

2019-2022 PPHF – CDSME GRANTS REPORTING CALENDAR

Year	Financial Status Report SF425 ¹ Due Date	ACL Grantee Semi-Annual ² and Final Report ³ Due Date
In addition to submitting through GrantSolutions³ send to:		Assigned ACL Project Officer and binod.suwal@ncoa.org
2019		
		November 30, 2019 Semi-Annual (For the Period May 1, 2019 – October 31, 2019)
2020		
	May 30, 2020 Annual (For the Period May 1, 2019 – April 30, 2020)	May 30, 2020 Semi-Annual (For the Period November 1, 2019 – April 30, 2020)
		November 30, 2020 Semi-Annual (For the Period May 1, 2020 – October 31, 2020)
2021		
	May 30, 2021 Annual (For the Period May 1, 2020 – April 30, 2021)	May 30, 2021 Semi-Annual (For the Period November 1, 2020 – April 30, 2021)
		November 30, 2021 Semi-Annual (For the Period May 1, 2021 – October 31, 2021)
2022		
	July 30, 2022 FINAL REPORT (Cumulative for the Period May 1, 2019 – April 30, 2022)	July 30, 2022 FINAL REPORT (Cumulative for the Period May 1, 2019 – April 30, 2022)

Other Instructions:

- Enter data on programs and participants into the online database within 30 days of program completion.
- Refer to the FAQs for more info: <https://www.ncoa.org/article/frequently-asked-questions-cdsme-grantees>.

¹ Download the SF425 from: <https://www.acl.gov/sites/default/files/grants/SF425%20Federal%20Financial%20Report.pdf>.

² Download the semi-annual instructions and template from: [ACL Grant Reporting Requirements for Chronic Disease Self-Management Education](#).

³ Download the final report instructions and upload the SF425, semi-annual and final reports as a “Grant Note” in Grant Solutions: <https://www.acl.gov/grants/managing-grant>.