UNIVERSITY *of* WASHINGTON
Health Promotion Research Center
Department of Health Systems and Population Health // School of Public Health

ncoa
national council on aging.

Administration for Community Living Evidence-Based Program (EBP) Review Process

Letter of Intent

The Letter of Intent should be submitted in the EBP Review Process application portal. The link to complete the Letter of Intent will be available on January 6, 2025. Minor changes may be made to the Letter of Intent prior to publication.

Basic Information

- Program Title:
- Organization / Institution:
- Primary Contact's Name:
- Primary Contact's Position/Title:
- Primary Contact's Email Address:
- Primary Contact's Street Address:
- Primary Contact's City:
- Primary Contact's State:
- Primary Contact's Zip Code:
- Website:
- Alternative Contact:
- Alternative Contact's Email Address:

Program Information

- Brief Program Description (including the primary topics covered by the program) (250 Word Limit):

- Program Type: (check all that apply)
    - Group
    - Individual
    - Other:

- Program Format: (check all that apply)
    - By mail
    - In-person in community setting
    - In-person at home
    - Online
    - Self-directed
    - Telephone
    - Other: [open text field]

- Program Length:

December 18, 2024

- 1-5 sessions
- 6-10 sessions
- 11 or more sessions
- Ongoing
- Other: [open text field]

- Who delivers the intervention? (Check all that apply)
  - Case manager
  - Licensed social worker
  - Health care professional (e.g., nurse, physical therapist, occupational therapist)
  - Community health worker
  - Certified fitness instructor
  - Lay leader (e.g., volunteer, peer)
  - Student
  - Other: [open text field]

- In which languages is this program available? (open text field)

- Was this program developed to intentionally meet the needs of any of the following populations? Check all that apply.
  - Low vision
  - Hearing loss
  - Dementia
  - LGBTQ+
  - People who speak languages other than English
  - Racial/ethnic minorities
  - People with disabilities (Physical)
  - People with disabilities (Intellectual and Developmental)
  - People with disabilities (Other)
  - Other: [open text field]
  - N/A

- Does the program have a designated contact for sites inquiring about program implementation and maintenance?
  - Yes
  - No

- Is the program training available at least every 6 months?
  - Yes
  - No