to the Commission's member agencies for approval and execution.

10. FINANCIAL REPORT

Ms. Markarian provided a report on the following:

- a. Quarterly Financial Report – January 2015 through March 2015

ACTION: By Common Consent, there being no objection, with Commissioner Chadwick being absent, the Quarterly Financial Report was received and filed.

- b. Proposed FY 2015-16 Commission Budget

Ms. Markarian presented the proposed FY 2015-2016 Budget to the Commission for approval. She explained that the majority of the changes from the prior year's budget are decreases in the expenses mainly due to reduced costs now that the transition is complete. The proposed budget includes \$300,000 from USC for the Operating Expense Budget which USC has proposed to fund. This means that is the Commission will need to fund \$55,000 of the Operating Expense Budget (those operating costs identified in Schedule 4.4 of the Lease). The Commission has sufficient funds to cover the additional costs in FY 2015-2016.

Ms. Markarian reminded the Commission that there are a number of uncertainties at this time that could affect the Commission's financial position and that the budget does not include any repayments on the USC line of credit. The Commission should continue to closely monitor its financial position.

ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission approved the Commission Budget for FY 2015-2016.

- c. Cash Flow Projections for FY 2014-2015, FY 2015-2016 and FY 2016-2017

ACTION: On motion of President Ridley-Thomas and by Common Consent, there being no objection, with Commissioner Chadwick being absent, the Cash Flow Projection for FY 2014-2015, FY 2015-2016 and FY 2016-2017 was received and filed.

- d. FY 2013-2014 Annual Financial Audit – Status

Ms. Markarian reported that McGladrey LLP is conducting the Commission's FY 2013-2014 Financial Audit and preparing the Association's tax returns at a cost not to exceed \$50,000. The audit fieldwork has been completed. The financial statements will be issued no later than June 30, 2015, as required by California Government Code sections 6505 and 26909 and the Commission's Amended and Restated Management Agreement.

McGladrey LLP will present their report to the Commission at the next regular Commission meeting.

11. SEMI-ANNUAL REPORT FROM USC

Ms. Markarian presented USC's semi-annual report for the period July 1, 2014, through December 31, 2014. The semi-annual report included information regarding:

- 1) Completed and planned events
- 2) Capital repair or improvement projects either underway or proposed in the following twelve-month period

3) Operating receipts, operating expenses and capital improvement and repair cost reports in furtherance of the provisions of Section 4.3 (Cumulative Calculated Amount)

Commissioner Price would like to have the attendance noted for the 2014 Fourth of July event in the 3/27/15 semi-annual report for the period of July 1, 2014 through December 31, 2014.

ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, USC's semi-annual report was received and filed.

12. USC REPORT – UPDATE ON EVENTS AND CAPITAL REPAIRS/IMPROVEMENTS

Mr. Kevin Daly, Senior Events Manager of the Coliseum & Sports Arena, presented the Commission with general information regarding:

- a. Event recap
- b. Special Olympics mural
- c. Coliseum archives
- d. Social media activity
- e. Capital Repairs/Improvements

Commissioner Price requested that information regarding the Coliseum's marketing efforts be included in USC's future semi-annual written reports to the Commission.

ACTION: By Common Consent, there being no objection, with Commissioner Chadwick being absent, USC's report was received and filed.

CLOSED SESSION

Attorney Faughnan announced that the Commission would meet in Closed Session regarding the matters listed on the printed agenda. Closed Session commenced at 3:30 p.m.

RETURN TO OPEN SESSION

Following the conclusion of Closed Session, the Commission returned to Open Session at 3:45 p.m.

REPORT OF ACTIONS TAKEN DURING CLOSED SESSION

Attorney Faughnan announced that there were no reportable actions taken by the Commission during Closed Session.

ADJOURNMENT

Announcing the completion of the business set forth on the printed agenda, President Ridley-Thomas declared the meeting of the Coliseum Commission to be adjourned at 3:46 p.m.

Secretary

**MINUTES OF SPECIAL MEETING
OF THE
LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, May 28, 2015

1. CALL TO ORDER

The Special Meeting of the Los Angeles Memorial Coliseum Commission (the "Commission") was held in the Commission Board Room on Thursday, May 28, 2015, and was called to order at 3:07 p.m. by President **RIDLEY-THOMAS**.

