

ACL Innovation Lab Funding Opportunity

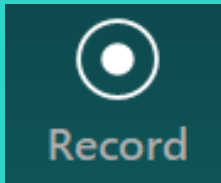
New Funding Opportunity from the
National Council on Aging

INFORMATION SESSION

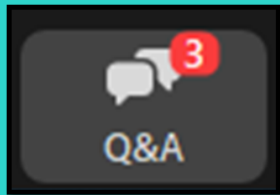
January 30, 2025



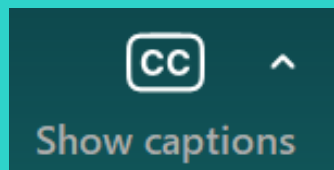
Welcome!



Today's webinar is being recorded. The slides and recording will be available for review within a few days of today's event.



Enter your questions in the Q&A feature or email healthyaging@ncoa.org with questions.



Live captioning of this event is available for your use. To enable captions, on the bottom bar of the Zoom select “**Show Captions.**” If you do not see this option, select the three dots labeled “**More.**”

Agenda

1. The ACL Innovation Lab

2. Funding Opportunity Overview

3. How to Apply

4. Timeline

5. Q&A

National Council on Aging

The National Council on Aging (NCOA) is the national voice for every person's right to age well.

Working with thousands of national and local partners, we provide resources, tools, best practices, and advocacy to ensure every person can age with health and financial security.

Learn more at www.ncoa.org
and [@NCOAging](https://www.instagram.com/NCOAging).



ACL Innovation Lab: Background

- Significant strides have been made in increasing awareness about falls and access to [evidence-based programs](#) to prevent falls and reduce falls risk.
- However, current efforts and programs are not reaching or relevant for all populations and communities.
- The Lab examined literature about falls prevention interventions and programs and identified components that are associated with reduced falls risks among older adults.
- This opportunity tests the feasibility of implementing selected falls prevention components, or activities and approaches, by organizations based on what is appropriate or the right fit for their community context and capacity.

ACL Innovation Lab Funding Opportunity

Purpose: to test the implementation of falls prevention activities identified by the ACL Innovation Lab and demonstrate if and how they offer a feasible, acceptable, flexible, and relevant option to address communities' falls prevention needs

Total award amount: \$290,000

Number of awards: Up to 18

Duration: Two years

ACL Innovation Lab Grant Activities

- Select and offer community-driven falls prevention activities identified by the Lab to older adults in your community;
- Document how you integrate the falls prevention activities into your existing aging and/or health promotion/disease prevention-related efforts and deliver them in your community; and
- Measure the extent to which the activities are effective at reducing the risk of falls and/or other fall-related outcomes in your community.

Select Falls Prevention Activities

Applicants must select at least 2 activities to implement from a menu of activity options under the categories below.

- Activities may be selected from the same category or across multiple categories; however, you must select at least one (1) activity from Category 1: Physical Activity or Category 2: Home Modification and Assistive Devices.
- Selected activities must not duplicate your existing falls prevention-related efforts.
- The quantity of activities selected should not exceed your capacity to deliver those activities.

Category 1: Physical Activity	Category 2: Home Modification and Assistive Devices	Category 3: Education and Behavior Change
Aerobic and Endurance Exercises	Home Safety and Home Modification Education	Activities for Cognitive Coping and Regulating Emotions
Balance and Stability Exercises	Home Environment Assessment/ Evaluation	Psychological Risk Factors for Falls
Strength Exercises and Functional Movement	Recommendations for Adaptive Devices and/or Home Modifications	Executive Functioning Exercises
Walking Exercises or Training	Provision of Adaptive Devices and/or Makes Home Modifications	Goal Setting and/or Action Planning
	Provision of Assistive Devices	Opportunities for Feedback
	Education on Assistive Devices	Opportunities to Develop and Exercise Self-Advocacy
		Support for Behavior Change

