

Conflict of Interest Code
of the

HEALTH SERVICES, DEPARTMENT OF

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference into Health Services Department's ("Agency") Conflict of Interest Code. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this Agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a Statement of Economic Interests ("Statement") shall file their Statements with the Agency head; or his or her designee. The Agency shall make and retain a copy of all Statements filed by its Director, and forward the originals of such Statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Agency shall retain the originals of Statements for all other Designated Positions named in the Agency's conflict of interest code. All retained Statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

CATEGORY 5

Designated persons in this category must disclose all interests in real property within the geographical area covered by the designated person’s job assignment (i) that is of a type that is inspected, regulated, licensed, or permitted by, or requires a certificate from, the program unit of the Department of Health Services in which the designated person holds his or her position, or (ii) upon which a business entity operates that manufactures, provides or sells services and/or supplies of a type utilized by the Agency and associated with the job assignment of the designated person.

Real property shall be deemed to be within the “geographical area covered by the designated person’s job assignment” if the real property or any part of it is located within that geographical area or not more than two miles outside the boundaries of that geographical area.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 6

Designated persons in this category must disclose investments, business positions, and sources of income (including gifts, loans and travel payments) in business entities that either (i) are inspected, regulated, licensed, or permitted by, or require certificates from, the program unit of the Agency in which the designated person holds his or her position, or (ii) manufacture, provide or sell services and/or supplies of a type utilized by the Agency and associated with the job assignment of the designated person.

CATEGORY 7

Persons in this category shall disclose all business positions, investments in, income (including gifts, loans and travel payments), and travel payments received from business entities that contract for services and/or supplies of a type utilized by or provided to the Agency and/or its clients, if the business entity is subject to administrative, programmatic, financial or operational audit and associated with the job assignment of the designated person.

HEALTH SERVICES, DEPARTMENT OF
EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Health Services (Director and Chief Medical Officer, Health Services)	1, 2, 3
Director, Los Angeles County Health Agency (UC)	1, 2, 3
Chief Deputy Director, Health Services (UC)	1, 2, 3
Chief Deputy Director, Health Services, Clinical and Medical Affairs (UC)	1, 2, 3
Chief Deputy Director, HS Operations (UC)	1, 2, 3
Accountant II (Centralized Contract Monitoring Division)	7
Accountant III (Centralized Contract Monitoring Division)	7
Administrative Assistant III Contracts and Grants and Specialized Health Programs	2, 3
Administrative Deputy, Health Services (UC)	1, 2, 3
Administrative Services Division Manager	4
Administrative Services Manager I (Contracts and Grants and Specialized Health Programs)	2, 3
Administrative Services Manager II (Contracts and Grants and Specialized Health Programs)	2, 3
Administrative Services Manager III (Contracts and Grants and Specialized Health Programs)	2, 3
Administrator, Comprehensive Ambulatory Health Care	1, 2, 3
Administrator, Contract Program and Services, H.S. (Director, Health Facilities Planning and Capital Projects)	1, 2, 3
Administrator, Contract Programs and Services, H.S. (Director, Supply Chain Operations, H.S.)	1, 2, 3
Administrator, Contract Programs and Special Services, HS (UC)	2, 3
Administrator, Office of Ambulatory Care	1, 2, 3
Assistant Administrator, Comprehensive Ambulatory Health Care CTR	1, 2, 3

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Hospital Administrators I, II, III, and IV	2, 3
Assistant Human Resources Administrator	4
Assistant Nursing Director, Administration	4
Assistant Nursing Director, Education	2, 3
Assistant Staff Analyst, Health Contracts and Grants and Specialized Health Programs	2, 3
Associate Chief Financial Officer, Health Services	1, 2, 3
Associate Chief Information Systems, Health Services	4
Associate Hospital Administrators I and II	2, 3
Chief Financial Officer, Health Services	1, 2, 3
Chief Nursing Officers I, II, and III	4
Chief, Audit and Compliance, Health Svcs (Chief, Audit and Compliance Division)	2, 3
Chief, Budget Management, Health Services	1, 2, 3
Chief Communications Officer, HS (UC)	4
Chief, Contract Monitoring, HS	2, 3
Chief, Contract Monitoring Services, HS (Centralized Contract Monitoring Division)	2, 3
Chief, Expenditure Management, Health Services	1, 2, 3
Chief, Facilities Planning, Health Services (Chief, Facilities Management Division)	1, 2, 3
Chief, Financial Management, Health Services	1, 2, 3
Chief Financial Officer, HS (UC)	1, 2, 3
Chief, Information Systems, Health	2, 3
Chief, Management Systems, Health Services	1, 2, 3