2. ROLL CALL

PRESENT: Mr. Mark Ridley-Thomas, President
Mr. William Chadwick, Vice President (arrived at 3:12 p.m.)
Mr. Curren D. Price, Jr.

ABSENT: Mr. Ricardo Lara (Non-voting)
Mr. Reginald B. Jones-Sawyer (Non-voting)
Mr. Don Knabe (Alternate)
Mr. Tom LaBonge (Alternate)

STAFF PRESENT: Mr. Robert E. Osborne, CAO and Secretary
Mr. Thomas J. Faughnan, Co-Counsel
Ms. Regina Mills, Co-Counsel

ALSO PRESENT: Mr. Henry Nguyen
Ms. Lucinda Starrett
Ms. Ayahlushim Getachew
Mr. Joe Furin
Mr. Charles E. Slyngstad
Ms. Leslie Wall
Mr. Dan Stimmler
Ms. Ana Lasso

3. PRESIDENT'S COMMENTS

There were no President's comments.

4. PUBLIC COMMENT

There were no speakers.

5. USC'S REPORT ON INTERSTATE 110 FREEWAY SIGN RESTORATION

Mr. **FURIN**, USC's General Manager of the Los Angeles Memorial Coliseum and Sports Arena, presented USC's plan for the restoration of the Interstate 110 freeway sign. There were several questions and comments from the Commission.

ACTION: By General Consent, there being no objection, the Commission received and filed USC's Report on Interstate 110 Freeway Sign Restoration.

6. CONSIDERATION OF PROPOSED LOS ANGELES MEMORIAL SPORTS ARENA REDEVELOPMENT PROJECT

Mr. **NGUYEN**, Managing Partner and Co-Owner of LAFC Sports, LLC, ("LAFC") presented a verbal and visual report of his company's plans for the redevelopment of the Los Angeles Memorial Sports Arena (the "Project"). There was a general discussion and Mr. **NGUYEN** and Ms. **STARRETT** answered questions posed by the Commission.

ACTION: On motion of Commissioner **PRICE**, seconded by Vice President **CHADWICK**, unanimously carried, the Commission:

- A. Approved and authorized the Chief Administrative Officer ("CAO") to execute the proposed agreement between the Los Angeles Memorial Coliseum Commission and the LAFC for further California Environmental Quality Act ("CEQA") review of the Project; and
- B. Delegated authority to the CAO to retain a CEQA consultant for further environmental review of the Project; and
- C. Delegated authority to the CAO to retain a real estate consultant to review and advise on the Project; and
- D. Authorized Commission staff to work with all necessary parties to prepare the Project for review and consideration by the Commission; and
- E. Instructed the CAO to report, at the Commission's next regularly scheduled meeting, the details of LAFC's local worker hire plan; and
- F. Required that the redevelopment of the Los Angeles Memorial Sports Arena include an historic interpretive program.

CLOSED SESSION

Mr. **FAUGHNAN** announced that the Commission would meet in closed session for the following matter:

CS-1. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(d)(1))
Case: Los Angeles Memorial Coliseum Commission, et al. v. Lynch, et al., BC 472814

The Commission entered into Closed Session at 3:54 p.m.

RETURN TO OPEN SESSION

Closed Session adjourned and Open Session reconvened at 4:21 p.m. with all voting members present.

REPORT OF ACTIONS TAKEN DURING CLOSED SESSION

Mr. **FAUGHNAN** reported that there was no reportable action taken.

7. ADJOURNMENT

There being no further business, the meeting adjourned at 4:22 p.m.

8. NEXT MEETING

The next Regular Meeting will be held on Thursday, July 30, 2015 at 2:30 p.m.

Secretary

EX-OFFICIO MEMBERS

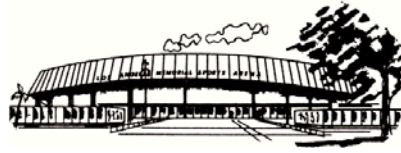
STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
SECRETARY



**SITE OF 1932 AND 1984
OLYMPICS ATHLETICS COMPETITION
OPENING & CLOSING CEREMONIES**



**SITE OF 1984 OLYMPICS
BOXING COMPETITION**

COMMISSION MEMBERS

STATE OF CALIFORNIA
WILLIAM CHADWICK
VICE PRESIDENT

COUNTY OF LOS ANGELES
MARK RIDLEY-THOMAS
PRESIDENT
DON KNABE (Alternate)