Select Falls Prevention Activities

- **Testing the implementation of the ACL Innovation Lab falls prevention activities must be done separately from the implementation of evidence-based falls prevention programs** that meet the ACL definition of evidence-based health promotion, such as programs listed in the National Council on Aging (NCOA) [Evidence-Based Program Tool](#).
- Selected activities must not be added to, or implemented in conjunction with, evidence-based falls prevention programs.
- Participants of your selected activities must not have participated in an evidence-based falls prevention program within the 12 months prior to starting the falls prevention activities.
- In addition, participants should be advised not to participate in an evidence-based falls prevention program, if available, until after they have completed this project's final data collection.

Deliver Falls Prevention Activities

- **Engage the community** in decisions and activities throughout the project
 - Community Advisory Board or similar group/committee
 - Shared decision making
 - Consistent communication with the community on progress and findings
- **Collect and report** a limited amount of de-identified data about:
 - People who participate in the falls prevention activities
 - How the activities are being conducted, delivered, and the extent to which they are associated with reducing fall-related risks
 - Grantees will receive training, guidance, and support on data collection and reporting
 - Grantees will work with the project's Institutional Review Board (IRB) (Tribal organizations may select the IRB of their preference)

Participate in Technical Assistance (TA) Activities

Grantees will receive comprehensive support throughout project

- One-on-one and group TA from ACL Innovation Lab
- Support to develop implementation plan, engage community, conduct activities, collect and report data, address challenges, build capacity
- Grantees will learn from each other in peer-to-peer Learning Community

Applicant Eligibility

Entities eligible to apply for this funding opportunity include domestic public or private non-profit entities including:

- Nonprofits having a 501(c)(3) status with the IRS other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS other than institutions of higher education
- Public and state-controlled institutions of higher education, independent school districts, private institutions of higher education
- Native American tribal organizations (other than federally recognized tribal governments)
- Native American tribal governments (federally recognized)
- Public housing authorities/Indian housing authorities
- State governments
- Special district governments
- County, city, or township governments
- Faith-based organizations
- Community organizations

Individuals, for-profit organizations, and foreign entities are not eligible for this funding opportunity.

Application Process

The slide features three decorative circles: a light gray circle in the top right, a light green circle on the right edge, and a light red circle in the bottom left.

Application Process

Applicants must electronically submit their application via the [application portal](#).

●
To submit an application, you must:



Step 1: Create User Profile



Welcome to the ACL Innovation Lab
Application Portal!

First time here?

Click "**Sign Up**" to create a new login.

Returning User?

Sign in to pick up where you left off.

Forgot your password?

Click "**Forgot your Password?**" A recovery email will be sent to create a new password.

Sign In

Returning users click here

Email

Password



Log In

[Forgot your password?](#)

Need an Account?

Sign Up

First time users click here

Step 1: Create User Profile



ACL Innovation Lab Homepage

Welcome, emily.nabors@ncoa.org



PROFILE

Please click the box below to create your account in the portal.

The box will be marked "Complete" when you have successfully completed your Profile. If you need to update your Profile in the future, click the "Edit" button on the right.


Profile

Complete

Edit

After you confirm your log in credentials, you will be prompted to create your profile. It can be edited at any time.

Step 1: Create User Profile



ACL Innovation Lab Homepage > Profile Welcome, emily.nabors@ncoa.org

Profile Save Changes

Organization

Organization Name *
NCOA

Website *
https://

Entity Type
Community Organization

Individuals, for-profit organizations, and foreign entities are not eligible for this funding opportunity.

Organization Address

Address Line 1 * 251 18th Street South **Address Line 2** Suite 500

City * Arlington **State *** Virginia **Zip Code *** 22202

My organization is in a U.S. Territory
 Confirm

Primary Contact

First Name * Emily **Last Name *** Nabors

Email * emily.nabors@ncoa.org **Phone Number *** +1 234-5678

Title * Position title **Personal Pronouns *** She/Her/Hers

Save Changes

Step 2: Submit Letter of Interest



ncoa
national council on aging

ACL Innovation Lab Homepage Welcome, emily.nabors@ncoa.org ⚙️

PROFILE
Please click the box below to create your account in the portal.
The box will be marked "Complete" when you have successfully completed your Profile. If you need to update your Profile in the future, click the "Edit" button on the right.