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Chief Physician I	2, 3
Chief Physician I, MD	2, 3
Chief Physician I (No Specialty)	2, 3
Chief Physician II	2, 3
Chief Physician II, MD	2, 3
Chief Physician II (No Specialty)	2, 3
Chief Physician III	2, 3
Chief Physician III, MD	2, 3
Chief, Program Reimbursement, Health Services	2, 3
Chief, Revenue Management, Health Services	1, 2, 3
Contract Program Auditor	7
Correction Health Director (UC)	1, 2, 3
Departmental Chief Information Officer I	2, 3
Departmental Chief Information Officer II	2, 3
Departmental Information Security Officer I	4
Departmental Information Security Officer II	4
Departmental Public Affairs Manager	4
Deputy Director, Housing for Health Programs, HS	1, 2, 3
Deputy Management Programs, HS (UC)	2, 3
Director for Housing for Health Programs, HS (UC)	1, 2, 3
Director of Nursing Affairs, HS	2, 3
Director, Care Transition	1, 2, 3

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, Office of Diversion and Re-Entry Health Services (UC)	1, 2, 3
Director, Office of Managed Care	2, 3
Director, Patient Access and Experience (UC)	2, 3
Director, Pharmacy Services, Health Services	4
Director, Substance Use Disorder Treatments	1, 2, 3
Emergency Medical Services Assistant Director	2, 3
Emergency Medical Services Director (Director, Emergency Medical Services)	2, 3
Emergency Medical Systems Program Head	2, 3
Executive Director, Healthcare Network	1, 2, 3
Executive Manager, Health Services Director, Policy and Governmental Relations	1, 2, 3
Finance Manager, LAC/USC Medical Center	2, 3
Financial Specialist I (Centralized Contract Monitoring Division)	7
Financial Specialist II (Centralized Contract Monitoring Division)	7
Financial Specialist III (Centralized Contract Monitoring Division)	7
Financial Specialist IV (Centralized Contract Monitoring Division)	7
Fiscal Officer II (Centralized Contract Monitoring Division)	7
Fiscal Officer III, Health Services	2, 3
Head Contract Program Auditor	2, 3
Health Information Management Assistant Director	2, 3
Health Information Management Director	2, 3
Health Information Management Director, Medical Center	2, 3

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Hospital Administrators I and II (Hospital Administrators)	2, 3
Hospital Materials Manager	2, 3
Human Resources Administrator, HS (Director, DHS Human Resources Division)	4
Information Technology Manager III	2, 3
Manager, Board Relations, Health Services Executive Manager, Health Services (Director, External Relations)	1, 2, 3
Manager, Facilities Operations and Crafts I, II, III, and IV	4
Medical Center Materials Manager	2, 3
Medical Director I, II and III M.D.	2, 3
Medical Director II, (UC)	2, 3
Medical Director III, (UC)	2, 3
Medical Director, Juvenile Court Health Services	4
Mental Health Clinical Program Manager III	2, 3
Nursing Director, Administration Office of Managed Care	4
Nursing Director, Research	2, 3
Program Director, Jail Mental Health	2, 3
Program Implementation Manager, Health Services	2, 3
Program Implementation Manager, Health Services (Enterprise Health Information Management (HIM) Director)	4
Programs Administrator, Health Services Office of Managed Care	2, 3
Regional Director, Clinical Laboratory	2, 3
Risk Manager, Health Services	2, 3

HEALTH SERVICES, DEPARTMENT OF

EXHIBIT “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Senior Contract Program Auditor	2, 3
Senior Information Technology Manager	2, 3
Senior Staff Analyst, Health Contracts and Grants and Specialized Health Programs	2, 3
Service Unit Materials Manager I	2, 3
Service Unit Materials Manager II	2, 3
Service Unit Materials Manager III	2, 3
Supervisor, Contracts and Grants, Health Services	2, 3
Consultants/New Positions*	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE: 10/1/2025