CITY OF LOS ANGELES
CURREN D. PRICE, JR.
TOM LaBONGE (Alternate)

LOS ANGELES MEMORIAL COLISEUM COMMISSION

3911 South Figueroa Street, Los Angeles, CA 90037

MEETING DATE: JULY 30, 2015
AGENDA ITEM: 6 - CHIEF ADMINISTRATIVE OFFICER'S REPORT
PRESENTER: ROBERT E. OSBORNE

Amendment to Memorandum of Understanding with the County of Los Angeles

An Amended and Restated Memorandum of Understanding between the Los Angeles County Executive Office – Board of Supervisors and the Coliseum Commission was necessary to adjust the staffing level and County's billing rates to correspond with the two (2) full-time Commission staff members. The Coliseum Commission unanimously approved the agreement on July 31, 2014. The Los Angeles County Board of Supervisors unanimously approved the agreement on June 9, 2015, and the agreement became effective on June 1, 2015.

Attachment 6.a.: Amended and Restated Memorandum of Understanding

Amended Conflict of Interest and Disclosure Code

The Coliseum Commission amended its Conflict of Interest and Disclosure Code on October 30, 2014 as a result of the reorganization of its staff. The Los Angeles County Board of Supervisors unanimously approved the amended Code on June 30, 2015. The Code, as amended, became effective on July 1, 2015.

Attachment 6.b.: Conflict of Interest Disclosure Code

Centennial Capital Program

Pursuant to Section 11.1 of the Lease and Agreement, the University agreed to commence certain capital improvements by July 29, 2015. I recently reviewed and discussed the list of Category 1 improvements with the Coliseum's general manager. Based on this review, I conclude that the capital improvements listed under Category 1 have commenced and the University appears to be in compliance with Section 11.1. All of these improvements are required by the Lease and Agreement to be completed no later than July 29, 2023.

Strategic Planning

As a result of the Coliseum Commission's 2013 restructuring, a strategic plan needs to be developed. The Commission can now re-define its goals and take advantage of opportunities which may exist. When completed, the plan will clearly articulate:

- The fundamental purpose of the Commission (mission)
- The Commission's intended future state (vision)
- The beliefs that are shared among the Commission's stakeholders (values)
- The specific objectives, action plans, and timelines necessary to achieve to accomplish the mission

A status update of the strategic planning process will be included in the Chief Administrative Officer's report until the completed plan is presented to the Commission for its approval.

**AMENDED AND RESTATED INTERAGENCY MEMORANDUM OF
UNDERSTANDING REGARDING ADMINISTRATIVE AND SUPPORTIVE SERVICES
BETWEEN THE LOS ANGELES COUNTY EXECUTIVE OFFICE – BOARD OF
SUPERVISORS (HEREAFTER “EO”) AND THE LOS ANGELES MEMORIAL
COLISEUM COMMISSION (HEREAFTER "COMMISSION")**

I. Purpose

The purpose of this Amended and Restated Memorandum of Understanding (MOU) is to set forth the obligations of the Commission and the EO with respect to the EO's provision of administrative support services as proposed by the Los Angeles County Board of Supervisors (Board) and requested by the Commission, and to increase the estimated annual amount of the existing MOU between the EO and the Commission for administrative support services that became effective October 8, 2013.

II. Services

The EO will provide ongoing support to the Commission using two staff. The staff will be responsible for oversight of all administrative and operational duties, including, budget and fiscal activities, human resource management, procurement functions, organizing and administering meetings, preparing minutes, record keeping, as well as other administrative and operational duties, and maintaining effective relationships with elected officials, high level management, the public, and other organized groups.

III. Billing, Payment and Labor Rates

The EO shall bill the Commission at current hourly billing rates, and actual services and supplies cost. Invoices will be submitted no later than 45 days from the end of the quarter in which services were provided. The invoices shall be sent to the Commission for approval and payment:

Los Angeles Memorial Coliseum Commission
500 West Temple Street, Room 383
Los Angeles, CA 90012

The Commission shall pay invoices within 30 days of receipt, except when the Commission provides written notice of any disputed amounts in the same timeframe. Payments, billing questions, and inquiries should be directed to:

Executive Office – Board of Supervisors
Administrative Services Division
500 West Temple Street, Room 383
Los Angeles, CA 90012
Attention: Nanette Herrera
(213) 974-9700
naherrera@bos.lacounty.gov