Profile Complete Edit

APPLICATION PROCESS
Now that you have created your Profile, you can begin the Application process. Click the "Get Started" card below to begin.
You can return to this homepage at any time to view the status of your submission and any actions required.

- If the card status bar is **greenish blue**, there is an action required. Click on the card to complete.
- If the card status bar is **red**, there is an error. Please email healthyaging@ncoa.org.
- If the card status bar is **gray**, your submission is under review or completed and no action is needed.

 Click on the "Get Started" box to open Letter of Interest

Step 2: Submit Letter of Interest

Order by:

NCOA | Nabors

Welcome to the ACL Innovation Lab Application Portal!

[Review the Request for Proposals Document](#)

Questions? Please email: healthyaging@ncoa.org

The goal of this funding opportunity is to test the implementation of falls prevention activities identified by the ACL Innovation Lab and demonstrate if and how this approach is feasible, acceptable, and offers flexible, adaptable, and culturally relevant options to address communities' falls prevention needs.

Letter of Interest Submission

**There are 18 days
remaining to submit this.**

[Submit Letter
of Interest](#)

To submit an application, you must first complete a Letter of Interest. You will receive an email notification when your Letter of Interest has been successfully submitted. When you log back into the portal, the application form will become available for completion.

Please complete all sections below. If action is required, click "Open" to complete the section.

****You have to click two buttons to submit your Letter of Interest: first the blue Mark Complete/Save button, then you will be brought to your homepage, where you need to click the green "Submit Letter of Interest" button.****

Note: Once you have submitted your Letter of Interest, you will not be able to make any changes.

Letter of Interest (LOI)

Action Required

[Open](#)

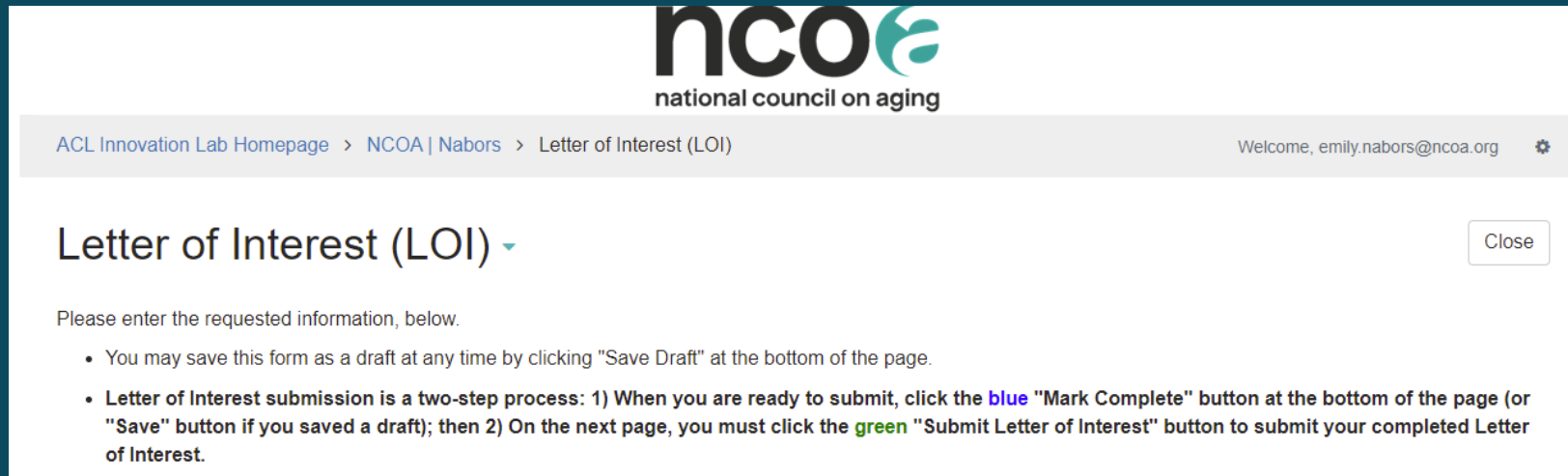
Please complete your Letter of Interest.

