

## 2018-2021 PPHF – CDSME Grants REPORTING CALENDAR

Year	Financial Status Report SF425 <sup>1</sup> Due Date	ACL/AoA Grantee Semi-Annual <sup>2</sup> and Final Report <sup>3</sup> Due Date
<b>In addition to submitting through GrantSolutions<sup>3</sup> send to:</b>		Assigned AoA Project Officer and <a href="mailto:binod.suwal@ncoa.org">binod.suwal@ncoa.org</a>
<b>2019</b>		
		January 30, 2019 Semi-Annual (For the Period July 1, 2018 – December 31, 2018)
	July 30, 2019 Annual (For the Period July 1, 2018 – June 30, 2019)	July 30, 2019 Semi-Annual (For the Period January 1, 2019 – June 30, 2019)
<b>2020</b>		
		January 30, 2020 Semi-Annual (For the Period July 1, 2019 – December 31, 2019)
	July 30, 2020 Annual (For the Period July 1, 2019 – June 30, 2020)	July 30, 2020 Semi-Annual (For the Period January 1, 2020 – June 30, 2020)
<b>2021</b>		
		January 30, 2021 Semi-Annual (For the Period July 1, 2020 – December 31, 2020)
	July 30, 2021 Annual (For the Period July 1, 2020 – June 30, 2021)	
	September 30, 2021 FINAL REPORT (Cumulative for the Period July 1, 2018 – June 30, 2021)	September 30, 2021 FINAL REPORT (Cumulative for the Period July 1, 2018 – June 30, 2021)

**Other Instructions:**

- Enter data on programs and participants into the online database within 30 days of program completion
- Refer to the FAQs for more info: <https://www.ncoa.org/resources/frequently-asked-questions-cdsme-grantees/>

<sup>1</sup> Download the SF425 from: <https://www.acl.gov/sites/default/files/grants/SF425%20Federal%20Financial%20Report.pdf>

<sup>2</sup> Download the semi-annual instructions and template from: <https://www.ncoa.org/resources/cdsme-semi-annual-performance-report-directions-and-sample-template/>

<sup>3</sup> Download the final report instructions and upload the PPHF, SF425, semi-annual and final reports as a “Grant Note” in Grant Solutions: <https://www.acl.gov/grants/managing-grant>