EO staff will record all time expended on this project, in quarter-hour increments, pursuant to the County's standard timekeeping and project job costing procedures. Labor hours will be billed at the EO's approved rates listed below. Below is the standard hourly labor rate for the staff assigned to this project:

POSITION TITLE

Deputy Executive Officer
Senior Board Specialist

HOURLY BILLING RATE

\$ 93.71
\$ 45.30

EO anticipates total billings of approximately \$247,000 for salaries, employee benefits, and services and supplies for the period from July 1, 2014 through June 30, 2015 and approximately \$282,000 for the period July 1, 2015 through June 30, 2016. The estimates include the costs for both Salaries and Employee Benefits (S&EB) and Services and Supplies (S&S). The EO will notify the Commission and request approval before incurring costs in excess of these estimates.

EO may adjust the S&EB and S&S rates for any subsequent fiscal year (July 1 through June 30) by written notification to the Commission on or before April 1 of the prior fiscal year.

IV. Modifications/Changes

This Amended and Restated MOU may be modified by mutual consent of both parties. Such modifications shall be in writing.

V. Effective Date and Term

This Amended and Restated MOU is effective from June 1, 2015 through June 30, 2016. Thereafter, this Amended and Restated MOU will continue from fiscal year to fiscal year, unless terminated for convenience by either party by giving the other party thirty (30) days written notice.

Terms and Conditions

Under this Amended and Restated MOU, the Executive Office (EO) agrees to provide the Coliseum with the services authorized by the Board on October 8, 2013 and requested by the Commission on September 11, 2013.

The Commission agrees to reimburse the EO for the cost of these services, as billed, and to resolve any billing disputes using the County's established dispute resolution process. In the event that a dispute is not thereby resolved to the satisfaction of either party to this Amended and Restated MOU, the matter shall be referred to the Board of Supervisors, in the capacity as the final authority of the County of Los Angeles.

AGREED, Effective as June 1, 2015:

IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Amended and Restated MOU to be executed on its behalf by the Chairman of the Board and attested by the Executive Officer-Clerk thereof, and Commission has caused this Amended and Restated MOU to be executed on its behalf by its duly authorized officer.

COUNTY:
BOARD OF SUPERVISORS

LA MEMORIAL COLISEUM
COMMISSION

Mike Antonovich

Mark Ridley-Thomas

Michael D. Antonovich
Mayor and Chairman, Board of Supervisors

Mark Ridley-Thomas
President, Los Angeles Memorial
Coliseum Commission

APPROVED AS TO FORM:
MARK J. SALADINO
County Counsel

APPROVED AS TO FORM:

By *Mark J. Saladino*
Principal Deputy County Counsel

By *[Signature]*
Commission Legal Counsel

ATTEST:
PATRICK OGAWA
Acting Executive Officer- Clerk of the Board

By *Carla Little*
Deputy



ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

11

JUN 09 2015

Patrick Ogawa
PATRICK OGAWA
ACTING EXECUTIVE OFFICER



COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

DON KNABE

MICHAEL D. ANTONOVICH

PATRICK OGAWA

ACTING EXECUTIVE OFFICER

July 14, 2015

Robert Osborne, Chief Administrative Officer
Los Angeles Memorial Coliseum Commission
Executive Office of the Board of Supervisors
500 West Temple Street, Room 383
Los Angeles, CA 90012

Dear Mr. Osborne:


CONFLICT OF INTEREST AND DISCLOSURE CODE FOR THE LOS ANGELES MEMORIAL COLISEUM COMMISSION

The Board of Supervisors, at its meeting of June 30, 2015, approved the enclosed amended Conflict of Interest and Disclosure Code for the Los Angeles Memorial Coliseum Commission. The effective date of the code is July 1, 2015.

It will be necessary for those persons holding designated positions which were added to your code to complete an Assuming Statement of Economic Interests (Form 700) within 30 days of the effective date of this code, or within 30 days of receiving notice of their filing obligation. Your Agency is to make and retain a copy of the Commissioners, Alternate Commissioners your Statement of Economic Interests (Form 700), and file the original statements with our office. The statements for all other designated positions are filed and maintained within your Agency. No action needs to be taken if the change to a designated position is only a change in the title of the position.