Step 2: Submit Letter of Interest

Letter of Interest Deadline: February 10, 2025 (required)

- Describe your Organization
- Select Proposed Falls Prevention Activities
- Describe your Proposed Project

Be sure to click the blue “Mark Complete” button when you have completed the LOI Form.



The screenshot shows the top portion of the NCOA website. At the top center is the NCOA logo, which consists of the lowercase letters "ncoa" in a bold, black font, followed by a green circular icon containing a white stylized 'e'. Below the logo is the text "national council on aging". To the left of the logo is a breadcrumb trail: "ACL Innovation Lab Homepage > NCOA | Nabors > Letter of Interest (LOI)". To the right is a user greeting: "Welcome, emily.nabors@ncoa.org" with a gear icon for settings. Below the breadcrumb is a large heading "Letter of Interest (LOI)" with a small downward arrow to its right. To the far right of this heading is a "Close" button. Below the heading is the instruction "Please enter the requested information, below." followed by a bulleted list of instructions.

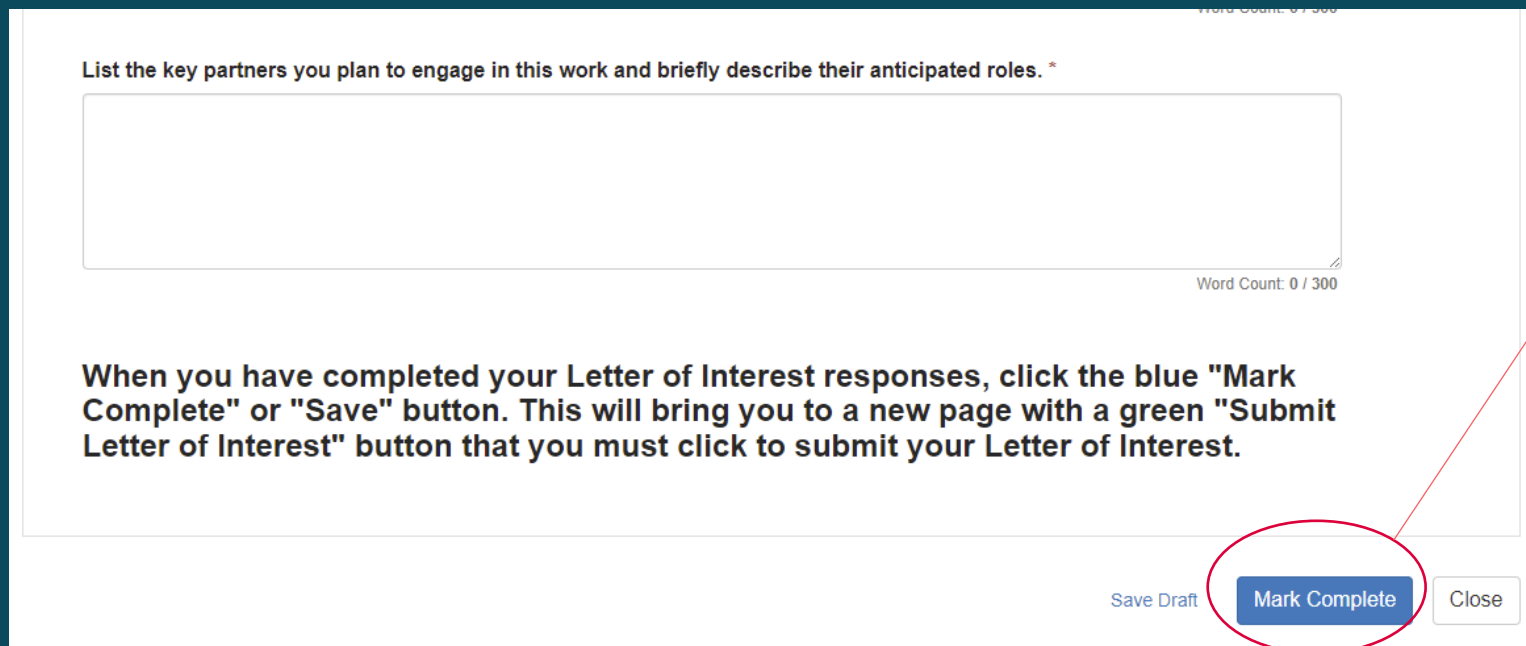
ncoa
national council on aging

ACL Innovation Lab Homepage > NCOA | Nabors > Letter of Interest (LOI) Welcome, emily.nabors@ncoa.org

Letter of Interest (LOI) Close

Please enter the requested information, below.

- You may save this form as a draft at any time by clicking "Save Draft" at the bottom of the page.
- Letter of Interest submission is a two-step process: 1) When you are ready to submit, click the **blue** "Mark Complete" button at the bottom of the page (or "Save" button if you saved a draft); then 2) On the next page, you must click the **green** "Submit Letter of Interest" button to submit your completed Letter of Interest.



The screenshot shows the main content area of the LOI form. At the top, there is a text prompt: "List the key partners you plan to engage in this work and briefly describe their anticipated roles. *". Below this is a large, empty text input field. To the right of the bottom of the input field is a "Word Count: 0 / 300" indicator. Below the input field is a bold instruction: "When you have completed your Letter of Interest responses, click the blue 'Mark Complete' or 'Save' button. This will bring you to a new page with a green 'Submit Letter of Interest' button that you must click to submit your Letter of Interest." At the bottom of the form are three buttons: "Save Draft", "Mark Complete", and "Close". The "Mark Complete" button is highlighted with a red circle, and a red line extends from this circle to a text box on the right side of the image.

