**Budget Template**

**[Applicant Name]**

**[Label Year 1, Year 2, or Combined]**

|  |  |  |
| --- | --- | --- |
|  | **CATEGORY** | **BUDGET** |
|  | **PERSONNEL COSTS** |  |
| 1 | PERSONNEL (Direct labor) |   |
| 2 | FRINGE BENEFITS |   |
|   | **PERSONNEL TOTAL:** |   |
|   | **OTHER DIRECT COSTS** |   |
| 3 | TRAVEL |   |
| 4 | SUPPLIES |   |
| 5 | EQUIPMENT |   |
| 6 | CONTRACTING |   |
| 7 | OTHER |   |
|   | **OTHER DIRECT COSTS TOTAL:** |   |
| 8 | **INDIRECT COSTS (x%)** |   |
|   | **GRAND TOTAL:** |  |