Should you have questions or need additional information, please contact Don Garcia at (213) 974-1578.

Sincerely,


Patrick Ogawa
Acting Executive Officer

PO:kw

Enclosures

c: Don Garcia

S: Adopted Letters to Agencies: 2015 Adopted Letters to Agencies

EX-OFFICIO MEMBERS

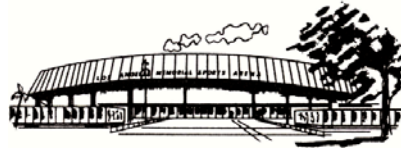
STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
SECRETARY



**SITE OF 1932 AND 1984
OLYMPICS ATHLETICS COMPETITION
OPENING & CLOSING CEREMONIES**



**SITE OF 1984 OLYMPICS
BOXING COMPETITION**

COMMISSION MEMBERS

STATE OF CALIFORNIA

WILLIAM CHADWICK
VICE PRESIDENT

COUNTY OF LOS ANGELES

MARK RIDLEY-THOMAS
PRESIDENT

DON KNABE (Alternate)

CITY OF LOS ANGELES

CURREN D. PRICE, JR.
TOM LaBONGE (Alternate)

LOS ANGELES MEMORIAL COLISEUM COMMISSION

3911 South Figueroa Street, Los Angeles, CA 90037

MEETING DATE: JULY 30, 2015
AGENDA ITEM: 8 – CONTROLLER’S REPORT
PRESENTER: ROBERT E. OSBORNE

Quarterly Financial Report for the Quarter and Year Ended June 30, 2015

See **Attachment 8.c.** for the Summary of Receipts and Disbursements for the quarters ended September 30, 2014, December 31, 2014, March 31, 2015, and June 30, 2015.

Cash Flow Projection for Fiscal Years Ending June 30, 2016 - 2019

Projected Cash Balance as of June 30, 2016 = \$ 648,207

Projected Cash Balance as of June 30, 2017 = \$ 379,465

Projected Cash Balance as of June 30, 2018 = \$ 110,723

Projected Cash Balance as of June 30, 2019 = (\$158,019)

See **Attachment 8.d.** for the cash flow projections.

LOS ANGELES MEMORIAL COLISEUM COMMISSION

Summary of Receipts and Disbursements

For the Year Ended June 30, 2015

	Q1	Q2	Q3	Q4	FY 2015
Receipts:					
Operating cost reimbursement	\$ 37,500	\$ 112,500	\$ 75,000	\$ 75,000	\$ 300,000
Retiree health premium reimbursement	35,151	36,077	37,385	40,135	148,748
Rent - 2012 USC Football	-	134,363	8,479	-	142,842
Sound system reimbursement	100,000	-	-	-	100,000
Other	18,596	4,415	1,134	46,566	70,711
Total receipts	191,247	287,355	121,998	161,701	762,301
Disbursements:					
Administrative support services	62,820	-	-	101,180	164,000
CalPERS retiree healthcare premium	35,383	36,744	24,923	53,514	150,564
Pension liability	100,110	-	-	-	100,110
Auditor-controller services	22,471	-	38,218	-	60,689
IATSE pension trust	20,568	20,568	13,712	27,424	82,272
Audit/tax preparation	-	-	22,000	9,160	31,160
Legal fees	17,819	2,212	9,167	7,577	36,775
Other	30,491	17,960	3,025	315	51,791
Total disbursements	289,662	77,484	111,045	199,170	677,361
Increase (decrease) in cash	(98,415)	209,871	10,953	(37,469)	84,940
Cash, beginning of period	681,944	583,529	793,400	804,353	681,944
Cash, end of period	\$ 583,529	\$ 793,400	\$ 804,353	\$ 766,884	\$ 766,884

LOS ANGELES MEMORIAL COLISEUM COMMISSION

Cash Flow Projections

For the Years Ending June 30, 2016 through 2019

	FY 2016*	FY 2017*	FY 2018*	FY 2019*
Receipts:				
Operating cost reimbursement	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Sound system reimbursement	100,000	-	-	-
Retiree health premiums	148,260	148,260	148,260	148,260
Other	-	-	-	-
Total receipts	548,260	448,260	448,260	448,260
Disbursements:				
Administrative support services	272,000	300,000	300,000	300,000
CalPERS retiree healthcare premium	148,260	148,260	148,260	148,260
Pension liability	49,405	61,469	61,469	61,469
Auditor-controller services	40,000	50,000	50,000	50,000
IATSE pension trust	82,272	82,273	82,273	82,273
Audit/tax preparation	25,000	25,000	25,000	25,000
Legal fees	35,000	35,000	35,000	35,000
Other	15,000	15,000	15,000	15,000
Total disbursements	666,937	717,002	717,002	717,002
Decrease in cash	(118,677)	(268,742)	(268,742)	(268,742)
Cash, beginning of year	766,884	648,207	379,465	110,723
Cash, end of year	\$ 648,207	\$ 379,465	\$ 110,723	\$ (158,019)