List the key partners you plan to engage in this work and briefly describe their anticipated roles. *

Word Count: 0 / 300

When you have completed your Letter of Interest responses, click the blue "Mark Complete" or "Save" button. This will bring you to a new page with a green "Submit Letter of Interest" button that you must click to submit your Letter of Interest.

Save Draft **Mark Complete** Close

Submitting your Letter of Interest takes two steps:
Step 1 – Click the blue Mark Complete button.

On the next page, be sure to click the green “Submit Letter of Interest” button in the top right to submit your LOI.

Letter of Interest Submission

To submit an application, you must first complete a Letter of Interest. You will receive an email notification when your Letter of Interest has been successfully submitted. When you log back into the portal, the application form will become available for completion.

Please complete all sections below. If action is required, click "Open" to complete the section.

****You have to click two buttons to submit your Letter of Interest: first the blue Mark Complete/Save button, then you will be brought to your homepage, where you need to click the green "Submit Letter of Interest" button.****

Note: Once you have submitted your Letter of Interest, you will not be able to make any changes.

There are 18 days remaining to submit this.

Submit Letter of Interest

Step 2: Click green Submit Letter of Interest button


Letter of Interest (LOI)

Complete

Edit

Please complete your Letter of Interest.

Step 3: Complete the Application

Order by: Newest to Oldest 

NCOA | Nabors

Welcome to the ACL Innovation Lab Application Portal!

[Review the Request for Proposals Document](#)

Questions? Please email: healthyaging@ncoa.org

There are 57 days remaining to submit this.

Submit Application

Application Submission

Please complete the following sections. The Application box will display the status "Complete" when you have successfully completed your Application. If action is required, click "Open" to complete the section.

