**Budget Template**

**[Applicant Name]**

**[Label Year 1, Year 2, or Combined]**

|  |  |  |
| --- | --- | --- |
|  | **CATEGORY** | **BUDGET** |
|  | **PERSONNEL COSTS** |  |
| 1 | PERSONNEL (Direct labor) |  |
| 2 | FRINGE BENEFITS |  |
|  | **PERSONNEL TOTAL:** |  |
|  | **OTHER DIRECT COSTS** |  |
| 3 | TRAVEL |  |
| 4 | SUPPLIES |  |
| 5 | EQUIPMENT |  |
| 6 | CONTRACTING |  |
| 7 | OTHER |  |
|  | **OTHER DIRECT COSTS TOTAL:** |  |
| 8 | **INDIRECT COSTS (x%)** |  |
|  | **GRAND TOTAL:** |  |