*Assumes no receipts from Cumulative Calculated Amount



Ethiopian Sports Federation in North America

2603 Apple Way
Dunkirk, MD 20754
Telephone: 410-231-0643
Non-Profit # 52-1790724
Web Address: <http://www.esfna.net>

Feleke Teka
ESFNA Auditor
auditor@esfna.net; 310-770-4067

7/22/15

Robert Osborne Chief Administrative Officer
Los Angeles Memorial Coliseum Commission
Los Angeles County Board of Supervisors – Executive Office
500 W Temple Street, Room 383
Los Angeles, CA 90012 7/22/15

Dear Mr. Robert E. Osborne,

As an Executive Representative of the Ethiopian Sport Federation in North America (ESFNA), a member of one of the three Los Angeles based teams of ESFNA and longtime resident of the Los Angeles community, I am hereby respectfully submitting a request to host a unique event at the Los Angeles Memorial Coliseum and consideration as a rent-free designated event.

I have included pertinent information about our organization and event that follows the requirements of the commission to host such an event. I have also included our Organization's Media Kit that includes more comprehensive information of who we are, and what we are about. We feel hopeful that "Ours" is an event that benefits the Los Angeles community and meets your expectations....here goes:

Our Mission

The Ethiopian Sport Federation in North America (ESFNA), founded in 1984, is a non-political, non-religious and a non-profit organization (52-1790724) dedicated to the promotion of sport, and more specifically soccer within the Ethiopian Communities in North America. With its motto of "Bringing Ethiopians Together" ESFNA will endeavor to promote the rich Ethiopian Culture and heritage using its annual soccer tournaments as a vehicle.

ESFNA Goals

- Providing positive role models for the youth.
- Promoting goodwill amongst Ethiopian and Ethiopian-American communities in North America.



Ethiopian Sports Federation in North America

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- Creating a bridge where people from Ethiopia and North America can interact in a mutually beneficial manner.
- Promoting cultural activities to show-case Ethiopian Culture and History in North America on a non-political, non-religious neutral platform.

Description of Proposed Event:

ESFNA holds a week long soccer tournament every year in different cities. We just concluded our 32nd annual tournament at the University of Maryland's Byrd Stadium from June 28 – July 4, 2015. Over the past three decades, ESFNA has become a cultural and sports Mecca for Ethiopians in North America. Every year, thousands of Ethiopians and friends of Ethiopia spend a week in one of the 27 North American cities selected as a host city; they watch dozens of soccer games amongst the 31 member clubs, witness and interact with hundreds of food and dry good vendors and non-profit charitable organizations, in one venue.

Board of Directors

The Board of Directors, i.e. representatives of the current 31 member teams, meet twice a year to review and plan the Federation's activities. Each team sends two delegates to represent it during these meetings, whereby one delegate serves as an alternate. However, each team has only one vote during the decision making process. Board Directors are elected by their respective teams.

The Board is the highest governing body of ESFNA. During the tournament week, all Board Directors and their alternates volunteer their services by helping at the gates and vender area or wherever they may be needed giving ESFNA 62 qualified individuals to make sure everything is running the way it was planned.

Executive Committee

The Executive Committee (EC) members are elected officials from current Board of Directors undertaking duties as President, Vice President, Secretary, Treasurer, Finance Chair, Public Relations Officer, Internal Auditor, Business Manager and Tournament Coordinator.

With the exception of the President and Secretary, which each serve a three-year term, the rest of the officers are elected at the general board meeting to serve a two-year term. An Officer can only be elected for two terms.

The EC is in charge of implementing and executing the short and long-term strategic decisions/plans of the Board Directors, including the detailed preparation of the annual sports and cultural event. The EC meets regularly in person or via teleconference through-out the year to conduct the Federation's business.