Note: In the 24-hour period leading up to the application deadline, staff may not be able to assist all applicants with any system-related issues. We encourage you to submit your Application well before the deadline so any unforeseen difficulties or technical problems may be addressed in advance.

If you do not see the Application and Attachments sections below, please click the plus sign (+) to the left of the Application Submission heading.

ACL Innovation Lab Application

Please complete your ACL Innovation Lab Application.

Action Required

Open

Attachments

Use this section to upload your budget, budget narrative, work plan, and other required attachments.

Action Required

Open

Additional Attachments

Use this section to upload any additional attachments.

Optional

Open

Step 3: Complete the Application

- Populations and Communities
- Statement of Need
- Selection of Proposed Falls Prevention Activities
- Proposed Project
- Organization Capacity
- Safety Agreement

Step 3: Complete the Application

Safety Agreement

Applicants must indicate their agreement to develop a safety plan should they be awarded funding. This plan will put measures in place to reduce the risk of harm or injury; for example, teaching participants how to utilize appropriate structural support for falls prevention exercises/physical activity. Technical assistance will be provided to grantees to support the development of their safety plan.

Please check the box to indicate your understanding of and agreement to this requirement of the project. *

I agree to develop a safety plan should we be awarded funding.

When you have completed this section of the application, please open the Attachments section to upload your budget, budget narrative, work plan, letters of commitment, key personnel resumes, and any other attachments. Thank you.

Save Draft

Mark Complete

Close

Step 3: Complete the Application

Order by: Newest to Oldest 

NCOA | Nabors

Welcome to the ACL Innovation Lab Application Portal!

[Review the Request for Proposals Document](#)

Questions? Please email: healthyaging@ncoa.org

There are 57 days remaining to submit this.

Submit Application

Application Submission

Please complete the following sections. The Application box will display the status "Complete" when you have successfully completed your Application. If action is required, click "Open" to complete the section.

Note: In the 24-hour period leading up to the application deadline, staff may not be able to assist all applicants with any system-related issues. We encourage you to submit your Application well before the deadline so any unforeseen difficulties or technical problems may be addressed in advance.

If you do not see the Application and Attachments sections below, please click the plus sign (+) to the left of the Application Submission heading.

ACL Innovation Lab Application

Action Required

Open

Please complete your ACL Innovation Lab Application.

Attachments

Action Required

Open

Use this section to upload your budget, budget narrative, work plan, and other required attachments.

Additional Attachments

Optional

Open

Use this section to upload any additional attachments.

Step 3: Complete the Application

Attachments

- Budget and Budget Narrative
- Work Plan
- Key Personnel Resumes/CVs
- Letters of Commitment from Key Partners
- Financial Documents
- Additional Attachments



Step 3: Complete the Application

Application Checklist

Use the **Application Checklist** in **Appendix M** of the **RFP** to ensure you have completed all requirements before submitting your application

Appendix M

Application Checklist – Am I Ready to Apply?

Step 1: Set up your account in the application portal.

- Create an account with WizeHive, the host portal you will use to submit all application materials.

Step 2: Submit your Letter of Interest in the application portal.

- Submit your Letter of Interest by February 10, 2025, 11:59 pm Eastern Time

Step 3: Submit your application in the application portal. Applications must be submitted via the application portal by *March 21, 2025, 11:59 p.m. Eastern Time*.

Application Checklist

- Complete the following sections in the application:
 - o Select at least 2 falls prevention activities from the menu provided
 - o Populations and Communities
 - o Statement of Need
 - o Proposed Project
 - o Organization Capacity
- Complete the Safety Agreement by checking the box
- Upload Budget not to exceed \$290,000 – use template in Appendix D
- Upload Budget Narrative – use template in Appendix E
- Upload two-year Work Plan – use template in Appendix F
- Upload Letters of Commitment from Key Partners
- Upload Resume/CVs of Key Personnel

Step 3: Complete the Application

Application deadline: Friday, March 21 at 11:59pm ET

Please email healthyaging@ncoa.org with any questions regarding this funding opportunity

Application

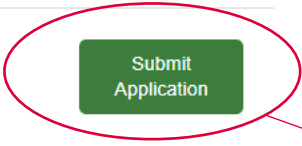
Please complete all fields in the **Application** and **Attachments** forms below.

Click "Open" to complete the section.

IMPORTANT: Once you have completed all required fields in the Application and Attachments forms, be sure to click "**Submit Application**" to officially submit your application.

Before submitting the application, you will be able to return to this page to edit any section.

Once you have submitted your application, you will be unable to make any additional changes.



Submit Application

When your **Application & Attachments** are complete, click "**Submit Application**" to officially submit*

Application

Complete

Edit

Attachments

Complete

Edit

Additional Attachments

Optional

Open

* Once your application is submitted, you will not be able to make any additional edits

Additional Information in RFP Document

Innovation Lab RFP Document



- Important Instructions
- Screening Criteria
- Selection Criteria
- Grantee Expectations
- Appendices

ACL Innovation Lab Grant Opportunity Timeline

February 10, 2025, 11:59 pm ET	Letter of Interest deadline
February 25, 2025, 3:00-4:00 pm ET	Office Hours Register Here
March 21, 2025, 11:59 pm ET	Application deadline
May 15, 2025	Notification of Awards
June 1, 2025	Project Period Begins

Innovation Lab Funding Opportunity Webpage

Interested applicants should review the RFP and its appendices in detail prior to submitting their application.

To access the webpage,
navigate to:

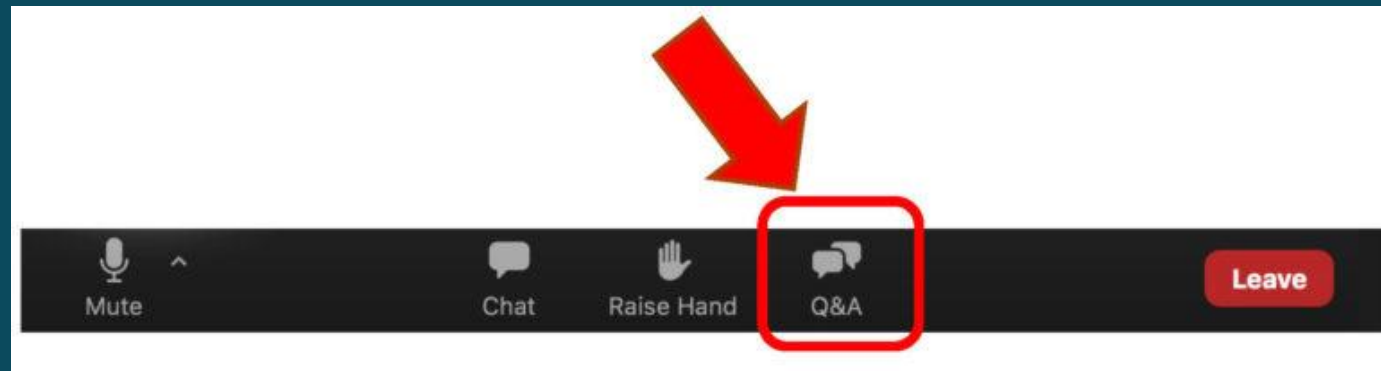
<https://www.ncoa.org/article/funding-opportunity-acl-innovation-lab/>

or scan the code below:



Questions?

Please use the Q&A feature



Or email your questions to the Center for Healthy Aging:
healthyaging@ncoa.org

Office Hours

February 25, 2025, 3:00 – 4:00 pm ET

[Register for the Office Hours session](#)





Email your questions to the Center for Healthy Aging:

healthyaging@ncoa.org

This project is supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$9,097,121 with 100 percent funding by ACL/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