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Each year, the venue of the ESFNA tournament changes; but in order to be selected to host the tournament, teams must submit their bid to the Executive Committee ahead of time. A host team or teams must fulfill the requirements that are stated in our Tournament Guidelines and must show the support of the Ethiopian community in their city.

Previous Events in Los Angeles:

Three of the member teams, known as LA3, are located here in Los Angeles and hosted the tournaments in 1987, 1997, and 2006. The last one was held at the world famous Los Angeles Memorial Coliseum.

Community/Economic Benefits:

It is estimated that over 65,000 Ethiopians reside in California and the large majority calls Southern California home. Since its inception, ESFNA has grown in leaps and bounds and the economic benefits to the host city have grown accordingly and are now estimated at over \$40,000,000 in total expenditure in ESFNA related activities, making a large contribution to the local economy.

Our Request and Preferred Dates:

The three local teams would like to host this sports and cultural event here in LA next year July 3 – July 9, 2016 and would like to hold it at the Coliseum as we did before. This one of a kind organization is run by volunteers from all walks of life and would like to meet you to discuss this further. For more information please visit esfna.org.

The Ethiopian community in LA collectively appreciates all the help it can get to be able to host this event.

Thank you,

Feleka Teka

ESFNA Auditor, Los Angeles Resident

LOS ANGELES MEMORIAL
COLISEUM
AND SPORTS ARENA

**Los Angeles Memorial Coliseum & Sports Arena
General Manager Quarterly Report, April – June, 2015**

**Prepared By Joe Furin
University of Southern California**

1. EVENT OPERATIONS

A. Completed Coliseum Events.

- i. In 2nd Quarter 2015 the Coliseum was in use for 30 days, with 29,548 spectators attending. Notable events include:
 1. The annual spring USC Inter-squad Game (April 11)
 2. A June 17 corporate reception for Dot Party on the Coliseum field
 3. A June 30 International Club Soccer Match
- ii. As comparison, in the 2nd Quarter of 2014 the Coliseum was in use for 24 days, with 74,644 attending.
- iii. 2015 Year-to-date, the Coliseum was in use for 57 days, with 106,691 attending. As comparison over the same period in 2014, the Coliseum was in use for 56 days, with 79,634 attending.
- iv. Please Note – a complete list of all events and attendance held at the Coliseum will be provided with the Semi-Annual Report provided in accordance with Section 14.1 of the Second Amendment to the Lease and Agreement between the Coliseum Commission and the University.

B. Completed Arena Events

- i. In 1st Quarter 2015 the Arena was in use for 54 events, with 32,261 attending. Notable events include:
 1. Disney On Ice ‘World of Magic’ ice show
 2. Bette Midler rehearsal
 3. Guadalupe Radio religious ministry
 4. LAUSD Educational Opportunities Graduation
 5. Sony Playstation Corporate Event
- ii. As comparison, in 2nd Quarter 2014 the Arena was in use for 29 days, with 39,863 attending.
- iii. 2015 Year-to-date, the Arena was in use for 100 days, with 66,231 attending. As comparison over the same period in 2014, the Arena was in use for 98 dates, with 80,363 attending.
- iv. Please Note – a complete list of all events and attendance held at the Sports Arena will be provided with the Semi-Annual Report provided in accordance

with Section 14.1 of the Second Amendment to the Lease and Agreement between the Coliseum Commission and the University.

- C. In Progress/Upcoming, Large Events
 - i. July 25, Special Olympics World Games Opening Ceremony
 - ii. Aug. 2, Special Olympics World Games Closing Ceremony
 - iii. Aug. 22-23, FYF Musical Festival
 - iv. Sept. 5, USC Trojans football home opener against Arkansas State, 8PM kickoff
 - v. Sept. 12, USC Trojans vs Idaho football game, 5:00 PM kickoff
 - vi. Sept. 19, USC Trojans vs Stanford football game, 5:00 PM kickoff
 - vii. Sept. 29, Disclosure concert

2. SEMI ANNUAL REPORT

- A. In accordance with Section 14.1 of the Second Amendment to the Lease and Agreement between the Coliseum Commission and the University, with the June 30th close of Fiscal Year the University will prepare the Semi Annual Report for the period of July 1, 2014 through June 30, 2015; said report will be provided to the Commission by September 30.

END OF REPORT